

CITY HALL
WINDSOR, ONTARIO
N9A 6S1

Phone: (519)255-6211

Fax: (519)255-6868

E-mail: clerks@citywindsor.ca

WEBSITE: www.citywindsor.ca

CAO APPROVAL

The Chief Administrative Officer approved the following recommendation:

Report Number: CAO 200/2026

Approved: Thursday, September 17, 2026

I. THAT **APPROVAL BE GIVEN** for a license agreement between The Corporation of the City of Windsor and Greater Essex County District School Board for the purpose of overflow parking in the parking lots adjacent to Talbot Trail Public School, Bellewood Public School and Honourable W.C. Kennedy Collegiate, in accordance with the following terms:

BASIC TERMS:

- | | |
|-----------------------------|--|
| a) Licensee | Greater Essex County District School Board |
| b) Commencement Date | September 1, 2026 |
| c) Term | Ten (10) Months, from Monday at 5:30 am through Friday at 6:00 pm save and except Statutory holidays and the following Greater Essex County District School Board closures: December 21, 2026 to January 1, 2027 and March 15, 2027 to March 19, 2027 |
| d) Termination Date | June 30, 2027 |
| e) Licensed Premises | <ul style="list-style-type: none">(i) The parking lot in Captain John Wilson Park, known municipally as 3950 Ducharme Street, as shown on the aerial diagram attached as Appendix A (the "Capt Wilson Lot")(ii) The parking lot located at the northeast limit of Bellewood Park, known |

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municipally as 0 Youngstown Street, as shown on the aerial diagram attached as Appendix B (the "Bellewood Lot")

- (iii) The parking lot south of the Field House in Jackson Park, known municipally as 2365 McDougall Avenue, as shown on aerial diagram attached as Appendix C (the "Field House Lot")

Hereinafter collectively the "Licensed Lands"

- | | |
|------------------------------|---|
| f) License Fee | \$1.00, plus HST |
| g) Security Deposit | None |
| h) Land Taxes | Nil |
| i) Utilities | Nil |
| j) Permitted Use | Overflow Parking |
| k) Insurance | \$5,000,000 General Liability coverage
The Corporation of the City of Windsor to be listed as an additional insured, include cross liability and 30 days' notice of cancellation |
| l) Renewal | None |
| m) Guarantor | None |
| n) Special Provisions | Licensee acknowledges that Licensor makes no representations or warranties as to the suitability and security of the Licensed Lands for parking |

Licensee acknowledges that Licensor is not responsible for any loss or damage to vehicles and/or their contents on the Licensed Lands

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Licensee will be responsible for snow removal and salting on the Licensed Lands from 5:30 am to 6:00 pm, Monday through Friday save and except Statutory holidays and the following Board closures: December 21, 2026 to January 1, 2027 and March 15, 2027 to March 19, 2027. Licensors will be responsible for snow removal and salting at all other times throughout the Term

Licensee agrees that, upon termination of the agreement, any disturbance of the Licensed Lands resulting from damage caused to the Licensed Lands by the Licensee, but not including normal wear and tear associated with regular use of Licensed Lands, will be restored at its own costs to the satisfaction of the Executive Director of Parks, Recreation and Facilities or designate acting reasonably. For greater certainty, the Licensed Lands will be inspected by the Executive Director of Parks, Recreation and Facilities or designate prior to the commencement of the Term and the condition of the Licensed Lands will be documented. The Licensee and/or its contractors and the Licensors and/or its contractors are each responsible for identifying and reporting damage as it is discovered to the Executive Director of Parks, Recreation and Facilities; and,

II. THAT the Chief Administrative Officer and City Clerk **EXECUTE** a license agreement, to be satisfactory in form to the City Solicitor, in content to the Lease Administrator and the Executive Director of Parks, Recreation and Facilities, and in financial content to the City Treasurer.



OFFICE OF THE CITY CLERK COUNCIL SERVICES

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Anna Ciacelli

Deputy City Clerk / Supervisor of Council Services
September 18, 2026

Department Distribution

Lease Administrator
Manager of Real Estate Services
City Solicitor
Acting Executive Director of Parks, Recreation and Facilities
Commissioner, Community Services
Manager of Strategic Operating Budget Development and Control
Commissioner, Finance / City Treasurer
Chief Administrative Officer