



## OFFICE OF THE CITY CLERK COUNCIL SERVICES

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### CAO APPROVAL

The Chief Administrative Officer approved the following recommendation:

**Report Number: CAO 163/2024**  
**Approved: Friday, July 26, 2024**

THAT the CAO **AUTHORIZE** the Fire Chief to hire one (1) Emergency Communication Operator (ECO) position in the Emergency Communication Center (ECC) for an overlap period of up to three (3) months for training and qualification process prior to covering a planned parental leave for a period of up to eighteen (18) months; and,

THAT the CAO **AUTHORIZE** a transfer of up to \$30,285 from the Succession Planning Reserve Account 1784 to the operating Dept. ID 0191710 to fund the three (3) month succession planning period if the department is in a year-end deficit position.

Report Number: CAO 163/2024  
Clerk's File: SF2024

*Anna Ciacelli*

Deputy City Clerk / Supervisor of Council Services  
July 26, 2024

#### Department Distribution

Assistant Deputy Fire Chief
Financial Planning Analyst
Human Resources Business Partner
Fire Chief
Executive Director, Human Resources
Commissioner, Community & Corporate Services
On behalf of Commissioner, Finance and City Treasurer
Chief Administrative Officer