

AGENDA
AGE-FRIENDLY WINDSOR WORKING GROUP (AFWG)

Meeting held Wednesday, August 12, 2026
at 9:00 a.m. in Room 140, 350 City Hall Square West

1. Call to Order

2. Declaration of Conflict

3. Adoption of the Minutes

Adoption of the minutes of the meeting held May 7, 2026 – ***attached.***

4. Business Items

Business Arising from the Minutes

4.1 Transit Windsor Update

Representative from Transit Windsor to be in attendance to provide information and to answer questions relating to the aging populations.

4.2 Speaker Series & Community Engagement (2026 planning)

Review the June 2026 Flag Raising and the Recreation Activities and Fraud/Scam Safety events.

Planning for the Community Engagement Event to be held on September 17, 2026, that will focus on Transit Windsor services.

4.3 Website/Communications Subcommittee Update

Roxanne Tellier, Tom Wilson and Cindy Matchett to provide an update relating to website content, communication plans and matters that will require approval by the Working Group

4.4 Follow-up items from the May 26, 2026, meeting

Share updates and determine next steps on the following:

- Volunteer opportunities with the City of Windsor

- Art Your Services Membership and expenditure
- Budgetary expenditures to be brought forward for 2026
- Community feedback from seniors to be shared with AFWWG, City Council and the appropriate City of Windsor departments

5 New Business / Other Items

5.1 Community Partnership – Dr. Paula van Wyk, University of Windsor

Dr. Paula van Wyk specializes in Age-Friendly policies and practices.

As part of their mandate, the University of Windsor is exploring potential research projects that impact our aging communities.

6. Round Table

7. Date of Next Meeting

To be determined.

8. Adjournment

AGE-FRIENDLY WINDSOR WORKING GROUP (AFWWG)

Meeting held Thursday, May 7, 2026

A meeting of the Age Friendly Windsor Working Group is held this day commencing at 9:30 o'clock a.m. in Room 522a, 350 City Hall Square West, there being present the following members:

Gerald Corriveau
Larry Duffield
Andrea Grimes
Cindy Matchett
Roxanne Tellier
Tom Wilson

Special Guest in attendance:

Councillor Angelo Marignani

Also present are the following resource personnel:

Kait Authier, Chair, Coordinator, Parks Recreation and Facilities
Laura Ash, Project Lead Parks Development
Karen Kadour, Committee Coordinator

1. Call to Order

Kait Authier, Chair calls the meeting to order at 9:33 o'clock a.m. and the Committee considers the Agenda being Schedule A, attached hereto, matters which are dealt with as follows:

2. Declaration of Conflict

None disclosed.

3. Adoption of the Minutes

Moved by Cindy Matchett, seconded by Roxanne Tellier,
That the minutes of the Age Friendly Windsor Working Group of its meeting held November 26, 2025, **BE ADOPTED** as presented.
Carried.

4. Business Items

Business Arising from the Minutes

4.1 Transit Windsor Update

The Chair remarks that David Calibaba, Manager, Sales and Marketing, Transit Windsor will participate in the upcoming AFWWG Speaker Series.

The Chair reports that Transit Windsor is introducing new technologies and new processes on the buses currently and suggests deferring the community information session until this information is made public. She adds that the Speaker Series will include information relating to senior fares, how to read the bus routes, and how to pay the fare on the bus, or at a transit station at a community centre.

Larry Duffield states that Transit Windsor should encourage more seniors to ride the bus. He remarks that the City of Ottawa provides a free bus ride for seniors two days a week.

The Chair reviews the Transit Windsor fee structure. The Chair to reach out to Transit Windsor for their timeline as it relates to the Speaker Series.

4.2 Speaker Series & Community Engagement (2026 Planning)

The Chair asks the AFWWG what they envision the community engagement to look like. The following suggestions and comments are provided by the Committee:

- Provide updates on scamming, fraud, technology, and safety. Could reach out to Windsor Police and Frank Fazio as speakers.
- Concerned with the number of elderly folks being hit by cars.
- Issue with riders on E-scooters who disregard pedestrian safety. Asks if data has been collected.
- Transit Windsor could provide information relating to the services they provide.
- The event would be approximately one to two hours.
- Look at a community centre or a library as a location for the event.
- June is Seniors Month.
- Earmark funds for advertising, public service announcement.
- Communications and Customer Services Department can assist with creating Media/Press releases for the event.
- Date for the event to be determined.
- Suggestion for the event to include information relating to Parks and Recreation, i.e. walking trails, and ways to get people active.

Tom Wilson suggests combining the Community Speaker Series with the Flag Raising ceremony on the same date which will promote more attendance from the public.

Moved by Larry Duffield, seconded by Tom Wilson,

That **APPROVAL BE GIVEN** to hold a Community Speaker Series Event on June 15, 2026, at City Hall, consisting of a Flag Raising, a Presentation by Parks & Recreation and a Presentation on protecting yourself from Fraud.

Carried.

It is generally agreed that upcoming Community Speaker Series be held on:

- September 17, 2026 (Transit Windsor)
- October 1, 2026

4.3 Website/Communications Subcommittee Update

Andrea Grimes asks if the subcommittee has established a website.

Cindy Matchett advises the assumption was to piggyback on a page in the City's website. She adds that a write-up regarding AFWWG was created. The Chair responds AFWWG has a page and asks her to e-mail the write-up which will be posted to the page.

Larry Duffield remarks that the city's award from the Ontario Government for its work as an Age-Friendly Community has been discovered at Life After Fifty.

4.4 Follow-up Items from the November 2025 meeting

The Chair advises the City of Windsor has a volunteer portal for any city led event and any person who has a profile receives an e-mail. This may include such volunteer opportunities such as Open Streets, Bright Lights etc.

The Chair remarks in terms of city departments and their roles, she asks that members specify what information is being requested as it relates to a specific department or area.

The Chair refers to the question regarding recreation services that are particular to seniors and advises that services offered are for "adult programming" and not specific to seniors only. Tom Wilson states that the City of Windsor provides programming for approximately 1,000 seniors in the community (funded by the City of Windsor).

Andrea Grimes leaves the meeting at 11:02 o'clock a.m.

5. New Business/Other Items

5.1 2025 Annual “Year in Review” Report.

The Chair reviews the 2025 Annual Report.

Larry Duffield commends the positivity of the 2025 Annual Report which reflects well on the Committee. He thanks the city for taking on the responsibility related to its membership in the World Health Organization Age Friendly Network.

Tom Wilson advises this Committee is more than just creating some info sessions a few times a year. It is about looking at what we have heard and gained from the seniors in the community and to share that with AFWWG, the City Councillors, Parks and Recreation and Transportation.

Councillor Angelo Marignani provides the process for a Council member to request a report from Administration. He remarks that questions posed by the committee can be forwarded to him which in turn will be sent to Council for a report.

5.2 2025 Budget Discussion and Next Steps

The Chair reports the AFWWG Operating Budget is \$10,000 and adds \$6,000 has been set aside for the public engagement event. She requests that additional budgetary expenditures be brought forward for discussion at the next meeting.

5.3 Age Friendly Communities Outreach Program – Virtual Conference Update

The Chair advises she attended a virtual Age Friendly conference held in March 2026 and notes the “resource package” will be sent to the members.

5.4 Art Your Service

The Chair explains that Art Your Service offers virtual programming to folks ages 55 to 95 and for those aging in place in their home. She remarks that upon applying for membership, they will receive access to lectures, virtual hikes through different cities, health talks, arts and crafts and fitness training. A monthly schedule is provided outlining the various amenities. She suggests looking into a partnership with Art Your Service and adds there is also a membership at a cost of \$3,000 a year (which would provide 500 memberships to people in their homes).

5.5 Flag Raising for Seniors Month (June) – Updates on status of application

Moved by Larry Duffield, seconded by Cindy Matchett,

That **APPROVAL BE GIVEN** to an expenditure in the upset amount of \$200. for the purchase of a Flag for the Flag Raising for Senior's Month to be held on June 15, 2026.

6. Round Table

Roxanne Tellier expresses concern regarding speeding and seniors being hit.

7. Date of Next Meeting

The next meeting will be held on Thursday, August 6, 2026, at 9:30 a.m.

8. Adjournment

There being no further business, the meeting is adjourned at 11:38 a.m.