

**REPORT NO. 166 of the
ENVIRONMENT, TRANSPORTATION & PUBLIC SAFETY
STANDING COMMITTEE**
of its meeting held September 25, 2013

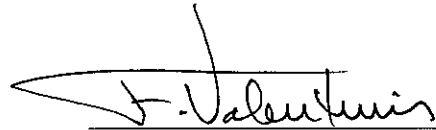
Present: Councillor J. Gignac
Councillor A. Halberstadt
Councillor R. Jones
Councillor F. Valentinis, Chair

Regrets: Councillor H. Payne

That the following recommendations of the Environment, Transportation and Public Safety Standing Committee **BE APPROVED:**

Moved by Councillor Halberstadt, seconded by Councillor Jones,
THAT the minutes of the Essex Windsor Solid Waste Authority Board meetings held April 10, 2013 and May 7, 2013 **BE RECEIVED** for information.
Carried.

Clerk's Note: The minutes of the Essex Windsor Solid Waste Authority Board meetings held April 10, 2013 and May 7, 2013 are attached as background information.



CHAIRPERSON



DEPUTY CLERK

| NOTIFICATION: | | | | |
|---------------|---------|---------------|-------|-----|
| Name | Address | Email Address | Phone | FAX |
| | | | | |

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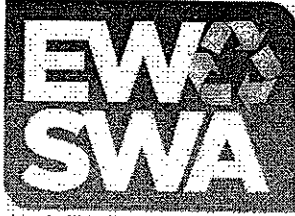
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E1 2013



Essex-Windsor Solid Waste Authority

360 Fairview Ave. West, Suite 211 Essex, ON N8M 3G4

ph: 519-776-6441 f: 519-776-6370

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email: ask@ewswa.org / web: www.ewswa.org

July 12, 2013

file: EW 2013 - Laserfiche

City of Windsor
Attention: Ms. Valerie Critchley, Clerk
350 City Hall Square West, Room 203,
Windsor ON,
N9A 6S1

Dear Ms. Critchley,

RE: MINUTES OF THE ESSEX-WINDSOR SOLID WASTE AUTHORITY BOARD MEETING

Section 4, paragraph (h) of the Agreement dated May 18, 1994 between the County of Essex and the City of Windsor pertaining to the creation of the Essex-Windsor Solid Waste Authority requires that the minutes of the Authority meetings be circulated in a timely manner to all members of the Authority, and members of City and County Council. In accordance with this provision of the Agreement, please find enclosed a copy of the minutes of the April 10 and the May 7, 2013 meetings for circulation to your Council members.

Please advise us of any action taken by your Council, or questions that might have arisen as a result of the circulation of these minutes.

Sincerely,

Eli Maodus
General Manager

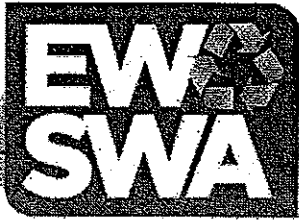
Encl.

Communication

CITY OF WINDSOR
COUNCIL SERVICES

AUG 01 2013

RECEIVED



Essex-Windsor Solid Waste Authority
Board Meeting Minutes

Essex County Civic and Education Centre
Meeting Room C
Tuesday, May 7, 2013
4:30 pm

Attendance:

| | | |
|----------------------|---------------------------|-----------------|
| EWSWA Board Members: | Tom Bain | County of Essex |
| | Ron McDermott | County of Essex |
| | Ken Antaya (Chair) | County of Essex |
| | Wayne Hurst | County of Essex |
| | Alan Halberstadt | City of Windsor |
| | Ed Sleiman | City of Windsor |
| | Drew Dilkens (Vice Chair) | City of Windsor |
| | Bill Marra | City of Windsor |

EWSWA Staff:

- Eli Maodus, General Manager
- Michelle Bishop, Manager of Finance and Administration
- Cameron Wright, Manager of Waste Diversion
- Ralph Reiser, Manager of Waste Disposal
- Katherine Hebert, Executive Secretary

County of Essex Staff:

- Mary Brennan, Clerk / Director of Council Services
- Rob Maisonville, Director of Corporate Services / Treasurer

City of Windsor Staff:

- Mario Sonego, City Engineer
- Mark Spizzirri, Financial Planning Administrator
- Anne Marie Albidone, Manager of Environmental Services

Absent:

| | |
|-------------------|-----------------|
| Cheryl Hardcastle | County of Essex |
| Ed Francis | City of Windsor |

1. CALL TO ORDER

The Chair called the meeting to order at 4:35 PM.

2. DECLARATION OF PECUNIARY INTEREST

There were no declarations of pecuniary interest.

3. APPROVAL OF THE MINUTES

A) April 10, 2013 – EWSWA Board Meeting Minutes

Moved By Tom Bain

Seconded By Ed Sleiman

THAT the minutes from the Essex-Windsor Solid Waste Authority meeting dated April 10, 2013 be approved and adopted.

--CARRIED UNANIMOUSLY
26-2013

4. IN-CAMERA AGENDA

There were no In-Camera Items discussed.

5. BUSINESS ARISING FROM THE MINUTES

A) Update RE Landfill #3 Technical Review Committee and Ministry of the Environment Approval of the Application to Amend Condition 34 – (Verbal Report)

The General Manager provided an update on the status of the application to amend Condition 34 of the Environmental Compliance Approval as it pertains to the composition of the Technical Review Committee. He noted that the Ministry of the Environment has accepted the Authority's request for a priority review and they further advised that their review could be completed within 2-3 months from May 6, 2013.

Moved By Drew Dilkens

Seconded By Ron McDermott

THAT the verbal report pertaining to the priority review by the Ministry of the Environment be received for information purposes.

--CARRIED UNANIMOUSLY
27-2013

B) Distribution of the 2011 Business Review Recommendations per Request from Cheryl Hardcastle

Moved By Drew Dilkens

Seconded By Tom Bain

THAT the 2011 Business Review Recommendations report that was requested by Board member Cheryl Hardcastle be received for information purposes.

--CARRIED UNANIMOUSLY
28-2013

6. **CORRESPONDENCE**

There were no Correspondence Items discussed.

7. **WASTE DISPOSAL ISSUES**

A) Tender Award for the Construction of a Leachate Haul Road at Landfill #3

The Manager of Waste Disposal noted that the recommendation is to accept the submission by SLR Contracting Group Inc. for a cost of \$280,789 (inclusive of 1.76% HST) for the construction of a leachate haul road at Landfill #3. He further noted the benefits of the leachate haul road and that the SLR submission was marginally higher than what was budgeted for this project.

NOTE – Mr. Marra arrived at 4:45 PM.

Mr. Halbertstadt questioned how many quotes were received for the tender.

The Manager of Waste Disposal noted that there were 3 submissions received for the project.

Moved By Drew Dilkens

Seconded By Wayne Hurst

THAT that the Board accept the low tender price of \$280,789.00 submitted by SLR Contracting Group Inc. and that the Chair and General Manager be authorized to enter into an agreement with SLR Contracting Group Inc. for the construction of a leachate haul road at Landfill #3.

--CARRIED UNANIMOUSLY
29-2013

B) Auto Shredder Residue – Agreement Not Renewed

The General Manager noted that Authority administration has been advised by Recyclable Materials Marketing (ReMM) that the contract that has been in place since June 1, 2008 is set to expire on May 31, 2013 and shall not be renewed. The broker has noted that the quantity of Auto Shredder Residue that the Authority could commit to accept (40,000 to 50,000 tonnes) was significantly less than the amount that a competing landfill can accept which is in the area of 100,000 tonnes. This change will impact the Authority's 2013 budget, (\$200,000) as well as the 10 year forecast model, which includes \$400,000 annually in revenue related to this contract. The Authority budget contains approximately \$10 million in non-municipal revenue, thus this revenue loss is not insignificant. The supplier of the residue is Triple M Metal in Hamilton.

Through discussions with ReMM it was determined that they will continue to seek out materials on behalf of the Authority to possibly alleviate some or all of the impact over the loss of the Auto Shredder Residue.

The General Manager noted that Authority administration will be meeting with BFI who owns the Ridge Landfill who will be now receiving the material.

Mr. Marra questioned how the Authority managed to secure the contract with ReMM originally.

The General Manager indicated that ReMM is a broker of waste materials and they sought out the Authority for the disposal of the material. An agreement for specific quantities then followed.

Mr. Marra questioned what will be discussed at the meeting with BFI? Is there some aspiration for an agreement with them?

The General Manager indicated that the meeting would be 'fact finding'.

Mr. Marra questioned whether this move by ReMM was anticipated by administration in any way? How did they inform the Authority that this was going to happen.

The General Manager indicated that the current contract contains a clause that 3 months prior to expiration, each party would advise of their intent to renew. This is when ReMM advised that Triple M Metal was seeking other pricing and quantity arrangements.

Mr. Bain questioned what the alternatives to the Auto Shredder Residue are for the Authority and is there a budget impact to those items.

The Manager of Waste Disposal noted that there are 6 trucks a day of Auto Shredder Residue that are received for use as daily cover and that this loss will mean the use of tarps and clay as cover material. The impact is more operational for the use of other materials as it will likely mean more excavating on site for the clay which translates to more labour and more cost to run equipment.

Mr. Hurst noted that ReMM is simply going where they can get a better deal. The Authority is in a position where it must attempt to mitigate the loss in revenue.

The Chair noted that the 2013 impact will be in the area of \$200,000 and asked if there would be more of a financial impact that is related to the use of tarps and clay?

The Manager of Waste Disposal noted that the labour and equipment time would amount to approximately \$50,000 annually.

Moved By Bill Marra

Seconded By Tom Bain

THAT the report pertaining to the Auto Shredder Residue contract not being renewed with Recyclable Materials Marketing be received for information purposes.

--CARRIED UNANIMOUSLY
30-2013

8. DELEGATIONS

There were no Delegations present.

9. WASTE DIVERSION ISSUES

A) Recyclables Delivered 2011 Compared to 2012

Mr. Halberstadt questioned the volume of residentially delivered recyclables to the Windsor and Kingsville Depots. How are these figures attributed to 'large residential customers' and what defines that group?

The Manager of Waste Diversion noted that large residential customers are identified through plate numbers and these plate numbers no longer occur in the weigh scale tracking system that previously were logged as large volume users. These residential users can be dropping off large quantities of books, magazines, newspapers for the most part.

Mr. Halberstadt questioned whether there was a relatable link to the financial incentives offered by private recyclers to the loss of tonnes at our facilities.

The Manager of Waste Diversion noted that it can't be assumed that those losses are going to the private recyclers. It can be attributed speculatively to a number of possible conclusions. Light weighting can be one of them, lower subscriptions to periodicals can be another. It is difficult to say.

Moved By Alan Halberstadt

Seconded By Ed Sleiman

THAT the report pertaining to the reduced tonnes of residential recyclables delivered to the Public Drop Off depots be received for information purposes.

--CARRIED UNANIMOUSLY
31-2013

B) Waste Management Master Plan Update April 2013

The General Manager noted that the Manager of Waste Diversion prepared this report to provide an update for the Board in preparation for a future report with regard to the Master Plan recommendations.

Moved By Drew Dilken

Seconded By Ron McDermott

THAT the report update pertaining to the Master Plan recommendations be received for information purposes.

NO VOTE TAKEN - DISCUSSION

Mr. McDermott questioned the use of backyard composters in Essex-Windsor.

The Manager of Waste Diversion noted that Authority staff are in the process of trying to establish a pilot program for backyard composters in a rural area. Administration has circulated a proposal to households in anticipation of getting a minimum of 50 participants. Thus far there have been only 17 respondents. There is a possibility of an emerging opportunity with one of the summer students. That student is composing a thesis on the subject of composting and may be able to dedicate a large amount of time and effort for recruitment and analysis of the participation. The Authority would provide the units for composting and the student would complete the project.

The Manager of Waste Diversion noted that the truck load sale event in Windsor on May 5, 2013 proved successful in marketing the composters as they were completely sold out. There is another sale on May 11, 2013 at the Civic Centre in Essex.

Mr. Halberstadt questioned the Master Plan recommendation pertaining to the collection of food and kitchen waste curbside and whether that would be coordinated with other contracts in the City and County?

The Manager of Waste Diversion noted that is the best option for an economic collection, but will be looked at in detail in a future report.

The Chair restated the motion:

Moved By Drew Dilkens

Seconded By Ron McDermott

THAT the report update pertaining to the Master Plan recommendations be received for information purposes.

--CARRIED UNANIMOUSLY

32-2013

C) Award of the Contract for the Provision of Electronics Bins, Transportation of Electronics Bins and the Recycling of Electronics from Essex-Windsor Solid Waste Authority Locations

Mr. Sleiman questioned the difference in revenue between the new price and what the Authority is currently receiving.

The Manager of Waste Diversion noted that the difference is over \$100,000 annually. The reason for this is eliminating the "middle man". The Authority will now be selling electronics directly to the private sector as opposed to the Ontario Electronics Stewardship Program.

Moved By Bill Marra
Seconded By Drew Dilkins

1. That the price of \$420.00 per tonne, submitted by Shift Recycling be accepted by the Authority for the term of June 1, 2013 to May 31, 2014 with the possibility of up to a 2 year extension if so desired by the Authority; and
2. That the Chair and General Manager be authorized to enter into an agreement for the provision of electronics bins, transportation of electronics bins and the recycling of electronics from Essex-Windsor Solid Waste Authority locations.

–CARRIED UNANIMOUSLY
33-2013

D) Update on the Diversion of Food and Kitchen Waste from Landfill Disposal

Moved By Tom Bain
Seconded By Ron McDermott
THAT the report pertaining to the diversion of kitchen waste from the Landfill be received for information purposes.

–CARRIED UNANIMOUSLY
34-2013

10. **FINANCE AND ADMINISTRATION**

A) Financial Statements and Audit Report

Mr. Marra questioned the difference in the balance of the reserves as indicated on pages 41 and 42 as it relates to the Perpetual Care Reserve. The notes indicate over \$100 million will be required to fund the perpetual care of the Regional Landfill after it closes. However as of December 2012 the reserve balance is \$2 million down from \$7.8 million in 2011.

Mr. Marra also questioned the decrease in the reserve.

The Manager of Finance and Administration noted that page 45 contained a list of reserves and the balances for 2012 and 2011. The Manager of Finance and Administration explained that the reduction in the reserve balance was the result of the Authority's 2011 Business Review. The consultant recommended that based on the current projection of available landfill capacity the \$500,000 annual contribution to the Regional Landfill Perpetual Care Reserve be suspended until the Sunlife debenture payment period is complete in 2031. At

that time contributions to the Perpetual Care Reserve will be resumed. Also, that the Authority cap the current Regional Landfill Perpetual Care Reserve balance at \$2,000,000 until the debenture has been repaid and the balance in the reserve was transferred to the Rate Stabilization Reserve to be used to smooth out any large increases to the municipalities. The table on page 45 illustrates the increase in the Rate Stabilization Reserve and the decrease in the Regional Landfill Perpetual Care Reserve. Until 2031 the reserve will continue to accrue interest.

Mr. Halberstadt questioned the increase in Administration costs by \$65,000 as indicated on page 35 of the report. What is this increase attributed to?

The Manager of Finance and Administration noted that the increase was not a single expense but was a sum of a few administrative items not related to wages. Wages were lower than expected.

Mr. Halberstadt questioned the decrease in spending as it relates to Public Education and Advertising. Why the decrease?

The Manager of Finance and Administration indicated that compared to the budget, spending appears to have decreased. However in reality, Advertising and Public Education spending was not decreased, there was a Continuous Improvement Fund grant that was used to fund a portion of those items. The Authority is maintaining the budgeted amount for future years as grants may not be available again.

Moved By Drew Dilkens

Seconded By Bill Marra

THAT the report pertaining to the 2012 financial statements and associated auditor's report be approved by the Board.

--CARRIED UNANIMOUSLY
35-2013

B) Summary of Legal Invoices

Moved By Ron McDermott

Seconded By Alan Halberstadt

THAT the legal accounts up to and including May 7, 2013 be paid in full.

--CARRIED UNANIMOUSLY
36-2013

11. ANY OTHER BUSINESS

A) Queen's Jubilee Medal – Award to Authority Staff Member Cathie Griffin

Moved By Wayne Hurst

Seconded By Bill Marra

THAT the Board receive the report for information purposes and extends its congratulations to Ms. Griffin.

--CARRIED UNANIMOUSLY

37-2013

12. BY-LAWS

A) By-Law 4-2013 – Being a By-Law to Authorize an agreement with Shift Recycling for the Provision of Electronics Bins and Hauling of Electronics Bins and the Recycling of Electronics from Authority locations.

Moved By Drew Dilkens

Seconded By Bill Marra

THAT By-Law 4-2013 Being a By-Law to Authorize an agreement with Shift Recycling for the Provision of Electronics Bins and Hauling of Electronics Bins and the Recycling of Electronics from Authority locations be adopted.

--CARRIED UNANIMOUSLY

38-2013

B) By-Law 5-2013 – Being a By-law to Authorize an agreement for the construction of a leachate haul road at Landfill #3 in the Town of Lakeshore (Available on the meeting date)

Moved By Drew Dilkens

Seconded By Bill Marra

THAT By-Law 5-2013 – Being a By-law to Authorize an agreement for the construction of a leachate haul road at Landfill #3 in the Town of Lakeshore be adopted.

--CARRIED UNANIMOUSLY

39-2013

C) By-Law 6-2013 - Being a By-Law to Confirm the Proceedings of the Board of the Essex-Windsor Solid Waste Authority

Moved By Drew Dilkens

Seconded By Bill Marra

THAT By-Law 6-2013 - Being a By-Law to Confirm the Proceedings of the Board of the Essex-Windsor Solid Waste Authority be adopted.

--CARRIED UNANIMOUSLY
40-2013

13. **NEXT MEETING**

NEXT MEETING – THE JUNE 2013 MEETING DATE IS TO BE DETERMINED.

14. **ADJOURNMENT**

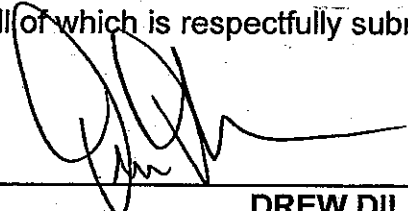
Moved By Wayne Hurst

Seconded By Tom Bain

THAT the meeting of May 7, 2013 stand adjourned at 5:30 PM.

--CARRIED UNANIMOUSLY
41-2013

All of which is respectfully submitted.



DREW DILKENS
VICE CHAIR



ILIJA MAODUS
GENERAL MANAGER

MINUTES
ESSEX-WINDSOR SOLID WASTE AUTHORITY

Essex County Civic and Education Centre
Meeting Room C
Wednesday April 10, 2013
4:30 PM

Attendance:

| | | |
|------------------------|--|-----------------|
| EWSWA Board Members: | Tom Bain | County of Essex |
| | Ron McDermott | County of Essex |
| | Cheryl Hardcastle | County of Essex |
| | Ken Antaya (2013 Chair) | County of Essex |
| | Ed Sleiman | City of Windsor |
| | Alan Halberstadt | City of Windsor |
| | Bill Marra | City of Windsor |
| | Drew Dilkens (2013 Vice Chair) | City of Windsor |
| Absent: | Ed Francis | City of Windsor |
| | Wayne Hurst | County of Essex |
| EWSWA Staff: | Eli Maodus, General Manager | |
| | Cameron Wright, Manager of Waste Diversion | |
| | Ralph Reiser, Manager of Waste Disposal | |
| | Katherine Hebert, Executive Secretary | |
| County of Essex Staff: | Mary Brennan, Clerk / Director of Council Services | |
| City of Windsor Staff: | Anne Marie Albidone, Manager of Environmental Services | |
| | Mark Spizzirri, Financial Planning Administrator | |
| | Mario Sonego, City Engineer | |
| Others in Attendance: | Hilary Payne, City of Windsor | |
| | Monte Schooley, Delegation | |

1. CALL TO ORDER

The Chair called the meeting to order at 4:35 PM.

2. DECLARATION OF PECUNIARY INTEREST

There were no declarations of pecuniary interest.

3. APPROVAL OF MINUTES

A) EWSWA Board Meeting – February 5, 2013

Moved by Drew Dilkens

Seconded by Ed Sleiman

THAT the Minutes of the EWSWA Board Meeting of February 5, 2013 be adopted.

--CARRIED UNANIMOUSLY
16-2013

4. IN-CAMERA

There were no In-Camera items.

5. BUSINESS ARISING FROM THE MINUTES

There were no items arising from the minutes.

6. CORRESPONDENCE

A) Letter From Town of Lakeshore RE Technical Review Committee Structure, Landfill #3 Resolution March 5, 2013

Mr. Bain requested an update on the Ministry of the Environment review process for the Authority application.

The General Manager indicated that he communicated with the Ministry of the Environment earlier in the day and it was explained to him at that time that the Ministry had received the application and it was on their list of items to address. The Ministry then indicated that if the Authority would like the Ministry of the Environment to consider their application as a priority item, they should request that action in the form of a letter outlining the reasons. Once the MOE has the request for expedient review, the application review process could still take up to 2-3 months.

Moved by Drew Dilkens

Seconded by Alan Halberstadt

That the Board receive the correspondence from the Town of Lakeshore for information purposes.

--CARRIED UNANIMOUSLY
17-2013

Moved by Tom Bain

Seconded by Drew Dilkens

THAT the General Manager compose and send a letter to the Ministry of the Environment requesting an expeditious review of the application already submitted for the administrative amendments to the ECA for Landfill #3.

--CARRIED UNANIMOUSLY
18-2013

7. WASTE DISPOSAL ISSUES

There were no waste disposal items.

8. DELEGATION

The Chair invited the delegation Mr. Monte Schooley to address the Board.

A) Monte Schooley - Landfill #3 Clay Capping Project

Mr. Schooley advised the Board that he will be listing for sale his property located at 1109 Puce Rd. and that he is requesting Property Value Protection from the Authority.

The General Manager indicated to the Board that at its meeting on December 4th 20 12, Mr. Schooley made a similar request. The Board responded at that time by resolving the following:

"THAT the EWSWA Administration be requested to report to the Board on the process to be followed in implementing Condition 35 of the Certificate of Approval for Landfill #3 including setting up the necessary appointments to the Technical Review Committee."

Moved by Drew Dilkens

Seconded by Ed Sleiman

That the information presented by the delegation Monte Schooley be received for information purposes.

--CARRIED UNANIMOUSLY
19-2013

NOTE – Mr. Marra arrived at 5:05 PM.

9. WASTE DIVERSION ISSUES**A) 2012 Waste Diversion Report (attached separately) and Cover Report**

The Chair noted that the Waste Diversion Report was attached separately.

Mr. Dilkens noted that the diversion rate has increased, and questioned whether it was considered to be as a direct result of the implementation of some of the Master Plan recommendations.

The Manager of Waste Diversion responded by saying it would be difficult to attribute a percentage of the increase to each implemented item, but assuredly the increase is in part due to the new bigger blue box that was distributed to all households in Windsor and Essex County as well as the addition of the 'mixed plastics' to the basket of goods collected in the program during the summer of 2012.

Mr. Bain noted the dramatic peaks and valleys with the market prices for the recycled materials, and questioned whether it would be in the best interest of the Authority to stockpile materials until the market has a high price.

The Manager of Waste Diversion noted that the stockpiling of material has some barriers for the Authority, namely space required to store bales of materials is not available indoors at the two recycling centres, and there are contracts in place with certain buyers who require regular shipments. Further to that, if bales are stockpiled outdoors the quality of the material is degraded. Quality of the items coming from the EWSWA program is one of the main reasons why the Authority gets good prices compared with other municipalities.

Mr. Halberstadt noted the revenue decrease from 2011 to 2012 and questioned the reason for this.

The Manager of Waste Diversion noted that it is nearly impossible to predict the market, but he noted that the price is trending around \$90 per tonne rate for newspaper. That is lower than 2011. Also there is a trend of 'thinning' and decreased readership of newspapers in general.

The General Manager advised that 2011 represented an anomaly as far as recycling revenue was concerned. Although the \$4.8M in revenue for 2011 was very favourable it does not represent the norm. Recycling revenue normally falls within a \$3M to \$4M range. Therefore it is not advisable to compare the 2012 revenue of \$3.4M to the \$4.8M 2011 figure. The Authority's Technical Staff Committee considered all of this and agreed, for the purpose of the 10 year financial forecast model, that a figure of \$3.6M be used for recycling revenue.

Mr. Halberstadt noted the slight decrease in residual material (i.e. non-recyclable material) and questioned whether this was due to the addition of new materials or the better participation of the public?

The Manager of Waste Diversion indicated that there could be more than one reason. Efforts are in place to reduce the amount of non-recyclable material and hopefully results will be seen by the end of the year.

Mr. Halberstadt questioned the implementation of weekly recycling and bi-weekly garbage collection and the impact that those changes could have on the program. He noted that bi-weekly recycling and weekly garbage collection does not necessarily encourage participation.

The Manager of Waste Diversion noted that most methods to increase participation in diversion, such as bag limits or bag tags are 'dis-incentives' for producing waste.

Mr. Halberstadt questioned the status of an organics (food and kitchen waste) program implementation.

The Manager of Waste Diversion noted that there would be a forthcoming report to this regard.

Mr. Halberstadt questioned why the City did not have a white goods collection program.

Anne Marie Albidone noted that the City cut the white goods collection program as the cost for collection was not accurately reflecting the actual collection. The contractor would be dispatched to collect items and by the time they reached the location for collection the items would more times than not, already be scavenged by a private collector. There was no value added for the residents of the City.

Ms. Hardcastle questioned the difference between the tables on Page 9 as it appears to be the same information on both tables "percentage of tonnes marketed" and "percentage of revenue marketed".

The Manager of Waste Diversion noted that the tables show the information in different ways, some materials account for a small percentage of tonnes but a significant proportion of revenue, and vice-versa. These tables simply outline those differences.

Ms. Hardcastle noted that some materials may have more of an impact on the total revenue than they have in quantity. She further questioned whether the recommendations that were made in the Master Plan with relation to the implementation of Bag Limits or less frequent collection will be discussed at some point.

The Manager of Waste Diversion noted a forthcoming report.

Ms Hardcastle questioned whether the Authority derives any revenue from the collection of tires.

The Manager of Waste Diversion noted that under the Ontario Tire Stewardship (OTS) there is a contractor who supplies labour and equipment to manage the tires. The Authority assesses a fee to those who deliver in excess of eight tires. Also OTS provides funding to the Authority on a "per tire" basis.

Ms Hardcastle questioned whether recyclable tonnes are decreasing due to the light-weighting of material.

The Manager of Waste Diversion noted that the Continuous Improvement Fund is backing a project for a communication re-launch to further promote the Blue Box program. The results will be collected and reported on before the end of the year. He agreed that a significant portion of the collected

materials have been light-weighted. This has to do with producer responsibility and cost of packaging in general. This is a good thing, but decreases the weight per item collected. For example, products that were previously packaged in glass are now packaged in plastic containers.

Moved by Drew Dilkens

Seconded by Cheryl Hardcastle

THAT the Waste Diversion Report be received and that it be circulated through the proper channels.

--CARRIED UNANIMOUSLY
20-2013

Mr. Dilkens noted that a resident recently informed him that the Authority was accepting kitchen waste along with the yard waste. Is this accurate?

The Manager of Waste Diversion indicated that a small amount of kitchen waste has been acceptable for a few years now, it is not across all municipalities and it is in fact 'small amounts', but it is in fact true. Along that same line, the manager noted that via several programs and sales, the Authority has distributed in excess of 35,000 backyard composters since they became available in Essex-Windsor.

B) Report on the Sale of Recyclable Material – 1st Quarter 2013

The Chair called for questions or comments on the sale of recyclable materials. None were raised.

Moved by Alan Halberstadt

Seconded by Cheryl Hardcastle

THAT the report pertaining to the sale of recyclable materials be received.

--CARRIED UNANIMOUSLY
21-2013

10. **FINANCE AND ADMINISTRATION**

A) Inclusion in the City of Windsor's Outsourced Audit Model

The General Manager indicated that it is uncertain at this time when or if the City of Windsor Auditor will undertake an audit or review of the Authority and its operations.

Mr. Dilkens noted that the process will be based on a risk assessment as it relates to the City, it may or may never come up as a risk as far as the EWSWA is concerned.

Mr Halberstadt further clarified that should there be an audit with the EWSWA it would be financed by the City exclusively.

Moved by Drew Dilkens
Seconded by Cheryl Hardcastle
That the report be received for information purposes.

--CARRIED UNANIMOUSLY
22-2013

B) Summary of Legal Invoices

Moved by Drew Dilkens
Seconded by Tom Bain
THAT the invoices noted in the report dated April 10, 2013 be paid in full.

--CARRIED UNANIMOUSLY
23-2013

11. **ANY OTHER BUSINESS**

Ms. Hardcastle noted that County Council was discussing the EWSWA and the debenture payments to Sunlife. She feels that the information that would aid County Council to understand the plan as it relates to that payment is contained within the report that was presented to the Board October 31, 2011 during the Business Review. Can this excerpt be sent to County Administration for circulation to the Council?

The General Manager noted that the document would be forwarded.

12. **BY-LAWS**

A) By-Law 3-2013 – Being a By-Law to Confirm the Proceedings of the Board of the Essex-Windsor Solid Waste Authority

Moved by Bill Marra
Seconded by Tom Bain
THAT By-Law 3-2013 - Being a By-Law to confirm the proceedings of the Board of the Essex-Windsor Solid Waste Authority be given three readings and be adopted this 10th day of April 2013

--CARRIED UNANIMOUSLY
24-2013

13. NEXT MEETING

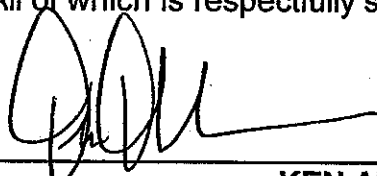
TUESDAY MAY 7, 2013 – 4:30 PM - ESSEX COUNTY CIVIC AND EDUCATION CENTRE, 360 FAIRVIEW AVE. W. ESSEX, MEETING ROOM C

14. ADJOURNMENT

Moved by Bill Marra
Seconded by Ed Sleiman
THAT the meeting be adjourned at 5:40 PM.

--CARRIED UNANIMOUSLY
25-2013

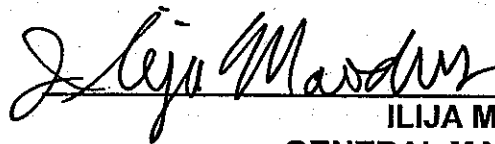
All of which is respectfully submitted.



DREW DILKENS
VICE CHAR

FOR

KEN ANATAYA
CHAIR



ILIJA MAODUS
GENERAL MANAGER