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Windsor, Ontario September 9, 2014

A meeting of the **Windsor Accessibility Advisory Committee** is held this day commencing at 1:30 o'clock p.m. in Room 303, 400 City Hall Square East, there being present the following members:

Wayne Meneguzzi, Chair  
Kathy Iacovone, Vice Chair  
Councillor Ed Sleiman  
Peter Best  
Sandra Friesen  
Bridget Lefort (non-voting)

**Regrets received from:**

Jason Beaudin  
Tanya Emmett  
Christine Trudell-Conklin

**Also present are the following resource personnel:**

John Brunelle, Handi Transit  
Gayle Jones, Accessibility/Diversity Officer  
Anne Mullin, Manager Human Rights/Accessibility, University of Windsor  
Craig Robertson, Supervisor of Licensing (A)  
Derek Thachuk, Supervisor of Maintenance, Projects and Special Contracts  
Mark Winterton, Executive Director of Operations  
Karen Kadour, Committee Coordinator

**1. CALL TO ORDER**

The Chair calls the meeting to order at 1:36 o'clock p.m. and the Committee considers the Agenda being Schedule "A" **attached** hereto, matters which are dealt with as follows:

**2. ADDITION TO THE AGENDA**

Moved by P. Best, seconded by K. Iacovone,  
That Rule 3.3 (c) of the *Procedure By-law 98-2011* be waived to add the following addition to the Agenda:

- 5.5** Request for funding in the amount of \$10,000 from Facilities for the purchase and installation of a new signage and queuing system for the Windsor International Transit Terminal.

Carried.

**3. DECLARATIONS OF CONFLICT**

None disclosed.

**4. MINUTES**

Moved by Councillor Sleiman, seconded by K. Iacovone,  
That the minutes of the Windsor Accessibility Advisory Committee of its meeting held  
July 3, 2014 **BE ADOPTED** as presented.

Carried.

**5. BUSINESS ITEMS**

**5.1 Accessible Taxicabs**

Craig Robertson, Supervisor of Licensing (A) is present and available to answer questions. The salient points of discussion as it relates to accessible taxicabs are as follows:

- The Windsor Licensing Commission determined seven accessible taxicabs are sufficient.
- Currently, there are six accessible taxicabs. One accessible plate was returned and is non-transferable as it belongs to the City of Windsor.
- Must ensure not competing with Transit Windsor, Handi Transit and livery vehicles.
- Approximately thirty drivers currently on the waiting list for accessible taxicabs.
- No complaints have been received relating to a shortage of accessible taxicabs.
- Possible meter increase in 2015.
- Accessible cabs age twice as quickly as taxicabs due to excessive wear and tear due to the weight of the wheelchairs.
- Safety checks on the accessible taxicabs are required biannually.

The Chair is requesting the “life” of the taxicabs be extended as cabs are being pulled off the road (still in good condition) when they reach a maturation age of eight. C. Robertson responds if the life of the taxicabs is extended, this would require an amendment to the Licensing By-law.

The Chair expresses concern there is a shortage of three accessible taxicabs. C. Robertson states Council has to approve the re-release of these plates.

The Chair thanks C. Robertson for his presentation.

P. Best suggests a subcommittee be struck to review the accessible taxicab matter. The Chair, K. Iacovone, P. Best and S. Friesen volunteer to sit on the subcommittee.

## 4.2 Accessible Recreation

P. Best indicates the subcommittee will undertake site surveys such as Little River, the Windsor International Aquatic Centre to determine if these recreational areas are accessible.

G. Jones suggests the subcommittee view accessible sports, i.e. wheelchair basketball and volleyball and notes there are accessible devices to allow people to play golf and go-ball for the visually impaired.

S. Friesen states there are legally blind hockey players who utilize an oversized puck.

Moved by Councillor Sleiman, seconded by K. Iacovone,  
That the Accessible Recreation Subcommittee **BE REQUESTED** to undertake an audit of recreational facilities and to report back with the findings.

Carried.

## 5.5 Request for Funding from the Capital Project 7035138 Fund (Accessibility)

Derek Thachuk, Supervisor of Maintenance, Projects and Special Contracts is present to request funding in the amount of \$10,000 for the purchase and installation of a new signage and queuing system for the Windsor International Transit Terminal. The proposal and information relating to the QtracCF Call Forward Electronic Queuing is distributed and attached as Appendix "A". He indicates there is a need for a queuing system as there is currently no system for people waiting in line. He notes this system resembles the one utilized at Wal-Mart where a voice directs people to go a particular counter.

K. Iacovone questions if the queuing system adds to accessibility. D. Thachuk responds the audio command that directs one to a counter lends itself to accessibility.

A. Mullin states the Integrated Standards in the AODA addresses service counters and queuing and adds the Welcome Centre at the University of Windsor is currently being renovated.

Moved by K. Iacovone, seconded by S. Friesen,

That the request from the Supervisor of Maintenance, Projects and Special Contracts for funding in the amount of \$10,000 for the purchase and installation of a new signage and queuing system for the Windsor International Transit Terminal **BE DEFERRED** to allow for additional information.

Carried.

## 5.3 Update Terms of Reference

A line-by-line review of the current Terms of Reference for the Windsor Accessibility Advisory Committee is undertaken. Several amendments are made.

Moved by K. Iacovone, seconded by S. Friesen,

That the *Revised Terms of Reference* for the Windsor Accessibility Advisory Committee dated September 2014 **BE APPROVED**.

Carried.

#### **5.4 Paterson Park/Alexander Park**

This item is deferred to allow for the Manager, Parks Development to be in attendance. It is generally agreed to invite the Manager, Parks Development to attend the next meeting of WAAC to address the matter relating to Paterson and Alexander Parks.

#### **6. CHAIR'S REPORT**

No report.

#### **7. DIVERSITY/ACCESIBILITY OFFICER'S REPORT**

G. Jones announces the 12<sup>th</sup> Annual Accessibility Workshop – Opening Doors and Minds will be held on October 30, 2014 at St. Nicholas Macedonian Eastern Orthodox Church Hall, 5225 Howard Avenue, LaSalle.

Moved by P. Best, seconded by K. Iacovone,

That **APPROVAL BE GIVEN** to an expenditure in the upset amount of \$200. for three members of the Windsor Accessibility Advisory Committee to attend the 12<sup>th</sup> Annual Accessibility Workshop – Opening Doors and Minds to be held on October 30, 2014 at St. Nicholas Macedonian Easter Orthodox Church Hall in LaSalle.

Carried.

#### **8. DATE OF NEXT MEETING**

The next meeting will be held at the call of the Chair.

#### **9. ADJOURNMENT**

There being no further business, the meeting is adjourned at 3:15 o'clock p.m.

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CHAIR

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COMMITTEE COORDINATOR