

ACTIVE TRANSPORTATION EXPERT PANEL

Meeting held June 30, 2026

A meeting of the Active Transportation Expert Panel is held this day commencing at 2:30 p.m. via Zoom Video Conference, there being present the following members:

Dr. Paul Henshaw
Teena Ireland
Wayne Lessard
Jocelyn Nikita
Jim Sommerdyk (arrives at 2:42 p.m.)

Also present are the following resource personnel:

Matt Paya, Manager, Road Safety
Clare Amicarelli, Engineer II
Ian Day, Senior Manager Transportation
Anne Ciacelli, Supervisor Council Services, Deputy City Clerk

1. Call to Order

Clare Amicarelli, Chair calls the meeting to order at 2:35 o'clock p.m. and the Expert Panel considers the Agenda being Schedule A attached hereto, matters which are dealt with as follows:

2. Declaration of Conflict

None disclosed.

3. Adoption of the Minutes

Moved by Dr. Paul Henshaw, seconded by Jocelyn Nikita,
That the minutes of the Active Transportation Expert Panel of its meeting held February 18, 2026, **BE ADOPTED** as presented.
Carried.

4. Business Items

The Chair reviews the disposition of the 2025 funds that were provided to Local 444 Community Services, Bike Windsor Essex and The Safety Village.

It is generally agreed to provide \$1,000 to Bike Windsor Essex for the 2026 Winter Wheels Program.

Moved by Wayne Lessard, seconded by Dr. Paul Henshaw,
That **APPROVAL BE GIVEN** to an expenditure in the upset amount of \$1,000 for the 2026 Winter Wheels Program.
Carried.

Wayne Lessard questions which schools are participating in the Active School Travel Program. The Chair responds that once the schools are determined for the 2026-2027 school year, the information will be provided to the Active Transportation Expert Panel. The Panel expresses interest in partnering with the Transportation Department's Active School Travel Program by providing funding to install wayfinding signage around schools to encourage students to walk or cycle to and from school. The Chair indicates that the cost estimate for installing the wayfinding signage for two (2) schools will be provided to the Panel at a later date.

Moved by Wayne Lessard, seconded by Teena Ireland,
That **APPROVAL BE GIVEN** to provide \$1,000 to the installation of signs through the Active School Travel Program which details the distance to walk to school and to encourage students walk and cycle to and from school.
Carried.

Chair indicates that the Transportation Department will investigate the history of installing wayfinding signage around schools within the city of Windsor.

4.2 Policy/Report Updates

The Chair provides an update on the Bike Parking Policy as it relates to the parking garage and security.

4.3 Bird Canada

The Chair provides a summary of the amended terms of the one-year extension agreement with Bird Canada Inc.

4.4 Earth Day

The Chair advises that 2026 Parks and Trails maps and bike lights were provided at the Earth Day Event. The maps were also distributed to other City departments and community centres.

4.5 Great Waterfront Trail Adventure Cycle Tour

The Chair notifies the Panel that participation in the Great Waterfront Trail Adventure Cycle Tour may be a viable option and states that an update on if the Expert Panel is able to assist with the event, will be provided to the Committee.

5. New Business

Jocelyn Nikita reports that the pathway demarcation and signage previously on the Riverside Trail, appears to no longer be there, leaving cyclists with no markings. The Chair remarks the Transportation Department will investigate and report back on this matter.

Ian Day states that the City is currently working on the Vista alternative trail at this time. Mr. Day also states the construction of an intersection pedestrian signal is in progress at the intersection of Isabelle and Wyandotte. Jefferson, and South National. He indicates that intersection pedestrian signals should be installed this year.

Jim Sommerdyk requests that the Committee keep track of accidents and shared spreadsheets. The Windsor Police Website provides the information for their lists. Mr. Day ensures the panel that the Transportation Department tracks collisions via an engineering software.

6. Date of Next Meeting

The next meeting date to be determined.

7. Adjournment

There being no further business, the meeting is adjourned at 3:45 o'clock p.m.