

The City of Windsor defines Public Art as “an original artwork installed permanently or temporarily in such a way as to permit viewing by the public indoors or outdoors. It is intended to be integrated as part of its environment and/or interactive with its surroundings and encompasses a wide expression that may extend beyond traditional forms. Examples may include but are not exclusive to sculpture, statues, murals, functional art (seating, lighting, manhole covers, sidewalks, etc.), forms of landscaping, and the like.” The City does not commission new work.

APPLICATION CHECKLIST

- Completed and signed application (all sections)
- Artist CV
- Location map or photos
- Photos/design specifications for project (recommended); if requested, you must provide engineered drawings
- Location background research
- Project proposal
- Any additional research materials

Please complete ALL sections for consideration. Please Print.

• APPLICANT INFORMATION •

Name: _____ Address: _____
 Phone: _____ Email: _____ Date Submitted: _____

• ARTIST INFORMATION •

Name: _____ Address: _____
 Phone: _____ Email: _____
 Website: _____ • Please include Artist CV

• PROJECT INFORMATION •

Title: _____ Medium: _____
 Size/Dimensions: _____ Value of Project: _____

• Please attach any photos or design specifications of your project.

Completion Date: _____ Any significant dates attached to project: _____

1st Desired Location: _____ 2nd Desired Location: _____

Primary use of desired locations: _____

• Please attach a map or photograph of your desired location(s). • Installation is: Permanent Temporary

Maintenance Requirements: _____

Cost to Maintain: _____

Project Commemorates a(n): Individual Group Event Other

• PROJECT INFORMATION - continued •

For Plaques or Signage, please include wording: _____

*Applicant Signature*_____
*Application Date***PROJECT PROPOSAL – 250 to 500 words**

Please complete and attach a 250 to 500 word project proposal that considers the following:

- How is your project significant to the City of Windsor?
- How will your project impact the community?
- What is the significance of your project location?
- Will your project be important / relevant both now and in the future?
- What are the maintenance and installation costs of your project?
- Is your project funding sufficient to provide for future maintenance costs?
- Is your project accessible to all residents and visitors?
- Is your project made from a durable material that will stand up over time?

SUBMISSION INFORMATION

For any questions or concerns related to the application or application process, please contact:

Michelle Staaedegaard*Manager of Culture and Events, The City of Windsor*

2450 McDougall Street, Windsor ON. N8X 3N6 (519) 253-2300 x 2726

mstaaedegaard@citywindsor.ca

Please print and mail / drop off completed applications and supporting documentation to:

The City Clerk's Office

350 City Hall Square West

Windsor, ON., N9A 6S1

Attn: The Public Art Working Group

APPLICATION PROCESS

Applications are received by the City Clerk's Office for consideration by The Public Art Advisory Committee. Once your proposal has been evaluated by this committee, you may be contacted to provide any additional required information or to answer any questions. Approved applications will be submitted to city administrative staff for inclusion in a report to the Health & Safety Standing Committee before being brought to City Council for final approval.

TO BE COMPLETED BY THE PUBLIC ART ADVISORY COMMITTEE

Date Application Received: _____

Date Application Reviewed: _____

Date Application Approved/Denied: _____

Date Applicant Notified: _____

*Manager of Cultural Affairs, City of Windsor*_____
Chair, Public Art Advisory Committee