



THE CITY OF WINDSOR
COUNCIL SERVICES DEPARTMENT

VALERIE CRITCHLEY
CITY CLERK

IN REPLY, PLEASE REFER
TO OUR FILE NO. _____

June 26, 2014

**TO: ALL MEMBERS OF THE WINDSOR ACCESSIBILITY
ADVISORY COMMITTEE**

* **Attached** is the Agenda for the meeting to be held:

**Thursday, July 3, 2014
2:00 o'clock p.m.
Room 204
400 City Hall Square East**

Your attendance is greatly appreciated. If you are *unable* to attend, please contact the undersigned at 519-255-6222, ext. 6430 as soon as possible.

Yours very truly,

Karen Kadour
Committee Coordinator

To view minutes and agendas on the web, go to: www.citywindsor.ca

AGENDA
WINDSOR ACCESSIBILITY ADVISORY COMMITTEE
held Thursday, July 3, 2014
at 2:00 o'clock p.m.
Room 204, 400 City Hall Square East

1. **CALL TO ORDER**

2. **DECLARATIONS OF CONFLICT**

3. **MINUTES**

Adoption of the minutes of the meeting held

4. **PRESENTATION**

- 4.1 Sidewalk Wheelchair Ramps: Tactile Warning Surfaces- Stacey Shyshak-
Project Administrator (Attachment #1)
- 4.2 Windsor's Community Museum Expansion Project- Colleen Middaugh-
Project Administrator
- 4.3 New City Hall Project- Wadah Al-Yassiri- Project Administrator
- 4.4 Funding Request- Ramp at WFCU Arena- Ray Mensour, Manager, Arenas
& WFCU Centre (Attachment #2)

5. **BUSINESS ITEMS**

- 5.1 Accessible customer service--Accessible Recreation ideas
- 5.2 Accessible Transit- WAAC representative on Transit Board- Next term
- 5.3 Accessible Employment- Accessible employment subcommittee
- 5.4 Accessible Built Environment- Paterson Park update

6. **CHAIR'S REPORT**

7. **DIVERSITY/ACCESSIBILITY OFFICER'S REPORT**

8. **DATE OF NEXT MEETING**

9. **ADJOURNMENT**

From: Shyshak, Stacey
Sent: Friday, June 20, 2014 9:41 AM
To: Jones, Gayle
Subject: RE: Sidewalk Wheelchair ramps - tactile warning surfaces

Sounds great. Can you forward me the invite?

From: Jones, Gayle
Sent: Friday, June 20, 2014 9:40 AM
To: Shyshak, Stacey
Subject: RE: Sidewalk Wheelchair ramps - tactile warning surfaces

I have a WAAC meeting on July 3rd. That would be a perfect time to ask questions and get input.

From: Shyshak, Stacey
Sent: Friday, June 20, 2014 9:38 AM
To: Jones, Gayle
Subject: Sidewalk Wheelchair ramps - tactile warning surfaces

Gayle, I've had a number of meetings with the engineers, traffic operations, transportation planning, field services and operations in the last few weeks about the tactile surface indicators and AODA. We had a few questions come out of the meetings which we'd like input from the accessibility group on. They are things that aren't clear in the legislation and are left open to interpretation. Would we be able to set up a meeting with your group to discuss? Even if one person using a wheelchair and one or two people with visual impairments would be fine.

Stacey Shyshak, P.Eng
Project Administrator

City of Windsor Engineering Department
Development & Geomatics
4th Floor, 350 City Hall Sq W
Windsor, ON N9A 6S1

Phone (Bus): 519-255-6100 ext. 1734
Phone (Cell): 519-564-8891
Fax: 519-255-6540

Windsor Accessibility Advisory Committee
Proposal for Funding from Capital Project 7035138
(Accessibility)

Access Funding Proposals are only available to projects internal to the Corporation. Funding will be on a one-time only basis except in rare circumstances.

Funding proposals may be submitted at any time. Proposals received later than the first Tuesday of the month will be reviewed by the Windsor Accessibility Advisory Committee at its regular meeting in the following month.

Instructions for completing this application:

- A) Complete Sections 1 and 2
- B) Karen Kadour, Committee Co-ordinator at kkadour@city.windsor.on.ca or c/o Council and Customer Services, 350 City Hall Square.
- C) WAAC will consider all proposals and may request attendance at a WAAC meeting for further discussions.

Section 1 Project Details

Date Submitted: June 9, 2014

Department: Community Development and Health

1) Description of Barrier Removal Project and how it promotes universal access to all persons with disabilities (include appropriate references to attitudinal, informational, physical, technological, architectural or policy barriers):

This includes purchase of a multi level ramp system to be utilized in conjunction with risers and staging currently in place at the WFCU Centre (Community Centre and Spectator Rink). Currently the facility does not offer ramp access to any of its staging systems, which is excluding some patrons from accessing our stage.

The WFCU Centre hosts a variety of community events in multiple spaces, including:

Spectator Rink – high school graduations, trade shows, consumer shows, hockey and basketball games, special guest speakers, comedy shows, concerts, large scale opening ceremonies for community events and other general public attended events,

**Windsor Accessibility Advisory Committee
Proposal for Funding from Capital Project 7035138
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Community Centre – variety of events including weddings, galas, meetings, trade shows, business events, conventions, guest speaking series

Adding this customized and multi-functional ramp system will make sure that all attendees will be able to participate in all elements of each event held within the facility. The ramp system includes options for various height levels including one foot and two foot risers, frequently used during guest speaking and wedding events held within the community centre, as well as three foot high stages that are used in the spectator bowl for graduations, trade shows and other events that generally have an attendance over 1,000 participants.

2) Provide a list of users and groups that will benefit from this barrier removal activity:

All promoters for concerts and events in the WFCU Centre including but not limited to Live Nation Canada, AEG Live, Jones Entertainment Group, IMG Canada, Invictus Entertainment Group, the Windsor Essex Catholic District School Board, the Greater Essex County District School Board.

In addition, the purchase of this equipment will impact any and all rentals that access the WFCU Centre Community Centre and associated spaces.

3) Identify all partners in this project:

City of Windsor, Global Spectrum Facility Management, Penn Elcom

4) Identify in kind and volunteer contributions:

N/A

**5) Has this project been researched for best practices in creating accessibility?
(Explain why project is best choice to promote accessibility)**

Yes No Comments:

6) Does the project meet or exceed Ontario Building Code or Windsor Facility Accessibility Design Standards (FADS) requirements? (Explain)

We currently do not have a ramp. This portable ramp will meet the Building Ratio of 1:12

7) Does the vendor/supplier/designer/contractor of this project support the principles of full accessibility for people with disabilities?

Windsor Accessibility Advisory Committee
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Yes No Comments:

8) Appropriate supporting Documents included: Letters of Support
Plans/drawings Cost Analysis Other (Explain) (Where a project is very
large approval may be obtained in stages eg: approval in principle, approval after plans
or drawings are available, final approval)

Staging estimate attached

9) What is the expected project completion date?

June 21, 2014 – prior to the high school graduation ceremonies

Section 2 Project Costs:

Department contribution	\$
Amount Requested from Accessibility Advisory Committee	\$16,642.07
Other Funding Sources (describe):	\$

Date Signed

Executive Director or Manager

Windsor Accessibility Advisory Committee
Proposal for Funding from Capital Project 7035138
(Accessibility)

Section 3 Accessibility Committee Review

Your proposal was reviewed on .

We RECOMMEND your proposal be considered for funding from the Access Fund in the amount of \$.

We RECOMMEND your proposal be approved in principle for funding from the Access Fund in the amount of \$ subject to the following conditions:

We DO NOT RECOMMEND your proposal at this time. Your application for funding did not meet our requirements for the following reasons:

Date Signed

Chair, Windsor Accessibility Advisory
Committee

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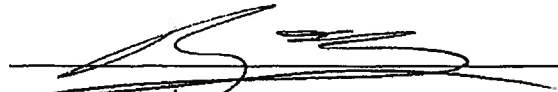
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Date Signed

Chair, Windsor Accessibility Advisory
Committee

penn ELCOM

hardware, trussing, lighting & staging

PENN ELCOM INC
2020 Halford Drive, Windsor, ON, N9A 6J3 Canada
Tel: 888-736-6322 Fax: 519-737-9199
email: barry.r@penn-elcom.com

WFCU ENTERTAINMENT ARENA
C/O GLOBAL SPECTRUM FACILITY MANAGEMENT
8787 MC HUGH ST, WINDSOR, ON N8S0A1

Date 22-May-14

Attn: JASON TONER

Tel: 519-974-7979 XT4

QUOTATION

DESCRIPTION/REFERENCE	PART NO.	QTY	DESCRIPTION	EACH	TOTAL C\$
HANDICAP RAMP 4' WIDE WITH TOP PLATFORM AND 2 TURNAROUNDS FOR 3' STAGE.					
1' LEVEL TO 2' TURNAROUND					
PS1027	1		CUSTOM 4' X 9' DECK	485.00	485.00
PS1053P	1		DECK CLAMP	13.00	13.00
PS1000-36A	1.5		36" LEG SET OF 4 (WITH ADJUSTAJACKS)	305.00	457.50
PS1000-32A	0.5		32" LEG SET OF 4 (WITH ADJUSTAJACKS)	295.00	147.50
PS1000-24A	0.5		24" LEG SET OF 4 (WITH ADJUSTAJACKS)	260.00	130.00
P100	6		CRANKED ANGLE ADAPTERS	39.00	234.00
PS1011	2		DOUBLE LOCATOR PLATE	40.50	81.00
PS1053P	2		CRANKED DECK CLAMP, ONE UP ONE DOWN	30.00	60.00
PS1022	1		DECK 4' X 4'	435.00	435.00
PS1020	1		DECK 4' X 5'	575.00	575.00
1' TURNAROUND TO 1' TURNAROUND					
PS1020	1		CUSTOM 4' X 9' DECK	625.00	625.00
PS1000-24A	1.5		24" LEG SET OF 4 (WITH ADJUSTAJACKS)	260.00	390.00
PS1000-20A	0.5		20" LEG SET OF 4 (WITH ADJUSTAJACKS)	259.00	129.50
PS1000-12A	0.5		12" LEG SET OF 4 (WITH ADJUSTAJACKS)	225.00	112.50
P100	6		CRANKED ANGLE ADAPTERS	39.00	234.00
PS1011	2		DOUBLE LOCATOR PLATE	40.50	81.00
PS1053P	2		CRANKED DECK CLAMP, ONE UP ONE DOWN	30.00	60.00
PS1022	1		DECK 4' X 4'	435.00	435.00
PS1020	1		DECK 4' X 5'	575.00	575.00
1' TURNAROUND TO GROUND LEVEL					
PS1020	1		CUSTOM 4' X 9' DECK	625.00	625.00
PS1000-12A	1.5		12" LEG SET OF 4 (WITH ADJUSTAJACKS)	225.00	337.50
PS1000-08A	0.5		8" LEG SET OF 4 (WITH ADJUSTAJACKS)	210.00	105.00
P100	4		CRANKED ANGLE ADAPTERS	39.00	156.00
PS1011	2		DOUBLE LOCATOR PLATE	40.50	81.00
PS1053P	1		CRANKED DECK CLAMP DOWN	30.00	30.00
PS1022	1		DECK 4' X 4'	435.00	435.00
PS1020	1		DECK 4' X 5'	575.00	575.00
PS1023	1		WHEEL CHAIR LOWER RAMP	98.00	98.00
GUARDRAILS					
PS1046	6		GUARDRAIL 5'	325.00	1950.00
PS1045	13		GUARDRAIL 4'	279.00	3629.00
PS1045C	1		GUARDRAIL 5'	325.00	325.00
PS1046C	2		GUARDRAIL 9'	369.00	738.00
SUBTOTAL					13780.00
DISCOUNT					1722.50
TOTAL 1					12057.50
ADDITIONAL FOR 4' TO 3' TURNAROUND WHEN HAVE 4' STAGE					
PS1020	1		CUSTOM 4' X 9' DECK	625.00	625.00
PS1000-48A	1.5		48" LEG SET OF 4 (WITH ADJUSTAJACKS)	345.00	517.50
PS1000-44A	0.5		44" LEG SET OF 4 (WITH ADJUSTAJACKS)	335.00	167.50
PS1000-36A	0.5		36" LEG SET OF 4 (WITH ADJUSTAJACKS)	305.00	152.50
P100	6		CRANKED ANGLE ADAPTERS	39.00	234.00
PS1011	2		DOUBLE LOCATOR PLATE	40.50	81.00
PS1053P	2		CRANKED DECK CLAMP, ONE UP ONE DOWN	30.00	60.00
PS1022	1		DECK 4' X 4'	435.00	435.00
PS1020	1		DECK 4' X 5'	575.00	575.00
PS1058	1		4FT BRACE WITH 2 X CROSSOVER CLAMPS	79.00	79.00
PS1059	2		5FT BRACE WITH 2 X CROSSOVER CLAMPS	89.00	178.00
SUBTOTAL					3104.50
DISCOUNT					388.06
TOTAL 2					2716.44
EXTRA GUARDRAILS:					
PS1046	2		GUARDRAIL 5'	325.00	650.00
PS1045	4		GUARDRAIL 4'	279.00	1116.00
PS1046C	1		GUARDRAIL 9'	369.00	369.00
SUBTOTAL					2135.00
DISCOUNT					266.88
TOTAL 3					1868.12

TECHNICAL DATA PER STAGE

Platform: 4' x 4' x 1 1/2" (6" plywood with heavy duty vinyl top surface)
Deck frame: 4031-16 structural aluminum alloy, minimum 5/32" wall
Vertical support: 4031-16 structural aluminum alloy, minimum 1/2" wall
Individual legs: 4031-16 structural aluminum alloy, minimum 1/2" wall
Fasteners: 4031-16 structural aluminum alloy, minimum 1/2" wall
Liner plate: 1/4" steel plate with turned heavy duty 1100W rollers
Distributed load capacity: 4000 lbs/200 sq ft (20 lbs per sq ft)
Distributed load capacity: Model PS1021: 4000 lbs per sq ft

TERMS & CONDITIONS:
Prices quoted are **FOUR-NET COST** FOB Penn Fabrication
Deposit 50% with order. Balance before shipping
Delivery variable but normally 2-4 weeks from order
This quote is valid for 30 days
Errors and omissions excepted

Thank you for the opportunity to bid on your requirements.
We look forward to hearing from you further.
With regards
Barry Riddell

