

**PONTIAC PUMPING STATION CAPACITY UPGRADES
MUNICIPAL CLASS ENVIRONMENTAL ASSESSMENT – SCHEDULE 'C'
ENVIRONMENTAL STUDY REPORT**
Appendices

APPENDIX B: PUBLIC CONSULTATION

1. Notice of Study Commencement
2. Public Information Centre
3. Email Packages to Review Agencies
4. Response from Review Agencies – Notice of Project Commencement
5. Response from Review Agencies – Public Open House
6. First Nations Consultation



APPENDIX B

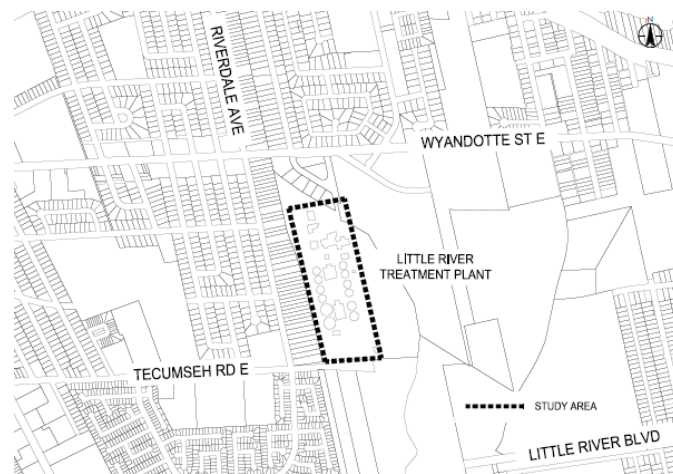
Notice of Study Commencement

1. Notice of Study Commencement
2. Notice of Study Commencement – Windsor Star Advertisement

NOTICE OF STUDY COMMENCEMENT

The City of Windsor is undertaking a Schedule C Municipal Class Environmental Assessment (Class EA) to increase capacity of existing Pontiac Pumping Station at the Littler River Pollution Control Plant. This study will satisfy Phases 3 and 4 of the Class EA process which will involve the evaluation of alternative design concepts for the proposed Pontiac Pumping Station Capacity Upgrades. An Environmental Study Report will be prepared to document the activities and recommendations from the Class EA process.

The City of Windsor endorsed its first comprehensive Sewer and Coastal Flood Protection Master Plan (SMP) in 2020. The SMP was completed in accordance with Phases 1 and 2 of the Municipal Class Environmental Assessment process. The SMP identified specific improvement projects that can be undertaken by the city to improve efficiency and reduce the risk of flooding caused by severe storm events. It is outlined in the SMP that the capacity upgrades of Pontiac Pumping Station within the Little River Pollution Control Plant (refer to key map) are required to discharge excess water during major storm events in the expanded Pontiac drainage area.



This Notice of Study Commencement continues the public consultation process for this project. The public is invited to submit questions or wish to be added to the study mailing list. During the course of the Class EA as the study work is nearing completion, the public will be invited to a Public Information Centre (PIC) to review the findings of the study and to submit any further comments and concerns.

If you have any questions or if you wish to be added to the study mailing list, please contact:

Chandana Walgama, P.Eng.
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4155 Ojibway Parkway
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Jian Li, Ph.D., P. Eng.
Project Manager, Stantec Consulting
2555 Ouellette Avenue, Suite 100
Windsor, Ontario N8X 1L9
519-966-2250 x 240
jian.li@stantec.com

Personal information submitted is collected, maintained, and disclosed under the authority of the *Environmental Assessment Act* and the *Municipal Freedom of Information and Protection of Privacy Act* for transparency and consultation purposes. Personal information you submit will become part of a public record that is available to the general public, unless you request that your personal information remain confidential.

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PONTIAC PUMPING STATION UPGRADES CLASS ENVIRONMENTAL ASSESSMENT
NOTICE OF STUDY COMMENCEMENT

The City of Windsor is undertaking the Class EA process to increase capacity of existing Pontiac Pumping Station at the Little River Pollution Control Plant. The new pumping station is determined in the Sewer and Coastal Flood Protection Master Plan to improve efficiency and reduce the risk of flooding caused by severe storm events. The capacity upgrades of Pontiac Pumping Station are required to discharge excess water during major storm events in the expanded Pontiac drainage area.

All content and instructions on how to submit questions or wish to be added to the study mailing list will be available on the City of Windsor's project webpage.
<https://www.citywindsor.ca/residents/Construction/Environmental-Assessments-Master-Plans/Pages/Pontiac-Pumping-Station-Upgrades-at-the-Little-River-Pollution-Control-Plant-Environmental-Assessment.aspx>

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NNRFPs 22-02 - Grass Cutting

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One mandatory "virtual" Pre-Bid Information Meeting will be held **March 10, 2022**, from 10:00 a.m. - 12:00 p.m.

Meeting invitations will be sent to registered proponents only. Deadline for registration is **March 9, 2022** up to and including 3:30 p.m. EST. To register and view the RFP documents, visit the "Corporate-Create a Contractor Account" and "Access Your Contractor Account" sections at www.wechc.com. Attendance for the entire duration of the meeting is mandatory.

The deadline for submissions (Closing Date) shall be 11:00:00 a.m. Eastern Standard Time, **March 23, 2022** at 945 McDougall St., Windsor, ON.

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If losing keys, phones or other items is a common occurrence, there are strategies that may help with your memory. *GETTY IMAGES/ISTOCKPHOTO*

A trip down memory drain

Simple tips and tricks may help alleviate stress around keeping track of your things

ANGELA HAUPT

Sasha Bradford doesn't have time to lose things. She's a working mom with lots of hobbies, and when she misplaces her keys or important papers she becomes frustrated and irritable.

"It impacts me greatly," said Bradford, 34, a Washington-based federal contracting officer who blogs about mental health. Bradford has attention-deficit/hyperactivity disorder, which makes her prone to put things places and not remember where she puts them, she said.

She has learned to adapt, in part by writing down where she has stored valuables, such as expensive jewelry, and setting micro goals.

For example, "every time I travel, I typically forget or lose something. So now I think of one thing that's really important to remember (to bring home) and I focus on that." Bradford also coaches herself not to panic when an item goes astray by focusing on breathing and affirmations.

Her internal angst is probably familiar to anyone whose phone is MIA a dozen times a day, or who can't find the TV remote until 10 minutes after the best show of the night began.

"It's a very common occurrence and certainly very annoying," said Daniel Schacter, a professor of psychology and director of the Schacter Memory Lab at Harvard University.

"Most of the time, losing things results from what I call absent-mindedness. That's a breakdown at the interface of attention and memory, where we're focused on something other than the object we're going to lose, be it the TV remote or a phone or glasses," he said. "We're thinking about something else, and then we never really encode the information into memory about where we've put the object because we have other concerns occupying our attention."

That's not necessarily a bad thing, he said; we could be busy pondering something productive, such as a work task or what to make for dinner.

Or there could be another innocuous factor at play.

"It might be that I mindfully put something down somewhere — maybe it's a book I'm reading — and I know I won't be able to get back to it for a few days," he said. "And then I can't remember where I put it."

This is a normal example of "transience," or the decreasing accessibility of memory over time.

Schacter, the author of *The Seven Sins of Memory: How the Mind Forgets and Remembers*, has tried to train himself to keep track of where he puts his reading glasses and car keys, to the point that he only sets them down in certain places and would notice if he strayed from that routine.

Sometimes, when we're operating on autopilot and not truly focused on our surroundings, even the best of intentions might not suffice, Schacter said. But for the most part, he said he thinks people can overcome the tendency to misplace things.

It's possible, however, that something more serious than absent-mindedness is going on.

Misplacing and losing items is one sign of ADHD, which is characterized by traits such as inattention and impulsivity.

If you have the condition, you've probably struggled with wayward objects throughout your entire life, said Stephanie Moulton Sarkis, a

psychotherapist based in Tampa who specializes in ADHD.

Many people ask Gregory Jicha, director of clinical trials at the University of Kentucky's Sanders-Brown Center on Aging, whether they should be worried about misplacing things. Often, it's simply a normal part of aging.

"The brain does change over time," he said. For example, imagine you run into someone and can't surface their name and hours later it pops into your mind. "That's the slowing associated with normal aging."

One way to be more mindful in the moment is to verbalize the item's location, said Mareen Dennis, an assistant professor of psychiatry at the University of Kentucky College of Medicine.

"You'd say, 'OK, I'm setting my mouse to the right of my computer right now.' And saying that either internally in your mind or out loud makes you focus your attention on where you put it," heightening the odds that you'll remember its location later.

You could make up a quick rhyme, Dennis suggested: "My keys are by the door for when I leaves." Or select a catchy song and sub in your own lyrics. "I've got a few people that use the tune Head, Shoulders, Knees and Toes," Dennis said. "That one works really well."

Spending time coming up with a song or rhyme is a useful way to keep your objects' location top of mind.

Ever leave a store and wander around the parking lot for 10 minutes because you can't locate your car?

Take a picture of your parking spot, especially if you're at an airport and won't be returning to it for a few days, suggested Susan Whitbourne, a professor emerita of psychological and brain sciences at the University of Massachusetts at Amherst.

Make your belongings stand out: Dennis recommends designating a personal "brand colour" that you love, such as bright purple. Attach your keys to a purple key ring and select a purple phone case, "so that when you're scanning, you're always looking for your favourite colour."

There are lots of gadgets designed to keep track of things: You can attach an Apple AirTag to products you often misplace, for example, and an app will guide you to their location, Sarkis said.

There are also fobs you can put in your wallet or purse that will ring like a phone when you press a button on either another fob or an app on your phone.

Dennis coaches her patients with ADHD to make a "home for everything."

That might mean placing a basket inside your front door where you drop your keys and wallet immediately upon entering your home, or designating one drawer as the scissors drawer.

If you're in a situation where you've misplaced something, "take a deep breath, and give your brain a minute or two," Jicha said. "The location will come, in the vast majority of cases."

Be kind to yourself. It's certainly understandable if you're frustrated with your tendency to misplace things. But if you keep beating yourself up about it, it could "become a self-fulfilling prophecy, and you start to think you can't control your memory, that you're losing it, that there's something wrong with you, and you get anxious about that," Whitbourne said.

The Washington Post

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Birthday



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APPENDIX B

Public Information Centre

1. Notice of Public Information Centre
2. Notice of PIC – Windsor Star Advertisement
3. PIC Sign in Sheet
4. PIC Feedback Form
5. PIC Presentation



**PONTIAC PUMPING STATION UPGRADES
MUNICIPAL CLASS ENVIRONMENTAL ASSESSMENT
NOTICE OF PUBLIC INFORMATION CENTRE**

The City of Windsor is undertaking a Schedule 'C' Municipal Class Environmental Assessment (Class EA) for the proposed Pontiac Pumping Station Upgrades. This study will satisfy Phases 3 and 4 of the Class EA process which will involve the evaluation of design concept alternatives for the proposed Pontiac Pumping Station. An Environmental Study Report will be prepared to document the activities and recommendations from the Class EA process.

The City of Windsor endorsed its first comprehensive Sewer and Coastal Flood Protection Master Plan (SMP) in 2020. The SMP was completed in accordance with Phases 1 and 2 of the Municipal Class Environmental Assessment process. It is outlined in the SMP that the capacity upgrades of Pontiac Pumping Station are required mitigate basement flooding and improve flood resiliency for severe storm events in the Pontiac Drainage Area.

The City is hosting a Public Information Centre (PIC) to present the evaluation of design concept alternatives for the Pontiac Pumping Station. Consultation is an integral part of the EA process and members of the public, agencies, and other interested persons are invited to participate in the upcoming PIC.

**PUBLIC INFORMATION CENTRE
Wednesday July 13th, 2022
3:00 p.m. – 7:00 p.m.
WFCU Centre, St. Clair Room
8787 McHugh Street, Windsor, ON**

Information regarding this Environmental Assessment can be found on the City's project website: <https://www.citywindsor.ca/residents/Construction/Environmental-Assessments-Master-Plans/Pages/Pontiac-Pumping-Station-Upgrades-at-the-Little-River-Pollution-Control-Plant-Environmental-Assessment.aspx>

Following the PIC, comments are welcomed and will be received until August 3rd, 2022.

For further information, please contact:

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4155 Ojibway Parkway
Windsor, ON N9C 4A5
519-253-7111 x 3274
cwalgama@citywindsor.ca

Jian Li, Ph.D., P. Eng.
Project Manager, Stantec Consulting
2555 Ouellette Avenue, Suite 100
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THE CITY OF WINDSOR ONTARIO, CANADA

NOTICE

PONTIAC PUMPING STATION UPGRADES CLASS ENVIRONMENTAL ASSESSMENT

NOTICE OF PUBLIC INFORMATION CENTRE

The City of Windsor is undertaking a Schedule 'C' Municipal Class Environmental Assessment for the proposed Pontiac Pumping Station Upgrades. This study will satisfy Phases 3 and 4 of the Class EA process.

The City is hosting a Public Information Centre (PIC) to present the evaluation of design concept alternatives for the Pontiac Pumping Station and receive input from interested residents and stakeholders. The PIC will be held on Wednesday July 13th, 2022 (3:00 to 7:00 pm) at the WFCU Centre, St. Clair Room, 8787 McHugh Street, Windsor, ON.

Additional details regarding the PIC are available on the City of Windsor's project webpage: <https://www.citywindsor.ca/residents/Construction/Environmental-Assessments-Master-Plans/Pages/Pontiac-Pumping-Station-Upgrades-at-the-Little-River-Pollution-Control-Plant-Environmental-Assessment.aspx>

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RFTps 22-07 - Janitorial Services

Services will be required for CHC at various locations in Windsor and Essex County, Ontario.

Proponents must attend two mandatory site meetings: Wednesday, July 6, 2022 (8:00am to 4:00PM) and Thursday, July 7, 2022 (9:00am to 3:00pm).

Meeting invitations will be sent to registered proponents only. Deadline for registration is Tuesday July 5, 2022 up to and including 3:30 p.m. EST. To register and view the RFP documents, visit the "Corporate-Create a Contractor Account" and "Access Your Contractor Account" sections at www.wechc.com. Attendance for the entire duration of the meeting is mandatory.

The deadline for submissions (Closing Date) shall be 11:00:00 a.m. Eastern Standard Time, Wednesday July 27, 2022 at 945 McDougall St., Windsor, ON.

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Anniversaries

Anniversary



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Love Deanna, Trevor, Anthony, Dana, Cadence, Caleb and Quinn

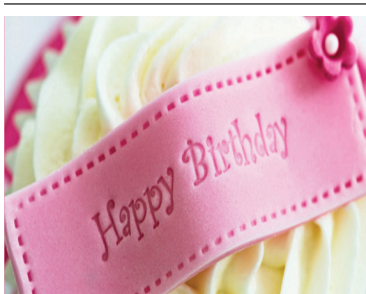
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Happy Birthday



Happy 18th Birthday Sebastien

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Mom, Dad and Adam



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CITY OF WINDSOR
CLASS ENVIRONMENTAL ASSESSMENT
PONTIAC PUMPING STATION UPGRADES
PUBLIC INFORMATION CENTRE
WFCU Centre
July 13th, 2022 – 3:00 p.m. to 7:00 p.m.
SIGN-IN SHEET

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**PONTIAC PUMPING STATION UPGRADES
MUNICIPAL CLASS ENVIRONMENTAL ASSESSMENT
PUBLIC INFORMATION CENTRE – COMMENT FORM**

**PUBLIC INFORMATION CENTRE
COMMENT FORM**

PONTIAC PUMPING STATION UPGRADES

To address widespread flooding issues during extreme storm events, the City of Windsor completed a comprehensive study known as the Sewer & Coastal Flood Protection Master Plan (SMP). The SMP identified the need for capacity upgrades at the Pontiac Pumping Station within the Little River Pollution Control Plant to service the Pontiac Drainage Area. The City is undertaking the Municipal Class Environmental Assessment (EA) process to develop a long-term solution to mitigate basement flooding and improve flood resiliency for severe storm events. This Class EA study will determine the overall design concept of the proposed Pontiac pumping station.

THANK YOU

Thank you for your interest in this project and attendance at this public information centre. Copies of the Public Information Centre material are available on the project website below:

<https://www.citywindsor.ca/residents/Construction/Environmental-Assessments-Master-Plans/Pages/Pontiac-Pumping-Station-Upgrades-at-the-Little-River-Pollution-Control-Plant-Environmental-Assessment.aspx>

Please return your completed comment form on or before August 3rd, 2022, to:

Hannah Rindlisbacher, E.I.T.
Stantec Consulting Ltd.
Environmental Engineer in Training
Mobile: 226-268-3033
hannah.rindlisbacher@stantec.com

Attention: Hannah Rindlisbacher
Stantec Consulting Ltd.
2555 Ouellette Avenue, Unit 100
Windsor ON
N8X 1L9





City of Windsor
PONTIAC PUMPING STATION UPGRADES

PUBLIC INFORMATION CENTER
WELCOME

Municipal Class Environmental Assessment
(Class EA)

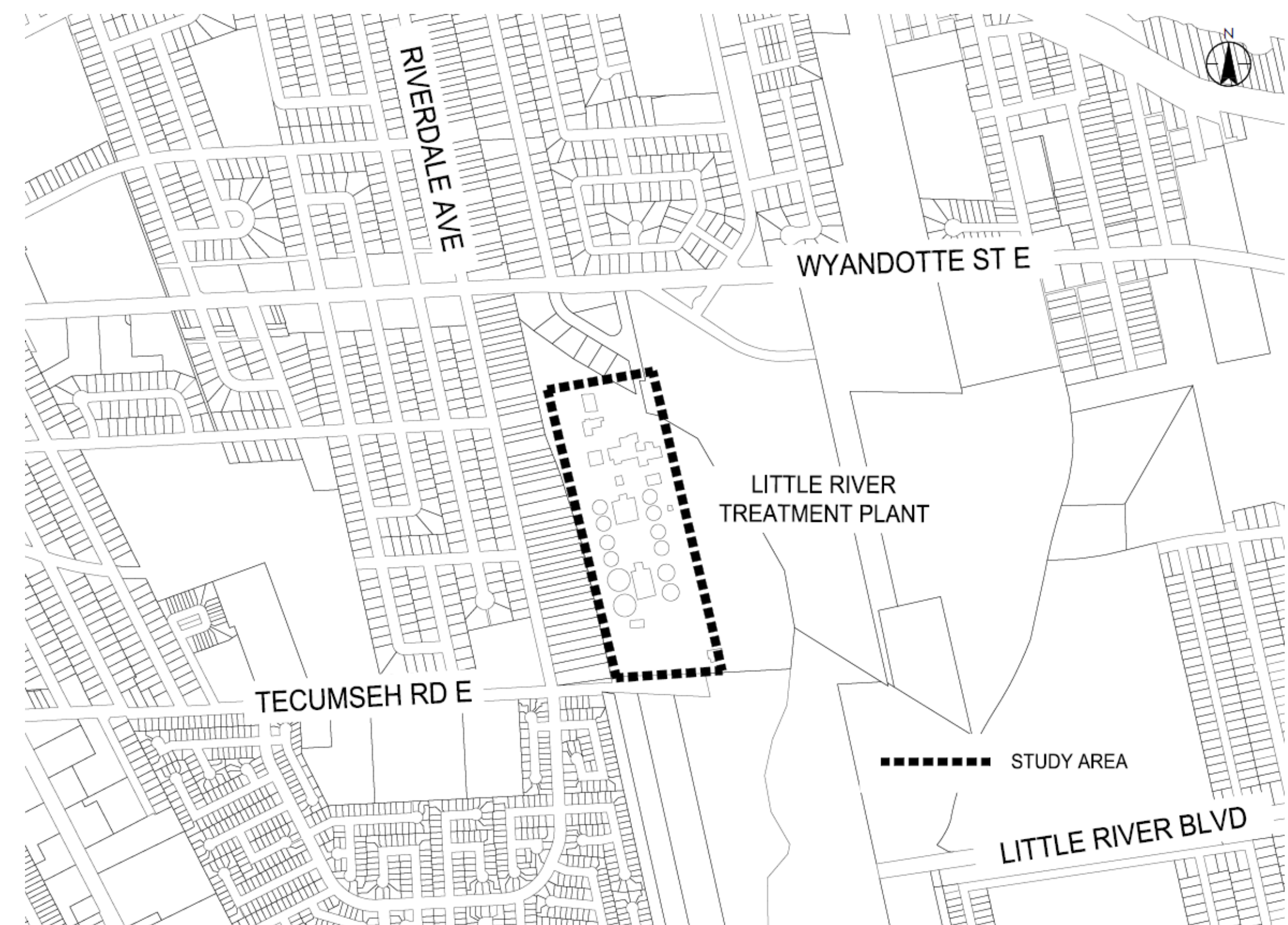
July 13th, 2022

Study Overview

The purpose of this study is to determine the preferred layout and design for the Pontiac Pumping Station.

The purpose of this Public Information Center (PIC) is to:

- Present an evaluation of alternative design concepts for the Pontiac Pumping Station
- Obtain public feedback on the preferred design concepts for the proposed Pontiac Pumping Station



Background

Flooding in the City of Windsor

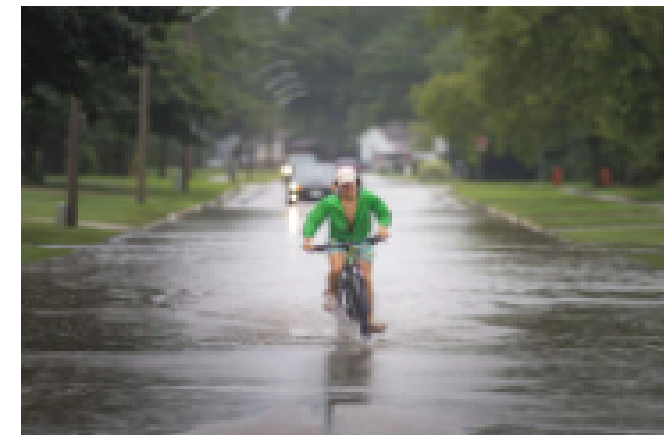
The City of Windsor has experienced several significant storm events in recent years that have resulted in widespread flooding.

WINDSOR STAR

Rainfall 'deluge' triggers flooding, road closures

With widespread reports of flooding and roads being under water, the city on Friday was urging residents to stay off...

July 16, 2021 [Local News](#)



WINDSOR STAR

Residents, municipalities deal with flooding aftermath

Craig Weir spent his weekend tearing apart the soggy remains of a sewage-soaked basement that took months to finish but only hours t...

with Video

July 20, 2021 [Local News](#)



To address these issues the City carried out the Sewer & Coastal Flood Protection Master Plan (SMP). The purpose of this study was to:

- Understand the causes of flooding
- Identify locations of basement, surface, and coastal flooding
- Evaluate alternative solutions
- Complete high-level design and cost estimates for proposed improvements
- Provide an implementation strategy for the recommended solutions

Background

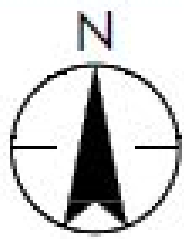
Problem Statement

The SMP identified:

- The Pontiac Pumping Station at the Little River Pollution Control Plant (LRPCP) does not have the hydraulic capacity to service wet weather flows during severe storm events
- This results in an increased risk of basement and surface flooding in the Pontiac drainage area, which is consistent with observed and reported data during severe storm events
- Failure to have adequate infrastructure in place will negatively impact the community and may cause damage to infrastructure, properties, and local transportation networks

Background

The Pontiac Drainage Area



LEGEND

--- PONTIAC DRAINAGE AREA



CITY OF WINDSOR

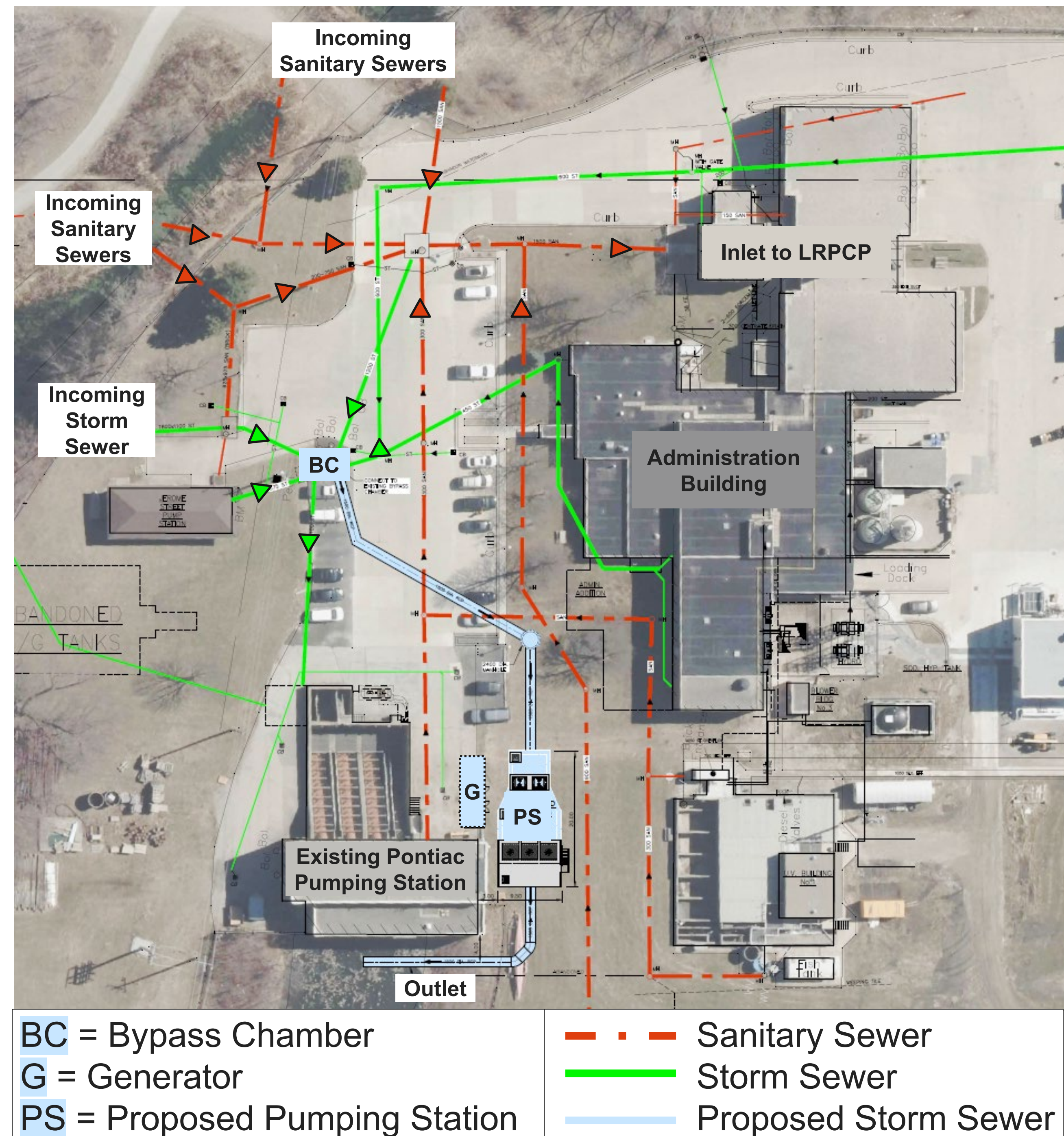
PONTIAC DRAINAGE AREA



Background

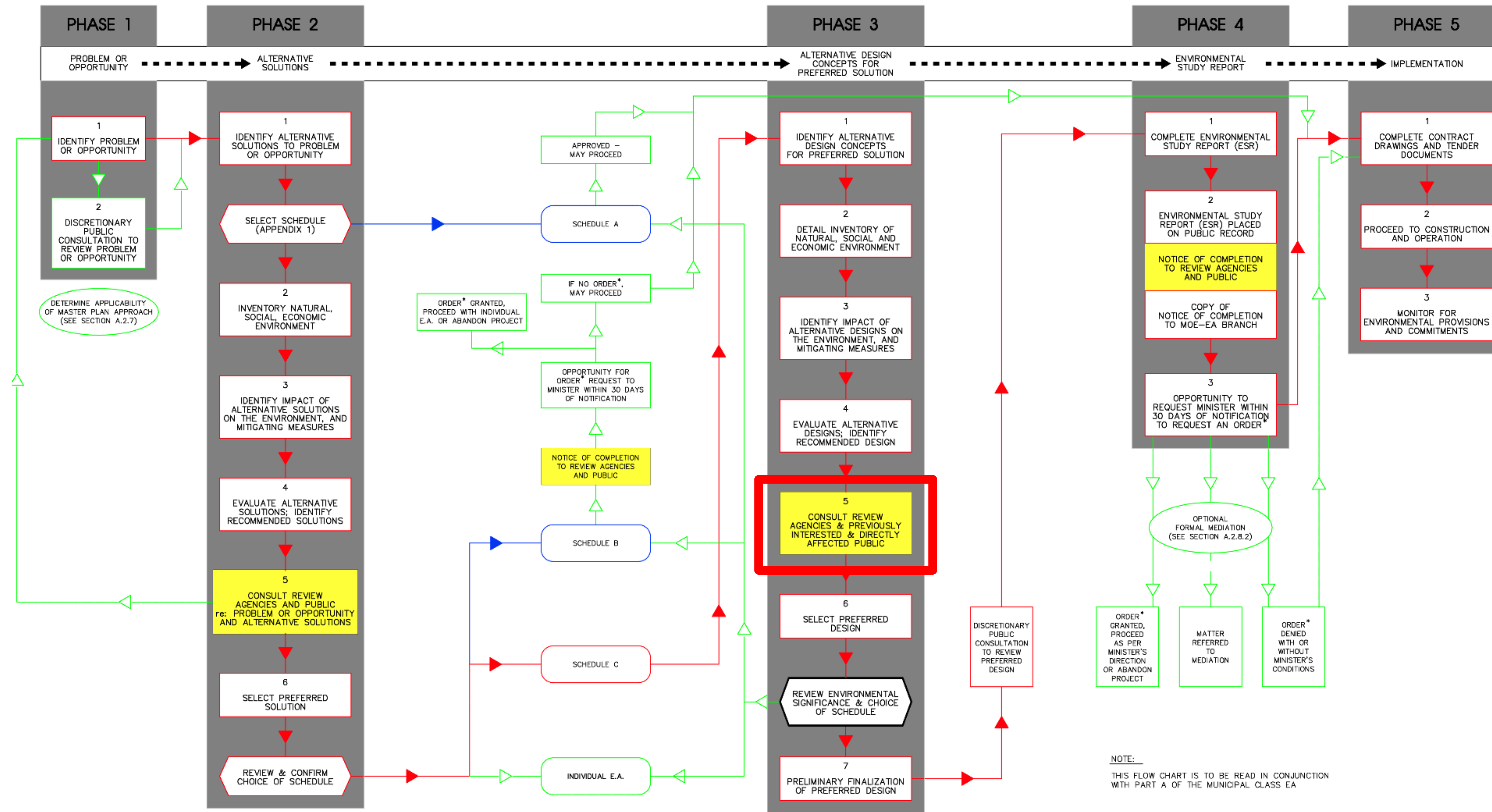
The Pontiac Pumping Station

- Pontiac Pumping Station is primarily a stormwater pumping station which provides flood relief to the Pontiac drainage area
- In a severe storm event, where the capacity of the LRPCP is exceeded, the Pontiac Pumping Station acts as an emergency bypass for wet weather flows to prevent basement flooding
- However, the existing pumping station does not have the hydraulic capacity to meet the required level of service and reduce the risk of basement flooding

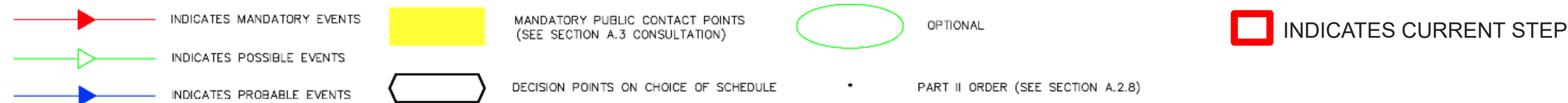


Background

Overview of the Class EA Process



NOTE:
THIS FLOW CHART IS TO BE READ IN CONJUNCTION WITH PART A OF THE MUNICIPAL CLASS EA



Background

Key Features of the Class EA Process

The project is being conducted in accordance with the Class EA requirements for ‘Schedule C Projects’:

Municipal Class EA Phases	
<i>Phase 1 – Review and identify problem or opportunity</i>	SMP
<i>Phase 2 – Alternative solutions to problem</i>	SMP
<i>Phase 3 – Alternative design concepts for the preferred solution</i>	This EA Study
<i>Phase 4 – Environmental Study Report</i>	This EA Study
<i>Phase 5 – Implementation of the preferred design</i>	Future Work

Background

Phase 1 and 2 of the Class EA – Completed

Phase 1 and 2 of the Class EA process were completed as a part of the SMP.

The SMP identified the following objectives for the Pontiac drainage area:

- Provide an enhanced level of service to mitigate the risk of basement and surface level flooding during severe storm events
- Improve flood resiliency for the Pontiac drainage area in the case of the 1 in 100-year storm event

To meet these objectives the following solution was identified:

- **Increase the hydraulic capacity of the existing Pontiac Pumping Station**
- **Expand the existing pumping station by adding a new wet well structure to house three (3) 1.25 m³/s pumps**

Background

Phase 1 and 2 of the Class EA – Completed

Design Basis Flows			
	Existing Capacity	Additional Capacity	Upgraded Capacity
Firm Capacity (m³/s)	4.8 3 large pumps – 2.12 m ³ /s 1 small pump – 0.57 m ³ /s	2.5 3 new pumps – 1.25 m ³ /s	7.3
Total Capacity (m³/s)	6.9 3 large pumps – 2.12 m ³ /s 1 small pump – 0.57 m ³ /s	3.75 3 new pumps – 1.25 m ³ /s	10.7

Background

Phase 3 and 4 of the Class EA – Ongoing

Phase 3 of the Class EA process for this study will include:

- Evaluation and selection of the recommended design for the proposed Pontiac Pumping Station
- **This open house is being held to obtain comments and public input on the preferred design concepts**

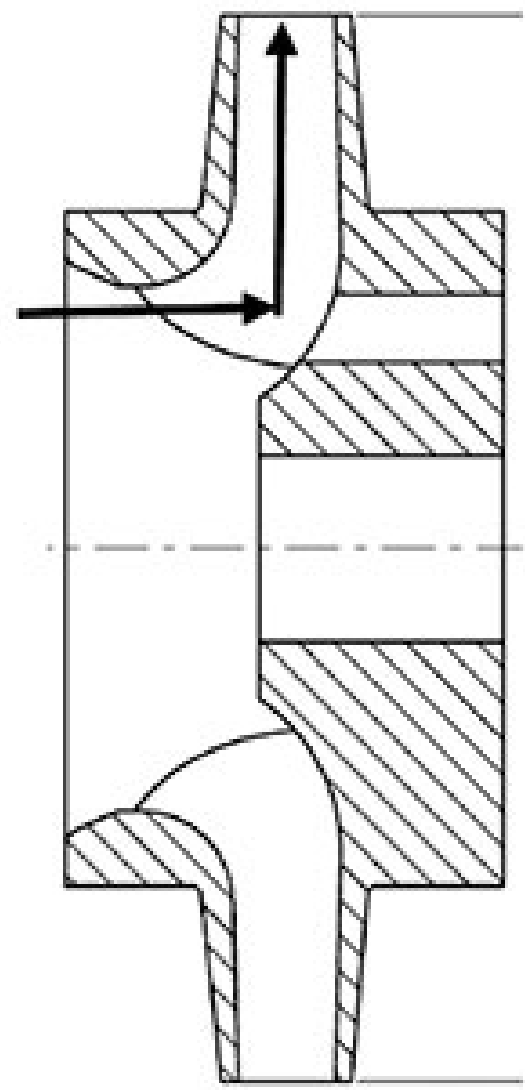
Phase 4 of the Class EA process for this study will include:

- Preparation and submission of an Environmental Study Report

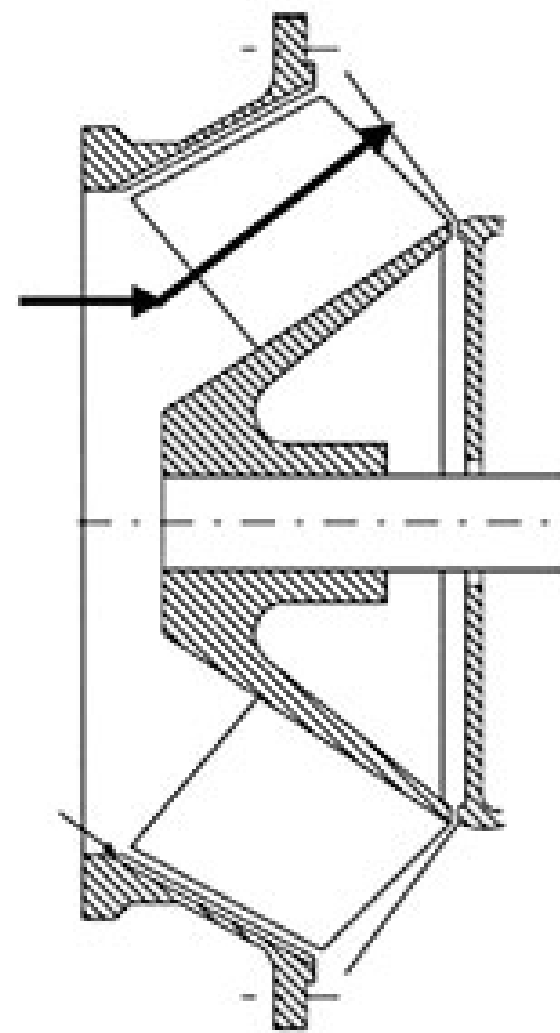
Design Alternatives

Pumping Technology

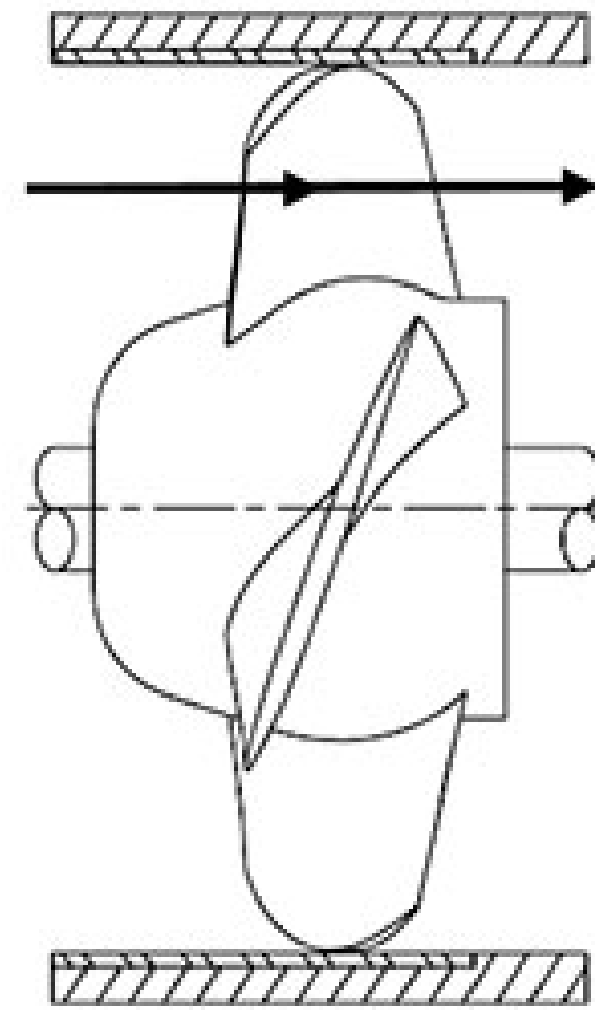
The four most common pump types for flood control applications:



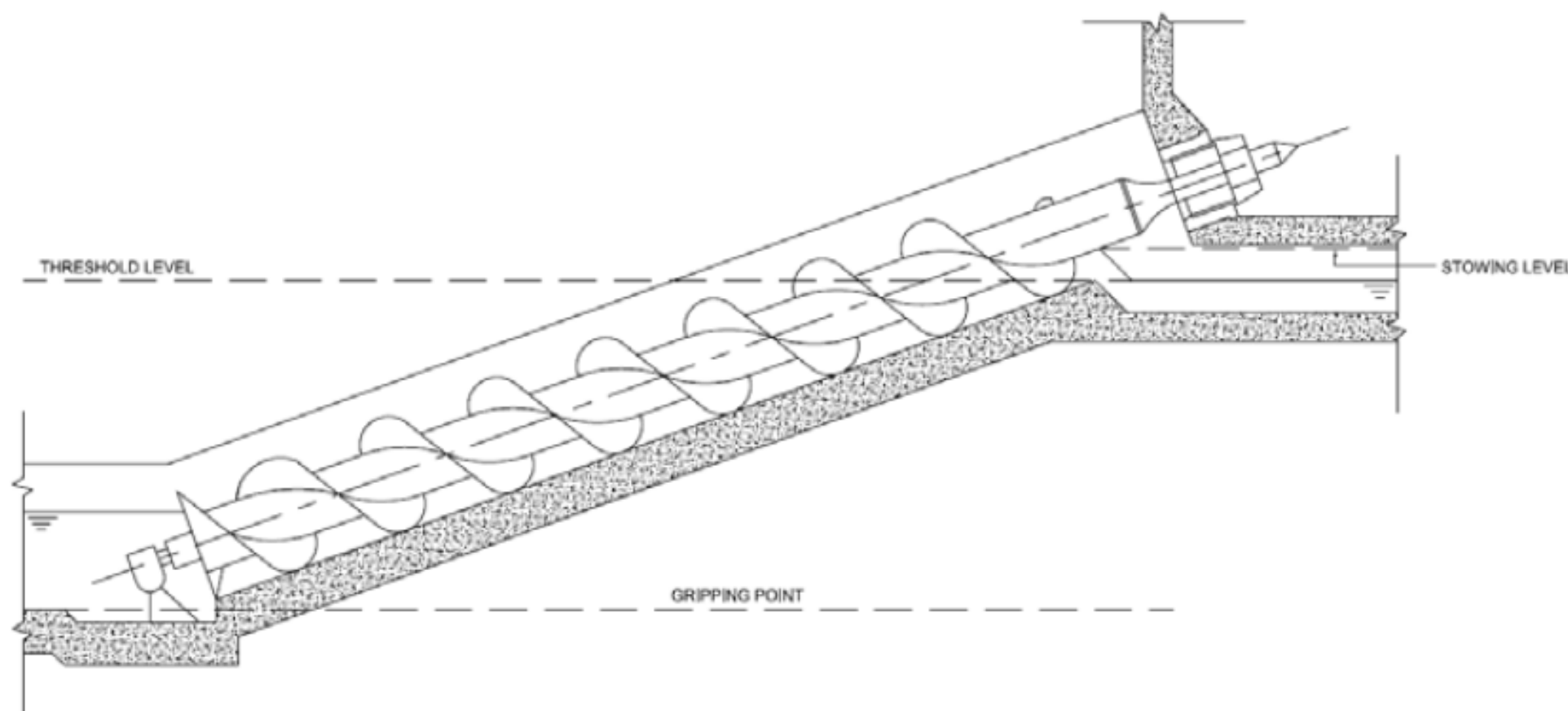
Centrifugal Flow



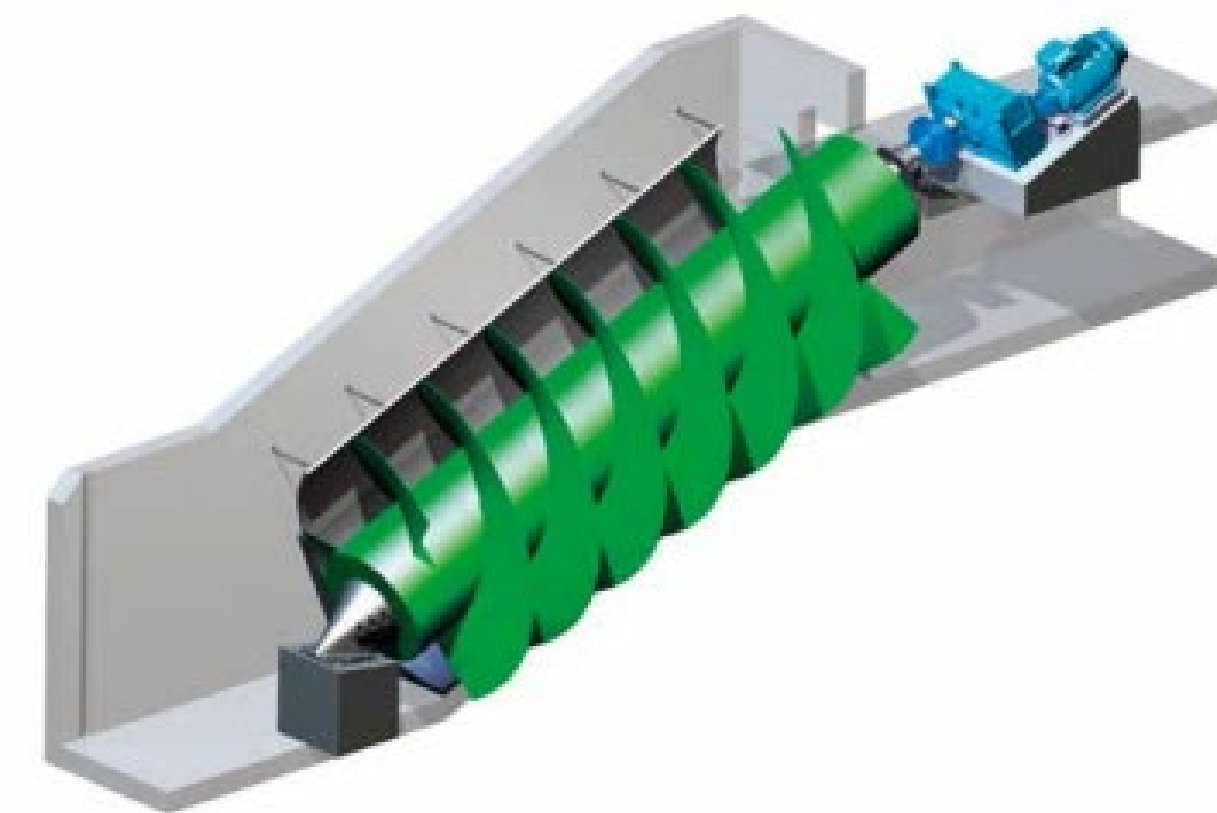
Mixed Flow



Axial Flow



Screw



Design Alternatives

Pumping Technology

Centrifugal Flow Pumps	<ul style="list-style-type: none">• Centrifugal flow pumps are used to meet a wide range of head and flow requirements.
Axial Flow Pumps	<ul style="list-style-type: none">• Axial-flow pumps are high-capacity pumps that are typically used for low head, high flow applications such as stormwater pumping stations.
Mixed Flow Pumps	<ul style="list-style-type: none">• The mixed-flow type has impellers with vanes which are shaped such that the pump functions as a compromise between axial flow pumps and centrifugal pumps. Mixed-flow pumps are able to operate at higher head than axial-flow pumps while delivering higher flow rates than centrifugal-flow pumps.
Screw Pumps	<ul style="list-style-type: none">• Screw pumps are positive displacement pumps based on the Archimedes principle of a rotating shaft. Screw pumps can provide constant flow rates and pressures and have a relatively high tolerance for solids entering the flow stream.• Commonly used when low heads are required (less than ten meters).

Design Alternatives

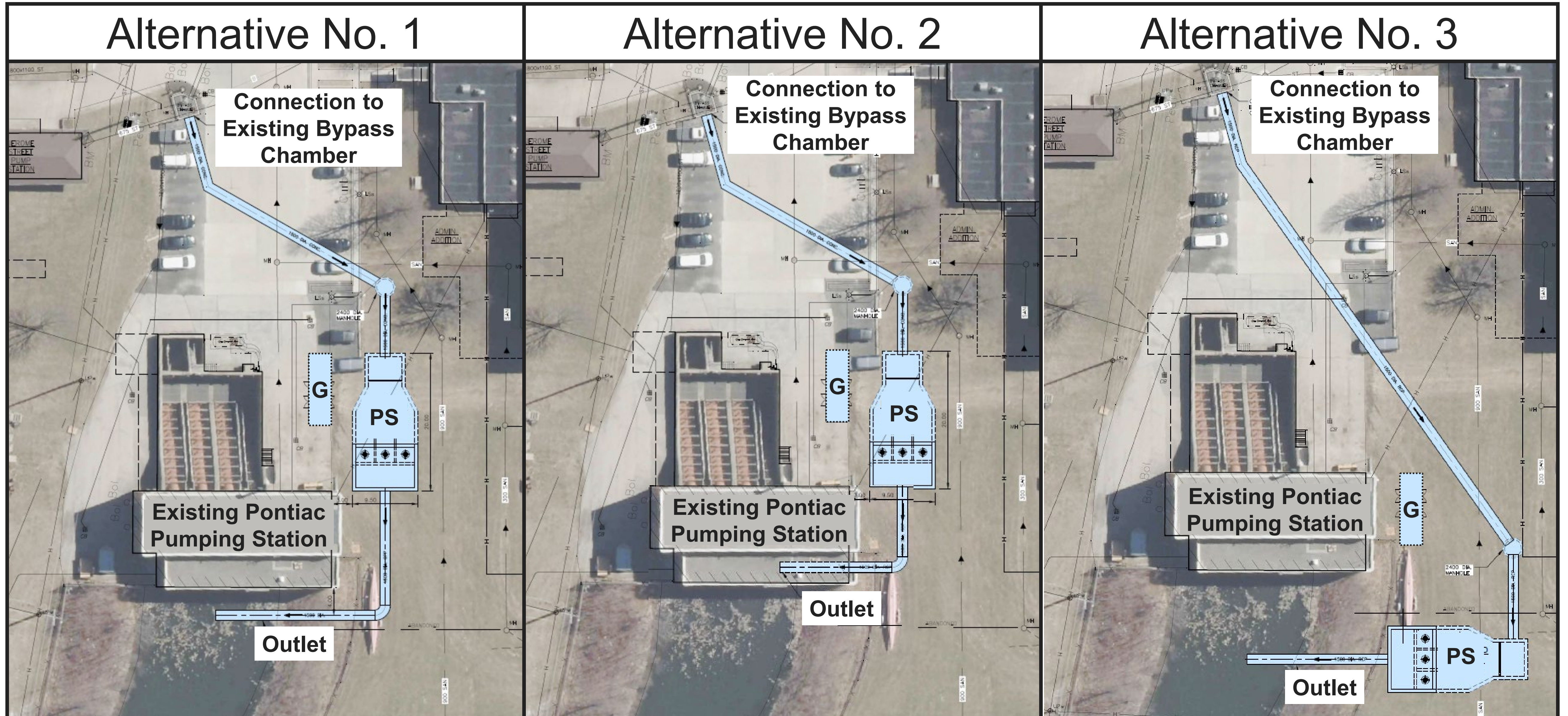
Pumping Technology

Criteria	Centrifugal- Flow Pump	Axial-Flow Pump	Mixed-Flow Pump	Screw Pump
Performance & Effectiveness	<ul style="list-style-type: none"> Lower efficiency, shorter lifetimes 	<ul style="list-style-type: none"> Very efficient in high flow, low head applications 	<ul style="list-style-type: none"> Efficient in high flow, low head applications. 	<ul style="list-style-type: none"> Wide range of flow, Difficult to increase head.
Space Required	<ul style="list-style-type: none"> Low space requirements 	<ul style="list-style-type: none"> Low space requirements 	<ul style="list-style-type: none"> Low space requirements 	<ul style="list-style-type: none"> Relatively high space requirements.
Capital/ Construction Cost	<ul style="list-style-type: none"> Relatively low to medium 	<ul style="list-style-type: none"> Relatively low to medium 	<ul style="list-style-type: none"> Relatively low to medium 	<ul style="list-style-type: none"> Relatively low to medium
O&M Requirements	<ul style="list-style-type: none"> Low to medium O&M requirements 	<ul style="list-style-type: none"> Low O&M requirements 	<ul style="list-style-type: none"> Low to medium O&M requirements 	<ul style="list-style-type: none"> Medium O&M requirements
General Concerns	<ul style="list-style-type: none"> Loss of efficiency should solids enter the flow. 	<ul style="list-style-type: none"> Performance is very dependent upon providing good inlet flow, Loss of efficiency should solids enter the flow 	<ul style="list-style-type: none"> Performance is very dependent upon providing good inlet flow, Loss of efficiency should solids enter the flow 	<ul style="list-style-type: none"> Difficult to modify, Requires enclosing.

Axial – Flow Pump is recommended based on the high efficiency, low space requirements, and low O&M requirements

Design Alternatives

Site Layout



PS = New Pumping Station
G = Generator

Note: Preliminary layouts presented on this slide are for display purpose and may be subject to change during the detailed design phase. In the detailed design phase, a flow monitor will be included to ensure accurate reporting of bypass events.

Design Alternatives

Site Layout

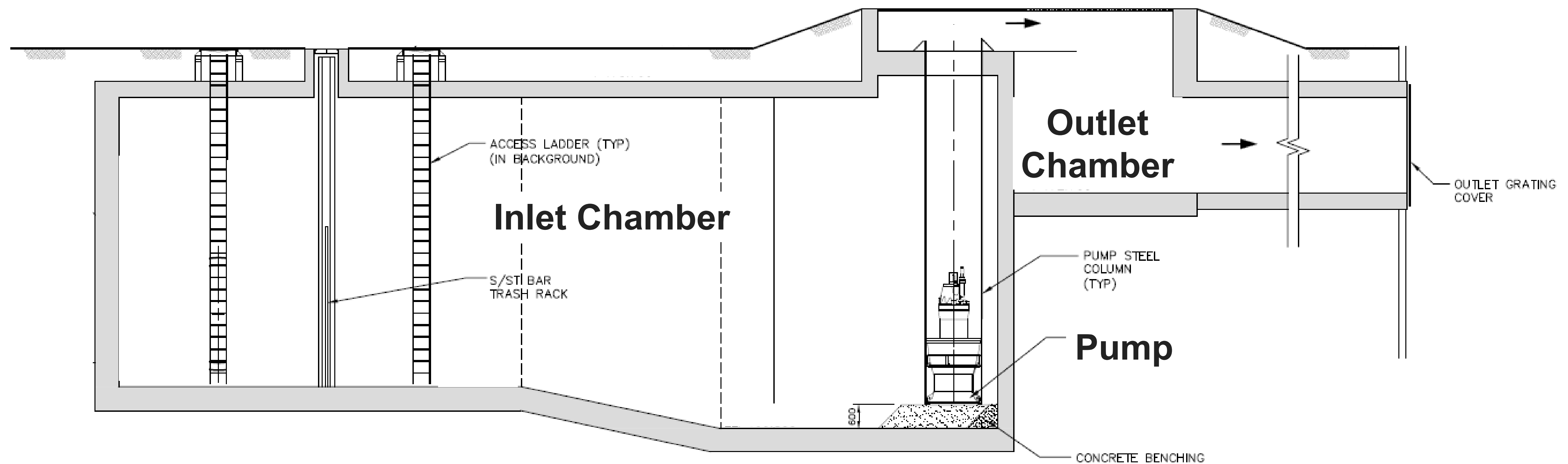
	Alternative No. 1	Alternative No. 2	Alternative No. 3
Ease of Construction	<ul style="list-style-type: none"> • Moderately complex • No utility relocations • Requires in-water construction work 	<ul style="list-style-type: none"> • Moderately complex • Requires modifications to the existing PS • No utility relocations • No in-water work 	<ul style="list-style-type: none"> • Most complex • Requires relocation of existing sanitary sewer • Requires in-water construction work
Space Requirements	<ul style="list-style-type: none"> • Low space requirements • Close existing PS 	<ul style="list-style-type: none"> • Low space requirements • Close existing PS 	<ul style="list-style-type: none"> • High space requirements • Limits access over the grass to the disinfection chambers
Work in-Water Permitting	<ul style="list-style-type: none"> • Required 	<ul style="list-style-type: none"> • Not required 	<ul style="list-style-type: none"> • Required
Technical Suitability	<ul style="list-style-type: none"> • Both site layout alternatives will be able to meet flood mitigation objectives and provide an enhanced level of service for the Pontiac drainage area • Comparable O & M requirements with access to generator and pumping chambers 		
General Concerns	<p>The social, natural environmental, and economic impacts of the proposed pumping station is anticipated to be similar for each site layout alternative.</p>		

Layout Alternative No. 2 is recommended based on the ease of construction, work in-water permitting, and low space requirements.

Summary of Selected Design

Preliminary Hydraulic Profile

This figure shows the conceptual sectional view of the proposed pumping station:



Note: Preliminary design presented on this slide is for display purpose and may be subject to change during the detailed design phase.

Summary of Selected Design Opinion of Probable Cost

Item	
Pumping Station and Outlet Structure	\$5,500,000
Contingency Allowance	\$1,500,000
Engineering Allowance	\$950,000
Total Capital Cost:	\$7,950,000

Note: The opinion of probable cost presented on this slide is an approximation and may be subject to change in the implementation phase (detailed design).

Next Steps

Project Component	Date
Environmental Study Report	Summer 2022
Council Presentation	Fall 2022
Notice of Completion	Winter 2022

Thank You

Please visit the City of Windsor's project website to submit a feedback form.

[Pontiac Pumping Station Upgrades at the Little River Pollution Control Plant - Environmental Assessment \(citywindsor.ca\)](https://www.citywindsor.ca)

APPENDIX B

Email Packages to Review Agencies

1. Email Package – Notice of Commencement
2. Email Package – Notice of Public Information Centre
3. Contact List

From: [Rindlisbacher, Hannah](#)
To:
Subject: 165620249: Notice of Study Commencement - Class EA Pontiac Pumping Station Upgrades, City of Windsor, Ontario
Date: Wednesday, March 9, 2022 4:47:00 PM
Attachments: [Notice of Study Commencement .pdf](#)



To Whom it May Concern,

The City of Windsor is undertaking the Class Environmental Assessment (EA) process to develop a long-term solution to improve efficiency and reduce the risk of flooding caused by severe storm events in the expanded Pontiac drainage area. This study will satisfy Phases 3 and 4 of the Class EA process which will involve the evaluation of alternative design concepts for the proposed Pontiac Pumping Station Capacity Upgrades. A copy of the Notice of Study Commencement for the project is attached.

On behalf of the City of Windsor, we are inviting you to participate in this project and to assist us in identifying the environmental, social, and cultural values your community may have within the Project Area.

If you have any comments or concerns regarding this project and wish to provide input into the Study, please contact the undersigned below or one of the individuals named in the attached Notice of Commencement

Sincerely,

Hannah Rindlisbacher

BASc, Environmental Engineering Intern

Direct: 519 966-2250 ext 258

Mobile: 226 268-3033

hannah.rindlisbacher@stantec.com

Stantec

100-2555 Ouellette Avenue

Windsor ON N8X 1L9



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From: [Rindlisbacher, Hannah](#)
To:
Subject: 165620249: Notice of Public Information Centre - Class EA Pontiac Pumping Station Capacity Upgrades, City of Windsor, Ontario
Date: Monday, July 4, 2022 5:13:00 PM
Attachments: [Public Open House Feedback Form - Final.pdf](#)
[Notice of Public Information Centre - Final.pdf](#)

To Whom it May Concern,

The City of Windsor is undertaking the Class Environmental Assessment (EA) process to develop a long-term solution to improve efficiency and reduce the risk of flooding caused by severe storm events in the Pontiac drainage area. This Class EA will involve evaluation of alternative design concepts for the proposed Pontiac Pumping Station capacity upgrades.

The City is hosting a Public Information Centre (PIC) to present the evaluation of alternative design concepts and receive input from interested residents and stakeholders. The PIC will be held on Wednesday July 13th, 2022 (3:00 to 7:00 pm) at the WFCU Centre, 8787 McHugh Street, Windsor, ON (Second Floor –St. Clair). A copy of the Notice of Public Information Centre for the project is attached and additional information regarding the project is available on the City Webpage: [Pontiac Pumping Station Upgrades at the Little River Pollution Control Plant - Environmental Assessment \(citywindsor.ca\)](#)

If you have any comments or concerns regarding this project, please contact the undersigned.

Sincerely,

Hannah Rindlisbacher B.A.Sc., E.I.T.

Environmental Engineer in Training

Direct: 519 966-2250 ext 258

Mobile: 226 268-3033

hannah.rindlisbacher@stantec.com

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Title	Surname	First Name	Organization	Department	Job Title	Address	City/Prov	Postal Code	Tel.	E-Mail	Notice of Commencement
Local Municipalities											
	Habiba	Sumaiya	County of Essex		Environmental Coordinator	360 Fairview Avenue West	Essex, Ontario	N8M 1Y6	519-776-6441 ex 1385	SHabiba@countofessex.ca	3/7/2022
Mr.	Marra	Peter	Town of LaSalle		Deputy Chief Administrative Officer	5950 Malden Road	LaSalle, Ontario	N9H 1S4	519-969-7770	pmarra@lasalle.ca	3/7/2022
Mr.	Girard	Kevin	Town of Essex		Director of Infrastructure Services	33 Talbot Street South	Essex, Ontario	N8M 1A8	519-776-7336 ext 1119	kgirard@essex.ca	3/7/2022
Ms.	Giofu	Antonietta	Town of Amherstburg		Director of Engineering & Public Works	271 Sandwich Street South	Amherstburg, ON	N9V 2A5	519-736-0012	agiofu@amherstburg.ca	3/7/2022
Mr.	Bartnik	Phil	Town of Tecumseh		Director Public Works & Engineering Services	917 Lesperance Road	Tecumseh, ON	N8N 1W9	519-735-2184	pbartnik@tecumseh.ca	3/7/2022
Ms.	Kalbol	Krystal	Municipality of Lakeshore		Corporate Leader - Operations	419 Notre Dame Street	Belle River, ON	N0R 1A0	519-728-2488 x655	kkalbol@lakeshore.ca	3/7/2022
Ms.	Belleau	Shannon	Municipality of Leamington		Manager of Environmental Services	111 Erie St N	Leamington ON	N8H 2T9	519-326-5761 x1650	sbelleau@leamington.ca	3/7/2022
Mr.	Plancke	Andrew	Town of Kingsville		Director of Infrastructure and Engineering	2021 Division Rd North	Kingsville, ON	N9Y2Y9		aplancke@kingsville.ca	3/7/2022
Ms.	Tang	Kristina	City of Windsor	Planning & Building Services	Heritage Planner	350 City Hall Square West	Windsor, ON	N9A 6S1	519-255-6543 x 6179	ktang@citywindsor.ca	
Essex-Windsor Solid Waste Authority (EWSWA)											
Ms.	Bishop	Michelle	Essex-Windsor Solid Waste Authority		General Manager	360 Fairview Avenue West	Essex, Ontario	N8M 3G4	519-776-6441 ext. 1225	mbishop@ewswa.org	3/9/2022
	Marentette	Tom	Essex-Windsor Solid Waste Authority		Manager, Waste Disposal	360 Fairview Avenue West	Essex, Ontario	N8M 3G4	519-776-6441 ext. 1961	tomarentette@ewswa.org	3/9/2022
Conservation Authority											
(ERCA) Please send all Class EA study correspondence to the Planning inbox in the future, including Notices of Study Commencements, PICs, Completions, etc.						planning@erca.org					
Mr.	Bryant	James	Essex Region Conservation Authority		Director of Watershed Management Services					jbryant@erca.org	3/9/2022
Emergency Services											
	Krauter	Bruce	Essex-Windsor EMS	c/o Administrative Assistant, Office of the	Chief	360 Fairview Ave West	Essex, ON	N8M 1Y6	519-776-6441 x2654	bkrauter@countofessex.on.ca	3/10/2022
Mr.	Horrobin	Barry	Windsor Police Service	Police Headquarters	Director of Planning & Physical Resources	150 Goyeau Street, PO Box 60	Windsor, ON	N9A 6J5	519-255-6700 x4471	bhorrobin@police.windsor.on.ca	3/10/2022
Fire Chief	Laforet	Stephen	Windsor Fire and Rescue		Fire Chief	815 Goyeau Street	Windsor, ON	N9A 1H7	519-253-6573	slaforet@citywindsor.ca	3/10/2022
Mr.	Benoit	Josh	Central Ambulance Communications Centre			4510 Rhodes Drive, Suite 320	Windsor, ON	N8W 5K5	519-256-2373	josh.benoit@ontario.ca	3/10/2022
Interest Groups											
	Yeomans	Brian	Downtown Windsor Business Improvement Association		Chair				519-252-5723	byeomans39@gmail.com	3/10/2022
Mr.	Naidu	Rakesh	Windsor-Essex Regional Chamber of Commerce		President & CEO	2575 Ouellette Place	Windsor, ON	N8X 1L9	519-966-3696 x222	rmaidu@windsoresexchamber.org	3/10/2022
			Citizen Environmental Alliance							ceadmin@cogeco.net	
	Frank	Butler	Citizen Environmental Alliance of Southwestern Ontario							fbutler12@gmail.com	3/10/2022
	Trish	Morris	International Joint Commission							commission@windsor.ijc.org	3/10/2022
	Trevor	Pitcher	Great Lakes Institute for Environmental Research							gliekdir@uwindsor.ca	3/10/2022
			Windsor Essex County Environment Committee							emp@citywindsor.ca	3/10/2022
	Claire	Sanders	Detroit River Canadian Cleanup							sanders@detroitriver.ca	3/10/2022
	Dave	Munro	Detroit River Clean-up							dmunro@mnsi.net	3/10/2022
	Bosinger	Andrew	SYNAGRO		VP, Strategic Accounts & Partnerships	6326 Wilson Road	Ann Arbor, MI	48108	1-410-271-1020	ABosinger@SYNAGRO.com	3/10/2022

Title	Surname	First Name	Organization	Department	Job Title	Address	City/Prov	Postal Code	Tel.	E-Mail	Notice of Commencement
Provincial											
Mr.	Hagerty	Thom	Ontario Ministry of Agriculture, Food and Rural Affairs		Director of Environmental Management Branch	Ontario Government Bldg 5th Flr NW, 1 Stone Rd W	Guelph, ON	N1G 4Y2		thom.hagerty@ontario.ca	3/11/2022
Mr.	Carlow	Dan	Ontario Ministry of Agriculture, Food and Rural Affairs		Manager of Innovation, Engineering and Program Delivery, Western Region	581 Huron St,	Stratford, ON	N5A 5T8		dan.carlow@ontario.ca	3/11/2022
Mr.	Brunke	Richard	Ontario Ministry of Agriculture, Food and Rural Affairs		Nutrient Management Engineer	581 Huron St,	Stratford, ON	N5A 5T8		richard.brunke@ontario.ca	3/11/2022
	Badali	Mark	Ministry of the Environment, Conservation and Parks	Project Review Unit Environmental Assessment Branch	Regional Environmental Planner (REP) – Southwest Region				(416) 457-2155	Mark.Badali1@ontario.ca	3/11/2022
			MECP Regional Email address							eanotification.swregion@ontario.ca	
Ms.	Barboza	Karla	Ministry of Heritage, Sport, Tourism and Culture Industries		Team Lead - Heritage	5th Flr, 400 University Ave	Toronto, ON	M7A 2R9	416-660-1027	karla.barboza@ontario.ca	3/11/2022
	Romeo	Laura	Ministry of Heritage, Sport, Tourism and Culture Industries		Heritage Planner	5th Flr, 400 University Ave	Toronto, ON	M7A 2R9	647-248-9147	Laura.Romeo@ontario.ca	3/11/2022
	Kwan	Helen	Ministry of Energy		Manager of Renewables Policy Unit	5th Flr, 77 Grenville St	Toronto, ON	M7A 2C1	416-697-5814	helen.l.kwan@ontario.ca	3/11/2022
	Allan	Fraser	Ministry of Energy		Manager of Renewable Facilitation and Analysis Unit	5th Flr, 77 Grenville St	Toronto, ON	M7A 2C1	437-993-1269	fraser.allan@ontario.ca	3/11/2022
	Coinam	Erin	Ministry of Northern Development, Mines, Natural Resources and Forestry (NRF)		Municipal Planning Advisor, Land Use Planning and Strategic Issues Section	4th Flr S, 300 Water St,	Peterborough, ON	K9J 3C7	705-313-4719	erin.coinam@ontario.ca	3/11/2022
	Holtby	Cara	Ministry of Northern Development, Mines, Natural Resources and Forestry (NRF)		Manager of Land Use Planning and Strategic Issues Section	4th Flr S, 300 Water St,	Peterborough, ON	K9J 3C7	705-749-8169	Cara.Holtby@ontario.ca	3/11/2022
	Wilson	Mitch	Ministry of Northern Development, Mines, Natural Resources and Forestry (NRF)	Aylmer District	District Manager	615 John Street North	Aylmer, ON	N5H 2S8	519-773-4710	mitch.wilson@ontario.ca	3/11/2022
	Kerr	Ian	Ministry of Municipal Affairs and Housing	Municipal Services Office - Western Ontario Region	Regional Director	659 Exeter Road, 2nd Floor	London, ON	N6E 1L3	519-873-4026	ian.kerr@ontario.ca	3/11/2022
	Boyd	Erick	Ministry of Municipal Affairs and Housing	Community Planning and Development	Manager	659 Exeter Road, 2nd Floor	London, ON	N6E 1L3	519-873-4025	erick.boyd@ontario.ca	3/11/2022
	Perry	Elizabeth	Ontario Ministry of Transportation	Transportation Infrastructure Management Division Design and Engineering Branch Engineering Program Delivery West	Head, Environmental	659 Exeter Road	London, ON	N6E 1L3	519-619-4086	elizabeth.perry@ontario.ca	3/11/2022
	Swim	Michael	Ontario Ministry of Transportation	Transportation Infrastructure Management Division Asset Management Branch Capital Planning and Program Office Capital Planning and Program Development (West)	Head, Capital Planning & Program Development (W)	Exeter Road Complex, 659 Exeter Rd	London, ON	N6E 1L3	519-619-1153	michael.swim@ontario.ca	3/11/2022
	Mentley	Ryan	Ontario Ministry of Transportation	Highway Corridor Management Section	Corridor Management Planner	659 Exeter Road	London, ON	N6E 1L3	(519) 878-4026	Ryan.Mentley@ontario.ca	3/11/2022
Federal											
Ms.	Knox	Louise	Environment Canada	Canadian Environmental Assessment Agency - Ontario Region	Regional Director	55 St Clair Ave East, 9th Floor	Toronto, ON	M4T 1M2		louise.knox@ontario.ca	3/11/2022
Mr.	Leonardelli	Sandro	Environment Canada, Ontario Region	Environmental Assessment Section	Head				416-739-5858	sandro.leonardelli@ec.gc.ca	3/11/2022
Ms.	Eddy	Sara	Fisheries and Oceans Canada - Central and Arctic Region	Fisheries Protection Program	Senior Fisheries Protection Biologist	867 Lakeshore Road, PO Box 5050	Burlington, ON	L7R 4A6	(905) 336-4535	Sara.Eddy@dfoc-mpo.gc.ca	3/11/2022
Ms.	Shea	Suzanne	Transport Canada Marine	Navigable Water Protection Officer		100 Front Street South, 1st Floor	Sarnia, ON	N7T 2M4	519-383-1863		3/11/2022
Mr.	Barry	Peter	Windsor Port Authority		Director	3190 Sandwich Street	Windsor, ON	N9C 1A6	519-258-5741 x1211	NPPONT-PPNONT@tc.gc.ca pbarry@portwindsor.com	3/11/2022
Mr.	Hatt	Chris	Windsor-Detroit Bridge Authority		Manager of Procurement	100 Ouellette Ave, Suite 400	Windsor, ON	N9A 6T3		chris.hatt@wtbridge.com	3/11/2022
Mr.	Winger	Darren	Ministry of Citizenship, Immigration & International Trade / Ministry of Tourism, Culture & Sport	Windsor Office	Regional Development Advisor	221 Mill Street	Windsor, ON	N9C 2R1		darren.winger@ontario.ca	3/11/2022

Title	Surname	First Name	Organization	Department	Job Title	Address	City/Prov	Postal Code	Tel.	E-Mail	Notice of Commencement
Utilities											
	Manzon	Chris	ENWIN Utilities	Windsor Utilities Commission	Director, Engineering (Water)	787 Ouellette Avenue, PO Box 1625 Stn A	Windsor, ON	N9A 5T7	519-566-3897	cmanzon@enwin.com	3/11/2022
	Ogg	Bruce	ENWIN Utilities	Water						bogg@enwin.com	3/11/2022
	General		ENWIN Utilities	HYDRO						tsd@enwin.com	3/11/2022
	Fuerth	Tyson	Bell Canada		Manager, Network Provisioning	1149 Goyeau Street, PO Box 1601	Windsor, ON	N9A 1H9	519-973-4711	tyson.fuerth@bell.ca	3/11/2022
	Markc	Rachel	Bell Canada							rachel.marks@bell.ca	3/11/2022
	Kovacs	Aaron	Bell Canada							aaron.kovacs@bell.ca	3/11/2022
	Team Email		TELUS							telusutilitymarkups@telecon.ca	3/11/2022
	Planning Support		ROGERS							planningsupport.team@rci.rogers.com	3/11/2022
	Jones	Mark	MNSI							mjones@mnsi.net	3/11/2022
	Hartleib	Dave	MNSI							hartleib@mnsi.net	3/11/2022
	Raymond	Frank	Cogeco Cable Services			2225 Dougall Avenue	Windsor, ON	N8X 5A7		raymond.frank@cogeco.com	3/11/2022
	Haggins	Daniel	Cogeco Cable Services							daniel.haggins@cogeco.com	3/11/2022
	Ceccacci	Will	Union Gas			50 Keil Drive North	Chatham, ON	N7M 5M1		wceccacci@uniongas.com	3/11/2022
	Anthony	Clavet	Essex Power							aclavet@essexpowerlines.ca	3/11/2022
	MacAulay	Norman	E.L.K Energy		Operations Manager					nmacaulay@elkenenergy.com	3/11/2022
			Ontario Power Generation							Executivevp.lawanddevelopment@opg.com	
			Essex Terminal Railway Company			1601 Lincoln Road	Windsor, ON	N8Y 2J3	519-973-8222	info@etr.ca	3/11/2022
	Maga	Jessica	Hydro One		Manager-Government Relations					jessica.maga@hydroone.com	3/11/2022
	Sun	Susan	Hydro One							Susan.SUN@HydroOne.com	3/11/2022
			Hydro One	Secondary Land Use Department						Department.SecondaryLandUse@hydroone.com	
Ms.	Susan	Budden	Ontario Clean Water Agency	Southwest Regional Hub Office	Business Development Manager	450 Sunset Drive, Suite 370	St. Thomas ON	N5R 5V1	519-637-8334	sbudden@ocwa.com	3/11/2022

Title	Surname	First Name	Organization	Department	Job Title	Address	City/Prov	Postal Code	Tel.	E-Mail	Notice of Commencement
Indigenous Agencies											
	Mann	Molly	Ministry of Indigenous Affairs Assistant Deputy Minister's Office - Indigenous Relations and Programs Division Indigenous Relations Branch	Manager, Indigenous Relations Unit		Suite 400, 160 Bloor Street East	Toronto, ON	M7A 2E6		molly.mann@ontario.ca	3/7/2022
	Leveque	Heather	Ministry of Indigenous Affairs Assistant Deputy Minister's Office - Indigenous Relations and Programs Division Indigenous Relations Branch	Director, Indigenous Relations		Suite 400, 160 Bloor Street East	Toronto, ON	M7A 2E6	416-325-7032	heather.levèque@ontario.ca	3/7/2022
Ms.	Whiteye	Jennifer	Southern First Nations Secretariat		Executive Director	22361 Austin Line	Bothwell, ON	N0L 1Y0	519-692-5868 x242	jenwhiteye@sfns.on.ca	3/7/2022
First Nation Communities/Métis Groups											
Dr.	Jacobs	Dean	Walpole Island First Nation / Bkejwanong Territory		Heritage Centre Director	117 Tahgahoning Road,R.R. #3	Wallaceburg, ON	N8A 4K9	519-627-1475	dean.jacobs@wfnf.org	3/7/2022
	MacBeth	Janet	Walpole Island First Nation / Bkejwanong Territory		Project Review Coordinator	117 Tahgahoning Road,R.R. #3	Wallaceburg, ON	N8A 4K9	519-627-1481	janet.macbeth@wfnf.org	3/7/2022
	Ierullo	Julia	Caldwell First Nation		Consultation Coordinator	14 Orange Street	Leamington, ON	N8H 1P5		consultation@caldwellfirstnation.ca	CFN will now be asking Proponents
	Sands	Brianna	Caldwell First Nation		Environmental & Consultation Coordinator	14 Orange Street	Leamington, ON	N8H 1P5		eco@caldwellfirstnation.ca	Wd1223-101101656(Active)1 Wd1223-
	Plain	Chris	Aamjiwnaang First Nation		Chief	978 Tashmoo Avenue	Sarnia, ON	N7T 7H5	519-336-8410	chief.plain@aamjiwnaang.ca	3/7/2022
	Rogers	Joanne	Aamjiwnaang First Nation		Councillor	978 Tashmoo Avenue	Sarnia, ON	N7T 7H5	519-336-8410	irogers@aamjiwnaang.ca	3/7/2022
Ms.	O'Brien	Cathleen	Aamjiwnaang First Nation		Environmental Coordinator	978 Tashmoo Avenue	Sarnia, ON	N7T 7H5	519-336-8410	cobrien@aamjiwnaang.ca	3/7/2022
Ms.	Jackson	Courtney	Aamjiwnaang First Nation		Environment Worker	978 Tashmoo Avenue	Sarnia, ON	N7T 7H5	519-336-8410	cjackson@aamjiwnaang.ca	3/7/2022
	French	Jacqueline	Chippewas of the Thames First Nation		Chief	320 Chippewa Road	Muncney, ON	N0L 1Y0	519-289-5555	ifrench@cottfn.com	3/7/2022
	Riley	Kelly	Chippewas of the Thames First Nation		Director of Treaties, Lands & Environment	320 Chippewa Road	Muncney, ON	N0L 1Y0	519-289-5555 x 209	kriley@cottfn.com	3/7/2022
	Burch	Fallon	Chippewas of the Thames First Nation		Consultation Coordinator	320 Chippewa Road	Muncney, ON	N0L 1Y0	519-289-5555 x 213	fburch@cottfn.com	3/7/2022
Submit request via NationsConnect.ca for Chippewas of the Thames First Nation											
	Henry	Jason	Chippewas of Kettle & Stony Point First Nation		Chief	6247 Indian Lane, RR#2	Forest, ON	N0N 1J1	519-786-2125	Jason.Henry@kettlepoint.org	3/7/2022
	George	Valerie	Chippewas of Kettle & Stony Point First Nation		Consultation Coordinator	6247 Indian Lane, RR#2	Forest, ON	N0N 1J1	519-786-2125	valerie.george@kettlepoint.org	3/7/2022
	Chrisjohn	Adrian	Oneida Nation of the Thames ONYOTA'A:KA		Chief	2212 Elm Avenue	Southwold, ON	N0L 2G0	519-318-4598	adrian.chrisjohn@oneida.on.ca	3/7/2022
	Hill	Cherilyn	Oneida Nation of the Thames ONYOTA'A:KA		Political Office Manager	2212 Elm Avenue	Southwold, ON	N0L 2G0	(519) 318-4593	cherilyn.hill@oneida.on.ca	3/7/2022
	Froh	Margaret	Métis Nation of Ontario		Director, Lands, Resources and Consultations	75 Sherbourne Street, Suite 311	Toronto, ON	M5A 2P9	416-977-9881	margaretf@metisnation.org	3/7/2022
			MNO Windsor-Essex Métis Council							consultations@metisnation.org	3/7/2022
	Anderson	Kathleen	Métis Nation of Ontario, Thames Bluewater Métis Council		President	183 Summerset Crescent	London, ON	N6K 3S5		tbwmc.president@gmail.com	3/7/2022
Ms.	Stonefish	Denise	Moravian of the Thames (Delaware Nation)		Chief	14760 School House Line, RR 3	Thamesville, ON	N0P 2K0	519-692-3936	denise.stonefish@delawarenation.on.ca	3/7/2022

APPENDIX B

Response from Review Agencies – Notice of Project Commencement

**Ministry of the Environment,
Conservation and Parks**

**Ministère de l'Environnement,
de la Protection de la nature
et des Parcs**

Environmental Assessment
Branch

Direction des évaluations
environnementales

1st Floor
135 St. Clair Avenue W
Toronto ON M4V 1P5
Tel.: 416 314-8001
Fax.: 416 314-8452

Rez-de-chaussée
135, avenue St. Clair Ouest
Toronto ON M4V 1P5
Tél. : 416 314-8001
Télééc. : 416 314-8452

March 30, 2022

Chandana Walgama
Pollution Control Project Engineer
City of Windsor
cwalgama@citywindsor.ca

**Re: Pontiac Pumping Station Upgrades
City of Windsor
Municipal Class EA
Response to Notice of Commencement**

Dear Chandana Walgama,

This letter is in response to the Notice of Commencement for the above noted project. The Ministry of the Environment, Conservation and Parks (MECP) acknowledges that the City of Windsor (proponent) has indicated that the study is following the approved environmental planning process for a Schedule C project under the Municipal Class Environmental Assessment (Class EA).

The **updated (February 2021)** attached “Areas of Interest” document provides guidance regarding the ministry’s interests with respect to the Class EA process. Please address all areas of interest in the EA documentation at an appropriate level for the EA study. Proponents who address all the applicable areas of interest can minimize potential delays to the project schedule. **Further information is provided at the end of the Areas of Interest document relating to recent changes to the Environmental Assessment Act through Bill 197, Covid-19 Economic Recovery Act 2020.**

The Crown has a legal duty to consult Aboriginal communities when it has knowledge, real or constructive, of the existence or potential existence of an Aboriginal or treaty right and contemplates conduct that may adversely impact that right. Before authorizing this project, the Crown must ensure that its duty to consult has been fulfilled, where such a duty is triggered. Although the duty to consult with Aboriginal peoples is a duty of the Crown, the Crown may delegate procedural aspects of this duty to project proponents while retaining oversight of the consultation process.

The proposed project may have the potential to affect Aboriginal or treaty rights protected under Section 35 of Canada's *Constitution Act* 1982. Where the Crown's duty to consult is triggered in relation to the proposed project, **the MECP is delegating the procedural aspects of rights-based consultation to the proponent through this letter.** The Crown intends to rely on the delegated consultation process in discharging its duty to consult and maintains the right to participate in the consultation process as it sees fit.

Based on information provided to date and the Crown's preliminary assessment the proponent is required to consult with the following communities who have been identified as potentially affected by the proposed project:

- Aamjiwnaang First Nation
- Bkejwanong (Walpole Island)
- Caldwell First Nation
- Chippewas of Kettle and Stony Point
- Chippewas of the Thames First Nation
- Oneida Nation of the Thames

Steps that the proponent may need to take in relation to Aboriginal consultation for the proposed project are outlined in the "[Code of Practice for Consultation in Ontario's Environmental Assessment Process](#)". Additional information related to Ontario's Environmental Assessment Act is available online at: www.ontario.ca/environmentalassessments.

Please also refer to the attached document "A Proponent's Introduction to the Delegation of Procedural Aspects of consultation with Aboriginal Communities" for further information, including the MECP's expectations for EA report documentation related to consultation with communities.

The proponent must contact the Director of Environmental Assessment Branch (EABDirector@ontario.ca) under the following circumstances subsequent to initial discussions with the communities identified by the MECP:

- Aboriginal or treaty rights impacts are identified to you by the communities
- You have reason to believe that your proposed project may adversely affect an Aboriginal or treaty right
- Consultation with Indigenous communities or other stakeholders has reached an impasse

- A Part II Order request is expected on the basis of impacts to Aboriginal or treaty rights

The MECP will then assess the extent of any Crown duty to consult for the circumstances and will consider whether additional steps should be taken, including what role you will be asked to play should additional steps and activities be required.

A draft copy of the report should be sent directly to me prior to the filing of the final report, allowing a minimum of 30 days for the ministry's technical reviewers to provide comments.

Please also ensure a copy of the final notice is sent to the ministry's Southwest Region EA notification email account (eanotification.swregion@ontario.ca) after the draft report is reviewed and finalized.

Should you or any members of your project team have any questions regarding the material above, please contact me at mark.badali1@ontario.ca.

Yours truly,



Mark Badali
Regional Environmental Planner – Southwest Region

Cc: Marcelina Wilson, Supervisor, Windsor Area Office, MECP
Marc Bechard, Water Compliance Supervisor, Sarnia District Office, MECP
Jian Li, Project Manager, Stantec Consulting

Encl. Areas of Interest
A Proponent's Introduction to the Delegation of Procedural Aspects of Consultation with
Aboriginal Communities

AREAS OF INTEREST (v. February 2021)

It is suggested that you check off each section after you have considered / addressed it.

Planning and Policy

- Projects located in MECP Central Region are subject to [A Place to Grow: Growth Plan for the Greater Golden Horseshoe \(2020\)](#). Parts of the study area may also be subject to the [Oak Ridges Moraine Conservation Plan \(2017\)](#), [Niagara Escarpment Plan \(2017\)](#), [Greenbelt Plan \(2017\)](#) or [Lake Simcoe Protection Plan \(2014\)](#). Applicable plans and the applicable policies should be identified in the report, and the proponent should describe how the proposed project adheres to the relevant policies in these plans.
- The [Provincial Policy Statement \(2020\)](#) contains policies that protect Ontario's natural heritage and water resources. Applicable policies should be referenced in the report, and the proponent should describe how the proposed project is consistent with these policies.
- In addition to the provincial planning and policy level, the report should also discuss the planning context at the municipal and federal levels, as appropriate.

Source Water Protection

The *Clean Water Act, 2006 (CWA)* aims to protect existing and future sources of drinking water. To achieve this, several types of vulnerable areas have been delineated around surface water intakes and wellheads for every municipal residential drinking water system that is located in a source protection area. These vulnerable areas are known as a Wellhead Protection Areas (WHPAs) and surface water Intake Protection Zones (IPZs). Other vulnerable areas that have been delineated under the CWA include Highly Vulnerable Aquifers (HVAs), Significant Groundwater Recharge Areas (SGRAs), Event-based modelling areas (EBAs), and Issues Contributing Areas (ICAs). Source protection plans have been developed that include policies to address existing and future risks to sources of municipal drinking water within these vulnerable areas.

Projects that are subject to the Environmental Assessment Act that fall under a Class EA, or one of the Regulations, have the potential to impact sources of drinking water if they occur in designated vulnerable areas or in the vicinity of other at-risk drinking water systems (i.e. systems that are not municipal residential systems). MEA Class EA projects may include activities that, if located in a vulnerable area, could be a threat to sources of drinking water (i.e. have the potential to adversely affect the quality or quantity of drinking water sources) and the activity could therefore be subject to policies in a source protection plan. Where an activity poses a risk to drinking water, policies in the local source protection plan may impact how or where that activity is undertaken. Policies may prohibit certain activities, or they may require risk management measures for these activities. Municipal Official Plans, planning decisions,

Class EA projects (where the project includes an activity that is a threat to drinking water) and prescribed instruments must conform with policies that address significant risks to drinking water and must have regard for policies that address moderate or low risks.

- In October 2015, the MEA Parent Class EA document was amended to include reference to the Clean Water Act (Section A.2.10.6) and indicates that proponents undertaking a Municipal Class EA project must identify early in their process whether a project is or could potentially be occurring with a vulnerable area. **Given this requirement, please include a section in the report on source water protection.**
 - The proponent should identify the source protection area and should clearly document how the proximity of the project to sources of drinking water (municipal or other) and any delineated vulnerable areas was considered and assessed. Specifically, the report should discuss whether or not the project is located in a vulnerable area and provide applicable details about the area.
 - If located in a vulnerable area, proponents should document whether any project activities are prescribed drinking water threats and thus pose a risk to drinking water (this should be consulted on with the appropriate Source Protection Authority). Where an activity poses a risk to drinking water, the proponent must document and discuss in the report how the project adheres to or has regard to applicable policies in the local source protection plan. This section should then be used to inform and be reflected in other sections of the report, such as the identification of net positive/negative effects of alternatives, mitigation measures, evaluation of alternatives etc.
- While most source protection plans focused on including policies for significant drinking water threats in the WHPAs and IPZs it should be noted that even though source protection plan policies may not apply in HVAs, these are areas where aquifers are sensitive and at risk to impacts and within these areas, activities may impact the quality of sources of drinking water for systems other than municipal residential systems.
- In order to determine if this project is occurring within a vulnerable area, proponents can use this mapping tool: <http://www.applications.ene.gov.on.ca/swp/en/index.php>. Note that various layers (including WHPAs, WHPA-Q1 and WHPA-Q2, IPZs, HVAs, SGRAs, EBAs, ICAs) can be turned on through the “Map Legend” bar on the left. The mapping tool will also provide a link to the appropriate source protection plan in order to identify what policies may be applicable in the vulnerable area.
- For further information on the maps or source protection plan policies which may relate to their project, proponents must contact the appropriate source protection authority. **Please consult with the local source protection authority to discuss potential impacts on drinking water. Please document the results of that consultation within the report and include all communication documents/correspondence.**

More Information

For more information on the *Clean Water Act*, source protection areas and plans, including specific information on the vulnerable areas and drinking water threats, please refer to [Conservation Ontario's website](#) where you will also find links to the local source protection plan/assessment report.

A list of the prescribed drinking water threats can be found in [section 1.1 of Ontario Regulation 287/07](#) made under the *Clean Water Act*. In addition to prescribed drinking water threats, some source protection plans may include policies to address additional "local" threat activities, as approved by the MECP.

Climate Change

The document "[Considering Climate Change in the Environmental Assessment Process](#)" (Guide) is now a part of the Environmental Assessment program's Guides and Codes of Practice. The Guide sets out the MECP's expectation for considering climate change in the preparation, execution and documentation of environmental assessment studies and processes. The guide provides examples, approaches, resources, and references to assist proponents with consideration of climate change in EA. Proponents should review this Guide in detail.

• **The MECP expects proponents of Class EA projects to:**

1. Consider during the assessment of alternative solutions and alternative designs, the following:
 - a. the project's expected production of greenhouse gas emissions and impacts on carbon sinks (climate change mitigation); and
 - b. resilience or vulnerability of the undertaking to changing climatic conditions (climate change adaptation).
2. Include a discrete section in the report detailing how climate change was considered in the EA.

How climate change is considered can be qualitative or quantitative in nature and should be scaled to the project's level of environmental effect. In all instances, both a project's impacts on climate change (mitigation) and impacts of climate change on a project (adaptation) should be considered.

- The MECP has also prepared another guide to support provincial land use planning direction related to the completion of energy and emission plans. The "[Community Emissions Reduction Planning: A Guide for Municipalities](#)" document is designed to educate stakeholders on the municipal opportunities to reduce energy and greenhouse gas emissions, and to provide guidance on methods and techniques to incorporate consideration of energy and greenhouse gas emissions into municipal activities of all types. We encourage you to review the Guide for information.

□ Air Quality, Dust and Noise

- If there are sensitive receptors in the surrounding area of this project, a quantitative air quality/odour impact assessment will be useful to evaluate alternatives, determine impacts and identify appropriate mitigation measures. The scope of the assessment can be determined based on the potential effects of the proposed alternatives, and typically includes source and receptor characterization and a quantification of local air quality impacts on the sensitive receptors and the environment in the study area. The assessment will compare to all applicable standards or guidelines for all contaminants of concern. **Please contact this office for further consultation on the level of Air Quality Impact Assessment required for this project if not already advised.**
- If a quantitative Air Quality Impact Assessment is not required for the project, the MECP expects that the report contain a qualitative assessment which includes:
 - A discussion of local air quality including existing activities/sources that significantly impact local air quality and how the project may impact existing conditions;
 - A discussion of the nearby sensitive receptors and the project's potential air quality impacts on present and future sensitive receptors;
 - A discussion of local air quality impacts that could arise from this project during both construction and operation; and
 - A discussion of potential mitigation measures.
- As a common practice, "air quality" should be used as an evaluation criterion for all road projects.
- Dust and noise control measures should be addressed and included in the construction plans to ensure that nearby residential and other sensitive land uses within the study area are not adversely affected during construction activities.
- The MECP recommends that non-chloride dust-suppressants be applied. For a comprehensive list of fugitive dust prevention and control measures that could be applied, refer to [Cheminfo Services Inc. Best Practices for the Reduction of Air Emissions from Construction and Demolition Activities](#) report prepared for Environment Canada. March 2005.
- The report should consider the potential impacts of increased noise levels during the operation of the completed project. The proponent should explore all potential measures to mitigate significant noise impacts during the assessment of alternatives.

□ **Ecosystem Protection and Restoration**

- Any impacts to ecosystem form and function must be avoided where possible. The report should describe any proposed mitigation measures and how project planning will protect and enhance the local ecosystem.
- Natural heritage and hydrologic features should be identified and described in detail to assess potential impacts and to develop appropriate mitigation measures. The following sensitive environmental features may be located within or adjacent to the study area:
 - Key Natural Heritage Features: Habitat of endangered species and threatened species, fish habitat, wetlands, areas of natural and scientific interest (ANSIs), significant valleylands, significant woodlands; significant wildlife habitat (including habitat of special concern species); sand barrens, savannahs, and tallgrass prairies; and alvars.
 - Key Hydrologic Features: Permanent streams, intermittent streams, inland lakes and their littoral zones, seepage areas and springs, and wetlands.
 - Other natural heritage features and areas such as: vegetation communities, rare species of flora or fauna, Environmentally Sensitive Areas, Environmentally Sensitive Policy Areas, federal and provincial parks and conservation reserves, Greenland systems etc.

We recommend consulting with the Ministry of Natural Resources and Forestry (MNRF), Fisheries and Oceans Canada (DFO) and your local conservation authority to determine if special measures or additional studies will be necessary to preserve and protect these sensitive features. In addition, you may consider the provisions of the Rouge Park Management Plan if applicable.

□ **Species at Risk**

- The Ministry of the Environment, Conservation and Parks has now assumed responsibility of Ontario's Species at Risk program. Information, standards, guidelines, reference materials and technical resources to assist you are found at <https://www.ontario.ca/page/species-risk>.
- The Client's Guide to Preliminary Screening for Species at Risk (Draft May 2019) has been attached to the covering email for your reference and use. Please review this document for next steps.
- For any questions related to subsequent permit requirements, please contact SAROntario@ontario.ca.

□ Surface Water

- The report must include enough information to demonstrate that there will be no negative impacts on the natural features or ecological functions of any watercourses within the study area. Measures should be included in the planning and design process to ensure that any impacts to watercourses from construction or operational activities (e.g. spills, erosion, pollution) are mitigated as part of the proposed undertaking.
- Additional stormwater runoff from new pavement can impact receiving watercourses and flood conditions. Quality and quantity control measures to treat stormwater runoff should be considered for all new impervious areas and, where possible, existing surfaces. The ministry's [Stormwater Management Planning and Design Manual \(2003\)](#) should be referenced in the report and utilized when designing stormwater control methods. **A Stormwater Management Plan should be prepared as part of the Class EA process** that includes:
 - Strategies to address potential water quantity and erosion impacts related to stormwater draining into streams or other sensitive environmental features, and to ensure that adequate (enhanced) water quality is maintained
 - Watershed information, drainage conditions, and other relevant background information
 - Future drainage conditions, stormwater management options, information on erosion and sediment control during construction, and other details of the proposed works
 - Information on maintenance and monitoring commitments.
- Ontario Regulation 60/08 under the *Ontario Water Resources Act* (OWRA) applies to the Lake Simcoe Basin, which encompasses Lake Simcoe and the lands from which surface water drains into Lake Simcoe. If the proposed sewage treatment plant is listed in Table 1 of the regulation, the report should describe how the proposed project and its mitigation measures are consistent with the requirements of this regulation and the OWRA.
- Any potential approval requirements for surface water taking or discharge should be identified in the report. A Permit to Take Water (PTTW) under the OWRA will be required for any water takings that exceed 50,000 L/day, except for certain water taking activities that have been prescribed by the Water Taking EASR Regulation – *O. Reg. 63/16*. These prescribed water-taking activities require registration in the EASR instead of a PTTW. Please review the [Water Taking User Guide for EASR](#) for more information. Additionally, an Environmental Compliance Approval under the OWRA is required for municipal stormwater management works.

□ **Groundwater**

- The status of, and potential impacts to any well water supplies should be addressed. If the project involves groundwater takings or changes to drainage patterns, the quantity and quality of groundwater may be affected due to drawdown effects or the redirection of existing contamination flows. In addition, project activities may infringe on existing wells such that they must be reconstructed or sealed and abandoned. Appropriate information to define existing groundwater conditions should be included in the report.
- If the potential construction or decommissioning of water wells is identified as an issue, the report should refer to Ontario Regulation 903, Wells, under the OWRA.
- Potential impacts to groundwater-dependent natural features should be addressed. Any changes to groundwater flow or quality from groundwater taking may interfere with the ecological processes of streams, wetlands or other surficial features. In addition, discharging contaminated or high volumes of groundwater to these features may have direct impacts on their function. Any potential effects should be identified, and appropriate mitigation measures should be recommended. The level of detail required will be dependent on the significance of the potential impacts.
- Any potential approval requirements for groundwater taking or discharge should be identified in the report. A Permit to Take Water (PTTW) under the OWRA will be required for any water takings that exceed 50,000 L/day, with the exception of certain water taking activities that have been prescribed by the Water Taking EASR Regulation – *O. Reg. 63/16*. These prescribed water-taking activities require registration in the EASR instead of a PTTW. Please review the [Water Taking User Guide for EASR](#) for more information.
- Consultation with the railroad authorities is necessary wherever there is a plan to use construction dewatering in the vicinity of railroad lines or where the zone of influence of the construction dewatering potentially intercepts railroad lines.

□ **Excess Materials Management**

- In December 2019, MECP released a new regulation under the Environmental Protection Act, titled “On-Site and Excess Soil Management” (O. Reg. 406/19) to support improved management of excess construction soil. This regulation is a key step to support proper management of excess soils, ensuring valuable resources don’t go to waste and to provide clear rules on managing and reusing excess soil. New risk-based standards referenced by this regulation help to facilitate local beneficial reuse which in turn will reduce greenhouse gas emissions from soil transportation, while ensuring strong protection of human health and the environment. The new regulation is being phased in over time, with the first phase

in effect on January 1, 2021. For more information, please visit <https://www.ontario.ca/page/handling-excess-soil>.

- The report should reference that activities involving the management of excess soil should be completed in accordance with O. Reg. 406/19 and the MECP's current guidance document titled "[Management of Excess Soil – A Guide for Best Management Practices](#)" (2014).
- All waste generated during construction must be disposed of in accordance with ministry requirements

Contaminated Sites

- Any current or historical waste disposal sites should be identified in the report. The status of these sites should be determined to confirm whether approval pursuant to Section 46 of the EPA may be required for land uses on former disposal sites. We recommend referring to the [MECP's D-4 guideline](#) for land use considerations near landfills and dumps.
 - Resources available may include regional/local municipal official plans and data; provincial data on [large landfill sites](#) and [small landfill sites](#); Environmental Compliance Approval information for waste disposal sites on [Access Environment](#).
- Other known contaminated sites (local, provincial, federal) in the study area should also be identified in the report (Note – information on federal contaminated sites is found on the Government of Canada's [website](#)).
- The location of any underground storage tanks should be investigated in the report. Measures should be identified to ensure the integrity of these tanks and to ensure an appropriate response in the event of a spill. The ministry's Spills Action Centre must be contacted in such an event.
- Since the removal or movement of soils may be required, appropriate tests to determine contaminant levels from previous land uses or dumping should be undertaken. If the soils are contaminated, you must determine how and where they are to be disposed of, consistent with *Part XV.1 of the Environmental Protection Act* (EPA) and Ontario Regulation 153/04, Records of Site Condition, which details the new requirements related to site assessment and clean up. Please contact the appropriate MECP District Office for further consultation if contaminated sites are present.

Servicing, Utilities and Facilities

- The report should identify any above or underground utilities in the study area such as transmission lines, telephone/internet, oil/gas etc. The owners should be consulted to discuss impacts to this infrastructure, including potential spills.
- The report should identify any servicing infrastructure in the study area such as wastewater, water, stormwater that may potentially be impacted by the project.
- Any facility that releases emissions to the atmosphere, discharges contaminants to ground or surface water, provides potable water supplies, or stores, transports or disposes of waste must have an Environmental Compliance Approval (ECA) before it can operate lawfully. Please consult with MECP's Environmental Permissions Branch to determine whether a new or amended ECA will be required for any proposed infrastructure.
- We recommend referring to the ministry's [environmental land use planning guides](#) to ensure that any potential land use conflicts are considered when planning for any infrastructure or facilities related to wastewater, pipelines, landfills or industrial uses.

Mitigation and Monitoring

- Contractors must be made aware of all environmental considerations so that all environmental standards and commitments for both construction and operation are met. Mitigation measures should be clearly referenced in the report and regularly monitored during the construction stage of the project. In addition, we encourage proponents to conduct post-construction monitoring to ensure all mitigation measures have been effective and are functioning properly.
- Design and construction reports and plans should be based on a best management approach that centres on the prevention of impacts, protection of the existing environment, and opportunities for rehabilitation and enhancement of any impacted areas.
- The proponent's construction and post-construction monitoring plans must be documented in the report, as outlined in Section A.2.5 and A.4.1 of the MEA Class EA parent document.

Consultation

- The report must demonstrate how the consultation provisions of the Class EA have been fulfilled, including documentation of all stakeholder consultation efforts undertaken during the planning process. This includes a discussion in the report that identifies concerns that were raised and **describes how they have been addressed by the proponent** throughout

the planning process. The report should also include copies of comments submitted on the project by interested stakeholders, and the proponent's responses to these comments (as directed by the Class EA to include full documentation).

- Please include the full stakeholder distribution/consultation list in the documentation.

□ **Class EA Process**

- If this project is a Master Plan: there are several different approaches that can be used to conduct a Master Plan, examples of which are outlined in Appendix 4 of the Class EA. **The Master Plan should clearly indicate the selected approach for conducting the plan**, by identifying whether the levels of assessment, consultation and documentation are sufficient to fulfill the requirements for Schedule B or C projects. Please note that any Schedule B or C projects identified in the plan would be subject to Part II Order Requests under the Environmental Assessment Act, although the plan itself would not be. **Please include a description of the approach being undertaken (use Appendix 4 as a reference).**
- If this project is a Master Plan: Any identified projects should also include information on the MCEA schedule associated with the project.
- The report should provide clear and complete documentation of the planning process in order to allow for transparency in decision-making.
- The Class EA requires the consideration of the effects of each alternative on all aspects of the environment (including planning, natural, social, cultural, economic, technical). The report should include a level of detail (e.g. hydrogeological investigations, terrestrial and aquatic assessments, cultural heritage assessments) such that all potential impacts can be identified, and appropriate mitigation measures can be developed. Any supporting studies conducted during the Class EA process should be referenced and included as part of the report.
- Please include in the report a list of all subsequent permits or approvals that may be required for the implementation of the preferred alternative, including but not limited to, MECP's PTTW, EASR Registrations and ECAs, conservation authority permits, species at risk permits, MTO permits and approvals under the *Impact Assessment Act*, 2019.
- Ministry guidelines and other information related to the issues above are available at <http://www.ontario.ca/environment-and-energy/environment-and-energy>. We encourage you to review all the available guides and to reference any relevant information in the report.

Amendments to the EAA through the Covid-19 Economic Recovery Act, 2020

Once the EA Report is finalized, the proponent must issue a Notice of Completion providing a minimum 30-day period during which documentation may be reviewed and comment and input can be submitted to the proponent. The Notice of Completion must be sent to the appropriate MECP Regional Office email address (for projects in MECP Southwest Region, the email is eanotification.swregion@ontario.ca).

The public has the ability to request a higher level of assessment on a project if they are concerned about potential adverse impacts to constitutionally protected Aboriginal and treaty rights. In addition, the Minister may issue an order on his or her own initiative within a specified time period. The Director (of the Environmental Assessment Branch) will issue a Notice of Proposed Order to the proponent if the Minister is considering an order for the project within 30 days after the conclusion of the comment period on the Notice of Completion. At this time, the Director may request additional information from the proponent. Once the requested information has been received, the Minister will have 30 days within which to make a decision or impose conditions on your project.

Therefore, the proponent cannot proceed with the project until at least 30 days after the end of the comment period provided for in the Notice of Completion. Further, the proponent may not proceed after this time if:

- a Part II Order request has been submitted to the ministry regarding potential adverse impacts to constitutionally protected Aboriginal and treaty rights, or
- the Director has issued a Notice of Proposed order regarding the project.

Please ensure that the Notice of Completion advises that outstanding concerns are to be directed to the proponent for a response, and that in the event there are outstanding concerns regarding potential adverse impacts to constitutionally protected Aboriginal and treaty rights, Part II Order requests on those matters should be addressed in writing to:

Minister Jeff Yurek
Ministry of Environment, Conservation and Parks
777 Bay Street, 5th Floor
Toronto ON M7A 2J3
minister.mecp@ontario.ca

and

Director, Environmental Assessment Branch
Ministry of Environment, Conservation and Parks
135 St. Clair Ave. W, 1st Floor
Toronto ON, M4V 1P5
EABDirector@ontario.ca

A PROPONENT'S INTRODUCTION TO THE DELEGATION OF PROCEDURAL ASPECTS OF CONSULTATION WITH ABORIGINAL COMMUNITIES

DEFINITIONS

The following definitions are specific to this document and may not apply in other contexts:

Aboriginal communities – the First Nation or Métis communities identified by the Crown for the purpose of consultation.

Consultation – the Crown's legal obligation to consult when the Crown has knowledge of an established or asserted Aboriginal or treaty right and contemplates conduct that might adversely impact that right. This is the type of consultation required pursuant to s. 35 of the *Constitution Act, 1982*. Note that this definition does not include consultation with Aboriginal communities for other reasons, such as regulatory requirements.

Crown – the Ontario Crown, acting through a particular ministry or ministries.

Procedural aspects of consultation – those portions of consultation related to the process of consultation, such as notifying an Aboriginal community about a project, providing information about the potential impacts of a project, responding to concerns raised by an Aboriginal community and proposing changes to the project to avoid negative impacts.

Proponent – the person or entity that wants to undertake a project and requires an Ontario Crown decision or approval for the project.

I. PURPOSE

The Crown has a legal duty to consult Aboriginal communities when it has knowledge of an existing or asserted Aboriginal or treaty right and contemplates conduct that may adversely impact that right. In outlining a framework for the duty to consult, the Supreme Court of Canada has stated that the Crown may delegate procedural aspects of consultation to third parties. This document provides general information about the Ontario Crown's approach to delegation of the procedural aspects of consultation to proponents.

This document is not intended to instruct a proponent about an individual project, and it does not constitute legal advice.

II. WHY IS IT NECESSARY TO CONSULT WITH ABORIGINAL COMMUNITIES?

The objective of the modern law of Aboriginal and treaty rights is the *reconciliation* of Aboriginal peoples and non-Aboriginal peoples and their respective rights, claims and interests. Consultation is an important component of the reconciliation process.

The Crown has a legal duty to consult Aboriginal communities when it has knowledge of an existing or asserted Aboriginal or treaty right and contemplates conduct that might adversely impact that right. For example, the Crown's duty to consult is triggered when it considers

issuing a permit, authorization or approval for a project which has the potential to adversely impact an Aboriginal right, such as the right to hunt, fish, or trap in a particular area.

The scope of consultation required in particular circumstances ranges across a spectrum depending on both the nature of the asserted or established right and the seriousness of the potential adverse impacts on that right.

Depending on the particular circumstances, the Crown may also need to take steps to accommodate the potentially impacted Aboriginal or treaty right. For example, the Crown may be required to avoid or minimize the potential adverse impacts of the project.

III. THE CROWN'S ROLE AND RESPONSIBILITIES IN THE DELEGATED CONSULTATION PROCESS

The Crown has the responsibility for ensuring that the duty to consult, and accommodate where appropriate, is met. However, the Crown may delegate the procedural aspects of consultation to a proponent.

There are different ways in which the Crown may delegate the procedural aspects of consultation to a proponent, including through a letter, a memorandum of understanding, legislation, regulation, policy and codes of practice.

If the Crown decides to delegate procedural aspects of consultation, the Crown will generally:

- Ensure that the delegation of procedural aspects of consultation and the responsibilities of the proponent are clearly communicated to the proponent;
- Identify which Aboriginal communities must be consulted;
- Provide contact information for the Aboriginal communities;
- Revise, as necessary, the list of Aboriginal communities to be consulted as new information becomes available and is assessed by the Crown;
- Assess the scope of consultation owed to the Aboriginal communities;
- Maintain appropriate oversight of the actions taken by the proponent in fulfilling the procedural aspects of consultation;
- Assess the adequacy of consultation that is undertaken and any accommodation that may be required;
- Provide a contact within any responsible ministry in case issues arise that require direction from the Crown; and
- Participate in the consultation process as necessary and as determined by the Crown.

IV. THE PROPONENT'S ROLE AND RESPONSIBILITIES IN THE DELEGATED CONSULTATION PROCESS

Where aspects of the consultation process have been delegated to a proponent, the Crown, in meeting its duty to consult, will rely on the proponent's consultation activities and documentation of those activities. The consultation process informs the Crown's decision of whether or not to approve a proposed project or activity.

A proponent's role and responsibilities will vary depending on a variety of factors including the extent of consultation required in the circumstance and the procedural aspects of consultation the Crown has delegated to it. Proponents are often in a better position than the Crown to discuss a project and its potential impacts with Aboriginal communities and to determine ways to avoid or minimize the adverse impacts of a project.

A proponent can raise issues or questions with the Crown at any time during the consultation process. If issues or concerns arise during the consultation that cannot be addressed by the proponent, the proponent should contact the Crown.

a) What might a proponent be required to do in carrying out the procedural aspects of consultation?

Where the Crown delegates procedural aspects of consultation, it is often the proponent's responsibility to provide notice of the proposed project to the identified Aboriginal communities. The notice should indicate that the Crown has delegated the procedural aspects of consultation to the proponent and should include the following information:

- a description of the proposed project or activity;
- mapping;
- proposed timelines;
- details regarding anticipated environmental and other impacts;
- details regarding opportunities to comment; and
- any changes to the proposed project that have been made for seasonal conditions or other factors, where relevant.

Proponents should provide enough information and time to allow Aboriginal communities to provide meaningful feedback regarding the potential impacts of the project. Depending on the nature of consultation required for a project, a proponent also may be required to:

- provide the Crown with copies of any consultation plans prepared and an opportunity to review and comment;
- ensure that any necessary follow-up discussions with Aboriginal communities take place in a timely manner, including to confirm receipt of information, share and update information and to address questions or concerns that may arise;

- as appropriate, discuss with Aboriginal communities potential mitigation measures and/or changes to the project in response to concerns raised by Aboriginal communities;
- use language that is accessible and not overly technical, and translate material into Aboriginal languages where requested or appropriate;
- bear the reasonable costs associated with the consultation process such as, but not limited to, meeting hall rental, meal costs, document translation(s), or to address technical & capacity issues;
- provide the Crown with all the details about potential impacts on established or asserted Aboriginal or treaty rights, how these concerns have been considered and addressed by the proponent and the Aboriginal communities and any steps taken to mitigate the potential impacts;
- provide the Crown with complete and accurate documentation from these meetings and communications; and
- notify the Crown immediately if an Aboriginal community not identified by the Crown approaches the proponent seeking consultation opportunities.

b) What documentation and reporting does the Crown need from the proponent?

Proponents should keep records of all communications with the Aboriginal communities involved in the consultation process and any information provided to these Aboriginal communities.

As the Crown is required to assess the adequacy of consultation, it needs documentation to satisfy itself that the proponent has fulfilled the procedural aspects of consultation delegated to it. The documentation required would typically include:

- the date of meetings, the agendas, any materials distributed, those in attendance and copies of any minutes prepared;
- the description of the proposed project that was shared at the meeting;
- any and all concerns or other feedback provided by the communities;
- any information that was shared by a community in relation to its asserted or established Aboriginal or treaty rights and any potential adverse impacts of the proposed activity, approval or disposition on such rights;
- any proposed project changes or mitigation measures that were discussed, and feedback from Aboriginal communities about the proposed changes and measures;
- any commitments made by the proponent in response to any concerns raised, and feedback from Aboriginal communities on those commitments;
- copies of correspondence to or from Aboriginal communities, and any materials distributed electronically or by mail;

- information regarding any financial assistance provided by the proponent to enable participation by Aboriginal communities in the consultation;
- periodic consultation progress reports or copies of meeting notes if requested by the Crown;
- a summary of how the delegated aspects of consultation were carried out and the results; and
- a summary of issues raised by the Aboriginal communities, how the issues were addressed and any outstanding issues.

In certain circumstances, the Crown may share and discuss the proponent's consultation record with an Aboriginal community to ensure that it is an accurate reflection of the consultation process.

c) Will the Crown require a proponent to provide information about its commercial arrangements with Aboriginal communities?

The Crown may require a proponent to share information about aspects of commercial arrangements between the proponent and Aboriginal communities where the arrangements:

- include elements that are directed at mitigating or otherwise addressing impacts of the project;
- include securing an Aboriginal community's support for the project; or
- may potentially affect the obligations of the Crown to the Aboriginal communities.

The proponent should make every reasonable effort to exempt the Crown from confidentiality provisions in commercial arrangements with Aboriginal communities to the extent necessary to allow this information to be shared with the Crown.

The Crown cannot guarantee that information shared with the Crown will remain confidential. Confidential commercial information should not be provided to the Crown as part of the consultation record if it is not relevant to the duty to consult or otherwise required to be submitted to the Crown as part of the regulatory process.

V. WHAT ARE THE ROLES AND RESPONSIBILITIES OF ABORIGINAL COMMUNITIES' IN THE CONSULTATION PROCESS?

Like the Crown, Aboriginal communities are expected to engage in consultation in good faith. This includes:

- responding to the consultation notice;
- engaging in the proposed consultation process;
- providing relevant documentation;

- clearly articulating the potential impacts of the proposed project on Aboriginal or treaty rights; and
- discussing ways to mitigate any adverse impacts.

Some Aboriginal communities have developed tools, such as consultation protocols, policies or processes that provide guidance on how they would prefer to be consulted. Although not legally binding, proponents are encouraged to respect these community processes where it is reasonable to do so. Please note that there is no obligation for a proponent to pay a fee to an Aboriginal community in order to enter into a consultation process.

To ensure that the Crown is aware of existing community consultation protocols, proponents should contact the relevant Crown ministry when presented with a consultation protocol by an Aboriginal community or anyone purporting to be a representative of an Aboriginal community.

VI. WHAT IF MORE THAN ONE PROVINCIAL CROWN MINISTRY IS INVOLVED IN APPROVING A PROPONENT'S PROJECT?

Depending on the project and the required permits or approvals, one or more ministries may delegate procedural aspects of the Crown's duty to consult to the proponent. The proponent may contact individual ministries for guidance related to the delegation of procedural aspects of consultation for ministry-specific permits/approvals required for the project in question. Proponents are encouraged to seek input from all involved Crown ministries sooner rather than later.

From: [MNRF Ayl Planners \(NDMNRF\)](#)
To: cwalgama@citywindsor.ca; [Li, Jian](#)
Cc: [Rindlisbacher, Hannah](#)
Subject: RE: 165620249: Notice of Study Commencement - Class EA Pontiac Pumping Station Upgrades, City of Windsor, Ontario
Date: Friday, March 18, 2022 10:46:42 AM
Attachments: [image001.wmz](#)
[image002.png](#)
[image003.png](#)
[Notice of Study Commencement .pdf](#)
[NHGuide_MNRF_2019-04-01.pdf](#)

**Ministry of Northern Development,
Mines, Natural Resources
and Forestry**

**Ministère du Développement du Nord,
des Mines, des Richesses naturelles
et des Forêts**

March 18, 2022

Subject: 165620249: Notice of Study Commencement - Class EA Pontiac Pumping Station Upgrades, City of Windsor, Ontario

The Ministry of Northern Development, Mines, Natural Resources and Forestry (NDMNRF) received the notice for the Pontiac Pumping Station Upgrades project. Thank you for circulating this information to our office, however, please note that we have not completed a screening of natural heritage or other resource values for the project at this time. Please also note that it is your responsibility to be aware of and comply with all relevant federal or provincial legislation, municipal by-laws or other agency approvals.

This response provides information to guide you in identifying and assessing natural features and resources as required by applicable policies and legislation, and engaging with the Ministry for advice as needed.

Natural Heritage & Endangered Species Act

-
In order to provide the most efficient service possible, the attached Natural Heritage Information Request Guide has been developed to assist you with accessing natural heritage data and values from convenient online sources.

It remains the proponent's responsibility to complete a preliminary screening for each project, to obtain available information from multiple sources, to conduct any necessary field studies, and to consider any potential environmental impacts that may result from an activity. We wish to emphasize the need for the proponents of development activities to complete screenings prior to contacting the Ministry or other agencies for more detailed technical information and advice.

The Ministry continues to work on updating data housed by Land Information Ontario and the Natural Heritage Information Centre, and ensuring this information is accessible through online resources. Species at risk data is regularly being updated. To ensure access to reliable and up to date information, please contact the Ministry of the Environment, Conservation and Parks at SAROntario@ontario.ca.

Petroleum Wells & Oil, Gas and Salt Resource Act

-

There may be petroleum wells within the proposed project area. Please consult the Ontario Oil, Gas and Salt Resources Library website (www.ogsrlibrary.com) for the best known data on any wells recorded by NDMNRF. Please reference the 'Definitions and Terminology Guide' listed in the publications on the Library website in order to better understand the well information available. Any oil and gas wells in your project area are regulated by the *Oil, Gas and Salt Resource Act*, and the supporting regulations and operating standards. If any unanticipated wells are encountered during development of the project, or if the proponent has questions regarding petroleum operations, the proponent should contact the Petroleum Operations Section at POSRecords@ontario.ca or 519-873-4634.

Public Lands Act & Lakes and Rivers Improvement Act

Some projects may be subject to the provisions of the *Public Lands Act* or the *Lakes and Rivers Improvement Act*. Please review the information on NDMNRF's web pages provided below regarding when an approval is required or not. Please note that many of the authorizations issued under the *Lakes and Rivers Improvement Act* are administered by the local Conservation Authority.

- For more information about the *Public Lands Act*: <https://www.ontario.ca/page/crown-land-work-permits>
- For more information about the *Lakes and Rivers Improvement Act*: <https://www.ontario.ca/document/lakes-and-rivers-improvement-act-administrative-guide>

After reviewing the information provided, if you have not identified any of NDMNRF's interests stated above, there is no need to circulate any subsequent notices to our office.

If you have any questions or concerns, please feel free to contact me.

Sincerely,
Karina

Karina Černiavskaja | District Planner

Ministry of Northern Development, Mines, Natural Resources and Forestry
MNRF.Ayl.Planners@ontario.ca



As part of providing [accessible customer service](#), please let me know if you have any accommodation needs or require communication supports or alternate formats.

From: Rindlisbacher, Hannah <Hannah.Rindlisbacher@stantec.com>

Sent: March 11, 2022 2:12 PM

To: Wilson, Mitch (NDMNRF) <mitch.wilson@ontario.ca>

Subject: 165620249: Notice of Study Commencement - Class EA Pontiac Pumping Station Upgrades, City of Windsor, Ontario

CAUTION -- EXTERNAL E-MAIL - Do not click links or open attachments unless you recognize the sender.

█ Mitch,

The City of Windsor is undertaking the Class Environmental Assessment (EA) process to develop a long-term solution to improve efficiency and reduce the risk of flooding caused by severe storm events in the expanded Pontiac drainage area. **This study will satisfy Phases 3 and 4 of the Class EA process which will involve the evaluation of alternative design concepts for the proposed Pontiac Pumping Station Capacity Upgrades.** A copy of the Notice of Study Commencement for the project is attached.

On behalf of the City of Windsor, we are inviting you to participate in this project and to assist us in identifying the environmental, social, and cultural values your community may have within the Project Area.

If you have any comments or concerns regarding this project and wish to provide input into the Study, please contact the undersigned below or one of the individuals named in the attached Notice of Commencement

Sincerely,

Hannah Rindlisbacher

BASc, Environmental Engineering Intern

Direct: 519 966-2250 ext 258

Mobile: 226 268-3033

hannah.rindlisbacher@stantec.com

Stantec

100-2555 Ouellette Avenue

Windsor ON N8X 1L9



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April 11, 2022

EMAIL ONLY

Jian Li
Project Manager
Stantec Consulting
2555 Ouellette Avenue, Suite 100
Windsor, Ontario N8X 1L9
jian.li@stantec.com

MHSTCI File : 0016185
Proponent : City of Windsor
Subject : Notice of Commencement – Schedule C MCEA
Project : Pontiac Pumping Station Upgrades
Location : Windsor, Ontario

Dear Dr. Li:

Thank you for providing the Ministry of Heritage, Sport, Tourism and Culture Industries (MHSTCI) with the Notice of Commencement for the above-referenced project. MHSTCI's interest in this Environmental Assessment (EA) project relates to its mandate of conserving Ontario's cultural heritage, which includes:

- archaeological resources, including land and marine;
- built heritage resources, including bridges and monuments; and
- cultural heritage landscapes.

Under the EA process, the proponent is required to determine a project's potential impact on known (previously recognized) and potential cultural heritage resources.

Project Summary

The City of Windsor is undertaking a Schedule C Municipal Class Environmental Assessment (Class EA) to increase capacity of existing Pontiac Pumping Station at the Littler River Pollution Control Plant. This study will satisfy Phases 3 and 4 of the Class EA process which will involve the evaluation of alternative design concepts for the proposed Pontiac Pumping Station Capacity Upgrades.

Identifying Cultural Heritage Resources

While some cultural heritage resources may have already been formally identified, others may be identified through screening and evaluation.

Archaeological Resources

MHSTCI understands that a Stage 1 Archaeological Assessment (AA) (under Project Information Number P-359-0117-2019 by Fisher Archaeological Consulting dated August, 2021) was completed as part of the City of Windsor Sewer Master Plan.

The Stage 1 AA identified the Pontiac Pumping Station study area as having low archaeological potential for majority of the area and no further archaeological work is required. However, the

Stage 1 AA also recommended that a small section of the study area indicated as retaining high potential and will require a Stage 2 AA.

Please note that archaeological concerns have not been addressed until reports have been entered into the Ontario Public Register of Archaeological Reports where those reports recommend that:

- i. the archaeological assessment of the project area is complete and
- ii. all archaeological sites identified by the assessment are either of no further cultural heritage value or interest (as per Section 48(3) of the Ontario Heritage Act) or that mitigation of impacts has been accomplished through an avoidance and protection strategy.

Built Heritage Resources and Cultural Heritage Landscapes

The MHSTCI [Criteria for Evaluating Potential for Built Heritage Resources and Cultural Heritage Landscapes](#) should be completed to help determine whether this EA project may impact built heritage resources and/or cultural heritage landscapes.

A Cultural Heritage Report: Existing Conditions and Preliminary Impact Assessment will be undertaken for the entire study area during the planning phase and will be summarized in the EA Report. This study will:

1. Describe the existing baseline cultural heritage conditions within the study area by identifying all known or potential built heritage resources and cultural heritage landscapes, including a historical summary of the study area. MHSTCI has developed screening criteria that may assist with this exercise: [Criteria for Evaluating for Potential Built Heritage Resources and Cultural Heritage Landscapes](#).
2. Identify preliminary potential project-specific impacts on the known and potential built heritage resources and cultural heritage landscapes that have been identified. The report should include a description of the anticipated impact to each known or potential built heritage resource or cultural heritage landscape that has been identified.
3. Recommend measures to avoid or mitigate potential negative impacts to known or potential built heritage resources and cultural heritage landscapes. The proposed mitigation measures are to inform the next steps of project planning and design.

Given that this project covers a large study area, MHSTCI recommends that the Cultural Heritage Report is carried out so that step 1 described above is undertaken early in the planning process. Then, steps 2 and 3 can be undertaken once the preferred alternatives have been selected.

Cultural Heritage Reports will be undertaken by a qualified person who has expertise, recent experience, and knowledge relevant to the type of cultural heritage resources being considered and the nature of the activity being proposed.

Community input should be sought to identify locally recognized and potential cultural heritage resources. Sources include, but are not limited to, municipal heritage committees, historical societies and other local heritage organizations.

Cultural heritage resources are often of critical importance to Indigenous communities. Indigenous communities may have knowledge that can contribute to the identification of cultural heritage resources, and we suggest that any engagement with Indigenous communities

includes a discussion about known or potential cultural heritage resources that are of value to them.

Environmental Assessment Reporting

All technical cultural heritage studies and their recommendations are to be addressed and incorporated into EA projects. Please advise MHSTCI whether any technical cultural heritage studies will be completed for this EA project, and provide them to MHSTCI before issuing a Notice of Completion. If screening has identified no known or potential cultural heritage resources, or no impacts to these resources, please include the completed checklists and supporting documentation in the EA report or file.

Thank you for consulting MHSTCI on this project and please continue to do so throughout the EA process. If you have any questions or require clarification, please do not hesitate to contact me.

Sincerely,

Laura Romeo
Heritage Planner (A)
Heritage Planning Unit
laura.romeo@ontario.ca

Copied to: Chandana Walgama, Pollution Control Project Engineer, City of Windsor
Karla Barboza, Team Lead (A), Heritage Planning Unit, MHSTCI

It is the sole responsibility of proponents to ensure that any information and documentation submitted as part of their EA report or file is accurate. MHSTCI makes no representation or warranty as to the completeness, accuracy or quality of the any checklists, reports or supporting documentation submitted as part of the EA process, and in no way shall MHSTCI be liable for any harm, damages, costs, expenses, losses, claims or actions that may result if any checklists, reports or supporting documents are discovered to be inaccurate, incomplete, misleading or fraudulent.

Please notify MHSTCI (at archaeology@ontario.ca) if archaeological resources are impacted by EA project work. All activities impacting archaeological resources must cease immediately, and a licensed archaeologist is required to carry out an archaeological assessment in accordance with the Ontario Heritage Act and the Standards and Guidelines for Consultant Archaeologists.

If human remains are encountered, all activities must cease immediately, and the local police and coroner must be contacted. In situations where human remains are associated with archaeological resources, MHSTCI should also be notified (at archaeology@ontario.ca) to ensure that the site is not subject to unlicensed alterations which would be a contravention of the Ontario Heritage Act.

From: [Tang, Kristina](#)
To: [Rindlisbacher, Hannah](#)
Cc: [Ed Valdez](#); [Li, Jian](#)
Subject: RE: 165620242 Notice of Study Commencement - Class EA Biosolids Management Study, City of Windsor, Ontario
Date: Wednesday, April 20, 2022 2:31:09 PM

Good Afternoon,

Little River is in an area of High Archaeological Potential while portions of the Lou Romano Water Reclamation Plant and the Windsor Biosolids Processing Facility are also in areas of high archaeological potential. Works proposed would have to be subject to the City of Windsor adopted Archaeological Management Plan (WAMP) and Official Plan policies concerning archaeology. <https://www.citywindsor.ca/residents/planning/Plans-and-Community-Information/Know-Your-Community/Heritage-Planning/Windsor-Archaeological-Master-Plan/Pages/Windsor-Archaeological-Master-Plan.aspx>

Please keep me in the loop as the project progresses and let me know if you have any questions.

Thank you!

KRISTINA TANG, MCIP, RPP
Heritage Planner
City of Windsor Planning & Building Services
Email: ktang@citywindsor.ca
Phone: 519-255-6543 X 6179

From: Rindlisbacher, Hannah <Hannah.Rindlisbacher@stantec.com>
Sent: Tuesday, April 19, 2022 4:18 PM
To: Tang, Kristina <ktang@citywindsor.ca>
Subject: 165620242 Notice of Study Commencement - Class EA Biosolids Management Study, City of Windsor, Ontario

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

 Kristina,

The City of Windsor is undertaking the Class Environmental Assessment (EA) process to develop a long-term biosolids management plan for the two municipal wastewater treatment plants. This Class EA will review and identify the opportunity of co-processing biosolids and source separated organics (SSO). The key elements of the study include identifying and evaluating options for processing biosolids and SSO that can generate renewable energy and reduce greenhouse gas emissions. A copy of the Notice of Study Commencement for the project is attached.

On behalf of the City of Windsor, we are inviting you to participate in this project and to assist us in identifying the environmental, social and cultural values your community may have within the Project Area. A reply by February 18, 2022, would be appreciated so that we may consider your comments early in this study stage.

If you have any comments or concerns regarding this project and wish to provide input into the Study, please

contact the undersigned below or one of the individuals named in the attached Notice of Commencement

Sincerely,

Hannah Rindlisbacher B.A.Sc., E.I.T.
Environmental Engineering Intern

Direct: 519 966-2250 ext 258

Mobile: 226 268-3033

hannah.rindlisbacher@stantec.com

Stantec
100-2555 Ouellette Avenue
Windsor ON N8X 1L9



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From: [Romeo, Laura \(MHSTCI\)](#)
To: [Rindlisbacher, Hannah](#)
Cc: [Li, Jian](#); [Barboza, Karla \(MHSTCI\)](#)
Subject: RE: 165620249 Class EA Pontiac Pumping Station Capacity Upgrades MHSTCI Screening Criteria Form
Date: Wednesday, May 11, 2022 10:06:20 AM

Hi Hannah,

Thank you for providing a copy of the site plan with the existing and proposed new storm water pumping station. MHSTCI recommends that the Environmental Study Report clearly articulates the existing conditions and that there is no impacts to the existing storm water pumping station which is over 40 years old. Please do not hesitate to contact me should you have any questions or concerns.

Kind regards,
Laura

Laura Romeo | Heritage Planner (A)
Heritage, Tourism and Culture Division | Programs and Services Branch | Heritage Planning Unit
Ministry of Heritage, Sport, Tourism and Culture Industries
Laura.Romeo@ontario.ca

From: Rindlisbacher, Hannah <Hannah.Rindlisbacher@stantec.com>
Sent: May 6, 2022 8:51 AM
To: Romeo, Laura (MHSTCI) <Laura.Romeo@ontario.ca>
Cc: Li, Jian <jian.li@stantec.com>; Barboza, Karla (MHSTCI) <Karla.Barboza@ontario.ca>
Subject: RE: 165620249 Class EA Pontiac Pumping Station Capacity Upgrades MHSTCI Screening Criteria Form

CAUTION -- EXTERNAL E-MAIL - Do not click links or open attachments unless you recognize the sender.

Good morning Laura,

Attached is a PDF copy of the site plan, which shows existing Pontiac Pumping Station (equipped with screw pumps) and proposed new storm water pumping station on the southside of existing pumping station. The existing and proposed pumping station are located at the existing Little River Pollution Control Plant site. The new pumping station is proposed to provide supplemental pumping for flooding prevention. Since the operation of existing pumping must be maintained, construction of new pumping station shall have no impact on the existing pumping station structure or other building structures nearby.

Hope this answer your questions.

Have a great weekend,

Hannah Rindlisbacher B.A.Sc., E.I.T.
Environmental Engineering Intern

Direct: 519 966-2250 ext 258

Mobile: 226 268-3033
hannah.rindlisbacher@stantec.com

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Windsor ON N8X 1L9



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From: Romeo, Laura (MHSTCI) <Laura.Romeo@ontario.ca>
Sent: Thursday, April 28, 2022 9:12 AM
To: Rindlisbacher, Hannah <Hannah.Rindlisbacher@stantec.com>
Cc: Li, Jian <jian.li@stantec.com>; Barboza, Karla (MHSTCI) <Karla.Barboza@ontario.ca>
Subject: RE: 165620249 Class EA Pontiac Pumping Station Capacity Upgrades MHSTCI Screening Criteria Form

Hi Hannah,

Thank you for providing the completed checklist. Can you please provide additional details on the type of work and location of work that will occur within the Pontiac Pumping Station? Additional information on what the specific improvements are to the existing facility would be helpful in determining whether this project has the potential to impact properties of potential cultural heritage value.

Kind regards,
Laura

Laura Romeo | Heritage Planner (A)
Heritage, Tourism and Culture Division | Programs and Services Branch | Heritage Planning Unit
Ministry of Heritage, Sport, Tourism and Culture Industries
Laura.Romeo@ontario.ca

From: Rindlisbacher, Hannah <Hannah.Rindlisbacher@stantec.com>
Sent: April 25, 2022 8:48 AM
To: Romeo, Laura (MHSTCI) <Laura.Romeo@ontario.ca>
Cc: Li, Jian <jian.li@stantec.com>
Subject: 165620249 Class EA Pontiac Pumping Station Capacity Upgrades MHSTCI Screening Criteria Form

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sender.

Hi Laura,

Attached is the MHSTCI Screening Criteria Form for the Class EA Pontiac Pumping Station project. I would like to add for the answer to **Question 4D** on the form that although the property contains buildings which are 40 or more years old, none of them would be affected by this project and none of the properties are identified on the Windsor Municipal Heritage Register.

Thanks,

Hannah Rindlisbacher B.A.Sc., E.I.T.
Environmental Engineering Intern

Direct: 519 966-2250 ext 258

Mobile: 226 268-3033

hannah.rindlisbacher@stantec.com

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From: [Mentley, Ryan \(MTO\)](#)
To: [Rindlisbacher, Hannah](#)
Subject: RE: 165620249: Notice of Study Commencement - Class EA Pontiac Pumping Station Upgrades, City of Windsor, Ontario
Date: Friday, April 8, 2022 11:41:42 AM
Attachments: [Notice of Study Commencement .pdf](#)

Hi Hannah,

Thank you for circulating the Ministry of Transportation (MTO) with the subject project and providing us an opportunity to comment. The site (Little River Pollution Control Plant) does not fall within the MTO Permit Control Area (PCA), and as such, MTO permits area not required.

MTO would have concerns with any work that could potentially impact the highway or falls within the PCA.

Please let me know if you have any questions.

Regards,

Ryan Mentley

*Corridor Management Planner
Highway Corridor Management Section
Ministry of Transportation
659 Exeter Road, London ON, N6E 1L3
Tel: (519) 878-4026
Fax: (519) 873-4228
Ryan.Mentley@Ontario.ca*

From: Rindlisbacher, Hannah <Hannah.Rindlisbacher@stantec.com>
Sent: March 11, 2022 2:45 PM
To: Mentley, Ryan (MTO) <Ryan.Mentley@ontario.ca>
Subject: 165620249: Notice of Study Commencement - Class EA Pontiac Pumping Station Upgrades, City of Windsor, Ontario

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■ Ryan,

The City of Windsor is undertaking the Class Environmental Assessment (EA) process to develop a long-term solution to improve efficiency and reduce the risk of flooding caused by severe storm events in the expanded Pontiac drainage area. **This study will satisfy Phases 3 and 4 of the Class EA process which will involve the evaluation of alternative design concepts for the proposed Pontiac Pumping Station Capacity Upgrades.** A copy of the Notice of Study Commencement for the project is attached.

On behalf of the City of Windsor, we are inviting you to participate in this project and to assist us in identifying the environmental, social, and cultural values your community may have within the Project Area.

If you have any comments or concerns regarding this project and wish to provide input into the Study, please

contact the undersigned below or one of the individuals named in the attached Notice of Commencement

Sincerely,

Hannah Rindlisbacher

BASc, Environmental Engineering Intern

Direct: 519 966-2250 ext 258

Mobile: 226 268-3033

hannah.rindlisbacher@stantec.com

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From: [Horrobin, Barry](#)
To: [Rindlisbacher, Hannah](#)
Subject: Windsor Police comments: 165620249: Notice of Study Commencement - Class EA Pontiac Pumping Station Upgrades, City of Windsor, Ontario
Date: Tuesday, March 15, 2022 10:31:11 AM

Hannah:

Thank you for your recent email and invitation for the Windsor Police Service to comment on the project during this environmental assessment review stage. My only comment at this time is that any alternative design concepts/solutions developed for the proposed Pontiac Pumping Station Capacity Upgrades capture appropriate target hardening (physical access control and related security) measures to ensure an outcome that functions with less risk. Please keep my contact for your distribution list for this project so that I can stay on top of project updates as they develop.

Respectfully,

Barry Horrobin, B.A., M.A., CLEP, CMM-III
Director of Planning & Physical Resources
WINDSOR POLICE SERVICE



Advanced Certified Law Enforcement Planner

From: Rindlisbacher, Hannah <Hannah.Rindlisbacher@stantec.com>
Sent: Friday, March 11, 2022 9:51 AM
To: Horrobin, Barry <bhorrobin@windsorpolice.ca>
Subject: 165620249: Notice of Study Commencement - Class EA Pontiac Pumping Station Upgrades, City of Windsor, Ontario

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 Barry,

The City of Windsor is undertaking the Class Environmental Assessment (EA) process to develop a long-term solution to improve efficiency and reduce the risk of flooding caused by severe storm events in the expanded Pontiac drainage area. This study will satisfy Phases 3 and 4 of the Class EA process which will involve the evaluation of alternative design concepts for the proposed Pontiac Pumping Station Capacity Upgrades. A copy of the Notice of Study Commencement for the project is attached.

On behalf of the City of Windsor, we are inviting you to participate in this project and to assist us in identifying the environmental, social, and cultural values your community may have within the Project Area.

If you have any comments or concerns regarding this project and wish to provide input into the Study, please contact the undersigned below or one of the individuals named in the attached Notice of Commencement

Sincerely,

Hannah Rindlisbacher

BASc, Environmental Engineering Intern

Direct: 519 966-2250 ext 258

Mobile: 226 268-3033

hannah.rindlisbacher@stantec.com

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From: [Christopher Manzon](#)
To: [Rindlisbacher, Hannah](#)
Subject: RE: [External] 165620249: Notice of Study Commencement - Class EA Pontiac Pumping Station Upgrades, City of Windsor, Ontario
Date: Friday, March 11, 2022 4:07:28 PM
Attachments: [ATT00001.png](#)
[ATT00002.png](#)
[ATT00003.png](#)

Hannah,

I am interested in the project and wish to remain on the mailing list.

Thanks

Chris



Christopher Manzon
Director Engineering (Water)
ENWIN Utilities Ltd.

P: (519) 251-7300 ext 295
C: (519) 566-3897

4545 Rhodes Drive | P.O. Box 1625 Station A | Windsor, Ontario | N8W 5T1

www.enwin.com  twitter.com/ENWINUtilities  youtube.com/ENWINUtilitiesLtd

We've moved! ENWIN and Windsor Utilities Commission business offices are now located at the utility's Operations Centre at 4545 Rhodes Drive.

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From: Rindlisbacher, Hannah <Hannah.Rindlisbacher@stantec.com>

Sent: March 11, 2022 3:55 PM

To: Christopher Manzon <cmanzon@enwin.com>

Subject: [External] 165620249: Notice of Study Commencement - Class EA Pontiac Pumping Station Upgrades, City of Windsor, Ontario

ATTENTION: This email originated from outside of ENWIN Utilities Ltd. Do not click links or open attachments unless you recognize the sender and know the content is safe.

 Chris,

The City of Windsor is undertaking the Class Environmental Assessment (EA) process to develop a long-term solution to improve efficiency and reduce the risk of flooding caused by severe storm events in the expanded Pontiac drainage area. This study will satisfy Phases 3 and 4 of the Class EA process which will involve the evaluation of alternative design concepts for the proposed Pontiac Pumping Station

Capacity Upgrades. A copy of the Notice of Study Commencement for the project is attached.

On behalf of the City of Windsor, we are inviting you to participate in this project and to assist us in identifying the environmental, social, and cultural values your community may have within the Project Area.

If you have any comments or concerns regarding this project and wish to provide input into the Study, please contact the undersigned below or one of the individuals named in the attached Notice of Commencement

Sincerely,

Hannah Rindlisbacher

BASc, Environmental Engineering Intern

Direct: 519 966-2250 ext 258

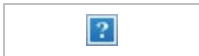
Mobile: 226 268-3033

hannah.rindlisbacher@stantec.com

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Windsor ON N8X 1L9



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From: [Telus Utility Markups](#)
To: [Rindlisbacher, Hannah](#)
Subject: RE: 165620249: Notice of Study Commencement - Class EA Pontiac Pumping Station Upgrades, City of Windsor, Ontario Telus 2022- 1586
Date: Monday, March 14, 2022 2:41:32 PM

Hello,

TELUS has no underground infrastructure in the area of your proposed work.

Thank you,

Meghna Patel

*Permit Coordinator
Coordonateur de permis*

T (905) 569-2882 x1352
7777 Weston Road, Vaughan, ON L4L 0G9



telecon.com

From: Rindlisbacher, Hannah <Hannah.Rindlisbacher@stantec.com>
Sent: Friday, March 11, 2022 4:59 PM
To: Telus Utility Markups <telusutilitymarkups@Telecon.ca>
Subject: 165620249: Notice of Study Commencement - Class EA Pontiac Pumping Station Upgrades, City of Windsor, Ontario

████ TELUS,

The City of Windsor is undertaking the Class Environmental Assessment (EA) process to develop a long-term solution to improve efficiency and reduce the risk of flooding caused by severe storm events in the expanded Pontiac drainage area. This study will satisfy Phases 3 and 4 of the Class EA process which will involve the evaluation of alternative design concepts for the proposed Pontiac Pumping Station Capacity Upgrades. A copy of the Notice of Study Commencement for the project is attached.

On behalf of the City of Windsor, we are inviting you to participate in this project and to assist us in identifying the environmental, social, and cultural values your community may have within the Project Area.

If you have any comments or concerns regarding this project and wish to provide input into the Study, please contact the undersigned below or one of the individuals named in the attached Notice of Commencement

Sincerely,

Hannah Rindlisbacher

BASc, Environmental Engineering Intern

Direct: 519 966-2250 ext 258

Mobile: 226 268-3033

hannah.rindlisbacher@stantec.com

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100-2555 Ouellette Avenue
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APPENDIX B

Response from Review Agencies – Public Open House

From: [Kimberly Darroch](#)
To: [Li, Jian](#); [Rindlisbacher, Hannah](#)
Subject: NOTICE OF PUBLIC INFORMATION CENTRE: PONTIAC PUMPING STATION UPGRADES (Windsor) - July PIC
Date: Wednesday, August 3, 2022 9:56:30 AM

Good morning:

The City of Windsor is undertaking a Schedule 'C' Municipal Class Environmental Assessment (Class EA) for the proposed Pontiac Pumping Station Upgrades.

This study will satisfy Phases 3 and 4 of the Class EA process, which will involve the evaluation of design concept alternatives for the proposed Pontiac Pumping Station (*Phase 3*). An *Environmental Study Report (Phase 4)* will be prepared to document the activities and recommendations from the Class EA process.

The Pontiac Pumping Station is primarily a stormwater pumping station which provides flood relief to the Pontiac drainage area. In a severe storm event, where the capacity of the LRPCP is exceeded, the Pontiac Pumping Station acts as an emergency bypass for wet weather flows to prevent basement flooding. However, the existing pumping station does not have the hydraulic capacity to meet the required level of service and reduce the risk of basement flooding. It is the ERCA understanding that Phase 1 and 2 of the Class EA process was completed as a part of the *Sewer & Coastal Flood Protection Master Plan (SMP)*. As a result of the findings of the SMP, Phase 3 of the Class EA process for this study includes an evaluation and selection of the recommended design and preferred layout for the proposed Pontiac Pumping Station.

The City, recently hosted, a Public Information Centre (PIC), on Wednesday July 13th, 2022, to present the evaluation of design concept alternatives for the Pontiac Pumping Station. This letter is in response to our receipt and review of the Public Information Centre (PIC) material, for the Pontiac Pumping Station.

Please be advised, that the study area is regulated, by the Conservation Authority, under Section 28 of the *Conservation Authorities Act*.

There is very little by way of natural heritage, which should be affected by the works proposed. All works appear to be located well away from any natural heritage features. Therefore, no negative impacts are anticipated.

The subject property may lie wholly or partially within the Event Based Area (EBA) and the Windsor's (A.H. Weeks) Drinking Water Intake Protection Zone 2 (IPZ 2) of the Essex Region Source Protection Plan, which came into effect October 1, 2015. The Source Protection Plan, was developed, to provide measures to protect Essex Region's municipal drinking water sources. Intake Protection Zones are areas of land and water, where run-off from streams or drainage systems, in conjunction with currents in lakes and rivers, could directly impact on the source water at the municipal drinking water intakes. As a result of these policies, new projects in these areas may require approval by the Essex Region Risk Management Official (RMO) to ensure that appropriate actions are taken to mitigate any potential drinking water threats. Should your proposal require the installation of fuel, the application or storage of agricultural source material (ASM), the application or storage of non- agricultural source material (NASM), or the application of pesticide on the site, please

contact the RMO to ensure the activity will not pose a significant risk to local sources of municipal drinking water. For any questions regarding Source Water Protection and the applicable source protection plan policies that may apply to the site, please contact the Essex Region Risk Management Official. The Essex Region's Risk Management Official can be reached by email at riskmanagement@erca.org.

The EBA is delineated, using the best available mapping of drains and other open watercourses. If the proposed project, is to include the creation, relocation or removal of drains and/or other open watercourses, which would alter the delineation of the EBA, the applicant will be required to notify the Source Protection Authority. Once the project is complete and these changes are finalized, Essex Region Source Protection staff may need to adjust the delineation of the EBA. Any changes to the EBA would need to be included in formal updates to the Source Protection Plan and Assessment Report using the provisions of the Clean Water Act (s.34 or s. 36) or its Regulations (s.51). O.Reg 287/07 S. 27(3) requires municipalities to notify the SPA and SPC of proposals to engage in an activity that may result in the creation of a new transport pathway or the modification of an existing transport pathway.

When site selection is confirmed, for the new pumping station upgrades, early consultation with the ERCA, at the detailed design stage, is encouraged, to obtain feedback on the recommended / preferred design, to ensure environmental impacts are avoided and to discuss the specific permitting requirements for this project, including other agency approvals. Please contact:

TIAN MARTIN, P.Eng. Water Resources Engineer,
Watershed Management Services
Essex Region Conservation Authority
360 Fairview Avenue West,
Suite 311
Essex, Ontario N8M 1Y6 P
519-776-5209 x 304 F. 519-776-8688
tmartin@erca.org www.essexregionconservation.ca

ERCA appreciates the opportunity to provide additional comments, at a later date. Please keep us on the mailing distribution list, for future updates, to the study, including the any additional open houses.

Please keep the following on the study distribution list:

planning@erca.org – Planning inbox
tmartin@erca.org – Tian Martin, P.Eng., Water Resources Engineer

If you have any questions or require any additional information, to facilitate the completion of this project, please do not hesitate to contract me directly.

Regards,



Team Lead, Planning Services, Watershed Management Services
Essex Region Conservation Authority
360 Fairview Avenue West, Suite 311 | Essex, Ontario | N8M 1Y6
P. 519-776-5209 x 347 | F. 519-776-8688
kdarroch@erca.org www.essexregionconservation.ca

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****NOTE: In accordance with public health guidelines, our offices are closed to the public, but staff are working remotely to provide responses to inquiries and review applications as efficiently as possible. Your patience and understanding is greatly appreciated at this time. ****



Hydro One Networks Inc.

483 Bay Street
8th Floor South Tower
Toronto, Ontario M5G 2P5

HydroOne.com

July 06, 2022

Re: PONTIAC PUMPING STATION UPGRADES

Attention:
Chandana Walgama, P.Eng.
Pollution Control Project Engineer
City of Windsor

Thank you for sending us notification regarding (PONTIAC PUMPING STATION UPGRADES). In our preliminary assessment, we confirm there are no existing Hydro One Transmission assets in the subject area. Please be advised that this is only a preliminary assessment based on current information.

If plans for the undertaking change or the study area expands beyond that shown, please contact Hydro One to assess impacts of existing or future planned electricity infrastructure.

Any future communications are sent to Secondarylanduse@hydroone.com.

Be advised that any changes to lot grading and/or drainage within proximity to Hydro One transmission corridor lands must be controlled and directed away from the transmission corridor.

Sent on behalf of,

**Secondary Land Use
Asset Optimization
Strategy & Integrated Planning
Hydro One Networks Inc.**

From: [Horrobin, Barry](#)
To: [Rindlisbacher, Hannah](#)
Cc: cwalgama@citywindsor.ca; [Li, Jian](#)
Subject: Windsor Police comments - Class EA Pontiac Pumping Station Capacity Upgrades, City of Windsor, Ontario
Date: Tuesday, July 5, 2022 2:39:14 PM

Hannah:

Thank you for sending this notice for the Class EA to be undertaken for the Pontiac Pumping Station upgrades. This project is not anticipated to carry any significant impact to public safety in a way that is overtly discernible, however I would offer the following feedback at this stage of the process:

- The primary issue, while low in overall risk probability, is to ensure the property is established and maintained in a way that optimizes physical security. This is because of the high importance associated with this asset, when required. In this regard, failure of its functioning should unlawful access be gained, would be detrimental. Criminal access that leads to possible acts of sabotage needs to be prevented. In saying this, extra care should be given to solidifying good access control measures into the site, plus implementing important target hardening features such as, but not limited to:
 - High resolution CCTV recording of activity on and around the property, with a minimum image retention capability of 30 days.
 - Use of high security hardware to effectively fortify access into any building structures.
 - Installing a good quality security access system that can quickly detect the presence of illegal access by unauthorized individuals.
 - Excellent lighting to optimize natural surveillance capability and also facilitate more effective police response if called to the site. Minimum illumination levels would vary according to various parts of the site and would be provided if a final site plan was provided to Windsor Police for review (Recommended). In general, full cut off LED lighting is recommended that uses fixtures with a colour temperature of 4000 degrees Kelvin (4000K) and a corresponding minimum colour rendering index (CRI) of 70. There may also be areas where motion-activated floodlighting is more appropriate – this can be confirmed during a site plan review.

- It is also important that uninhibited access by all emergency responders (Police, Fire, and EMS) be achieved as an outcome from the final design, when it is constructed and made operational.

I will be happy to comment further on this project as it progresses to later stages, most notably the point at which a finalized site plan of all works to be undertaken gets developed.

Respectfully,

Barry Horrobin, B.A., M.A., CLEP, CMM-III
Director of Planning & Physical Resources
WINDSOR POLICE SERVICE



Advanced Certified Law Enforcement Planner

From: Rindlisbacher, Hannah <Hannah.Rindlisbacher@stantec.com>
Sent: Monday, July 4, 2022 2:01 PM
To: Horrobin, Barry <bhorrobin@windsorpolice.ca>
Subject: 165620249: Notice of Public Information Centre - Class EA Pontiac Pumping Station Capacity Upgrades, City of Windsor, Ontario

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Dear Barry,

The City of Windsor is undertaking the Class Environmental Assessment (EA) process to develop a long-term solution to improve efficiency and reduce the risk of flooding caused by severe storm events in the Pontiac drainage area. This Class EA will involve evaluation of alternative design concepts for the proposed Pontiac Pumping Station capacity upgrades.

The City is hosting a Public Information Centre (PIC) to present the evaluation of alternative design concepts and receive input from interested residents and stakeholders. The PIC will be held on Wednesday July 13th, 2022 (3:00 to 7:00 pm) at the WFCU Centre, 8787 McHugh Street, Windsor, ON (Second Floor –St. Clair). A copy of the Notice of Public Information Centre for the project is attached and additional information regarding the project is available on the City Webpage: [Pontiac Pumping Station Upgrades at the Little River Pollution Control Plant - Environmental Assessment \(citywindsor.ca\)](http://citywindsor.ca)

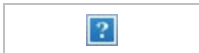
If you have any comments or concerns regarding this project, please contact the undersigned.

Sincerely,

Hannah Rindlisbacher B.A.Sc., E.I.T.
Environmental Engineer in Training

Direct: 519 966-2250 ext 258
Mobile: 226 268-3033
hannah.rindlisbacher@stantec.com

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Windsor ON N8X 1L9



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APPENDIX B

First Nations Consultation Log

Indigenous Consultation Log
Municipal Class Environmental Assessment
Pontiac Pumping Station Upgrades, City of Windsor

Contact Information	Date/Method of Communication	Correspondence Received and/or Project Information Distributed	Consultant Response
Ministry of Indigenous Affairs Molly Mann molly.mann@ontario.ca Manager, Indigenous Relations Unit Heather Levecque heather.levecque@ontario.ca Director, Indigenous Relations Unit Suite 400, 160 Bloor Street East Toronto, ON M7A 2E6	Notice of Commencement Date: March 7 th , 2022 Method: Via Email	The Notice of Commencement was sent to Molly Mann and Heather Levecque, on March 7 th , 2022, via Email	N/A
	1st Open House Date: July 5 th , 2022 Method: Newspaper and Email	The Notice of 1 st Open House was published in the Windsor Star on July 2 nd , 2022. The Notice of Open House was sent to Molly Mann and Heather Levecque on July 5 th , 2022, via Email. The 1 st Open House was held on July 13 th , 2022.	N/A
	Draft ESR Date: TBD Method: Email	An email, including access information to the electronic copy of draft ESR report, was mailed to individual Aboriginal communities to solicit comments and inputs on TBD.	N/A
	Notice of Completion Date: TBD Method: Email	A Notice of Completion, including access information to the electronic copy of final draft ESR report, was mailed to individual Aboriginal communities to solicit comments and inputs on TBD.	No responses and comments received
Southern First Nations Secretariat Ms. Jennifer Whiteye jenwhiteye@sfn.on.ca Executive Director 22361 Austin Line Bothwell, ON N0L 1Y0	Notice of Commencement Date: March 7 th , 2022 Method: Via Email	The Notice of Commencement was sent to Jennifer Whiteye on March 7 th , 2022, via Email.	N/A
	1st Open House Date: July 5 th , 2022 Method: Newspaper and Email	The Notice of 1 st Open House was published in the Windsor Star on July 2 nd , 2022. The Notice of Open House was sent to Jennifer Whiteye on July 5 th , 2022, via Email. The 1 st Open House was held on July 13 th , 2022.	N/A
	Draft ESR Date: TBD Method: Email	An email, including access information to the electronic copy of draft ESR report, was mailed to individual Aboriginal communities to solicit comments and inputs on TBD.	N/A
	Notice of Completion Date: TBD Method: Email	A Notice of Completion, including access information to the electronic copy of final draft ESR report, was mailed to individual Aboriginal communities to solicit comments and inputs on TBD.	No responses and comments received
Walpole Island First Nation / Bkejwanong Territory Dr. Dean Jacobs dean.jacobs@wifn.org Independent Consultant Janet MacBeth janet.macbeth@wifn.org Consultation Manager 117 Tahgahoning Road,R.R. #3 Wallaceburg, ON N8A 4K9	Notice of Commencement Date: March 7 th , 2022 Method: Via Email	The Notice of Commencement was sent to Dr. Dean Jacobs and Janet MacBeth on March 7 th , 2022, via Email.	N/A
	1st Open House Date: July 5 th , 2022 Method: Newspaper and Email	The Notice of 1 st Open House was published in the Windsor Star on July 2 nd , 2022. The Notice of Open House was sent to Dr. Dean Jacobs and Janet MacBeth on July 5 th , 2022, via Email. The 1 st Open House was held on July 13 th , 2022.	N/A
	Draft ESR Date: TBD Method: Email	An email, including access information to the electronic copy of draft ESR report, was mailed to individual Aboriginal communities to solicit comments and inputs on TBD.	N/A
	Notice of Completion Date: TBD Method: Email	A Notice of Completion, including access information to the electronic copy of final draft ESR report, was mailed to individual Aboriginal communities to solicit comments and inputs on TBD.	No responses and comments received
Métis Nation of Ontario, Thames Bluewater Métis Council Kathleen Anderson	Notice of Commencement Date: March 7 th , 2022 Method: Via Email	The Notice of Commencement was sent to Kathleen Anderson on March 7 th , 2022 via Email.	N/A

**Indigenous Consultation Log
Municipal Class Environmental Assessment
Pontiac Pumping Station Upgrades, City of Windsor**

Contact Information	Date/Method of Communication	Correspondence Received and/or Project Information Distributed	Consultant Response
<p>tbwmc.president@gmail.com President</p> <p>183 Summerset Crescent London, ON N6K 3S5</p>	<p>1st Open House Date: July 5th, 2022 Method: Newspaper and Email</p>	The Notice of 1 st Open House was published in the Windsor Star on July 2 nd , 2022. The Notice of Open House was sent to Kathleen Anderson on July 5 th , 2022, via Email. The 1 st Open House was held on July 13 th , 2022.	N/A
	<p>Draft ESR Date: TBD Method: Email</p>	An email, including access information to the electronic copy of draft ESR report, was mailed to individual Aboriginal communities to solicit comments and inputs on TBD .	N/A
	<p>Notice of Completion Date: TBD Method: Email</p>	A Notice of Completion, including access information to the electronic copy of final draft ESR report, was mailed to individual Aboriginal communities to solicit comments and inputs on TBD .	No responses and comments received
<p>Caldwell First Nation</p> <p>Julia Ierullo consultation@caldwellfirstnation.ca Consultation Coordinator</p> <p>Brianna Sands ecc@caldwellfirstnation.ca Environmental & Consultation Coordinator</p> <p>14 Orange Street Leamington, ON N8H 1P5</p>	<p>Notice of Commencement Date: March 7th, 2022 Method: Via Email and Online Consultation Tool</p>	The Notice of Commencement was submitted online through the online consultation tool: www.consultwithcaldwell.ca on March 7 th , 2022.	N/A
	<p>1st Open House Date: TBD Method: In Person</p>	Received an email from Zack Hamm on June 13, 2022, via email. Caldwell First Nation would like to engage in detailed consultation with the proponent. A meeting will be arranged to discuss their expectations.	N/A
	<p>Draft ESR Date: TBD Method: Email</p>	An email, including access information to the electronic copy of draft ESR report, was mailed to individual Aboriginal communities to solicit comments and inputs on TBD .	N/A
	<p>Notice of Completion Date: TBD Method: Email</p>	A Notice of Completion, including access information to the electronic copy of final draft ESR report, was mailed to individual Aboriginal communities to solicit comments and inputs on TBD .	No responses and comments received
<p>Aamjiwnaang First Nation</p> <p>Chris Plain cplain@aamjiwnaang.ca Chief</p> <p>Joanne Rogers jrogers@aamjiwnaang.ca Councillor</p> <p>Cathleen O'Brien cobrien@aamjiwnaang.ca Environmental Coordinator</p> <p>Courtney Jackson cjackson@aamjiwnaang.ca Environment Worker</p> <p>978 Tashmoo Avenue Sarnia, ON N7T 7H5</p>	<p>Notice of Commencement Date: March 7th, 2022 Method: Via Email</p>	The Notice of Commencement was sent to Chief Chris Plain, Joanne Rogers, Cathleen O'Brien and Courtney Jackson on March 7 th , 2022, via Email.	N/A
	<p>1st Open House Date: July 5th, 2022 Method: Newspaper and Email</p>	The Notice of 1 st Open House was published in the Windsor Star on July 2 nd , 2022. The Notice of Open House was sent to Chief Chris Plain, Joanne Rogers, Cathleen O'Brien and Courtney Jackson on July 5 th , 2022, via Email. The 1 st Open House was held on July 13 th , 2022.	N/A
	<p>Draft ESR Date: TBD Method: Email</p>	An email, including access information to the electronic copy of draft ESR report, was mailed to individual Aboriginal communities to solicit comments and inputs on TBD .	N/A
	<p>Notice of Completion Date: TBD Method: Email</p>	A Notice of Completion, including access information to the electronic copy of final draft ESR report, was mailed to individual Aboriginal communities to solicit comments and inputs on TBD .	No responses and comments received

**Indigenous Consultation Log
Municipal Class Environmental Assessment
Pontiac Pumping Station Upgrades, City of Windsor**

Contact Information	Date/Method of Communication	Correspondence Received and/or Project Information Distributed	Consultant Response
Delaware Nation (Moravian of the Thames) Denise Stonefish denise.stonefish@delawarenation.on.ca Chief 14760 School House Line Thamesville ON N0P 2K0	Notice of Commencement Date: March 7 th , 2022 Method: via Email	The Notice of Commencement was sent to Denise Stonefish on March 7 th , 2022, via Email.	N/A
	1st Open House Date: July 5 th , 2022 Method: Newspaper and Email	The Notice of 1 st Open House was published in the Windsor Star on July 2 nd , 2022. The Notice of Open House was sent to Denise Stonefish on July 5 th , 2022, via Email. The 1 st Open House was held on July 13 th , 2022.	N/A
	Draft ESR Date: TBD Method: Email	An email, including access information to the electronic copy of draft ESR report, was mailed to individual Aboriginal communities to solicit comments and inputs on TBD.	N/A
	Notice of Completion Date: TBD Method: Email	A Notice of Completion, including access information to the electronic copy of final draft ESR report, was mailed to individual Aboriginal communities to solicit comments and inputs on TBD.	No responses and comments received
Metis Nation of Ontario Margaret Froh margaretF@metisnation.org Director, Lands, Resources and Consultations 75 Sherbourne Street, Unit 311 Toronto ON M5A 2P9	Notice of Commencement Date: March 7 th , 2022 Method: via Email	The Notice of Commencement was sent to Margaret Froh on March 7 th , 2022, via Email.	N/A
	1st Open House Date: July 5 th , 2022 Method: Newspaper and Email	The Notice of 1 st Open House was published in the Windsor Star on July 2 nd , 2022. The Notice of Open House was sent to Margaret Froh on July 5 th , 2022, via Email. The 1 st Open House was held on July 13 th , 2022.	N/A
	Draft ESR Date: TBD Method: Email	An email, including access information to the electronic copy of draft ESR report, was mailed to individual Aboriginal communities to solicit comments and inputs on TBD.	N/A
	Notice of Completion Date: TBD Method: Email	A Notice of Completion, including access information to the electronic copy of final draft ESR report, was mailed to individual Aboriginal communities to solicit comments and inputs on TBD.	No responses and comments received
Chippewas of Kettle and Stony Point First Nation Jason Henry Jason.Henry@kettlepoint.org Chief Valerie George valerie.george@kettlepoint.org Consultation Coordinator 6247 Indian Lane, R.R. #2 Forest, ON N0N 1J1	Notice of Commencement Date: March 7 th , 2022 Method: via Email	The Notice of Commencement was sent to Jason Henry and Valerie George on March 7 th , 2022, via Email.	N/A
	1st Open House Date: July 5 th , 2022 Method: Newspaper and Email	The Notice of 1 st Open House was published in the Windsor Star on July 2 nd , 2022. The Notice of Open House was sent to Jason Henry and Valerie George on July 5 th , 2022, via Email. The 1 st Open House was held on July 13 th , 2022.	N/A
	Draft ESR Date: TBD Method: Email	An email, including access information to the electronic copy of draft ESR report, was mailed to individual Aboriginal communities to solicit comments and inputs on TBD.	N/A
	Notice of Completion Date: TBD Method: Email	A Notice of Completion, including access information to the electronic copy of final draft ESR report, was mailed to individual Aboriginal communities to solicit comments and inputs on TBD.	No responses and comments received
Chippewas of the Thames First Nation Jacqueline French	Notice of Commencement Date: March 7 th , 2022 Method: via Email	The Notice of Commencement was sent to Chief Jacqueline French, Kelly Riley and Fallon Burch March 7 th , 2022, via Email.	Response from Fallon Burch: The Chippewas of the Thames First Nation has transitioned to using NationsConnect as our preferred method to receive consultation and engagement

**Indigenous Consultation Log
Municipal Class Environmental Assessment
Pontiac Pumping Station Upgrades, City of Windsor**

Contact Information	Date/Method of Communication	Correspondence Received and/or Project Information Distributed	Consultant Response
<p>jfrench@cottfn.com Chief</p> <p>Kelly Riley kriley@cottfn.com Director of Treaties, Lands & Environment</p> <p>Fallon Burch fburch@cottfn.com Consultation Coordinator</p> <p>320 Chippewa Road Muncey, ON N0L 1Y0</p>		The Notice of Commencement was submitted to NationsConnect.ca on March 14th, 2022. (see consultant response to the right)	requests. Requests sent over email are not considered submitted and will not be reviewed. To register for NationsConnect, and submit your request, please visit NationsConnect.ca .
	1st Open House Date: July 5 th , 2022 Method: Newspaper and NationsConnect.ca	The Notice of 1 st Open House was published in the Windsor Star on July 2 nd , 2022. The Notice of Open House was submitted to Chippewas of the Thames First Nation via NationsConnect.ca on July 5 th , 2022, via Email. The 1 st Open House was held on July 13 th , 2022.	N/A
	Draft ESR Date: TBD Method: Email	An email, including access information to the electronic copy of draft ESR report, was mailed to individual Aboriginal communities to solicit comments and inputs on TBD.	N/A
	Notice of Completion Date: TBD Method: Email	A Notice of Completion, including access information to the electronic copy of final draft ESR report, was mailed to individual Aboriginal communities to solicit comments and inputs on TBD.	No responses and comments received
<p>Oneida Nation of the Thames ONYOTA'A:KA</p> <p>Adrian Chrisjohn adrian.chrisjohn@oneida.on.ca Chief</p> <p>Cherilyn Hill cherilyn.hill@oneida.on.ca Political Office Manager</p> <p>2212 Elm Avenue Southwold, ON N0L 2G0</p>	Notice of Commencement Date: March 7 th , 2022 Method: via Email	The Notice of Commencement was sent to Chief Adrian Chrisjohn and Cherilyn Hill on March 7 th , 2022, via Email.	N/A
	1st Open House Date: July 5 th , 2022 Method: Newspaper and Email	The Notice of 1 st Open House was published in the Windsor Star on July 2 nd , 2022. The Notice of Open House was sent to Adrian Chrisjohn and Cherilyn Hill on July 5 th , 2022, via Email. The 1 st Open House was held on July 13 th , 2022.	N/A
	Draft ESR Date: TBD Method: Email	An email, including access information to the electronic copy of draft ESR report, was mailed to individual Aboriginal communities to solicit comments and inputs on TBD.	N/A
	Notice of Completion Date: TBD Method: Email	A Notice of Completion, including access information to the electronic copy of final draft ESR report, was mailed to individual Aboriginal communities to solicit comments and inputs on TBD.	No responses and comments received

From: [Fallon Burch](#)
To: [Rindlisbacher, Hannah](#)
Cc: [Jennifer Mills](#); [Rochelle Smith](#)
Subject: RE: 165620249: Notice of Study Commencement - Class EA Pontiac Pumping Station Upgrades, City of Windsor, Ontario
Date: Monday, March 7, 2022 4:15:29 PM
Attachments: [image001.png](#)
[image002.png](#)
[NationsConnect User Guide.pdf](#)

Good afternoon,

The Chippewas of the Thames First Nation has transitioned to using NationsConnect as our preferred method to receive consultation and engagement requests. Requests sent over email are not considered submitted and will not be reviewed.

To register for NationsConnect, and submit your request, please visit [NationsConnect.ca](https://nationsconnect.ca).

You will need a spatial file in .kml, .kmz, or .zip shapefile formats to submit your request. Once your project has been submitted, you can attach additional files or send updated communication through the Conversations feature on NationsConnect.

If you have any questions about NationsConnect or require technical assistance in any way, please reach out to support@kwusen.ca.

Regards,

Fallon

Fallon Burch
Consultation Coordinator, Chippewas of the Thames First Nation
320 Chippewa Rd Muncey, ON N0L 1Y0 | 519-289-5555 |
www.cottfn.com/consultation

This email or documents accompanying this email contain information belonging to the Chippewas of the Thames First Nation. Which may be confidential and/or legally privileged. The information is intended only for the addressed recipient(s). If you are not an intended recipient, you are hereby notified that any disclosure, copying, distribution, or the taking of any action in reliance on the contents of this email. Is strictly prohibited. If you have received this email in error, please advise my office and delete it from your system.

From: Rindlisbacher, Hannah <Hannah.Rindlisbacher@stantec.com>
Sent: March 7, 2022 3:38 PM

To: Fallon Burch <fburch@cottfn.com>

Subject: 165620249: Notice of Study Commencement - Class EA Pontiac Pumping Station Upgrades, City of Windsor, Ontario

You don't often get email from hannah.rindlisbacher@stantec.com. [Learn why this is important](#)

█ Fallon,

The City of Windsor is undertaking the Class Environmental Assessment (EA) process to develop a long-term solution to improve efficiency and reduce the risk of flooding caused by severe storm events in the expanded Pontiac drainage area. **This study will satisfy Phases 3 and 4 of the Class EA process which will involve the evaluation of alternative design concepts for the proposed Pontiac Pumping Station Capacity Upgrades.** A copy of the Notice of Study Commencement for the project is attached.

On behalf of the City of Windsor, we are inviting you to participate in this project and to assist us in identifying the environmental, social, and cultural values your community may have within the Project Area.

If you have any comments or concerns regarding this project and wish to provide input into the Study, please contact the undersigned below or one of the individuals named in the attached Notice of Commencement

Sincerely,

Hannah Rindlisbacher

BASc, Environmental Engineering Intern

Direct: 519 966-2250 ext 258

Mobile: 226 268-3033

hannah.rindlisbacher@stantec.com

Stantec

100-2555 Ouellette Avenue

Windsor ON N8X 1L9



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