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CAO APPROVAL

The Acting Chief Administrative Officer approved the following recommendation:

Report Number: CAO 203/2026

Approved: Wednesday, September 16, 2026

- I. **THAT APPROVAL BE GIVEN** granting of the following Consent to Enter:
- a) That the Consent to Enter is provided to JZ Pro Concrete and Excavation Inc., its employees, agents and contractors (hereinafter “**JZ Concrete**”), to enter part of the lands municipally known as 1075 Ypres Avenue, being part of Optimist Memorial Park, as shown on the aerial image attached as Appendix A (the “**Lands**”);
 - b) JZ Concrete will enter the Lands for the purpose of erecting and constructing a new batting cage, located within the Licensed Area as shown on Appendix A. The Lands will be licensed to the Windsor Essex Cricket League (“**WECL**”) by license agreement expiring June 30, 2030;
 - c) The term of the agreement shall be for ten (10) days commencing September 16, 2026 and expiring on September 25, 2026 (the “**Term**”);
 - d) Access to the Lands will be from Ypres Avenue;
 - e) JZ Concrete will ensure that its equipment and materials at the Lands are secured at all times and that the Lands are not accessible to the public.
 - f) JZ Concrete agrees that, upon the termination of this agreement, any disturbance of the Lands or within Optimist Memorial Park, resulting from the construction undertaken on the batting cage lands, will be restored by JZ Concrete at their own cost and to the satisfaction of the Executive Director of Parks, Recreation and Facilities, or designate, acting reasonably;
 - g) JZ Concrete will be required to provide the City with indemnification and require proof of insurance with the following minimal coverage, satisfactory to the City:

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- \$5,000,000 Commercial General Liability coverage with “The Corporation of the City of Windsor” listed as an additional insured and cross-liability coverage and 30 days’ notice of cancellation;
- Each vehicle owned or leased used directly or indirectly in the performance of the Work must be insured with an Automobile Policy in accordance with the laws of the Province of Ontario;

The City reserves the right to amend, restate and/or supplement the above requirements as determined by the City’s Risk and Insurance Department from time to time.

II. THAT the Chief Administrative Officer and the City Clerk **EXECUTE** a Consent to Enter Agreement with JZ Concrete, approved as to form by the City Solicitor, or designate and as to technical content by the Executive Director of Parks, Recreation and Facilities.

Report Number: CAO 203/2026
Clerk’s File: APM/15084

Anna Ciacelli

Deputy City Clerk / Supervisor of Council Services
September 18, 2026

Department Distribution

Lease Administrator
Manager of Real Estate Services
City Solicitor
Acting Executive Director of Parks, Recreation and Facilities
Commissioner, Community Services
Chief Administrative Officer