

Phone: (519)255-6211

CITY HALL  
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N9A 6S1

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E-mail: [clerks@citywindsor.ca](mailto:clerks@citywindsor.ca)

WEBSITE: [www.citywindsor.ca](http://www.citywindsor.ca)

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## CAO APPROVAL

The (Acting) Chief Administrative Officer approved the following recommendation:

**Report Number: CAO 139/2024 AMENDMENT**  
**AMENDMENT APPROVED: Thursday, July 4, 2024**

- I. THAT **APPROVAL BE GIVEN** pursuant to Delegation of Authority Bylaw 208-2008, Section 1.30 (b) "City as Grantor" Licenses, Easements (permanent and temporary) and Consents to Enter (Appendix A), to the granting of the following consent to enter:
  - a) That the Consent to Enter is provided to Minth Canada Holding, Inc. (the "**Grantee**"), its employees, contractors, agents, and assigns to enter the lands known as airport "Employment Lands" adjacent to Your Quick Gateway (Windsor) Inc. ("**YQG**"), being Part of PIN 01408-2026 (LT), as shown on the aerial diagram attached as Appendix B (the "**Consent Lands**");
  - a) The term of the agreement shall commence June 21, 2024 and expire upon the later of: a) June 30, 2025; or b) execution of a lease agreement (the "**Lease**") between the City and the Grantee for the Consent Lands (the "**Term**");
  - b) The Grantee and/or its contractors, subcontractors, agents, employees and assigns will enter the Consent Lands for the purpose of geotechnical testing across the Consent Lands (the "**Works**");
  - c) Access to the Consent Lands will be from the 8<sup>th</sup> Concession;
  - d) Prior to and during the Works, the Grantee will be responsible for securing the Consent Lands. The Grantee is responsible for erecting signage and fencing, as needed;

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- e) In the event that the Grantee fails to enter into the Lease, the Grantee acknowledges that any disturbance of the Consent Lands or adjacent lands resulting from the carrying out of the Works will be restored by the Grantee at its own cost and all other structures and improvements, to the satisfaction of the Commissioner of Economic Development, or designate, and the City Engineer, or designate, acting reasonably;
- f) The Grantee will be required to provide the City with indemnification and require proof of insurance with the following minimal coverage, satisfactory to the City:
  - \$5,000,000 Commercial General Liability coverage with “The Corporation of the City of Windsor” listed as an additional insured and cross-liability coverage
  - 30 days notice of cancellation
  - Each vehicle owned or leased used directly or indirectly in the performance of the Work must be insured with an Automobile Policy in accordance with the laws of the Province of Ontario.

Or as such requirements may be amended, restated and/or supplemented by the City’s Risk Management Department from time to time;

- II. THAT the Chief Administrative Officer and the City Clerk **EXECUTE** a Consent to Enter Agreement with the Grantee for access to the Consent Lands, approved as to form by the City Solicitor, and as to content by the Commissioner of Economic Development

**Report Number: CAO 139/2024**

**Approved: Friday, June 28, 2024**

- III. THAT **APPROVAL BE GIVEN** pursuant to Delegation of Authority Bylaw 208-2008, Section 1.30 (b) “City as Grantor” Licenses, Easements (permanent and temporary) and Consents to Enter (Appendix A), to the granting of the following consent to enter:
  - a) That the Consent to Enter is provided to Minth Group US Holding Inc. (the “**Grantee**”), its employees, contractors, agents, and assigns to enter the lands known as airport “Employment Lands” adjacent to Your Quick Gateway (Windsor) Inc. (“**YQG**”), being Part of PIN 01408-2026 (LT), as

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shown on the aerial diagram attached as Appendix B (the “**Consent Lands**”);

- b) The term of the agreement shall commence June 21, 2024 and expire upon the later of: a) June 30, 2025; or b) execution of a lease agreement (the “**Lease**”) between the City and the Grantee for the Consent Lands (the “**Term**”);
- c) The Grantee and/or its contractors, subcontractors, agents, employees and assigns will enter the Consent Lands for the purpose of geotechnical testing across the Consent Lands (the “**Works**”);
- d) Access to the Consent Lands will be from the 8<sup>th</sup> Concession;
- e) Prior to and during the Works, the Grantee will be responsible for securing the Consent Lands. The Grantee is responsible for erecting signage and fencing, as needed;
- f) In the event that the Grantee fails to enter into the Lease, the Grantee acknowledges that any disturbance of the Consent Lands or adjacent lands resulting from the carrying out of the Works will be restored by the Grantee at its own cost and all other structures and improvements, to the satisfaction of the Commissioner of Economic Development, or designate, and the City Engineer, or designate, acting reasonably;
- g) The Grantee will be required to provide the City with indemnification and require proof of insurance with the following minimal coverage, satisfactory to the City:
  - \$5,000,000 Commercial General Liability coverage with “The Corporation of the City of Windsor” listed as an additional insured and cross-liability coverage
  - 30 days notice of cancellation
  - Each vehicle owned or leased used directly or indirectly in the performance of the Work must be insured with an Automobile Policy in accordance with the laws of the Province of Ontario.



## OFFICE OF THE CITY CLERK COUNCIL SERVICES

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Or as such requirements may be amended, restated and/or supplemented by the City's Risk Management Department from time to time;

IV. THAT the Chief Administrative Officer and the City Clerk **EXECUTE** a Consent to Enter Agreement with the Grantee for access to the Consent Lands, approved as to form by the City Solicitor, and as to content by the Commissioner of Economic Development

Report Number: CAO 139/2024  
Clerk's File: APM/14706

*Anna Ciacelli*

Deputy City Clerk / Supervisor of Council Services  
July 4, 2024

### Department Distribution

Coordinator of Real Estate Services
Manager of Real Estate Services
Acting City Solicitor
Acting Commissioner, Corporate Services
Executive Director, Economic Development
Commissioner, Economic Development
Executive Director, Engineering
Acting Commissioner, Infrastructure Services
Chief Administrative Officer (Acting)

### External Distribution