



OFFICE OF THE CITY CLERK COUNCIL SERVICES

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CAO APPROVAL

The Chief Administrative Officer approved the following recommendation:

Report Number: CAO 10/2025
Approved: Monday, February 3, 2025

I. That **APPROVAL BE GIVEN** to enter into a license renewal agreement between The Corporation of the City of Windsor and Windsor Aquatic Club for the exclusive use of Room 232 – 401 Pitt Street West, Windsor, Ontario, being part of the Windsor International Aquatic and Training Centre, the location of which is shown on the floor plan attached as Appendix B, in accordance with the following terms:

BASIC TERMS:

- | | |
|---------------------------|---|
| a) Licensee | Windsor Aquatic Club |
| b) Commencement Date | February 1, 2025 |
| c) Term | One (1) year |
| d) Termination Date | January 31, 2026 |
| e) Licensed Space | 401 Pitt Street West, Room 232
Windsor, ON N9A 0B2 |
| f) Area of Licensed Space | 101.75 square feet approximately |
| g) License Fee | \$1,163.64, per year plus HST |
| h) Security Deposit | None |
| i) Land Taxes | Not applicable |



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- j) **Utilities** Included in license fee
- k) **Permitted Use** Office Space - Aquatic/ Swimming Club
- l) **Insurance**
 - General Liability Insurance
 - Minimum Limit \$2,000,000.00
 - Licensee's Legal Liability Insurance
 - Minimum Limit \$300,000.00
 - The Corporation of the City of Windsor to be listed as an additional insured and 30 days' notice of cancellation
- m) **Renewal** One (1) year option to renew, upon mutual consent, on the same terms and conditions, save and except rent. The term recommended herein represents the renewal period
- n) **Guarantor** None
- o) **Special Provisions:** None

and,

II. That the Chief Administrative Officer and City Clerk **EXECUTE** a license renewal agreement, to be in a form satisfactory to the City Solicitor, in content to the Lease Administrator and the Executive Director of Parks, Recreation & Facilities and in financial content to the City Treasurer.

Report Number: CAO 10/2025
Clerk's File: APM/14904

Anna Ciacelli

Deputy City Clerk / Supervisor of Council Services
February 4, 2025



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