

Minutes

**Environment, Transportation & Public Safety Standing Committee
City of Windsor**

**Wednesday, July 20, 2016
4:30 o'clock p.m.**

Members Present:

Councillors

Ward 8 - Councillor Marra-Chairperson
Ward 10 - Councillor Borrelli
Ward 1 - Councillor Francis
Ward 4 - Councillor Holt
Ward 9 - Councillor Payne

Also present are the following from Administration:

Carolyn Brown, CLT Transportation Services
Mark Winterton, CLT City Engineer
Pat Delmore, Executive Director Transit Windsor
Dwayne Dawson, Executive Director of Operations/Deputy City Engineer
Mike Clement, Manager Parks Development
France Isabelle Tunks, Senior Manager Development Projects and Right of
Way/Deputy City Engineer
Josette Eugenie, Manager of Transportation Planning
Andrew Dowie, Project Administrator
Anna Ciacelli, Supervisor of Council Services

1. CALL TO ORDER

The Chairperson calls the meeting of the Environment, Transportation & Public Safety Standing Committee to order at 4:34 'clock p.m.

2. DISCLOSURE OF PECUNIARY INTEREST AND THE GENERAL NATURE THEREOF

None disclosed.

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3. ADOPTION OF THE MINUTES OF THE ETPS STANDING COMMITTEE

3.1. Minutes of the Environment, Transportation & Public Safety Standing Committee meeting held June 22, 2016

Moved by: Councillor Payne
Seconded by: Councillor Holt

That the Minutes of the Environment, Transportation & Public Safety Standing Committee meeting held June 22, 2016 (excluding Transit matter items) **BE APPROVED** as presented.
Carried.

Report Number: SCM 109/2016
Clerk's File: MB2016

Moved by: Councillor Francis
Seconded by: Councillor Payne

That the Minutes of the Environment, Transportation & Public Safety Standing Committee meeting held June 22, 2016 (Transit matter items only) **BE APPROVED** as presented.
Carried.

Report Number: SCM 109/2016
Clerk's File: MB2016

4. REQUEST FOR DEFERRALS, REFERRALS OR WITHDRAWALS

8.6. CR248/2014 - Process Involved for the Closure of Matchette Rd. - Ward 1

Councillor Marra provides a brief explanation of the deferral process to the delegates and advises that their comments should be related directly to the deferral request.

David Hanna, resident of Ward 1

David Hanna, resident of Ward 1 appears before the Environment, Transportation & Public Safety Standing Committee expressing concern with the deferral request regarding the administrative report CR24/2014 Process involved for the Closure of Matchette Road and would rather deal with the matter today.

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Russell Jones, resident of Amherstburg

Russell Jones, resident of Amherstburg, appears before the Environment, Transportation & Public Safety Standing Committee expressing concern with the deferral request regarding the administrative report CR24/2014 Process involved for the Closure of Matchette Road and would like to see the matter dealt with this afternoon.

Nancy Pancheshan, resident of LaSalle

Nancy Pancheshan, resident of Lasalle, appears before the Environment, Transportation & Public Safety Standing Committee expressing concern with the deferral request regarding the administrative report CR24/2014 Process involved for the Closure of Matchette Road and indicates that an eco-passage will not resolve all of the issues.

Tom Fleming, resident of LaSalle

Tom Fleming, resident of LaSalle, appears before the Environment, Transportation & Public Safety Standing Committee expressing concern with the deferral request regarding the administrative report CR24/2014 Process involved for the Closure of Matchette Road and indicates that he prefers to deal with the matter this afternoon.

Jonathan Choquette, resident of Ward 2

Jonathan Choquette, resident of Ward 2, appears before the Environment, Transportation & Public Safety Standing Committee expressing concern with the deferral request regarding the administrative report CR24/2014 Process involved for the Closure of Matchette Road and would like to see the matter dealt with this afternoon.

Anna Lynn Meloche, resident of LaSalle

Anna Lynn Meloche, resident of LaSalle, appears before the Environment, Transportation & Public Safety Standing Committee expressing concern with the deferral request regarding the administrative report CR24/2014 Process involved for the Closure of Matchette Road and would like to see the matter dealt with this afternoon.

Tracy Panchuk, resident of Ward 1

Tracy Panchuk, resident of Ward 1, appears before the Environment, Transportation & Public Safety Standing Committee expressing concern with the deferral request regarding the administrative report CR24/2014 Process involved for the Closure of Matchette Road and indicates that she is not in favour of the request.

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Giovanni Abati, resident of Ward 4

Giovanni Abati, resident of Ward 4, appears before the Environment, Transportation & Public Safety Standing Committee expressing concern with the deferral request regarding the administrative report CR24/2014 Process involved for the Closure of Matchette Road and is not in favour of the request.

Cheryl Landry, resident of Ward 3

Cheryl Landry, resident Ward 3, appears before the Environment, Transportation & Public Safety Standing Committee expressing concern with the deferral request regarding the administrative report CR24/2014 Process involved for the Closure of Matchette Road and is not in favour of the request.

Rick Kemler, resident of Ward 3

Rick Kemler, resident of Ward 3, appears before the Environment, Transportation & Public Safety Standing Committee expressing concern with the deferral request regarding the administrative report CR24/2014 Process involved for the Closure of Matchette Road and is not in favour of the request.

Moved by: Councillor Francis

Seconded by: Councillor Borrelli

THAT the report of the City Engineer entitled "CR248/2014 - Process Involved for the Closure of Matchette Rd." **BE DEFERRED** to a future meeting of the Environment, Transportation & Public Safety Standing Committee to allow for administration to report back on options, including costs for the feasibility of wildlife crossing measures for Matchette Road.

Carried.

Councillor Holt voting nay on this matter.

Report Number: S 28/2016
Clerk's File: ZO/7802 & ZB/7801

8.7. School Neighbourhood Policy - CITY-WIDE

Councillor Francis inquires as to the letter received by the School Board regarding the proposed policy. Administration indicates that the information regarding a new policy was provided to the Boards. The School Boards have been provided an opportunity to meet with administration, they have gone through the policy, tabled it and allowed the Boards an opportunity to respond, a response was not received by the School Boards.

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Councillor Payne inquires whether the City has the School Board's written agreement with the proposed policy. Mark Winterton, City Engineer, appears before the Environment, Transportation and Public Safety Standing Committee and indicates that the City doesn't have the Board's direct approval but the City has engaged them, corresponded with them and asked them to respond although there is no written agreement by the Board.

Moved by: Councillor Payne
Seconded by: Councillor Borrelli

THAT the report of the City Engineer dated July 5, 2016 entitled "School Neighbourhood Policy" **BE REFERRED** back to administration requesting that confirmation from the four area school boards be received specifically indicating that they are in agreement with the proposed policy as outlined in the administrative report.

Carried.

Councillor Holt voting nay on this matter.

Report Number: S 46/2016
Clerk's File: ST2016

8.4. CQ2-2016 Bike Share Programs - City Wide

Moved by: Councillor Borrelli
Seconded by: Councillor Francis

THAT the report of the City Engineer dated June 23, 2016 entitled "CQ2-2016 Bike Share Programs" **BE REFERRED** back to administration to provide options and recommendations for a bike share program in collaboration with the University of Windsor and/or St. Clair College.

Carried.

Report Number: S 126/2016
Clerk's File: SR2016

8.8. Follow-up to Environment, Transportation and Public Safety Report No. 382 - Traffic Around Northwood Public School - Ward 10

Moved by: Councillor Borelli
Seconded by: Councillor Francis

THAT the report of the City Engineer dated July 6, 2016 entitled "Follow-up to Environment, Transportation and Public Safety Report No. 382 - Traffic Around Northwood Public School - Ward 10" **BE DEFERRED** to a future meeting of the Environment, Transportation & Public Safety Standing Committee to allow for additional information to be received by the traffic operations department.

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Report Number: S 106/2016

Clerk's File: ST2016

5. COMMUNICATIONS

None presented.

6. PRESENTATIONS AND DELEGATIONS

See Administrative Items 8.5 and 8.9 below.

7. COMMITTEE MATTERS

7.1. Minutes of the Transit Windsor Advisory Committee of its meeting held May 11, 2016

Moved by: Councillor Francis

Seconded by: Councillor Payne

Decision Number: **ETPS 402**

That the Minutes of the Transit Windsor Advisory Committee of its meeting held May 11, 2016 **BE RECEIVED** for information.

Carried.

Report Number: SCM 100/2016

Clerk's File: MB2016

7.2. Report No. 4 of the Transit Windsor Advisory Committee (Transit Windsor Bus Stop Planning and Design Guidelines Report)

Councillor Payne requests clarification regarding the creation of bus stops and the distance between stops. Pat Delmore, indicates that there are guidelines and proceeds to detail the guidelines in residential areas as well as downtown areas. Special situations may be considered in determining the distance between the stops as well.

Moved by: Councillor Borrelli

Seconded by: Councillor Francis

Decision Number: **ETPS 403**

That report No. 4 of the Transit Windsor Advisory Committee Transit Windsor Bus Stop Planning and Design Guidelines Report **BE APPROVED**.

Carried.

Report Number: SCM 99/2016

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7.3. Minutes of the Windsor Licensing Commission of its meeting held June 22, 2016

Moved by: Councillor Borrelli

Seconded by: Councillor Francis

Decision Number: **ETPS 404**

That the Minutes of the Windsor Licensing Commission of its meeting held June 22, 2016 **BE RECEIVED** for information.

Carried.

Report Number: SCM 111/2016

Clerk's File: MB2016

8. ADMINISTRATIVE ITEMS

8.1. Gino and Liz Marcus Recreation Complex Accessible Family Change Room Expansion - Ward 5

Moved by: Councillor Francis

Seconded by: Councillor Borrelli

Decision Number: **ETPS 405**

- I. THAT \$1,100,000 **BE CONFIRMED** as the overall budget for the design and construction of the Gino and Liz Marcus Recreation Complex Accessible Family Change Room Addition, and
- II. THAT Council **APPROVE** the project to **BE FUNDED** from the previously approved placeholder of \$1,100,000 (B24/2015), and
- III. THAT Administration **BE AUTHORIZED** to engage a consultant to assist with the development of the Owners Statement of Requirements and that the Chief Administrative Officer and City Clerk **BE AUTHORIZED** to sign an agreement with the successful proponent, satisfactory in form to the City Solicitor, in financial content to the City Treasurer, and in technical content to the City Engineer, and
- IV. THAT Administration **BE AUTHORIZED** to prepare and issue a Design/Build Request for Proposal (RFP) for the design and construction of the proposed building addition, and
- V. THAT should the results of the Design/Build RFP process fall within the approved budget, that the Chief Administrative Officer and City Clerk **BE AUTHORIZED** to sign an agreement with the successful proponent, satisfactory in form to the City Solicitor, in financial content to the City Treasurer, and in technical content to the City Engineer, and the results **BE REPORTED** to Council for information, and

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- VI. THAT Administration **BE AUTHORIZED** to initiate the right-of-way closures and minor variance applications required to construct the expansion, and
- VII. THAT the Chief Administrative Officer and City Clerk **BE AUTHORIZED** to sign any agreement or application necessary to achieve the above purposes, subject to the contracts being within the approved budget, satisfactory in form to the City Solicitor, in financial content to the City Treasurer, and in technical content to the City Engineer, and
- VIII. THAT the City Planner **BE DELEGATED** the authority to approve the Site Plan Control Application.
Carried.
Councillor Holt voting nay on this matter.

Report Number: S 94/2016

Clerk's File: SR2016

8.2. **Riverside Drive Pedestrian Crossings Class Environmental Assessment (EA) - Completion of 30-Day Review Period - Ward 3**

Councillor Holt requests clarification regarding the Riverside Drive Crossing Environmental Assessment for the area. He believed it dealt with two crossings the below grade and grade level crossings. Mr. Winterton clarifies both crossings making up part of this Environmental Assessment where below grade. The funding for this crossing would be Council's decision. Status quo is mentioned in the report. He adds an at grade crossing at that particular site was not in the scope of this project.

Moved by: Councillor Francis
Seconded by: Councillor Payne

Decision Number: **ETPS 406**

THAT the report for the Riverside Drive Pedestrian Crossings Class Environmental Assessment - Completion of 30-Day Review Period **BE RECEIVED** for information by Council.

Carried.

Report Number: S 114/2016

Clerk's File: APM/4691

8.3. **CQ?-2016 - Noise Levels along the Herb Gray Parkway - Ward 1**

Councillor Francis indicates that speaking with area residents that the noise situation is getting worse. Administration indicates that they have been advised by the Province that the noise barriers have been constructed according to the prescribed modeling. The Province provided the

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modeling and no post construction noise levels have been provided. The City can undertake its own noise study, although options are limited.

Moved by: Councillor Francis
Seconded by: Councillor Holt

Decision Number: **ETPS 407**

THAT Council **RECEIVE** for information the written response from the Ministry of Transportation (letter dated February 29, 2016) regarding Noise Mitigation along the Herb Gray Parkway.

Carried.

Report Number: S 111/2016

Clerk's File: GP2016

8.5. Implementation Options for Parking Clearances Required for Multi-Use Recreational Trail Crossings - City Wide

Ace Simon, resident of Ward 6

Ace Simon, resident of Ward 6 appears before the Environment, Transportation & Public Safety Standing Committee Meeting regarding the administrative report Implementation Options for Parking Clearances Required for Multi-Use Recreational Trail Crossings and provides details regarding the decades of parking problems that exist in the area with Riverside Minor Baseball using the field in the area of Matthew Brady, and concludes by providing a detail of the pictures from his written submission.

Cheryl Vale, Property Manager, Essex Condo Corporation #82 and Michael Duquette Member Board of Directors, Essex Condo Corporation #82

Cheryl Vale, Property Manager, Essex Condo Corporation #82 and Michael Duquette, Member, Board of Directors, Essex Condo Corporation #82, representing 54 households, appear before the Environment, Transportation & Public Safety Standing Committee regarding the administrative report Implementation Options for Parking Clearances Required for Multi-Use Recreational Trail Crossings and describe their current parking concerns, and conclude by suggesting that the on□ street parking remain status quo.

Councillor Francis indicates that the recommended option that is in front of us clarifying the approval process, based on 60% approval rate, and inquires to the delegates if they would be agreeable to the process involved. The voting process is clarified by administration. The delegates would be agreeable if that is their only option.

Councillor Francis clarifies further regarding the 60%. Mark Winterton, City Engineer indicates that exceptions as were discussed previously, will be dealt with in this way, there was no appeal process before now this attempts to allow for exceptions.

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Councillor Payne, requests clarification regarding the risk. Mr. Winterton reiterates the process, regarding review of specific sites. Administration would make their recommendation to the committee and then ultimately Council would make the decision to approve exceptions.

Mr. Dawson, indicates that the response from the affected areas would be based on response, and they would bring back a recommendation to Council. Mr. Winterton indicates that administration will provide their professional opinion based on the procedure, and make recommendations accordingly, they would not be recommending based on the feedback received.

Moved by: Councillor Holt

Seconded by: Councillor Payne

Decision Number: **ETPS 408**

THAT the report of the City Engineer dated June 29, 2016 regarding the Implementation Options for Parking Clearances Required for Multi-Use Recreational Trail Crossings **BE RECEIVED** for information; and,

THAT Parking by-Law 9023 **BE AMENDED** as listed in Appendix 'A' of this report; and,

THAT the City Solicitor **BE DIRECTED** to prepare the necessary documents to amend the By-Law; and

THAT the on-going maintenance costs estimated to be \$3,500 per annum **BE REFERRED** to the 2017 Budget deliberations; and,

THAT report number S58/2016, Parking Clearances Required for Multi-Use Recreational Trail Crossings **BE RECEIVED** for information.

Carried.

Councillor Francis voting nay on this matter.

Report Number: S 130/2016

Clerk's File: STP2016

8.9. Prairie Court Speed Limit Reduction Follow-up - Ward 1

Heather Houston, resident of Ward 1

Heather Houston, resident of Ward 1, appears before the Environment, Transportation & Public Safety Standing Committee, regarding the administrative report regarding Prairie Court Speed Limit Reduction Follow-up- Ward 1 representing the 27 original Prairie Court home owners, and provides details regarding speed statistics and concludes by suggesting that the sightlines around the curve are very limited.

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Councillor Francis indicates he is in favour of the recommendation, and inquires to the delegate whether the current measures that have been put in place are an improvement compared to the original situation. Ms. Houston indicates that yes the condition has improved with the reduced speed limit.

Councillor Francis thanks administration for taking the measures that have been applied to the area and inquires about other measures that can be initiated regarding the curve from Ora to Cabana. Dwayne Dawson, Executive Director of Operation indicates that the speed has been decreased, as well as signage indicating that there is a bend in the road. Mr. Dawson indicates that current traffic counts wouldn't warrant traffic calming in the area.

Councillor Francis inquires if numbers were increased could a traffic calming be considered in the future. Administration indicates if the numbers warrant it a traffic calming for the area could be undertaken.

Councillor Payne requests administration's opinion on speed bumps. Mr. Dawson indicates that the feedback from neighbourhoods where speed bumps have been in place has been that they are favourable and overall they do serve the purpose and it is one of the traffic calming tools that could be implemented.

Councillor Holt inquires whether previous speeds prior to the signage change were obtained. Mr. Dawson indicates that the street was a dead end street previously so there isn't any data available.

Moved by: Councillor Francis
Seconded by: Councillor Borrelli

Decision Number: **ETPS 409**

That the report of the City Engineer dated June 16, 2016 entitled "Prairie Court Speed Limit Reduction Follow-up" **BE RECEIVED** for information.
Carried.

Report Number: S 122/2016
Clerk's File: ACO/12103

9. TRANSIT BOARD ITEMS

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9.1. The Contributory Pension Plan for Employees of Transit Windsor - Audited Financial Statements for the year ended December 31, 2015

Moved by: Councillor Francis

Seconded by: Councillor Borrelli

Decision Number: **ETPS 410**

I. That the Audited Financial Statements as at December 31, 2015 of the Contributory Pension Plan Fund for Employees of Transit Windsor **BE APPROVED**; and

II. That the Executive Director of Transit Windsor, as the Plan Administrator, **FILE** the financial statements with the Office of the Superintendent of Financial Institutions Canada (OSFI).

Carried.

Report Number: S 127/2016

Clerk's File: MT2016

9.2. Transit Windsor - Intelligent Transportation System Project Update

Councillor Francis inquires as to the gaps requiring funding and how this occurs, as well as whether the current funding that is available is sufficient in terms of the requests. Pat Delmore, Executive Director Transit Windsor, appears before the Environment, Transportation and Public Safety Standing Committee regarding the administrative report Transit Windsor-Intelligent Transportation System Project Update indicating that not all items in the report were gaps, some were part of the long term plan which has had funding in place for some time. The sound system speakers in the buses were identified as a gap, with a particular type of speaker being required and this was not previously identified. The destination sign was also something that was trying to be incorporated with the existing system.

Moved by: Councillor Holt

Seconded by: Councillor Francis

Decision Number: **ETPS 411**

That the Environment, Transportation and Public Safety Standing Committee and the Transit Windsor Board of Directors **APPROVE** the use of funds from Capital Project #7045018 - Customer Service Project with an upset limit of \$100,000 (including net HST) to cover associated costs for the new bus stop signage required for the Intelligent Transportation System Project; and,

That the Environment, Transportation and Public Safety Standing Committee and the Transit Windsor Board of Directors **APPROVE** the use of funds from Capital Project #7161042 - 2016 Capital Fleet Structural Repairs with an upset limit of \$80,680 (including net HST) to cover associated costs for the speaker and destination sign upgrades on the Transit Windsor fleet of buses required for the Intelligent Transportation System Project.

Carried.

Report Number: S 128/2016

Clerk's File: MT2016

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9.3. The Contributory Pension Plan for Employees of Transit Windsor - Actuarial Valuation as at December 31, 2015

Moved by: Councillor Holt

Seconded by: Councillor Borrelli

Decision Number: **ETPS 412**

That the Environment, Transportation & Public Safety Standing Committee and the Transit Windsor Board of Directors:

- I. **APPROVE** the Actuarial Valuation of the Contributory Pension Plan for Employees of Transit Windsor as at December 31, 2015 and;
 - II. **APPROVE** increasing the Letter of Credit from a cumulative total of \$4,185,450, to \$4,379,400 based on the allowed maximum of 15% of the assets market value of \$29,196,000 as shown in the Actuarial Valuation as at December 31, 2015 for Transit Windsor's Contributory Pension Plan, with all the remaining charged to the operating budget.
111. **DIRECT** that this report be forwarded to City Council for approval.
- IV. **DIRECT** the Plan Administrator to forward the Actuarial Valuation as at December 31, 2015 to the Office of the Superintendent of Financial Institutions and to the Canada Revenue Agency.
- Carried.

Report Number: S 131/2016

Clerk's File: MT2016

10. ADOPTION OF TRANSIT BOARD MINUTES

None presented.

11. QUESTION PERIOD

None requested.

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12. ADJOURNMENT

There being no further business, the Environment, Transportation & Public Safety Standing Committee is adjourned at 5:50 o'clock p.m. The next meeting of the Environment, Transportation & Public Safety Standing Committee will be held August 24, 2016.