



## OFFICE OF THE CITY CLERK COUNCIL SERVICES

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### CAO APPROVAL

The Chief Administrative Officer approved the following recommendation:

**Report Number: CAOP 106/2025**  
**Approved: Friday, August 8, 2025**

THAT the Chief Administrative Officer **APPROVE** the award of Tender 89-25; and,

THAT the Purchasing Manager **BE AUTHORIZED** to issue a Contract Purchase Order to Grand & Toy Limited, for the provision of Lenovo Laptops, Desktops, Docks, and other computer accessories to Information Technology for \$598,583.99 (excluding HST); in accordance with the requirements of Tender 89-25, and subject to satisfactory in legal form to the City Solicitor, financial content to the City Treasurer, and technical content to the Executive Director of Information Technology.

Report Number: CAOP 106/2025  
Clerk's File: SI/15015

*Anna Ciacelli*

Deputy City Clerk / Supervisor of Council Services  
August 8, 2025

#### Department Distribution

Manager of Web & Digital Services
Administrative Assistant
Manager, Service Desk
Senior Manager / Deputy Chief Information Officer – Technical Strategy & Operations
Financial Planning Administrator
Chief Information Officer / Executive Director of Information Technology (Acting)



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Purchasing Manager (Acting)
City Solicitor
Commissioner, Corporate Services
On behalf of Commissioner, Finance & City Treasurer
Chief Administrative Officer