



OFFICE OF THE CITY CLERK COUNCIL SERVICES

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CAO APPROVAL

The Chief Administrative Officer approved the following recommendation:

Report Number: CAO 5/2025

Approved: Wednesday, February 5, 2025

I) That the Chief Administrative Officer **APPROVE** the submission of the Invasive Phragmites Control fund ("IPCF") application and Key performance Indicators budget table as attached to this report, subject to all documentation being satisfactory in form to the City Solicitor, in technical content to the Executive Director, Parks & Facilities and in financial content to the City Treasurer, or designates; Submission is to Essex Region Conservation Area(ERCA), the lead for the Essex Phragmites Management Area (PMA) who will submit a compilation of all PMA members ask to the fund; and,

II) That the Chief Administrative Officer and City Clerk **EXECUTE** any agreements, declarations or approvals and any other such documents required resulting from receiving funding from the IPCF, subject to all documentation being satisfactory in form to the City Solicitor, in technical content to the Executive Director, Parks Recreation & Facilities and in financial content to the City Treasurer, or designates; and,

III) That the Chief Administrative Officer **AUTHORIZE** signing of all claims and applicable reports and other such documents as required as part of receiving the funding from the IPCF, to the Executive Director, Parks, Recreation & Facilities subject to all documentation being satisfactory in financial content to the area's Financial Planning Manager or designates.

Report Number: CAO 5/2025
Clerk's File: SR/14625



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Anna Ciacelli

Deputy City Clerk / Supervisor of Council Services
February 6, 2025

Department Distribution

Asset Coordinator
Senior Manager, Asset Planning
Manager Development, Revenue & Financial, Administration
City Solicitor
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Acting Senior Executive Director Community Services
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