
Appendix E: Consultation Record

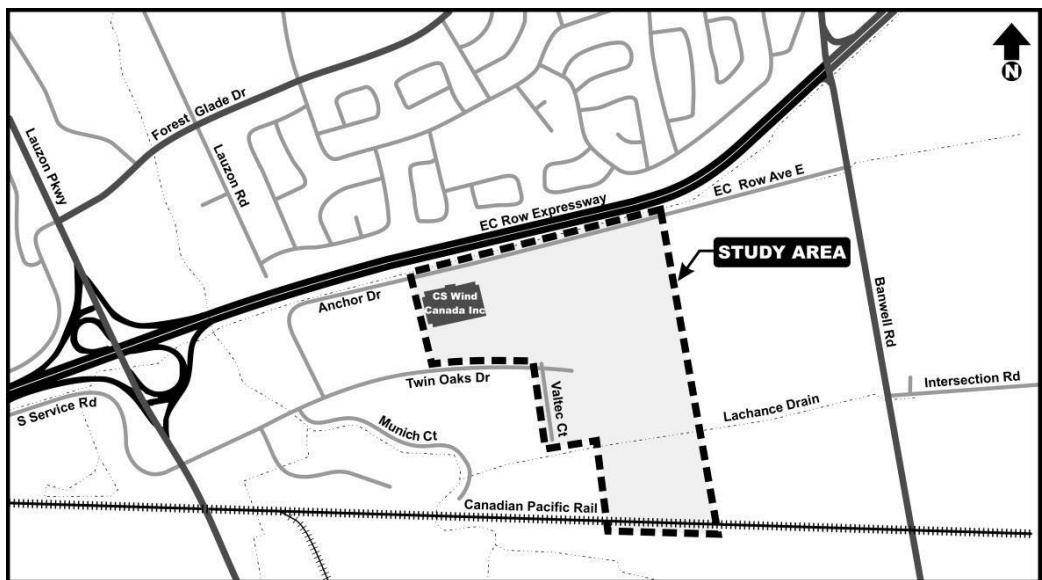


**NOTICE OF STUDY COMMENCEMENT
RAILWAY SPUR LINE AND MUNICIPAL SERVICES:
CLASS ENVIRONMENTAL ASSESSMENT**

The City of Windsor has initiated a Class Environmental Assessment (EA) study to investigate environmental issues and alternatives for the extension of Twin Oaks Drive, construction of a rail spur track, relocation of Lachance Drain and municipal servicing. MMM Group Limited has been retained by the City of Windsor to complete the study. The City of Windsor requires the construction of a rail spur track extending northward from the Canadian Pacific Railway main track to the south side of the C.S. Wind property limits. The proposed alignment of the rail spur track crosses lands owned by the City. The City also intends to extend Twin Oaks Drive to the east of the railway spur track, relocate a portion of Lachance Drain and to provide site servicing to the adjacent properties.

The study will follow the Municipal Engineers Association "Class Environmental Assessment" (2000, as amended 2007), which is approved under the Ontario *Environmental Assessment Act*.

Consultation with interested stakeholders, including the public, landowners and regulatory agencies is key to this study. We are interested in any comments that you may have. Background information and comments are being collected to



assist the City in meeting the requirements of the EA. This material will be maintained on file for use during the project, and may be included in project documentation. With the exception of personal information, all comments will become a part of the public record. Upon completion of the study, the Class EA Project File documenting the process will be available for public review for a period of 30 calendar days.

As part of the planning process, public information centres (PIC) will be scheduled throughout the study. The first PIC is tentatively planned for early January 2012 to present the project to the public and interested stakeholders, for review and comment. Representatives from the City of Windsor and the consultants will be present at the PICs to answer questions and discuss the next steps in the study process. Notification of the PICs will be provided at the appropriate time via a similar advertisement.

For further information, or if you have specific comments relating to this project, please contact us directly:

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Mr. Scott Bowers, P.Eng.
Consultant Project Manager
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2655 North Sheridan way, Suite 300
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Notice of Municipal Class EA – Public Information Centre (PIC)

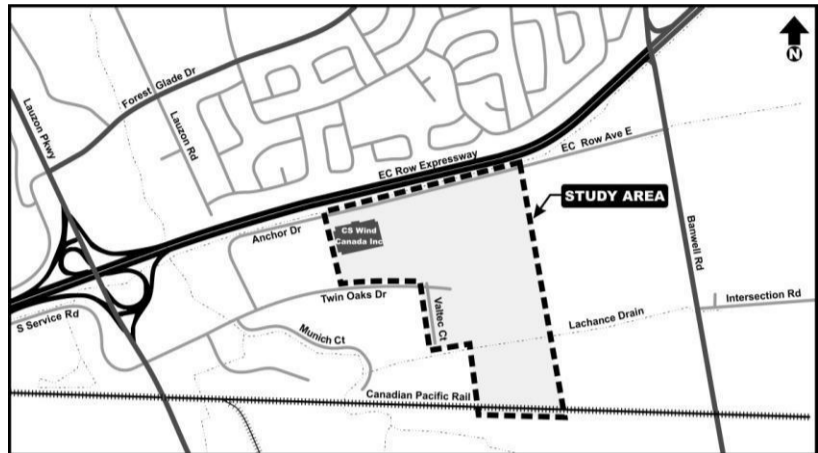
The Project

The City of Windsor has initiated a Class Environmental Assessment (EA) study to investigate environmental issues and alternatives for the extension of Twin Oaks Drive, construction of a rail spur track, relocation of Lachance Drain and municipal servicing. MMM Group Limited has been retained by the City of Windsor to complete the study. The City of Windsor requires the construction of a rail spur track extending northward from the Canadian Pacific Railway main track to the south side of the C.S. Wind property limits. The proposed alignment of the rail spur track crosses lands owned by the City. The City also intends to build a roadway to the east of the railway spur track, relocate a portion of Lachance Drain and to provide site servicing to the adjacent properties.

The Process

The study is being planned as a Schedule 'B' project under the Municipal Engineers Association "Class Environmental Assessment" (2000, as amended 2007), which is approved under the Ontario *Environmental Assessment Act*. A Public Information Centre (PIC) is planned to provide further information to the public on the proposal and to receive input and comments from interested persons.

At the completion of the study, an Environmental Project File documenting the preliminary design work, anticipated environmental effects of the project, and commitments to mitigation measures will be filed for agency and public review. Notices of viewing locations will be published at that time.



Consultation will take place throughout the study with municipalities, external agencies, and through a public meeting. At the upcoming Public Information Centre (PIC), the planning alternatives will be presented. Your participation is an important part of the process and we welcome your input. You are invited to attend the PIC listed below. Representatives from the City of Windsor and MMM Group will be on hand to discuss plans, answer questions, and receive your comments. Any additional comments about the information presented may be forwarded to the contacts listed below, no later than **February 10th, 2012**.

Location: **Place Concorde – Richleau Room
7515 Forest Glade Drive
Windsor, Ontario**

Date: **Tuesday January 24th, 2012**

Time: **4:00 p.m. to 8:00 p.m.**

After January 27th, 2012, all PIC displays will be available on the project web site:
<http://www.citywindsor.ca/>

Comments

You are invited to comment on this undertaking before any final decisions are made. Any groups or individuals may comment on or be involved in the Environmental Study. Furthermore if you would like to be added to our project master mailing list or have project-related questions, please contact:

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Comments and information regarding this study are being collected to assist in meeting the requirements of the Environmental Assessment Act. The material will be maintained on file for use during the study and may be included in study documentation. Information collected will be used in accordance with the Freedom of Information and Protection of Privacy Act. With the exception of personal information, all comments will become part of the public record.

Subject to comments received as a result of this Notice, the City plans to instruct the consultants to proceed with the planning for this project and an Environmental Project File will be prepared and placed on the public record for a minimum 30 day review period.

This Notice first published on January 14th, 2012.