

June 6, 2019

Dear Property Owner,

**RE: Cabana Corridor Improvements Phase 2
Cabana Road East & West – from West of Howard Avenue to West of Dougall Avenue**

The City of Windsor is proceeding with the Cabana Corridor Improvements Phase 2 on Cabana Road East & West from west of Howard Avenue to west of Dougall Avenue as shown on the map below. **RC Spencer Associates** has been retained as the City's Consultant for the design and project administration.

The construction contract of this project has been awarded to **SheaRock Construction Group Inc.** with Mr. Daryl Rocheleau as Project Manager (telephone 519-968-2469). RC Spencer Associates will administer this project including on-site inspections. Should a construction related problem arise, please contact the City agent on-site Mr. Gary Ropat at **519-999-1605** (office hours 8:00 a.m. to 5:00 p.m.). Calls for urgent issues after hours should be directed to the City's Operations Department at 519-255-6326.

Project Description

The project consists of utility relocations, storm sewer and private drain connection replacement, watermain and service line replacement, and the construction of a new four-lane asphalt road with street lights, bicycle lanes and sidewalks. The Parks Department of the City of Windsor will review the boulevard conditions after the construction and plan the planting of the trees accordingly in the 2020 planting season.

Construction Schedule and Staging

The construction will commence the week of June 10, 2019, subject to the weather conditions. Traffic detour signage will be installed in advance. The anticipated completion of major construction is by the end of 2019.

A Public Information Centre (PIC) meeting was held on June 5, 2019 and provided the residents with the construction layout, staging and detour information.

Pre-Construction Survey

Prior to construction commencing, the City's Consultant RC Spencer Associates and Contractor **SheaRock Construction Group Inc.** or its designated agent will conduct a preconstruction survey of the adjacent properties and buildings, which will include photographs and videotaping.

Watermain Construction

As part of an ongoing infrastructure renewal program, the Windsor Utilities Commission (WUC) will be installing new watermains on Cabana Road East & West from west of Howard Avenue to west of Dougall Avenue.

Will my water supply be interrupted?

Answer: Yes, there will be a short, planned interruption of less than 4 hours when your water service is connected to the new watermain. The onsite ENWIN watermain inspector will attempt to notify you in person prior to this shutdown. Unplanned interruptions may occur if the old watermain breaks during construction.

Construction started several days ago, and my water was brown this morning, why did this happen and what should I do?

Answer: Periodically, the watermain work causes disturbances in the old watermain. Run a cold water tap closest to your water meter until the water runs clear.

Municipal Waste Collection

Garbage/recycling/yard waste will be collected on the scheduled days. Please ensure that garbage is placed in a plastic bag (no pails), blue and red recycle boxes are clearly labelled with your address, and yard waste is in paper yard waste bags.

Encroachment into the City Right-of-Way

The residents are reminded that you might be encroaching into the City right-of-way with one of the following items:

- Fences & gates
- Hedges, bushes and plants
- Decorative lighting poles
- Landscaping planters
- Decorative stones or
- Any other permanent structures

These encroachments pose a liability to the City. They will need to be removed or alternatively, if you wish to maintain the existing encroachments on the City right-of-way, an Encroachment Agreement is required, as long as they are not in conflict with the construction. Please have the encroachments in the right-of-way removed as soon as possible, prior to our Contractor reaching your site, **especially if you would like to salvage the landscaping items.**

If the encroachment is not removed, or the process of legalizing the encroachment is not started by the date the contractor arrives at your site, the City's Contractor will then remove the encroachment items

without further notification, and the removed encroachments will not be salvaged or re-installed after the completion of the construction.

If you would like to go through the process of legalizing the encroachment, the Application for Encroachment Agreement form is available online from the City of Windsor Web Site <http://www.citywindsor.ca>.

PROJECT CONTACTS

If you require any information or have any questions with respect to this project, please contact the individuals below:

City of Windsor
Engineering Department
Office of the City
Attention: Ms. Jane He, P.Eng.
3rd floor – 350 City Hall Square West
Windsor, ON N9A 6S1
Ph: (519) 255 – 6257 ext. 6358
Email: jhe@citywindsor.ca

RC Spencer Associates Inc.
Attention: Mr. Dave Archer, P.Eng.
800 University Ave. West
Windsor, ON N9A 5R9
Ph: (519) 946 – 1122
Fax: (519) 946 – 1123
Email: darcher@rcspencer.ca

Project info is also available from the City of Windsor Website
<http://www.citywindsor.ca/residents/Construction/Pages/Cabana-Road-Corridor-Improvements.aspx>.

We understand this project may cause inconvenience and potential construction hazards to the adjacent property and business owners. Please exercise vigilance and stay alert while you travel through the construction detour zone. Your patience and cooperation will be greatly appreciated.

Yours truly,

Wesley Hicks, P.Eng.

Senior Manager, Infrastructure & Transportation Planning/Deputy City Engineer

JH/mh

cc: Councillor Kieran Mckenzie
Councillor Fred Francis
Mark Winterton, City Engineer, City of Windsor
Dwayne Dawson, Executive Director of Operations
Phong Nguy, Contracts Manager,
Mike Cappucci, P.Eng., City of Windsor
Jane He, P.Eng., City of Windsor
Anne Marie Albidone, Manager of Environmental Services

Paul Giroux, Parks & Recreation
311 Centre, City of Windsor
Adam Pillon, Right-of-Way Supervisor
Chris Manzon, P.Eng., EnWin (Water)
Rick Spencer, P.Eng., RC Spencer Associates
Dave Archer, P.Eng., RC Spencer Associates

LOCATION OF THE WORK

