AGE FRIENDLY WINDSOR WORKING GROUP (AFWWG)

Meeting held October 16, 2026

A meeting of the Age Friendly Windsor Working Group is held this day commencing at 9:00 o'clock a.m. in Room 203, 350 City Hall Square West, there being present the following members:

Gerald Corriveau
Larry Duffield
Andrea Grimes
Cindy Matchett
Roxanne Tellier

Regrets received from:

Tom Wilson

Also present are the following resource personnel:

Kait Authier, Chair, Coordinator, Parks Recreation and Facilities
Karen Kadour, Committee Coordinator

1. Call to Order

Kait Authier, Chair calls the meeting to order at 9:12 o'clock a.m. and the Working Group considers the Agenda being Schedule A, attached hereto, matters which are dealt with as follows:

2. Declaration of Conflict

None disclosed.

3. Adoption of the Minutes

Moved by Roxanne Tellier, seconded by Gerry Corriveau
That the minutes of the Age Friendly Windsor Working Group of its meeting held May 7, 2026, **BE ADOPTED** as presented.
Carried.

4. Business Items

Business Arising from the Minutes

Discussion ensues regarding the recruitment process for the next term of the Age Friendly Windsor Working Group.

4.1 Speaker Series & Community Engagement (2026 planning)

Larry Duffield expresses concern relating to the lack of the flag raising event to commemorate National Seniors Day and United Nations Day for Elder Persons in Canada.

Cindy Matchett remarks that it is essential that the Working Group collectively be assigned tasks to complete for upcoming meetings.

4.2 Website/Communications Subcommittee Update - Roxanne Tellier, Tom Wilson (not present) and Cindy Matchett)

Cindy Matchett reports that the Subcommittee has carriage over the website/ communications and indicates that this should be a project focused on updating the website. She remarks that they have a proposal but cannot develop it without the assistance from the city. She advises that Tom Wilson reported that his team held internal meetings regarding the website and different links.

The Chair suggests that this matter be deferred to the next term of the Age Friendly Windsor Working Group in 2027.

4.3 Follow-up Items from the August 2026 Meeting

Volunteer Opportunities with the City of Windsor

The Chair remarks that the Bright Lights Windsor 2026-2027 event is upcoming with opening night scheduled for November 27, 2026. She notes there are volunteer opportunities at Bright Lights and adds that anyone with an existing profile will be notified.

The Chair reports there is a call out for volunteers for the Snow Angel program.

The Chair adds that the City is looking for school crossing guards in the mornings and evenings (which is a great position for seniors).

Community Feedback from Seniors

Larry Duffield advises he recently attended a meeting of a number of curling groups who are trying to reestablish a permanent dedicated curling facility in the city, i.e. a nonprofit curling association. In parallel, there is a continuing senior curling group who have had discussions on the Capri Pizzeria Recreation Complex arrangements. They are trying to provide a unified voice to the city.

Andrea Grimes remarks that the South Windsor Senior's Group who operate out of Paulin Memorial Church organize bus trips to attend plays and concerts, invite guest speakers and on Fridays they have a bring your lunch and coffee event. She indicates in the past, that various seniors' groups in the city and county held a fair at a venue that set up booths that identified what they do.

The Chair adds that it appears there are opportunities for seniors that perhaps the public is not aware of. She suggests that the next iteration of this committee might involve a regional resource that could be included in a quarterly newsletter.

Roxanne Tellier states that the main problem is that communication is lacking and expresses concern that many seniors are adverse to receiving information on computers. Andrea Grimes adds that a central depot to apprise seniors of essential information is necessary. The Chair suggests taking out an ad or a one pager as a means to update seniors on matters of importance.

Larry Duffield advises at the September 2, 2026, Legion Presentation, he spoke about age friendly and thanks Andrea Grimes for her notetaking at the event. He indicates approximately 30 people attended the presentation.

5. New Business/Other Items

5.1 Age Friendly Windsor Working Group Updates Moving Forward in 2026 into 2027

It is generally agreed that the Working Group will provide ideas along with a mandate of providing a clear vision going forward to the year 2027.

5.2 Review the accomplishments of the Age Friendly Working Group over the past four years

AGE-FRIENDLY WINDSOR WORKING GROUP 2023–2026
Summary Report

This appendix summarizes key activities and accomplishments of the Age-Friendly Windsor Working Group from 2023 to 2026.

- The Working Group began a new 2023–2026 term, working with City administration to advance Windsor's age-friendly priorities.
- Continued to build on the Age-Friendly Windsor Action Plan, including accessibility, transportation, housing, social participation, communication and community support.
- Funding of $3,949 was carried forward from 2023, providing continuity into 2024.

2024 — Building Partnerships and 2023 — Transition and Continuity

Advancing Age-Friendly Initiatives

Accessibility improvements in parks and public spaces

- Received updates from Parks Development on trail improvements, including a minimum 3-metre width, tactile indicators and improved lighting.
- Accessible washroom projects were underway at Little River Corridor Park and Elizabeth Kishkon Park.
- Continued trail inspections and bench assessments.

Recognition and celebration of older adults

- Held a Seniors' Month flag-raising event on June 13 in partnership with CARP, Life After Fifty and NARFE.
- Supported National Seniors Day on October 1 with a mayoral proclamation and a free aquafit session at the WITC.

Education and community engagement

- Hosted a fraud-prevention discussion with a security specialist in November 2024.
- Explored additional educational events and stronger partnerships with community organizations.
- Reviewed the Ontario Age-Friendly Communities framework and its eight domains.

Transportation advocacy

- Engaged Transit Windsor on senior access, route planning, fares and service to Sandpoint Beach.
- Requested clearer information about senior ridership and how transit routes account for where older adults live.

2025/2026 — Moving Toward Practical Solutions and Greater Connection

Continued work on transit access

- Followed up with Transit Windsor on questions raised in 2024.

- Identified limitations in senior ridership data and the need for clearer information about fares, routes and reloading.
- Discussed the planned Route 345 to Sandpoint Beach, expected to operate year-round from 2026 with a new east-end terminal.

Community engagement and speaker series

- Approved up to $6,000 from the 2025 budget for a Community Engagement and Speaker Series planned for March 2026.
- Identified Transit Windsor and Recreation as key topics for future presentations.

Supporting community connections and access to recreation

- Discussed volunteer programs, including Snow Angels.
- Explored additional opportunities for senior exercise programs downtown.
- Discussed pickleball instruction, free mobility tours at the Bright Lights Festival and a pre-registered walking club.

Community investment

- Approved $4,352.79 in donations, divided equally between Home Instead and Elder College.

Greater focus on communication

- Discussed creating a dedicated webpage, community survey and newsletter to improve information-sharing with older adults.

Key Themes and Overall Accomplishments

- Improving accessibility in parks and public spaces.
- Amplifying the voice of older adults.
- Building stronger partnerships.
- Promoting learning and participation.
- Improving access to information.
- Creating an age-friendly Windsor for all.

5. Round Table Discussion

The Chair reports that the current balance of the operating budget for 2026 is $4,000.

Moved by Cindy Matchett, seconded by Roxanne Tellier,
That **APPROVAL BE GIVEN** to an expenditure in the upset amount of $4,000 for the purchase of promotional items as handouts at events.
Carried.

Andrea Grimes states she is appreciative that the committee worked through some of the challenges as it instills creativity along with cohesiveness and a sense of purpose.

Roxanne Tellier expresses concern as it relates to how disabled individuals and seniors are treated in the city. She adds there is no clear mandate for cyclists and mobility scooters.

The Chair commends the committee for the many motivating discussions and adds the members are a valuable part of our community.

6. Adjournment

There being no further business, the meeting is adjourned at 10:51 o'clock a.m.