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CAO APPROVAL

The Chief Administrative Officer approved the following recommendation:

Report Number: CAO 206/2025

Approved: Thursday, October 9, 2025

THAT the Commissioner, Human and Health Services **BE AUTHORIZED** to execute and submit applications and related submissions and amendments to secure funding related to Homelessness Reduction Innovation Fund (HRIF) and any subsequent programs or program extensions, provided they are satisfactory in financial content to the City Treasurer, in legal form to the City Solicitor; and in technical content to the Executive Director, Housing & Children's Services or designates; and further,

THAT the Commissioner, Human and Health Services **BE AUTHORIZED** to execute Funding and Data Sharing Agreements and any related amendments, extensions and subsequent agreements between the Corporation of the City of Windsor and the Canadian Alliance to End Homelessness (CAEH) to deliver the Homelessness Reduction Innovation Fund (HRIF) and any other current or subsequent programs and program extensions, provided that the Funding and Data Sharing Agreements and any related amendments and extensions are in a form satisfactory to the City Solicitor, satisfactory in financial content to the City Treasurer, and technical content to the Commissioner, Human and Health Services and Executive Director of Housing and Children's Services or designates; and further,

THAT the Executive Director of Housing and Children's Services or their designate **BE AUTHORIZED** to issue a Request for Proposal, as required, consistent with the municipal purchasing by-law and requirements established by the Canadian Alliance to End Homelessness (CAEH) under the Homelessness Reduction Innovation Fund (HRIF) to identify and select proponents to deliver program components to address local community needs at a cost not to exceed the funding allocation provided by the CAEH or as allocated in the approved City budget in each respective year; and further,

THAT the Executive Director of Housing and Children's Services or their designate **BE AUTHORIZED**, throughout the duration of the Homelessness Reduction Innovation Fund (HRIF) to approve projects, allocate funds, withdraw, negotiate and re-allocate

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program funds, including re-allocation between the different program components and program recipients, agencies and organizations to maintain and ensure compliance with program rules and criteria, and/or to enable full take-up of program funds, and/or to address local community housing needs; and further,

THAT for any agreements above \$1 million dollars, that in addition to the Commissioner, Human and Health Services or their designate, the Chief Administrative Officer or their designate **BE REQUIRED** to sign as a secondary authority; and further,

THAT the Executive Director of Housing & Children's Services and City Treasurer or their designates **BE AUTHORIZED** to sign and submit financial claims and any amendments as required by CAEH; and,

THAT the Executive Director of Housing and Children's Services or their designate **BE AUTHORIZED** to execute and submit to CAEH any forms, records or reports as required by CAEH; and further,

THAT this administrative approval **BE GRANTED** in recognition that Council Resolution CR98/2024, approved in February 2024, authorized applications under Reaching Home and subsequent government ministries, but did not explicitly authorize agreements with non-governmental organizations such as CAEH; and further,

THAT due to time constraints associated with the HRIF implementation timeline, this CAO report **BE SUBMITTED** in lieu of seeking a formal amendment to CR98/2024 at this time.

Report Number: CAO 206/2025
Clerk's File: GH/11710

Anna Ciacelli

Deputy City Clerk / Supervisor of Council Services
October 10, 2025



OFFICE OF THE CITY CLERK COUNCIL SERVICES

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Department Distribution

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Executive Director, Housing & Children's Services
Commissioner, Human & Health Services
Chief Administrative Officer

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