



OFFICE OF THE CITY CLERK COUNCIL SERVICES

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CAO APPROVAL

The Chief Administrative Officer approved the following recommendation:

Report Number: CAO 11/2025
Approved: Monday, February 3, 2025

I. That **APPROVAL BE GIVEN** to enter into a license renewal agreement between The Corporation of the City of Windsor and Windsor Essex Swim Team Inc. for the exclusive use of Room 231 – 401 Pitt Street West, Windsor, Ontario, being part of the Windsor International Aquatic and Training Centre in accordance with the following terms:

BASIC TERMS:

- | | |
|---------------------------|---|
| a) Licensee | Windsor Essex Swim Team Inc. |
| b) Commencement Date | February 1, 2025 |
| c) Term | One (1) year |
| d) Termination Date | January 31, 2026 |
| e) Licensed Premises | 401 Pitt Street West, Room 231
Windsor, ON N9A 0B2 |
| f) Area of Licensed Space | 101.75 square feet approximately |
| g) License Fee | \$1,163.64, per year, plus HST |
| h) Security Deposit | None |
| i) Land Taxes | Not applicable |



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- j) **Utilities** Included in license fee
- k) **Permitted Use** Office Space - Aquatic/ Swimming Club
- l) **Insurance**
 - General Liability Insurance
 - Minimum Limit \$2,000,000.00
 - Licensee's Legal Liability Insurance
 - Minimum Limit \$300,000.00
 - The Corporation of the City of Windsor to be listed as Additional insured and 30 days' notice of cancellation
- m) **Renewal** One (1) year option to renew, upon mutual consent, on the same terms and conditions, save and except rent. The term recommended herein represents the renewal period
- n) **Guarantor** None
- o) **Special Provisions:** None

and,

II. That the Chief Administrative Officer and City Clerk **EXECUTE** a License Renewal Agreement, to be satisfactory in form to the City Solicitor, in content to the Lease Administrator and the Executive Director of Parks, Recreation & Facilities, and in financial content to the City Treasurer.

Report Number: CAO 11/2025

Clerk's File: APM/14904

Anna Ciacelli

Deputy City Clerk / Supervisor of Council Services

February 4, 2025



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