



## OFFICE OF THE CITY CLERK COUNCIL SERVICES

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### CAO APPROVAL

The Chief Administrative Officer approved the following recommendation:

**Report Number: CAO 13/2025**  
**Approved: Tuesday, January 21, 2025**

That the Chief Administrative Officer and City Clerk **BE AUTHORIZED** to execute a sponsorship agreement with Postmedia Network Inc., on behalf of the Windsor Star ("Postmedia") regarding a promotional print advertising in-kind sponsorship in the amount of \$1,500, (the "In-Kind Sponsorship") provided by Postmedia to the City for the Bright Lights Windsor event from November 29, 2024 to January 7, 2025 (the "Event"), satisfactory in form to the City Solicitor, in financial content to the City Treasurer and in technical content to the Acting Senior Manager of Communications, Public Relations & Customer Service.

Report Number: CAO 13/2025  
Clerk's File: SR/14567

*Anna Ciacelli*

Deputy City Clerk / Supervisor of Council Services  
January 22, 2025



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### Department Distribution

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| Corporate Marketing & Communications Officer                                |
| Acting Senior Manager, Communications, Public Relations, & Customer Service |
| Acting Senior Executive Director, Corporate Services                        |
| Commissioner, Community & Corporate Services                                |
| Manager, Development Revenue & Financial Administrator                      |
| Deputy Treasurer-Financial Accounting & Corporate Controls                  |
| Commissioner, Finance/City Treasurer  |
| Chief Administrative Officer  |