

AGENDA
COMMUNITY PUBLIC ART WORKING GROUP
meeting held Wednesday, July 15, 2026
at 5:00 o'clock p.m.
via Zoom video conference

1. Call to Order

READING OF LAND ACKNOWLEDGEMENT

We [I] would like to begin by acknowledging that the land on which we gather is the traditional territory of the Three Fires Confederacy of First Nations, which includes the Ojibwa, the Odawa, and the Potawatomie. The City of Windsor honours all First Nations, Inuit and Métis peoples and their valuable past and present contributions to this land

2. Declaration of Conflict

3. Adoption of the Minutes

Adoption of the minutes of the meeting held March 25, 2026 – ***attached.***

4. Business Items

4.1 Public Art Acquisition Criteria

4.2 Monuments and Memorials Acquisition Criteria

4.3 Three Sisters

- Type: Donation
- Commemorating International Sisters Day
- Location: Reaume Park

Details:

- Bronze sculpture
- Depicts three young sisters, seated on a log
- Donated by residents Molly and Pierre Poirier
- Application, artist bio, statement and details in supporting materials

4.4 Monument for Stan Taylor

- Type: Donation
- Commemorating Stan Taylor of ERCA
- Location: Ganatchio Trail near Sandpoint Beach

Details:

- Concrete monument with brass plaques

- Donated by Mario Sonego and group
- Application and presentation details in supporting materials

New Business – Museum Capital Reserve Fund Committee

5. Minutes of the Museum Capital Reserve Fund Committee of the meeting held Wednesday, October 29, 2025 - ***attached***

Minutes of the Museum Capital Reserve Fund Committee of the meeting held March 27, 2026 - ***attached***

6. **Date of Next Meeting**

The next meeting will be held on Wednesday, September 23, 2026

7. **Adjournment**

Public Art Acquisition Criteria

Category	Low	Medium	High	Partnerships	Notes
Artistic Merit	Proposal lacks focus or engagement, sample work is underdeveloped or lacking technical execution	Proposal demonstrates focus, is moderately developed, and demonstrates technical and creative execution.	Proposal demonstrates focus, engagement, and excellence in skill, creativity, and execution.		
Innovation	Proposal is not unique	Supports innovative concepts and ideas	Demonstrates unique thought and approach to subject matter and community engagement		
Enhancing Sense of Place	Takes place outside of accessible public space; does not meet core values of the City of Windsor	Takes place within accessible public space; meets core values of the City of Windsor	Takes place within accessible public space, enhances local identity and sense of belonging; demonstrates high alignment with the core values of the City of Windsor and elevates the experience of residents and visitors		
Diversity and Cultural Expression Representative of Windsor's Population	Concepts or themes present are not related to Windsor's population; proposal demonstrates lack of engagement/consultation with community; concepts present are appropriated, misappropriated, or misused	Concepts present appear with engagement/consultation of the community; proposal honours the community	Proposal celebrates Windsor's population		
Heritage	Lacks historical context or value; does not contribute to understanding of the community through history-related narrative	Includes historical concept/s and contributes to understanding of the community/culture	Demonstrates historical concept/s and celebrates the history, development, and culture of the City of Windsor		
Community Engagement	Lacks engagement, thoughtful execution, or clear concepts	Contains some content to engage residents and visitors	Engages residents through creative concepts including but not limited to community involvement, connections, or interaction		
Contributes to social and economic change and revitalization	Contains little prospect for social or economic development	Contributes to social or economic change and revitalization of the City of Windsor	Contributes to social and economic advancement, revitalization, inspires further innovation and engagement.		
Local Artist	Not the work of local artist/s or creator/s	Contains consultation with local artist/s or creator/s	Proposal includes the work of Windsor artist/s or creator/s		
Nationally or Internationally-acclaimed artist	Concepts presented are not the work of Nationally- or Internationally-recognized artist/s or creator/s	Contains consultation with Nationally- or Internationally-recognized artist/s or creator/s	Proposal includes the work of Nationally- or Internationally-recognized artist/s or creator/s		
Promotes Environmental Sustainability	Negative environmental impact; not sustainable; lacks longevity	No associated environmental concerns; has longevity	Promotes environmental sustainability through materials and fabrication; has longevity		
Financial Appreciation	Work requires maintenance or alteration in order to be displayed in the public space.	Work is not fully funded; funding is still in progress	Fully funded donation; ready for installation in public space. Materials and concept execution likely to appreciate over time.		

Monuments and Memorials Acquisition Criteria

Category	Low	Medium	High	Partnerships	Notes
Artistic Merit	Proposal lacks focus or engagement, sample work is underdeveloped or lacking technical execution	Proposal demonstrates focus, is moderately developed, and demonstrates technical and creative execution.	Proposal demonstrates focus, engagement, and excellence in skill, creativity, and execution.		
Enduring Public Interest	Proposal demonstrates limited connection to Windsor's community	Demonstrates enduring community significance	Demonstrates enduring community significance and reflects inclusivity, diversity, and civic pride		
Enhancing Sense of Place	Takes place outside of accessible public space; does not meet core values of the City of Windsor. Impedes the public use of open space.	Takes place within accessible public space; meets core values of the City of Windsor.	Takes place within accessible public space, enhances local identity and sense of belonging; demonstrates high alignment with the core values of the City of Windsor and elevates the experience of residents and visitors. Compliments the public space and encourages public use.		
Diversity and Cultural Expression Representative of Windsor's Population	Concepts or themes present are not related to Windsor's population; proposal demonstrates lack of engagement/consultation with community; concepts present are appropriated, misappropriated, or misused	Concepts present appear with engagement/consultation of the community; proposal honours the community	Proposal celebrates Windsor's population; enhances public understanding of Windsor culture or community identity; community support is demonstrated.		
Heritage	Lacks historical context or value; does not contribute to understanding of the community through history-related narrative	Includes historical concept/s and contributes to understanding of the community/culture	Demonstrates historical concept/s and celebrates the history, development, and culture of the City of Windsor		
Community Engagement	Lacks engagement, thoughtful execution, or clear concepts	Contains some content to engage residents and visitors	Engages residents through creative concepts including but not limited to community involvement, connections, or interaction. Community/Heritage consultation is present.		
Contributes to social and economic change and revitalization	Contains little prospect for social or economic development	Contributes to social or economic change and revitalization of the City of Windsor	Contributes to social and economic advancement, revitalization, inspires further innovation and engagement.		
Local Artist/Creator/Contractor	Not the work of local artist/s, creator/s, or contractor/s	Contains consultation with local artist/s, creator/s, or contractor/s	Proposal includes the work of Windsor artist/s, creator/s, or contractor/s		
Promotes Environmental Sustainability	Negative environmental impact; not sustainable; lacks longevity	No associated environmental concerns; has longevity	Promotes environmental sustainability through materials and fabrication; has longevity. Design uses durable materials and demonstrates high level of craftsmanship consistent with the community's values.		
Legacy Considerations	Work requires maintenance or alteration in order to be displayed in the public space.	Work is not fully funded; funding is still in progress	Fully funded donation; ready for installation in public space		

The City of Windsor defines Public Art as “an original artwork installed permanently or temporarily in such a way as to permit viewing by the public indoors or outdoors. It is intended to be integrated as part of its environment and/or interactive with its surroundings and encompasses a wide expression that may extend beyond traditional forms. Examples may include but are not exclusive to sculpture, statues, murals, functional art (seating, lighting, manhole covers, sidewalks, etc.), forms of landscaping, and the like.” The City does not commission new work.

APPLICATION CHECKLIST

- Completed and signed application (all sections)
- Artist CV
- Location map or photos
- Photos/design specifications for project (recommended); if requested, you must provide engineered drawings
- Location background research
- Project proposal
- Any additional research materials

Please complete ALL sections for consideration. Please Print.

• APPLICANT INFORMATION •

Name: Molly Poirier Address: 3770 Victoria Boulevard, Windsor, ON N9E 3L8
 Phone: 519-257-9206 Email: mollypoirier@hotmail.com Date Submitted: February 28, 2025

• ARTIST INFORMATION •

Name: Donna Jean Mayne Address: 756 Scofield Ave., Windsor, ON N9G 1L3
 Phone: 519-966-5373 Email: donnajeanmayne@gmail.com
 Website: FineSculpture.ca • Please include Artist CV

• PROJECT INFORMATION •

Title: Three Sisters Medium: Bronze
 Size/Dimensions: approx 1.2m x 60cm x 1.2m; 146kg Value of Project: \$100,000

• Please attach any photos or design specifications of your project.

Completion Date: April 2025 Any significant dates attached to project: International Sisters Day (first Sunday in August)

1st Desired Location: Reaume Park 2nd Desired Location: Windsor Sculpture Park

Primary use of desired locations: _____

• Please attach a map or photograph of your desired location(s). • Installation is: ☐ Permanent ☐ Temporary

Maintenance Requirements: Annual cleaning (gentle detergent) & waxing

Cost to Maintain: \$15 for wax + 1 hour labour/year

Project Commemorates a(n): ☐ Individual ☐ Group ☒ Event ☐ Other

• PROJECT INFORMATION - continued •For Plaques or Signage, please include wording: Please see attached.Molly Dorian
Applicant SignatureFebruary 28, 2025
Application Date**PROJECT PROPOSAL – 250 to 500 words**

Please complete and attach a 250 to 500 word project proposal that considers the following:

- How is your project significant to the City of Windsor?
- How will your project impact the community?
- What is the significance of your project location?
- Will your project be important / relevant both now and in the future?
- What are the maintenance and installation costs of your project?
- Is your project funding sufficient to provide for future maintenance costs?
- Is your project accessible to all residents and visitors?
- Is your project made from a durable material that will stand up over time?

SUBMISSION INFORMATION

For any questions or concerns related to the application or application process, please contact:

Michelle Staaedgaard*Manager of Culture and Events, The City of Windsor*

2450 McDougall Street, Windsor ON. N8X 3N6 (519) 253-2300 x 2726

mstaaedgaard@citywindsor.ca

Please print and mail / drop off completed applications and supporting documentation to:

The City Clerk's Office

350 City Hall Square West

Windsor, ON., N9A 6S1

Attn: The Public Art Working Group

APPLICATION PROCESS

Applications are received by the City Clerk's Office for consideration by The Public Art Advisory Committee. Once your proposal has been evaluated by this committee, you may be contacted to provide any additional required information or to answer any questions. Approved applications will be submitted to city administrative staff for inclusion in a report to the Health & Safety Standing Committee before being brought to City Council for final approval.

TO BE COMPLETED BY THE PUBLIC ART ADVISORY COMMITTEE

Date Application Received: _____

Date Application Reviewed: _____

Date Application Approved/Denied: _____

Date Applicant Notified: _____

*Manager of Cultural Affairs, City of Windsor*_____
Chair, Public Art Advisory Committee

February 28, 2025

Public Art Working Group
c/o Mr. Steven Vlachodimos,
Office of the City Clerk,
350 City Hall Square West,
Windsor, ON
N9A 6S1

Dear Public Art Working Group members:

Sisterhood, whether shared with siblings in the conventional sense, or among steadfast friends in a broader context, affords a singular power that emboldens women to persevere and achieve — often in the face of historically persistent headwinds.

The privately commissioned bronze, “Three Sisters,” celebrates this unifying life force, acknowledging its fundamental roots in childhood.

Elegant in its simplicity, “Three Sisters” is simultaneously charming and poignant. The figures enjoy an engaging bond, with each embodying a milestone in the growth of individual promise.

Their glowing expressions convey warmth, harmony and serenity — welcome emotions against the backdrop of day-to-day tension, from which Windsor parks provide important refuge. (“Three Sisters” resonates particularly well with the proposed setting’s historic connection to the Ursuline Sisters and their invaluable contributions to child welfare.)

“Three Sisters” is a timeless piece that would mesh perfectly with

“International Sisters Day”. Marked every year since 1996 on the first weekend in August, it honours a potent vitality that helps enable women as they innovate and inspire and otherwise enrich our daily lives.

The work is fully funded and promises decades — at least — of longevity, as bronze is the gold standard for outdoor sculptures.

The applicants will hire structural engineers to properly design the sculpture’s concrete base, and contractors to build same — while also installing the artwork itself.

The applicants are confident Windsor residents will find “Three Sisters” to be a worthwhile and gratifying addition to the city’s artistic landscape.

Sincerely yours,



Molly Poirier

DONNA JEAN MAYNE

FINE SCULPTURE

756 Scofield Ave. Windsor, ON. Canada N9G1L3
519-966-5373 **email** DonnaJeanMayne@gmail.com **web** <https://donnajeanmayne.com>

Visual Arts Training

1983-1984	Figure Drawing/Commercial Art Center For Creative Studies Detroit, MI
1979-1982	Bachelor of Arts (Visual Arts) University of Windsor Windsor, ON

Visual Arts Related Employment

2013 - current	Fine Sculpture Windsor, ON Sculptor/Sole Proprietor
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Limited editions and original commissioned works in clay created for bronze casting.

1999 - 2010	City of Windsor / Parks & Rec Jobs Creation Partnership Program, Public Mural Projects, Studio Coordinator/Art Director
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Successfully led several teams of artists in the planning, layout, creation and installation of 40 outdoor mural sites throughout the city of Windsor.

Researched historical themes, techniques and supplies required to execute public art projects. Consulted and collaborated with local and provincial governments, various Business Improvement Associations, building landlords and community groups to develop themes that would reflect their unique identities.

Met deadlines and stayed within budget, often implementing cost-cutting ideas and managing multiple projects at once.

1995 - 1998	The Crafter's Marketplace Windsor, ON Manager
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Managed a retail sales environment while facilitating artists and crafters vendors.

Juried Exhibitions

2023	Elora Ontario Sculpture Project (David Cross)
2022	Downtown Haliburton Sculpture Exhibition , ON. (Ted Brandon)
2021	ArtPrize , the B.O.B. Grand Rapids, MI. (Barbara Hanley)
2020 - 2021	SculptureWalk , Washington Pavilion, Sioux Falls, S.D. (Jim Clark)
2017 - 2019	SculptureWalk , USD, Vermillion, S.D. (Jim Clark)
2018	Elora Ontario Sculpture Project (David Cross)
2016 - 2018	Kingsbrae Gardens , St. Andrew, N.B. (Chris Flemming)
2016	ArtPrize , Amway Grand Plaza Hotel, Grand Rapids, MI.
2016 - 2017	SculptureWalk , Watertown, S.D. (Jim Clark)
2015 - 2016	SculptureWalk , Sioux Falls, S.D. (Jim Clark)
2015 - 2016	Avera McKennan , Sioux Falls, S.D. (Jim Clark)
2015	Water , Windsor Jewish Community Center, Windsor, ON (Jay Katz)

Sculptural Commissions

Current Private, Windsor, ON	3 Life-size children in bronze
2022 City of Windsor, ON.	Life-size bronze & granite tribute
2021 Fine Arts Sculpture Centre, Clarkston, MI.	3/4 life-size bronze bust
2021 Fine Arts Sculpture Centre, Clarkston, MI	10" bronze trophy
2020 Private, Nashville, TN.	Life-size bronze figure
2019 University of Windsor, Windsor, ON.	Life-size bronze figure
2018 Private for Oklahoma State University	Life-size bronze bust
2018 Private for Confederation High School, ON	15" bronze mascot

Earlier Works

2015 – 2018 Gift of Water Series: limited edition castings, 3/4 life-size bronze
1999 – 2010 40 large-scale, public mural installations showcasing Windsor's heritage

Awards & Grants

2021, 2017, 2016	Ontario Arts Council Exhibitions Assistance Grant recipient
2021, 2017	City of Windsor Arts & Cultural grant
2015	Best in Show, Avera McKennan SculptureWalk, Sioux Falls, S.D.
2015	People's Choice Runner Up, SculptureWalk, Sioux Falls, S.D.
2010	Artist of the year– BizX Magazine, Windsor, ON

Guest Lecturer

2022	Huron University Buxton Conference "sculpting Mary Ann Shadd"
2018	Arts & Cultural Alliance of Windsor Essex, "Forgotten Arts Workshop"
2017	Holy Names High School Art Class, Windsor, ON
2016	Windsor Camera Club, "Public Mural Art" Windsor, ON
2016	Questers Club, "Murals of Windsor" Windsor, ON
2015	Association of Representational Artists, "Sculpting"
2008 & 2003	Mural Routes International Symposiums, Toronto, ON

“Three Sisters”

Sisterhood, whether shared with siblings in the conventional sense, or among steadfast friends in a broader context, affords a singular power that emboldens women to persevere and achieve — often in the face of historically persistent headwinds. “Three Sisters,” celebrates this unifying life force, acknowledging its fundamental roots in childhood. Erected to mark “International Sisters Day,” which honours the potent vitality that helps enable women as they innovate and inspire and otherwise enrich our daily lives.

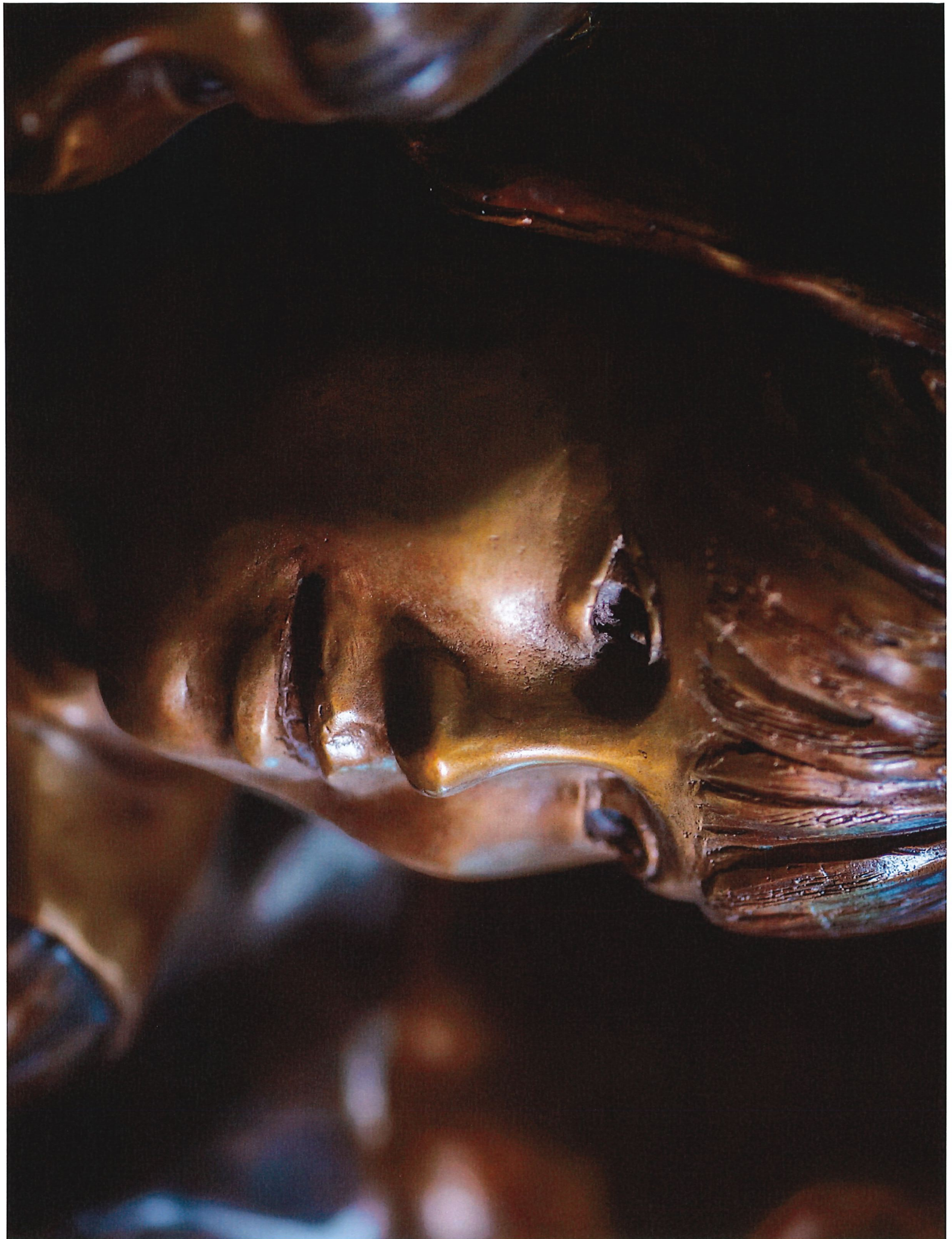
Donated by: Molly & Pierre









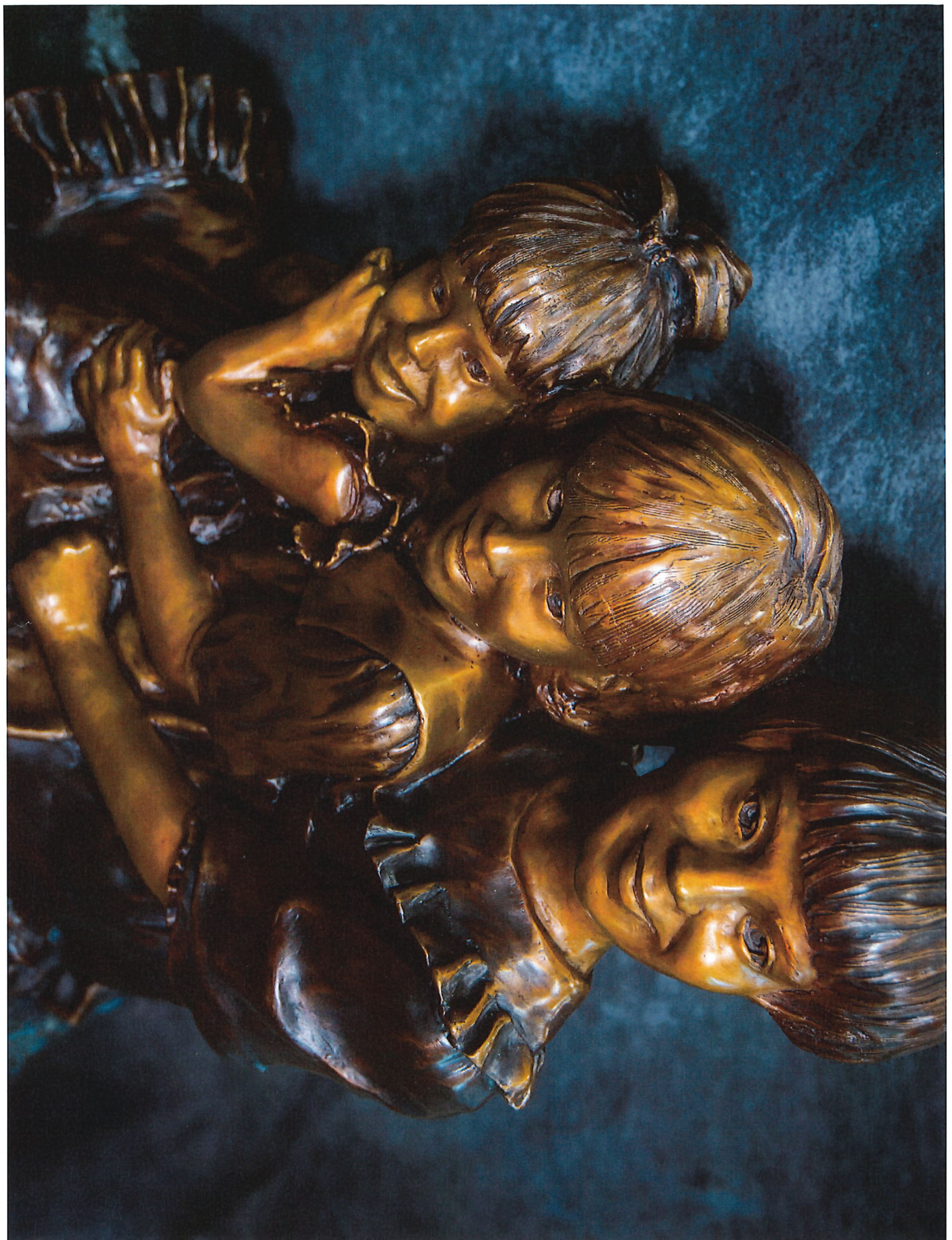
















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- Location map or photos
- Photos/design specifications for project (recommended); if requested, you must provide engineered drawings
- Location background research
- Project proposal
- Any additional research materials

Please complete ALL sections for consideration. Please Print.

• APPLICANT INFORMATION •

Name: Mario Sonego Address: 477 Gauthier Drive, Tecumseh
 Phone: 519 562 2470 Email: mariosonego88@gmail.com Date Submitted: June 11 2026

• ARTIST INFORMATION •

Name: No formal Artist Dan Krutsch P. Eng. Address: 2280 Ambassador
 Phone: 519 9728052 Email: dkrutsch@landmarkengineers.ca
 Website: _____ • Please include Artist CV

• PROJECT INFORMATION •

Title: Monument to Stan Taylor Medium: Concrete
 Size/Dimensions: See Attached presentation Value of Project: \$10,000

- Please attach any photos or design specifications of your project.

Completion Date: 3 months following approval Any significant dates attached to project: _____

1st Desired Location: See attached 2nd Desired Location: _____

Primary use of desired locations: Land near parking lot

- Please attach a map or photograph of your desired location(s).
- Installation is: ☒ Permanent ☐ Temporary

Maintenance Requirements: It will be coated with anti graffiti coating. Should not be any but graffiti and location should deter that.

Cost to Maintain: we have put in 10% of cost of monument

Project Commemorates a(n): ☒ Individual ☐ Group ☐ Event ☐ Other

• PROJECT INFORMATION continued •

For Plaques or Signage, please include wording: _____

See attached presentation for plaque and wording*Applicant Signature*June 11, 2026*Application Date***PROJECT PROPOSAL 250 to 500 words**

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See attached for
proposal**SUBMISSION INFORMATION**

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Michelle Staadegaard*Manager of Culture and Events, The City of Windsor*

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TO BE COMPLETED BY THE PUBLIC ART ADVISORY COMMITTEE

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Date Application Reviewed: _____

Date Application Approved/Denied: _____

Date Applicant Notified: _____

*Manager of Cultural Affairs, City of Windsor*_____
Chair, Public Art Advisory Committee

**Office of the City Clerk
City of Windsor
Attention: Steve
Valachodimos, City Clerk**

June 11, 2026

RE: Application for Monument to Stan Taylor

Dear Mr. Vlachodimos

Please find attached our application for the proposed monument to Stan Taylor, along with supporting information outlining the purpose, background, and proposed design of the monument.

Stan Taylor was a proud Windsorite, born and educated in Windsor, and he dedicated his career to public service through ERCA. His work created a lasting legacy of community and environmental projects that will benefit future generations.

We understand that this application will be reviewed by the Community Public Art Working Group and, if approved, forwarded to City Council. We also understand that contact has been made with Salina Larocque, Cultural Development Coordinator, Public Art, City Administration.

We respectfully ask that you accept this application for consideration.

Sincerely,



Mario Sonego

On behalf of the group supporting this proposal: Dan Krutsch, Ken Schmidt, and Tim Byrne

477 Gauthier
Tecumseh, ON. N8N 2W3
mariosonego88@gmail.com
519 562 2470

Attachments -Application(3 pages), PowerPoint Presentation(11 Pages)



Stan Taylor Monument Application Project Information and proposal to the Community
Public Arts Committee.

Stan Taylor was born and went to school in Windsor, graduating from the University of Windsor and became a professional engineer. Stan worked 36 years for the Essex Conservation Authority (ERCA).

He was passionate about the environment quality and its impact on the people of Windsor and Essex County.

His impact has guaranteed that current and future generations can live work and play safely that is detailed below and in the attached presentation.

At ERCA Stan secured millions of dollars of funding from senior level of government for projects for the city of Windsor and the County of Essex. Such projects included flood protection, tree planting, stream rehabilitation and Detroit River shore wall improvements. The flood protection works allowed developments to proceed (ex. East Riverside lands) and protect existing homes and lands.

Stan was a founding member of the of the Little River Enhancement Group, who have and continue to clean up and rehabilitate the Little River stream from Twin Oaks Industrial Park to WFCU arena. They also planted thousands of trees and advocated for pedestrian access along Little River and under/over major roadways.

Stan was the original Director of Windsor Essex Source Water Protection (SWPC) established in 2008 in response to the Walkerton water crisis. The SWPC and its policies protect streams and water source to insure safe drinking water and water for recreation.

The result of his passion will positively affect residents now and in the future.

From: Mario Sonego Dan Krutsch, Tim Byrne and Ken Schmidt advocating for Stan Taylor

Note: This is attached to the application to the Public Art Committee application and an attached slides detailing location and the monument proposed.

About the Monument;

-The monument was designed by Dan Krutsch P. Eng., and the contractor will be Facca Incorporated (2097 County Rd 31, Ruscom Station, ON N0R 1R0)

June 2026



PROPOSED MONUMENT ESTABLISHMENT
IN HONOUR OF

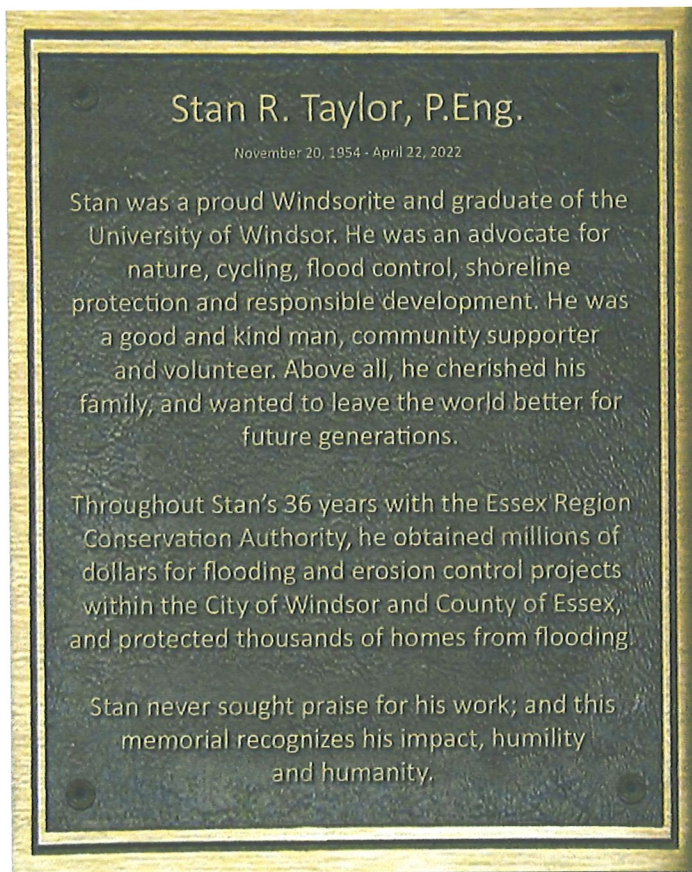
STAN TAYLOR, P.Eng

November 20, 1954 – April 22, 2022

PREPARED BY: DAN KRUTSCH, P.ENG.

STAN TAYLOR MEMORIAL

The two embossed brass plaques will measure 40cm by 50cm, and will feature the following wording.



PROPOSED MONUMENT PLAQUES

STAN'S COUNTY WIDE ACHIEVEMENTS

In addition to his contributions in Windsor, Stan was instrumental in achieving funding, and directed numerous projects throughout the County of Essex. The following is a representative sample of such projects:

- Founding member of the Little River Enhancement Group (Founded 1992)
- Original Director of Source Water Protection (Established 2007)
- Floodline Modelling for the Northshore Watercourses – Pike Creek, Puce River Belle River, Duck and Moison Creeks, Ruscom River (1982)
- Canard River Channel Bank Improvements (1984)
- Lonsberry Beach Bank Stabilization Project (1986)
- Belle River Flood Control Project EA and Planning Studies (1988)
- Little River Channel/Bank Improvements (1988)
- Construction of the Belle River Flood Control Project (1988)
- Turkey Creek Flood Control Project (1991)
- Sommerset Avenue Bank Stabilization Project (1993)
- Little River Flood Compensation Works (1994)
- Willow Beach Dykes (1996)
- Pelee Island Shoreline Improvements (1984, 1986, 1998, 2007)
- Belle River Flood Control Maintenance (2007)
- Turkey Creek/Grand Marais Drain Channelization (2009)
- Little River Dyke Improvements (2009)

Stan's contributions were invaluable in making the Essex region environment a safer place to live, work and play.

REGIONAL CAREER HIGHLIGHTS

STAN TAYLOR MEMORIAL

The proposed location is adjacent to the Ganatchio Trail, just west of the Sandpoint Beach Parking Lot. The significance of the location is its proximity to the East Windsor Barrier Landform.



VIEW FROM RIVERSIDE DR. E.



PROPOSED LOCATION

STAN TAYLOR MEMORIAL

Memorial Monument Proposed location additional Information



Located East of Sandpoint Court just off parking area



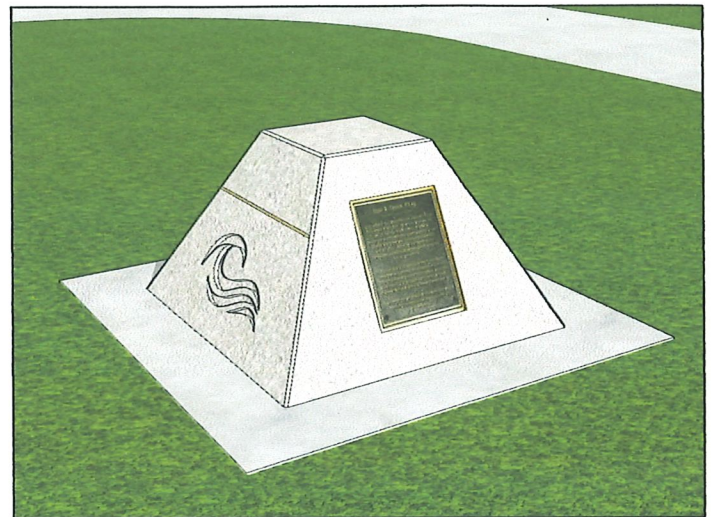
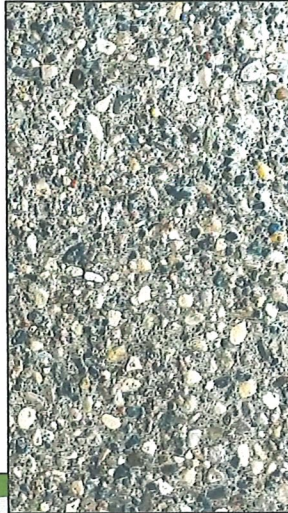
Preferred location would be next to this plaque of which Stan was an advocate to provide Flood protection and allow the East Riverside lands to develop.

PROPOSED LOCATION

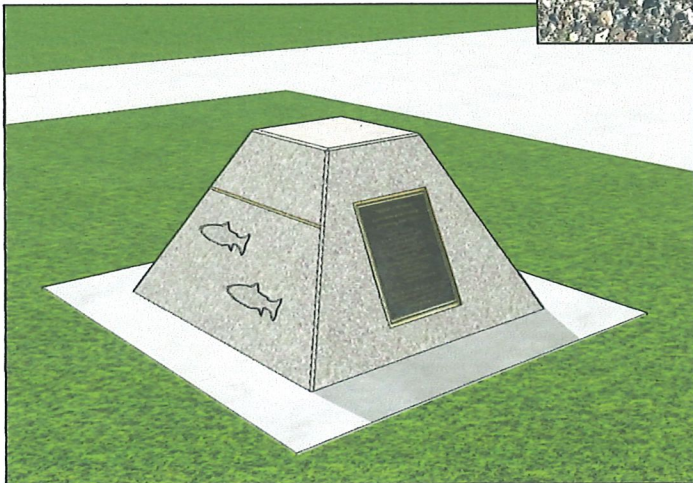
STAN TAYLOR MEMORIAL

The monument will consist of a precast concrete structure founded on a concrete slab, featuring an exposed natural aggregate finish, two brass plaques, and other significant and relevant embellishments.

EXPOSED AGGREGATE



FRONT ISOMETRIC VIEW

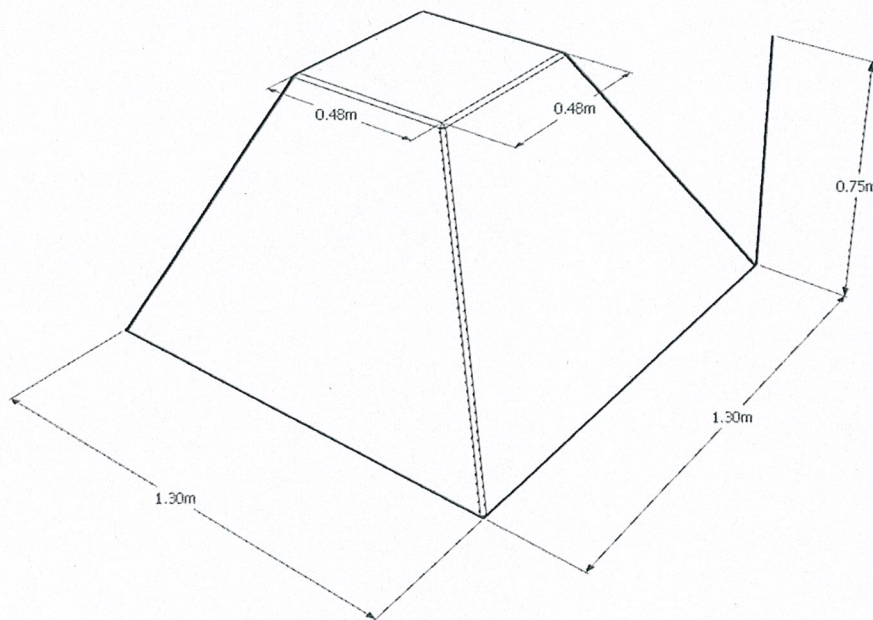


BACK ISOMETRIC VIEW

- The front and back brass plaques will describe Stan and highlight some of his achievements relevant to the City of Windsor.
- The monument sides will be adorned with imprints that commemorate Stan's passion for trout fishing and his professional contributions in the field of water resource management.
- A brass horizontal line will be set at an elevation of 176.4m, corresponding to the local flood proofing elevation.

PROPOSED MONUMENT RENDERINGS

STAN TAYLOR MEMORIAL



Overall Height – 750mm

Base Width – 1,300mm

Top Width – 480mm

The monument will be in the shape of a truncated pyramid.

Proposed Contractor– Facca Inc.

PROPOSED MONUMENT SIZE

STAN TAYLOR MEMORIAL



WORKS THAT STAN WAS INVOLVED IN

STAN TAYLOR MEMORIAL



Coventry/Reaume Shore Apron

Goose Bay



WORKS THAT STAN WAS INVOLVED IN

STAN TAYLOR MEMORIAL



Barrier Landform protecting East Riverside Development

Mckee Park
Shore works



WORKS THAT STAN WAS INVOLVED IN

STAN TAYLOR MEMORIAL



Alexander park



Assumption Park circa 1950's



Assumption park today

WORKS THAT STAN WAS INVOLVED IN

MDV/
Windsor, Ontario, October 29, 2025

MINUTES
MUSEUM CAPITAL RESERVE FUND COMMITTEE (Facility Committee)
Wednesday, October 29, 2025
9:30 o'clock a.m.
Francois Baby House, 254 Pitt Street West

A meeting of the **Museum Capital Reserve Fund Committee (Facility Committee)** is held this day commencing at 9:30 o'clock a.m. at the François Baby House, 254 Pitt Street West, there being present the following members:

(It being noted that the Facility Committee is set up as item 2.2 of the Use Agreement between the Corporation of the City of Windsor and Windsor Historic Sites Association, which states that this committee is comprised of 2 nominees of the city and 3 nominees of the WHSA)

Present:

D. Wilson, Windsor Historic Sites Association, Chair of Committee
M. Staadegaard, Manager of Culture
R. Prescott, Windsor Historic Sites Association
K. Dufour, Facilities, Downtown Western Campus
G. Manias, Windsor Historic Sites Association

Also present are the following resource personnel:

M. Della Valle, Museum Curator

Regrets:

T. Tang, Heritage Planner, Planning

1. CALL TO ORDER

Meeting called to order at 9:32 o'clock a.m.

2. DECLARATION OF CONFLICT

None declared.

3. MINUTES

Moved by R. Prescott, and seconded by D. Wilson
That the minutes of the **Museum Capital Reserve Fund Committee (Facility Committee)** held **Tuesday, June 17, 2025** meeting BE ADOPTED as written.
Carried

4. BUSINESS ARISING FROM THE MINUTES

4.1 Financial update on museum capital reserve fund (Museum Structural and Capital Improvements Fund 182)

M. Della Valle notes that there is, as of October 5, 2025 a sum of \$204,175.07 in this fund.

4.2 Jesuit Pear trees

M. Della Valle noted that horticulture has thus far been unable to propagate Jesuit pear trees. D. Wilson will reach out to Yemi Adeyeye, City Forester, to make additional inquiries.

4.3 Security system, security concerns

M. Della Valle notes that K. Dufour has requested a quote from Phillips to replace the existing alarm system at the Francois Baby House. K. Dufour will follow up on this.

4.4 Further securing Hiram Walker Historical Museum Plaque

It has been decided that a pause will be placed on this project as the proposed method for further securing the plaque has implications for the heritage fabric of the Francois Baby House. No actual attempts to remove this plaque have been noted, and the approach to this plaque is covered by security camera footage (although the plaque itself isn't). The plaque has been recorded photographically.

4.5 More Storage Space for Artifacts Needed

As per last meeting: "D. Wilson wrote a letter to the Windsor Public Library Board (with cc to Windsor City Council) stating that the museum artifact storage is almost full, and noting that the Library is planning another building project, and that the museum has expressed its interest to the Library about the potential to have some space in the new building, and that the Windsor Historic Sites Association fully supports this initiative."

Jen Knights has received this letter, and it will be going to the Windsor Public Library Board meeting in the near future. D. Wilson asked that it also be sent to Windsor City Council. M. Staadegaard will follow up with this.

4.6 Leaking from the ceiling on west side of underground storage vault, aka "the fort"

As per last meeting: "M. Della Valle noted that the leaking in the west end of the fort has been partially remediated by the regrouting of the concrete patio over the storage area, however, water is still penetrating. She notes that the water pools against the south side of the outbuilding "shack" on the patio, directly above where the leaking is still happening."

K. Dufour will follow up regarding potential next steps.

5. NEW BUSINESS

5.1 Replacement of gas meter and line.

M. Della Valle noted that when gas meter was to be replaced, it was noted that the gas line was not up to standard and needed to be replaced. The gas line was subsequently replaced, with the gas line running around the base of the house to the east side and through the window to the furnace room, instead of underground and through two basement rooms. And then the meter was replaced.

5.2 Windowsill repainting

M. Della Valle reported that after noticing that the windowsills were flaking, she notified K. Dufour, who brought in painters who scraped and painted the windowsills in September.

5.3 Green shutter on west side upper window needs repair

M. Della Valle noted that the green shutter on the west side upper window needs repair. K. Dufour to follow up with Tracy Tang to get suggestions on a heritage repair person to carry out the work.

5.4 Sycamore tree trimmed

The Sycamore tree on the east side of the south lawn was overgrown and during a wind storm in early September banged against the roof of the house. City forestry subsequently came and trimmed the tree on September 11, 2025.

6. DATES OF NEXT MEETING

Thursday, January 29, 2026 at 9:45 a.m. at the François Baby House.

7. ADJOURNMENT

There being no further business, the meeting is adjourned at 10:10am.

MDV/
Windsor, Ontario, March 27, 2026

MINUTES
MUSEUM CAPITAL RESERVE FUND COMMITTEE (Facility Committee)
Friday, March 27, 2026
9:45 o'clock a.m.
Francois Baby House, 254 Pitt Street West

A meeting of the **Museum Capital Reserve Fund Committee (Facility Committee)** is held this day commencing at 9:45 o'clock a.m. at the François Baby House, 254 Pitt Street West, there being present the following members:

(It being noted that the Facility Committee is set up as item 2.2 of the Use Agreement between the Corporation of the City of Windsor and Windsor Historic Sites Association, which states that this committee is comprised of 2 nominees of the city and 3 nominees of the WHSA)

Present:

D. Wilson, Windsor Historic Sites Association, Chair of Committee
M. Staaedegaard, Manager of Culture
K. Dufour, Facilities, Downtown Western Campus

Also present are the following resource personnel:

M. Della Valle, Museum Curator

Regrets:

G. Manias, Windsor Historic Sites Association
R. Prescott, Windsor Historic Sites Association
K. Tang, Heritage Planner, Planning

1. CALL TO ORDER

Meeting called to order at 9:50 o'clock a.m.

2. DECLARATION OF CONFLICT

None declared.

3. MINUTES

Moved by M. Staaedegaard, and seconded by D. Wilson
That the minutes of the **Museum Capital Reserve Fund Committee (Facility Committee)** held **Wednesday, October 29, 2025** meeting BE ADOPTED as written.
Carried

4. BUSINESS ARISING FROM THE MINUTES

4.1 Financial update on museum capital reserve fund (Museum Structural and Capital Improvements Fund 182)

M. Della Valle notes that there is \$207,417.14 in this fund as of March 6, 2026.

4.2 Jesuit Pear trees

M. Della Valle notes that City of Windsor horticulture has been unable to propagate the Jesuit pear tree. D. Wilson says that Les Amis Duff-Baby is pursuing other potential avenues for Jesuit Pear tree propagation. M. Della Valle will forward any potential leads to D. Wilson.

4.3 Security system, security concerns

M. Della Valle notes no new security concerns. K. Dufour will follow up with Phillips re: installation date to replace the existing alarm system at the Francois Baby House. K. Dufour will also follow up on verifying budget to pay for this.

4.4 More Storage Space for Artifacts Needed

Two meetings ago, “D. Wilson wrote a letter to the Windsor Public Library Board (with cc to Windsor City Council) stating that the museum artifact storage is almost full, and noting that the Library is planning another building project, and that the museum has expressed its interest to the Library about the potential to have some space in the new building, and that the Windsor Historic Sites Association fully supports this initiative.”

M. Staadegaard will follow up with Jen Knights re: status of this letter.

M. Staadegaard updated the committee with the good news that a new storage space is being upgraded and made available on the 2nd floor of the coach house at Willistead. A/C is being added to the space to ensure that conservation conditions are appropriate for artifact storage. This space is accessed by stairs and thus will be suitable for smaller artifacts. Work is currently ongoing.

4.5 Leaking from the ceiling on west side of underground storage vault, aka “the fort”

K. Dufour notes that Dorner is coming soon to conduct an investigation around the west and south side of the “shack” over the artifact storage area where the leaking is happening directly below. Dorner will also re-caulk the joins in the concrete pad overtop the storage area. It was damaged due to use of snow removal equipment during this past winter.

4.6 Green shutter on west side upper window needs repair

K. Dufour got suggestions from Tracy Tang on a heritage repair person to carry out the work. While he has reached out, he has not heard back. He will send reminders to move this project forward.

4.7 Investigation of “Shack” lighting

K. Dufour is going to follow up with lighting specialists Tucker to find out if they have made a site visit to fix the lights under the “shack” over the artifact storage area. M. Della Valle notes that it would be appreciated if museum staff could be notified of how the lighting works as they have no current information on the system installed.

5. NEW BUSINESS

No new business.

6. DATES OF NEXT MEETING

Friday, June 5, 2026, at 9:45 a.m. at the François Baby House.

7. ADJOURNMENT

There being no further business, the meeting is adjourned at 10:30 am.