

**CITY HALL  
WINDSOR, ONTARIO  
N9A 6S1**

**Phone: (519)255-6211**

**Fax: (519)255-6868**

**E-mail: [clerks@citywindsor.ca](mailto:clerks@citywindsor.ca)**

**WEBSITE: [www.citywindsor.ca](http://www.citywindsor.ca)**

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## **CAO APPROVAL**

The Chief Administrative Officer approved the following recommendation:

**Report Number: CAO 39/2025**

**Approved: Friday, February 28, 2025**

THAT the Chief Administrative Officer **APPROVE** the signing and submission of the application to the Ontario After School Program - Transfer Payment Agreement from the Ministry of Sport, subject to all documentation being satisfactory in legal form to the City Solicitor, in technical content to the Executive Director, Parks, Recreation & Facilities and in financial content to the City Treasurer, or designates; and,

THAT the Chief Administrative Officer and City Clerk **BE AUTHORIZED** to execute any agreements, declarations or approvals and any other such documents required resulting from receiving funding from the Ontario After School Program - Transfer Payment Agreement from the Ministry of Sport, satisfactory in form to the City Solicitor, in financial content to the City Treasurer, and in technical content to the Executive Director of Parks, Recreation and Facilities, or designates; and,

THAT the Executive Director of Parks, Recreation and Facilities or their authorized designate **BE AUTHORIZED**, throughout the duration of the Ontario After School Program - Transfer Payment Agreement from the Ministry of Sport and any subsequent related programs and/or related program extensions to take such actions required to implement, operationalize and manage the program, apply practical operational tasks and activities, approve projects, allocate funds, withdraw, negotiate and re-allocate program funds including the reallocation between different program components to maintain and ensure compliance with program rules and criteria and/or to enable full take up of program funds in accordance with the relevant municipal processes; and further,

THAT the Chief Administrative Officer **AUTHORIZE** the signing of all claims and applicable reports and other such documents, as required as part of receiving funding from the Ontario After School Program from the Ministry of Sport, to the Executive



## OFFICE OF THE CITY CLERK COUNCIL SERVICES

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Director of Parks, Recreation & Facilities, subject to all documentation being satisfactory in financial content to the area's Financial Planning Manager, or designates.

Report Number: CAO 39/2025  
Clerk's File: SR/14043

*Anna Ciacelli*

Deputy City Clerk / Supervisor of Council Services  
March 3, 2025

### Department Distribution

Manager, Community Programming and Development
Manager, Development, Revenue and Finance Administration
Executive Director, Parks, Recreation & Facilities
City Solicitor
Acting Senior Executive Director, Community Services
Commissioner, Community and Corporate Services
Commissioner, Finance and City Treasurer
Acting for Joe Mancina Chief Administrative Officer