



OFFICE OF THE CITY CLERK COUNCIL SERVICES

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CAO APPROVAL

The Chief Administrative Officer approved the following recommendation:

Report Number: CAO 211/2024 AMENDMENT
AMENDMENT APPROVED: Monday, October 28, 2024

THAT the Chief Administrative Officer **CONFIRM** the addition of three (3) new Part-Time positions at Windsor Public Library (WPL) per CR 303/2024 by adding (1) Regular Part Time Library Service Representative, one (1) Regular Part Time Shipper Receiver and one (1) Regular Part Time Caretaker to the total 2024 staffing complement to prepare for staffing Library branches seven (7) days per week in January 2025.

Report Number: CAO 211/2024
Approved: Tuesday, October 15, 2024

THAT the Chief Administrative Officer **CONFIRM** the addition of three (3) new Part-Time positions at Windsor Public Library (WPL) per CR 303/2024 by adding (1) Regular Part Time Library Clerk, one (1) Regular Part Time Shipper Receiver and one (1) Regular Part Time Caretaker to the total 2024 staffing complement to prepare for staffing Library branches seven (7) days per week in January 2025.

Report Number: CAO 211/2024
Clerk's File: AS2024

Anna Ciacelli

Deputy City Clerk / Supervisor of Council Services
October 29, 2024

Department Distribution

CEO, Windsor Public Library
Manager, Financial Accounting- WPL
Manager, Development Revenue and Financial Administration
Executive Director, Human Resources



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Senior Executive Director, Corporate Services (A)
Commissioner, Community and Corporate Services
On behalf of Commissioner, Finance and City Treasurer
Chief Administrative Officer