THE CITY OF WINDSOR
ONTARIO, CANADA

OFFICE OF THE CITY CLERK
COUNCIL SERVICES

Phone: (519)255-6211

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WINDSOR, ONTARIO
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CAO APPROVAL

The Chief Administrative Officer approved the following recommendation:

Report Number: CAO 229/2026
Approved: Friday, October 23, 2026

I. THAT **APPROVAL BE GIVEN** for a license renewal agreement between The Corporation of the City of Windsor and Greater Essex County District School Board for the purpose of a bus bay within Bush Park, between Forest Glade Public School and Forest Glade Public School Early Learning Centre, in accordance with the following terms:

BASIC TERMS:

a) Licensee	Greater Essex County District School Board
b) Commencement Date	October 1, 2026
c) Term	Five (5) years The term recommended herein represents the first renewal period
d) Termination Date	September 30, 2031
e) Licensed Lands	Part of Block C, Registered Plan 12M-26 as shown on Appendix A
f) License Fee	$1.00, plus HST, per annum
g) Security Deposit	None
h) Land Taxes	Nil
i) Utilities	Nil
j) Permitted Use	Bus Bay / Driveway / Drop-Off Extension

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k) Insurance	$5,000,000 General Liability coverage The Corporation of the City of Windsor to be listed as an additional insured, include cross liability and 30 days' notice of cancellation In the event that the GECDSB is self-insured, it covenants and agrees to provide a letter confirming that it is self-insured in the amount of at least Five Million Dollars ($5,000,000) per occurrence and that it will provide at least 30 days' notice should the foregoing change
l) Renewal	Upon mutual consent of the Licensee and Licensor, and provided that the Licensee notifies the Licensor in writing of its intention to exercise such renewal at least five (5) months prior to the Termination Date of each term hereof, the licence agreement shall provide for five (5) five (5) year options to renew on the same terms and conditions herein. The term recommended herein represents the first renewal period
m) Guarantor	None
n) Special Provisions	Licensee acknowledges that Licensor makes no representations or warranties as to the suitability of the Licensed Lands for use as a bus bay / driveway / drop-off extension; Licensee acknowledges that the Licensor will not conduct snow removal and/or salting on the Licensed Lands and that Licensee is solely responsible for all snow removal and/or salting of the Licensed Lands throughout the Term; The Licensee is responsible, at its own cost, for all maintenance of the Licensed Lands, together with the grassed area in front of the

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Licensed Lands up to the edge of the street, to the Licensor's reasonable requirements;
The Licensee is also responsible, at its own cost, for all snow removal and/or salting of the path as shown on Appendix B;

Licensee agrees that, upon termination of the agreement, the Licensee will restore the Licensed Lands at its own costs to the satisfaction of the Executive Director, Parks, Recreation and Facilities or designate acting reasonably; and,

II. THAT the Chief Administrative Officer and City Clerk **EXECUTE** a license renewal agreement, to be satisfactory in form to the City Solicitor, in content to the Lease Administrator and the Executive Director of Parks, Recreation and Facilities, and in financial content to the City Treasurer.

Report Number: CAO 229/2026
Clerk's File: APM/15083

Anna Ciacelli
Deputy City Clerk / Supervisor of Council Services
October 27, 2026

Department Distribution

Lease Administrator
Manager of Real Estate Services
City Solicitor
Acting Executive Director of Parks, Recreation and Facilities
Commissioner, Community Services
Manager of Strategic Operating Budget Development and Control
On behalf of Commissioner, Finance / City Treasurer

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Chief Administrative Officer