

**CITY HALL  
WINDSOR, ONTARIO  
N9A 6S1**

**Phone: (519)255-6211**

**Fax: (519)255-6868**

**E-mail: [clerks@citywindsor.ca](mailto:clerks@citywindsor.ca)**

**WEBSITE: [www.citywindsor.ca](http://www.citywindsor.ca)**

## **CAO APPROVAL**

The Chief Administrative Officer approved the following recommendation:

**Report Number: CAO 77/2025**

**Approved: Tuesday, April 22, 2025**

I. THAT **APPROVAL BE GIVEN** pursuant to Delegation of Authority Bylaw 208-2008, Section 1.30 (b) "City as Grantor" Licenses, Easements (permanent and temporary) and Consents to Enter (Appendix A), to the granting of the following Consent to Enter:

- a) That the Consent to Enter is provided to Arbor Memorial Inc. and its employees, agents and contractors (the "**Grantee**"), to remove the business sign from 68 Giles Boulevard East and legally described as Lot 188 on Registered Plan 1303, Windsor, Part Lot 185 on Registered Plan 1303, Windsor, Part Lot 189 on Registered Plan 1303, Windsor as in R893641; Windsor (the "**Consent Lands**") as shown on the aerial diagram attached as Appendix B and street view image attached as Appendix C;
- b) The Grantee and/or its contractors, subcontractors, agents, employees and assigns will enter the Consent Lands for the purpose of removing their business sign from the south-east corner of the Consent Lands (the "**Works**");
- c) The term of the agreement shall be from April 22, 2025 to May 16, 2025 or prior to the demolition date for the building on the Consent Lands, whichever comes first (the "**Term**");
- d) Access to the Consent Lands will be from Giles Boulevard East and Goyeau Street;
- e) Prior to and during the Works, the Grantee will be responsible for securing the job site. The Grantee is responsible for erecting signage and fencing to ensure the public cannot access any materials or equipment, as required;

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- f) Upon the termination of this agreement, any disturbance of the Consent Lands, resulting from its occupation, will be restored by Arbor Memorial at its own cost to the satisfaction of the Executive Director of Parks and Facilities, or designate, acting reasonably;
- g) The Grantee will be required to indemnify and defend the City and provide proof of insurance with coverage levels satisfactory to the City, including the following minimum coverage:
- \$5,000,000 Commercial General Liability coverage with “The Corporation of the City of Windsor” listed as an additional insured and cross-liability coverage
  - Each vehicle owned or leased used directly or indirectly in the performance of the Works must be insured with an Automobile Policy in accordance with the laws of the Province of Ontario.

Or as such requirements may be amended, restated and/or supplemented by the City’s Risk Department from time to time;

II. THAT the Chief Administrative Officer and the City Clerk **EXECUTE** a Consent to Enter Agreement with the Grantee for access to the Consent Lands, approved as to form by the City Solicitor, or designate and in content to the Executive Director of Parks, Recreation and Facilities, or designate.

Report Number: CAO 77/2025  
Clerk’s File: APM/14909

*Anna Ciacelli*

Deputy City Clerk / Supervisor of Council Services  
April 22, 2025

Department Distribution

Coordinator of Real Estate Services
Manager of Real Estate Services
City Solicitor



## OFFICE OF THE CITY CLERK COUNCIL SERVICES

Phone: (519)255-6211

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Acting Senior Executive Director, Corporate Services
Executive Director, Parks, Recreation & Facilities
Acting Senior Executive Director, Community Services
Commissioner of Community and Corporate Services
Fire Chief, Windsor Fire
Chief Administrative Officer