

ADOPTED by Council at its meeting held January 23, 2012 [M26-2012]
/AA
Windsor, Ontario January 23, 2012

REPORT NO. 32 of the
ENVIRONMENT & TRANSPORTATION STANDING COMMITTEE
of its meeting held November 23, 2011

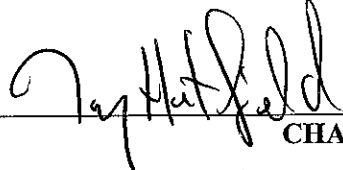
Present: **Councillor Hatfield, Chair**
 Councillor Payne
 Councillor Sleiman
 Councillor Halberstadt
 Councillor Valentinis

That the following recommendations of the Environment and Transportation Standing Committee **BE APPROVED:**

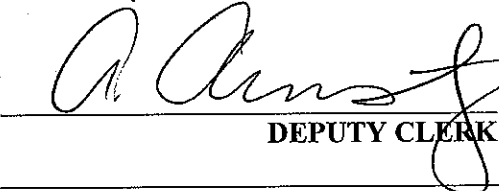
Moved by Councillor Payne, seconded by Councillor Sleiman,
That the minutes of the Windsor Bicycling Committee meeting held October 11, 2011 **BE RECEIVED** for information.
Carried.

Clerk's Note: The minutes of the Windsor Bicycling Committee meeting held October 11, 2011 are attached as background information.

MB2011



CHAIRPERSON



DEPUTY CLERK

NOTIFICATION:				
Name	Address	Email Address	Telephone	FAX
Windsor Bicycling Committee members				

KK/
Windsor, Ontario October 11, 2011

A meeting of the **Windsor Bicycling Committee** is held this day commencing at 5:00 o'clock p.m. in Room 402, 400 City Hall Square East, there being present the following members:

Mark Lindquist, Chair
Councillor Alan Halberstadt
Neil Campbell
Tristan Fehrenbach
Kari Gignac
Charles Griffiths
Charles Pope
Dr. Christopher Waters (arrives at 5:30 p.m.)

Also present are the following resource personnel:

Junaid Akhter, Transportation Planning Engineer (T)
Cathy Copot-Nepszy, Windsor-Essex County Health Unit
Karen Kadour, Committee Coordinator (A)

1. CALL TO ORDER

The Chair calls the meeting to order at 5:04 o'clock p.m. and the Committee considers the Agenda being Schedule "A" **attached** hereto, matters which are dealt with as follows:

2. DECLARATIONS OF CONFLICT

None.

3. MINUTES

Moved by N. Campbell, seconded by C. Pope,
That the minutes of the meeting of the Windsor Bicycling Committee held July 5,
2011 **BE ADOPTED** as presented.
Carried.

4. ADDITION TO THE AGENDA

Moved by Councillor Halberstadt, seconded by C. Pope,

That Rule 3.3 (c) of the Procedure By-law 98-2011 be waived to add the following addition to the Agenda:

8.0 *New Business – Verbal report of the Transportation Planning Engineer*
Carried.

5. BUSINESS ARISING FROM THE MINUTES

5.1 Windsor Bicycling Committee Mandate

It is generally agreed that the Committee Coordinator will review and amend the 2004 WBC Mandate/Terms of Reference and will send the revised document to the members for their input.

6. BUSINESS ITEMS

6.1 Share the Road Cycling Coalition Bicycle Friendly Community Designation

Councillor Halberstadt distributes his e-mail dated October 11, 2011 relating to the "Go for Silver Campaign", *attached* as Appendix "A". He refers to the following six points in the Go for Silver Campaign outlined by the Share the Road Coalition CEO Eleanor McMahon:

- Lack of full-time staff attention
- Need bike parking inventory for office, retail locations
- Percentage of arterial streets with bike lanes – network needs work
- Expand in-school bicycling education and regular education for adults
- Consider a Bike Sharing Program
- Collision analysis

Councillor Halberstadt indicates there is a need for a dedicated staff person to pursue the silver designation. He suggests that an investigation be undertaken to determine if other municipalities of similar size to Windsor have a dedicated bicycle coordinator.

Moved by N. Campbell, seconded by T. Fehrenbach,

That a subcommittee consisting of Councillor Halberstadt, T. Fehrenbach, C. Griffiths, N. Campbell, M. Lindquist and C. Copot-Nepszy **BE ESTABLISHED** to identify the logistics to attain the Share the Road Cycling Coalition Bicycle Friendly Community *Silver* Designation.

Carried.

Councillor Halberstadt leaves the meeting at 6:00 o'clock p.m.

C. Griffiths distributes a flyer entitled "Children's Safety Village of Windsor and Essex County - 2011 Hallowe'en Fundraiser" to be held on October 27, 2011 at the Children's Safety Village, attached as Appendix "B".

7. **FINANCIAL SUMMARY VARIANCE REPORT**

The Chair advises that the Windsor Bicycling Committee year to date variance is \$2,024. Discussion ensues regarding the establishment of a facebook page for the Committee and the subsequent maintenance fees. The Chair reads a portion of an e-mail dated October 11, 2011 from the Manager of Transportation Planning as it relates to social media accounts:

"The Social Media Account Policy is currently under development. It will address accounts such as facebook, twitter, etc. The WBC may not start a WBC account of this type outside of that Policy. Once that Policy has been adopted by Council, Junaid can advise the WBC so that this request can be reviewed within the context of the Policy."

J. Akhter indicates he will provide the cost to purchase childrens' bicycle helmets at the next meeting.

It is generally agreed to invite Staff Sergeant Mike Kelly to attend the November 29, 2011 meeting to provide an update relating to the recent Police Blitz.

8. **REPORT OF THE TRANSPORTATION PLANNING ENGINEER**

J. Akhter provides the following information relating to current construction projects:

- Intersection at Central/Grand Marais - Multi-use trail
- Ojibway Parkway - Broadway to Weaver - Multi-use trail
- Way finding signage - EC Row, Walker, Howard and Empress

A letter from Landmark Engineers Inc. dated September 29, 2011 relating to the "Grand Marais Drain Channel Improvements - Dougall Avenue to west of Huron Church Road - Class Environmental Assessment - Notice of Intent" is distributed and attached as Appendix "C". Dr. Waters and K. Gignac will provide comments prior to the October 24, 2011 deadline.

ACTION REQUIRED:

J. Akhter to provide an update relating to the status of the \$400,000 transportation planning budget and, to provide the date the multi-use trail along the riverfront (near Casino Windsor) will be open to the public.

9. **DATE OF NEXT MEETING**

The next meeting will be held on Tuesday, November 29, 2011 at 5:00 o'clock p.m. in Room 204, 400 City Hall Square East.

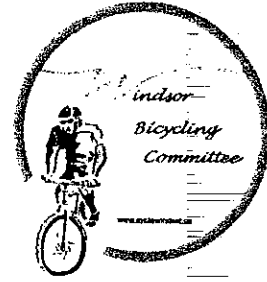
10. **ADJOURNMENT**

There being no further business, the meeting is adjourned at 6:47 o'clock p.m.

CHAIR

COMMITTEE COORDINATOR (A)

AGENDA
and Schedule "A"
to the minutes of the
Windsor Bicycling Committee meeting held
Tuesday October 11, 2011
at 5:00 o'clock p.m.
Room 402, 400 City Hall Square East



1. **CALL TO ORDER**

2. **DECLARATIONS OF CONFLICT**

3. **MINUTES**

Adoption of the minutes of the meeting held Tuesday, July 5, 2011 – (previously distributed).

4. **BUSINESS ARISING FROM THE MINUTES**

- 4.1 Windsor Bicycling Committee Mandate – *(this item was previously deferred from the July 5, 2011 to allow for Committee member consideration and input) - (attached).*

5. **BUSINESS ITEMS**

- 5.1 **“Share the Road Cycling Coalition Bicycle Friendly Community Designation”**

- 5.2 Children’s Safety Village (standing Agenda item) Chas to provide update

6. **FINANCIAL SUMMARY VARIANCE REPORT**

The Financial Summary Variance Report for the period ending September 30, 2011 – attached.

7. **DATE OF NEXT MEETING**

The next meeting will be held on Tuesday January 10, 2012 at 5:00 o'clock p.m.

Clerk’s Note:

At their meeting of July 5, 2011 the Windsor Bicycling Committee selected the following dates for their 2012 meeting schedule:

Tuesday April 10, 2012 at 5:00 o'clock p.m.

Tuesday July 10, 2012 at 5:00 o'clock p.m.

Tuesday October 9, 2012 at 5:00 o'clock p.m.

8. **ADJOURNMENT**

Kadour, Karen

From: Halberstadt, Alan
Sent: October 11, 2011 2:48 PM
To: 'Mark Lindquist'; Charles Pope; Charles Griffiths; Christopher Waters; Kari GIGNAC; Neil Campbell; Tristan Fehrenbach
Cc: Kadour, Karen; Eugeni, Josette
Subject: RE: Windsor Bicycle Committee responds to " a better biking environment" by Dan Mazur

Hi Everyone:

As promised at our informal meeting last week, here are the six points in the Go For Silver Campaign as recommended by Share The Road Coalition CEO Eleanor McMahon when she presented the Bike Friendly Community bronze medal to City Council:

- Lack of full-time staff/attention.
- Need bike parking inventory for office, retail locations
- Percentage of arterial streets with bike lanes – network needs work.
- Expand in-school bicycling education and regular education for adults
- Consider a Bike Sharing program
- Collision analysis

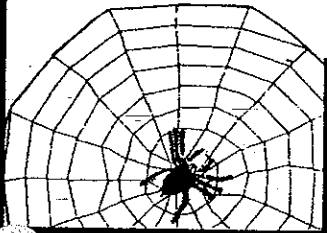
I spoke to Eleanor last week at the Essex County Active Transportation Conference and she promised to advance within the next month, prior to 2012 budget deliberations, a more detailed benchmarking in the Go For Silver Campaign based on the city's application to the Coalition and the analysis of it by the judging panel. Needless to say, we will need the input of traffic engineering management to attach a cost to any of these improved initiatives.

Kari Gignac's analysis of the shortcomings in achieving BUMP" milestones with regard to arterial streets should be helpful.

Alan

Children's Safety Village

of Windsor and Essex County



Halloween

2011 Halloween FUNdraiser

Thursday, October 27, 2011

From 5:00 to 8:00 pm

\$5.00 per child

**Children's Safety Village
7911 Forest Glade Drive**



APPENDIX "B"

**Halloween Safety Tips & Trick or Treat in the Village
Meet with Sparky, Siren and Elmer!
Meet with area Emergency Service personnel**



Landmark

Engineers Inc.

CITY OF WINDSOR
COUNCIL SERVICES

OCT 05 2011

RECEIVED

September 29, 2011

Project No.: 11-007

Windsor Bicycling Committee
c/o Council Services Dept.
350 City Hall Square West, Room 203
Windsor, Ontario N9A 6S1

Attention: Manager

**Re: Grand Marais Drain Channel Improvements
Dougall Avenue to west of Huron Church Road
Class Environmental Assessment - Notice of Intent**

Dear Sir / Madame:

In accordance with the approved procedures contained in the Municipal Engineers Association's *Municipal Class Environmental Assessment*, the Essex Region Conservation Authority (ERCA) and City of Windsor are proceeding with the **Grand Marais Drain Channel Improvements (Dougall Avenue to west of Huron Church Road) Class Environmental Assessment**.

The existing concrete-lined portion of the Grand Marais Drain (generally between Dougall Avenue and Huron Church Road) was identified in a recent study to be oversized and in need of substantial repairs. In 2010, ERCA commissioned a follow-up study aimed at identifying alternative channel designs for an improved Grand Marais Drain with an emphasis on establishing a more sustainable, ecologically desirable and aesthetically-pleasing flood control channel. The purpose of this Class EA will be to assess these alternatives in consultation with the public and to select a preferred solution.

The following Problem/Opportunity Statement has been established for the project:

"In order to maximize the potential benefits to the surrounding community, this study will identify alternative means and measures for restoring the concrete-lined segment of the Grand Marais Drain, with a focus on exploring the potential for establishing improved connections between the communities on either side of the Drain, and for making recreational, aesthetic, and habitat improvements within the channel corridor."

2280 Ambassador Drive
Windsor, Ontario
Canada
N9C 4E4

Phone:
15191 972-8052
Fax:
15191 972-8644

www.landmarkengineers.ca



Professional Engineers
Ontario

APPENDIX "C"

We are presently contacting all private and public agencies that may have an interest in the project to solicit their comments and to confirm their interest in the Environmental Assessment process. In order to simplify your initial response, we have enclosed a form which we ask you to complete and forward along with any additional information you may wish to provide at this time. We also ask that you indicate your preferred mode for receiving future notifications and information.

In the interest of reducing the amount of paper used in this undertaking, we would encourage you to take advantage of the electronic methods of information transfer, such as e-mail and the project website. The site will be located at:

<http://www.citywindsor.ca/003966.asp>

and it will facilitate the distribution of project information. It will also assist with the collection of feedback from the public and from stakeholders.

If you have any questions or require further details, please contact the undersigned or one of the alternate contacts indicated below.

Yours truly,

Landmark Engineers Inc.



Daniel M. Krutsch, P.Eng.
Encl.

Project Contacts:

Landmark Engineers Inc.
Attn: Mr. Daniel Krutsch
2280 Ambassador Drive
Windsor, Ontario N9C 4E4
519-972-8052
dkrutsch@landmarkengineers.ca

Essex Region Conservation Authority
Attn: Mr. Jeremy Wychreschuk
360 Fairview Avenue West, Suite 311
Essex, Ontario N8M 1Y6
519-776-5209
jwvchreschuk@erca.org

City of Windsor
Attn: Mr. Paul Mourad
350 City Hall Square West, 3rd Floor
Windsor, Ontario N9A 6S1
519-255-6257
pmourad@city.windsor.on.ca

GRAND MARAIS DRAIN CHANNEL IMPROVEMENTS
(Dougall Avenue to west of Huron Church Road)
CLASS ENVIRONMENTAL ASSESSMENT

With regard to the project/study noted above (as outlined in the attached letter), we have:

- no further interests or concerns.
- interests in this project. We will respond by _____.
- interests in this project. Our concerns are indicated in an accompanying letter.

Form completed by:

(Name)

(Title)

Response from:

(Agency):

(Address)

(Postal Code)

Should this matter require further discussion, I wish to be contacted by:

- telephone () _____
- email _____

*Please return this form by 24 October 2011 to ensure that your concerns are addressed.
Your co-operation is appreciated.*

Landmark Engineers Inc.
2280 Ambassador Drive
Windsor, ON, N9C 4E4
P: (519) 972-8052
F: (519) 972-8644

Landmark



LOCATION MAP



EXISTING CHANNEL SECTION (TYPICAL)

Title	KEY PLAN		Date	SEPT 2011	FIGURE 1
	GRAND MARAIS DRAIN CHANNEL IMPROVEMENTS (DOUGALL AVENUE TO WEST OF HURON CHURCH ROAD) CLASS ENVIRONMENTAL ASSESSMENT		Scale	NTS	
			Project No	11-007	



Essex Region
Conservation
Authority

