



OFFICE OF THE CITY CLERK COUNCIL SERVICES

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CAO APPROVAL

The Chief Administrative Officer approved the following recommendation:

Report Number: CAO 188/2024

Approved: Wednesday, September 4, 2024

THAT Chief Information Officer / Executive Director of Information Technology **BE AUTHORIZED** to take any necessary actions to facilitate processing Microsoft-provided or Microsoft Partner-provided benefits for specific projects. This includes executing required documentation that is administrative in nature such as 'Proof of Execution' forms, vouchers, project closure forms, or other similar forms. These actions are crucial for the successful execution of the project, with all documentation being satisfactory, in legal form to the City Solicitor, and in technical content to the Manager, Technology Infrastructure, or designates.

Report Number: CAO 188/2024

Clerk's File: SI2024

Anna Ciacelli

Deputy City Clerk / Supervisor of Council Services

September 5, 2024

Department Distribution

Manager of Technology Infrastructure
Technical Support Analyst
Administrative Assistant
Financial Planning Administrator
Manager of Purchasing & Risk Management
Chief Information Officer/Executive Director of Information Technology



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Senior Executive Director, Corporate Services
City Solicitor
Commissioner of Community & Corporate Services
Commissioner, Finance
Chief Administrative Officer

External Distribution