Applicable Law Checklist for Industrial/Commercial/Institutional Buildings

Pursuant to Section G of an Application for a Permit to Construct or Demolish

For use by Principal Authority

Application No.	Address	Date

The following approval process must be completed if they apply to this project, before a building permit can be issued. This listing is provided for convenience purposes only and does not necessarily describe every approval, which may be necessary. For more detailed information about the application of these laws to any project, please contact the listed agency, or refer to the actual text of the legislation. For assistance in completing this form, please contact the City of Windsor, Building Department at 519 - 255 - 6267.
Completing this form accurately and providing necessary documents will expedite the issuance of your building permit.

Please check (✓) the items that apply, and attach approval documents where applicable.

CITY OF WINDSOR	▼ FORM OF APPROVAL REQUIRED	DOCUMENTS RECEIVED▼

Planning & Zoning

☐ DIVISION OF LAND *Planning Act VI* Where land division required for zoning compliance	Registration of Subdivision Plan or Registered Deed Contact: Development Section of Planning Department 519 - 255 - 6267	_____
☐ MINOR VARIANCE *Planning Act s.45* Where application does not comply with all zoning provisions	Final & binding decision by Committee of Adjustment Contact: Paula Schulz 519 - 255 - 6267 Ext. 6436	_____
☐ MUNICIPAL SERVICES *Planning Act s.34(5)* Availability of municipal services to service buildings	Approval of City Engineer Contact: Mario Sonego 519 - 255 - 6247 Ext. 6356	_____
☐ *Planning & Development Act s.14* Conflict between development plan & official plan/zoning bylaw	Approval of the Minister of Municipal Affairs & Housing Contact: Municipal Services Office Victor Doyle 1 - 416 - 585 - 6109	_____
☐ SITE PLAN CONTROL *Planning Act s.41* For development in site plan control areas	Approval of Site Plan Contact: 519 - 255 - 6267	_____
☐ ZONING BY-LAW AMENDMENT *Planning Act s.34/38* Where development requires amended zoning bylaw	Zoning By-Law final & binding Contact: 519 - 255 - 6267	_____

Heritage

☐ *Ontario Heritage Act s.27(3)* To demolish/remove a building listed on municipal registry as being of interest	Expiration of 60 Day notice of intent to Council Contact: Heritage Section of Planning Department 519 - 255 - 6543	_____
☐ *Ontario Heritage Act s.30(2)* To alter/demolish/remove a building where there is intention to designate	Written consent of Council (or its designate) Contact: Heritage Section of Planning Department 519 - 255 - 6543	_____
☐ *Ontario Heritage Act s.33* To alter a building designated under Section 29	Written consent of Council (or its designate) Contact: Heritage Section of Planning Department 519 - 255 - 6543	_____
☐ *Ontario Heritage Act s.34* To demolish/remove a building designated under Section 29	Written consent of Council (or its designate) Contact: Heritage Section of Planning Department 519 - 255 - 6543	_____
☐ *Ontario Heritage Act s.34.5 & 34.7(2)* To alter/demolish/remove a building designated or intended to be designated by Minister of Culture	Consent of Minister to alter or demolish Contact: Ministry of Tourism and Culture Paul King 1 - 416 - 314 – 7134 (or 7133)	_____
☐ *Ontario Heritage Act s.40.1* To construct/alter/demolish/remove a building in a heritage conservation study area	Compliance with heritage conservation study by-law Contact: Heritage Section of Planning Department 519 - 255 - 6543	_____
☐ *Ontario Heritage Act s.42* To construct/alter/demolish/remove a building in a heritage conservation district	Written consent of Council (or its designate) Contact: Heritage Section of Planning Department 519 - 255 - 6543	_____

Fortifications

☐ BUILDING FORTICATIONS *Municipal Act, s.133(4)* Where building is fortified against entry	Compliance with City of Windsor By-law 174-2003	_____

ESSEX REGIONAL CONSERVATION AUTHORITY	▼ FORM OF APPROVAL REQUIRED	DOCUMENT RECEIVED ▼

☐ *Conservation Authorities Act s.28* Where construction is in a fill regulated area or floodplain, or may interfere with a watercourse	Construction & fill permit Contact: Essex Regional Conservation Authority Tim Byrne 519 - 776 – 5209	_____

PROVINCIAL APPLICABLE LAWS	▼ FORM OF APPROVAL REQUIRED	DOCUMENT RECEIVED ▼

Agriculture & Food

Ministry of Agriculture, Food & Rural Affairs (MAF)

☐ *Nutrient Management Act 2002 O.R*eg 267/03, *s.11* Farm building housing animals or animal manure	Ministry approval of Nutrient Management Program Contact: Maja Hurd 1 - 519 - 826 - 6366	_____
☐ *Milk Act s. 14* Where building used as a milk processing plant	Director's approval of construction Dairy Food Safety Program (Food Inspections Branch) Contact: Rick Bond 1 - 888 - 466 - 2372 Ext. 64089	_____

PROVINCIAL APPLICABLE LAWS	▼ FORM OF APPROVAL REQUIRED	DOCUMENT RECEIVED ▼
Charitable Institutions	Ministry of Health & Long Term Care (MOH)	
☐ *Charitable Institutions Act s. 5* Where building is used for a charitable institution	Minister's approval of construction Contact : MOH - Health Capital Investments Branch 1 - 416 - 314 - 0402	_____
Child Care Centres	Ministry of Children and Youth Services	
☐ *Day Nurseries Act O.R*eg 262, *s.5* Where building is used for a daycare	Minister's or Director's approval Contact: Ed Derdaele 519 - 254 - 5355 Ext. 2243	_____
Education	Ministry of Education	
☐ *DEMOLITION OF SCHOOLS* *Education Act s. 194* Where a school is proposed to be demolished	Minister's approval Contact: Steve Mitchell, Architect 1 - 416 - 325 - 2015	_____
Environment	Ministry of the Environment (MOE)	
☐ *Environmental Assessment Act* s.*5* Major industrial or commercial enterprises & Government projects	Contact: Environmental Assessment & Approvals Branch Agatha Garcia-Wright, Director 1 - 800 - 461 - 6290 or 1 - 416 - 314 - 8001	_____
☐ BROWNFIELD REDEVELOPMENT *Environmental Protection Act* s*. 168* Where industrial or commercial property changed to residential or parkland use	Record of Site Condition filed with MOE Compliance with Certificate of Property Use Contact: 1 - 519 - 873 - 5000 or 1 - 800 - 265 - 7672	_____
☐ FORMER WASTE DISPOSAL SITES *Environmental Protection* Act *s. 46* Where building on former waste disposal site	Contact: Environmental Assessment & Approvals Branch Agatha Garcia-Wright, Director 1 - 800 - 461 - 6290 or 1 - 416 - 314 - 8001	_____
☐ *Environmental Protection Act* s.*47.3* Issuance of renewable energy approval (REA)	Contact: Ministry of Energy and Infrastructure Renewable Energy Facilitation Office (REFO): 1 - 877 - 440 –REFO(7336) or 1 - 416 -212 - 6582	_____
Funeral Homes	Ministry of Consumer & Business Services (MCBS)	
☐ *Funeral Directors and Establishments Act* *O.R*eg 469, *s.9* Where building houses funeral establishments	Registrar's approval of construction, MCBS Contact: Board of Funeral Services 1 - 800 - 387 - 4458 or 1 - 416 - 979 - 5450	_____
Highways	Ministry of Transportation (MTO)	
☐ MTO PERMIT *Public Transportation and Highway Improvement Act s.34/38* Where construction or use of land is adjacent to or within 800 meters of a King's Highway (Highway # 3) or Controlled Access Highway (Highway 401)	Building & Land Use permit issued by MTO Contact: Sylvie Lauzon, London office 1 - 519 - 873 - 4206	_____
Long-Term Care Homes	Ministry of Health & Long Term Care (MOH)	
☐ *Nursing Homes Act O.Reg. 832, s.4* Construction, alteration or conversion of building to Nursing Home	Director's approval of construction Contact: MOH - Health Capital Investments Branch 1 - 416 - 314 - 0402	_____
☐ *Homes for the Aged & Rest Homes Act s. 14* Construction or alteration of a building for use as a home or a joint home	Minister's approval of construction Contact: MOH - Health Capital Investments Branch 1 - 416 - 314 - 0402	_____
Elderly Persons Centres	Ministry of Health and Long Term Care (MOH)	
☐ *Elderly Persons Centres Act O.Reg. 314, s.6* Construction of a building project	Minister's approval of construction Contact: 1 – 416 - 314 - 9577	_____

DECLARATION BY APPLICANT PLEASE CHECK THE APPROPRIATE LINE

☐ 1. All applicable law approvals have been completed and approval documents are attached to this application.

☐ 2. The proposed construction or demolition requires one or more applicable law approvals, which have not yet been completed.

☐ 3. The above laws are not applicable to this application.

I have authority to act on behalf of the Corporation or Partnership with respect to this application (if applicable)

Name: Signature: Date: