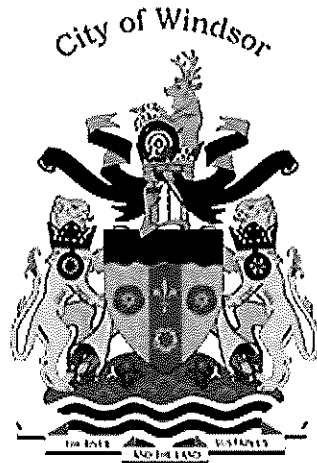




The Corporation of the City of Windsor

Mayoral Decision MD 07-2026

To Direct staff to undertake research and provide advice to the head of Council and City Council on policies and programs of the City

WHEREAS pursuant to Part VI.1 (Special Powers and Duties of Head of Council) of the *Municipal Act, 2001*, Sections 284.3 and 284.4 (Direction to Employees) the Mayor may direct municipal employees to:

- a) Undertake research and provide advice to the head of council and city council on policies and programs of the City or of the head of Council as they relate to the powers and duties under this Part; and
- b) Carry out duties related to the exercise of the power or performance of the duty, including implementing any decisions made by the head of council under this Part; and,

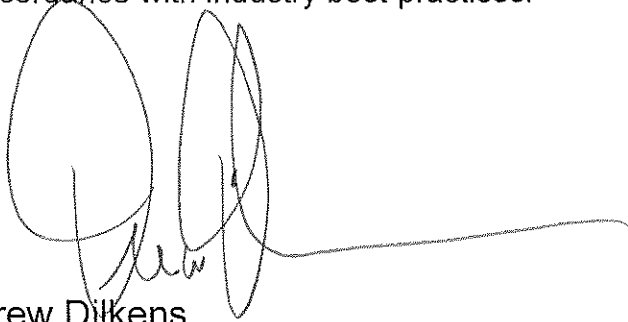
THEREFORE I, Drew Dilkens, Mayor of the City of Windsor direct as follows:

That administration undertake a comprehensive review of the City's purchasing policies and procedures in comparison to other municipalities and purchasing best-practices with the express purpose of reviewing:

1. the prerequisites submitted by departments with a review of the necessity of certain prerequisites included in the department's specifications to determine whether stated requirements are appropriate or essential;

2. the composition of the evaluation committees of solicitations to ensure that members of such committees are comprised of individuals with relevant expertise in the purchasing solicitation being scored; and,

That administration report back to City Council with recommendations for improvement to the City of Windsor's purchasing policies that ensure fairness and transparency in accordance with industry best-practices.

A handwritten signature in black ink, appearing to read 'Drew Dilkins', with a long horizontal flourish extending to the right.

Drew Dilkins
Mayor, City of Windsor
Dated: August 6, 2026