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Windsor, Ontario October 27, 2015

A meeting of the **Windsor Accessibility Advisory Committee** is held this day commencing at 2:00 o'clock p.m. in Room 407, 400 City Hall Square East, there being present the following members:

Wayne Meneguzzi, Chair
Peter Best, Vice Chair
Councillor Ed Sleiman
Surendra Bagga (arrives at 2:08 p.m.)
Kathy Iacovone
Sheila McCabe (arrives at 2:10 p.m.)
Riccardo Pappini (voting – alternate)
Robert Williams
Nicholas Petro (alternate)

Regrets received from:

John Azlen
Jillian Hotson
Chris Lemieux
Laurie McMahan

Guest in attendance:

Brittany Rivard – delegation regarding Item 5.2

Also present are the following resource personnel:

Heidi Baillargeon, Landscape Architect
Mary Ellen Bernard, Manager of Social Policy & Planning
Mike Clement, Manager, Parks Department
Anne Mullen, Accessibility & Human Rights Manager, University of Windsor
Dana Popa, Handi Transit
Karen Kadour, Committee Coordinator

1. CALL TO ORDER

The Chair calls the meeting to order at 2:01 o'clock p.m. and the Committee considers the Agenda being Schedule "A" **attached** hereto, matters which are dealt with as follows:

2. **ELECTION OF VICE CHAIR**

The Committee Coordinator calls for nominations from the floor for the position of Vice Chair. S. McCabe nominates P. Best and is seconded by R. Pappini. The Committee Coordinator asks if there are further nominations from the floor for the position of Vice Chair. Seeing none, the Committee Coordinator asks P. Best if he accepts. P. Best accepts.

Moved by S. McCabe, seconded by R. Pappini,
That Peter Best **BE ELECTED** Vice Chair of the Windsor Accessibility Advisory Committee for the term ending December 31, 2015.
Carried.

3. **DECLARATIONS OF CONFLICT**

None disclosed.

4. **ADOPTION OF THE MINUTES**

Moved by K. Iacovone, seconded by Councillor Sleiman,
That the minutes of the Windsor Accessibility Advisory Committee of its meeting held July 8, 2015 **BE ADOPTED** as presented.
Carried.

5. **BUSINESS ITEMS**

5.1 **Update on Recently Funded Accessibility Projects**

H. Baillargeon advises the "Rock N Ship" playground equipment installed in Jackson Park will be available for use by the public this week. She thanks WAAC for their contribution of this playground equipment. A photo of the "Rock N Ship" playground equipment located in Jackson Park is attached as Appendix "A".

Documents entitled "Welcome to Mitchell Park Open House" and "Welcome to Stodgell Park Open House" are attached respectively as Appendix "B" and Appendix "C".

H. Baillargeon provides the proposed designs for Mitchell Neighbourhood Park Re-Development. In terms of Mitchell Park, she reports the top park amenities requested by the public includes shelter, accessible playground, trees, benches, lighting, walking paths/trail/sidewalks, public washrooms, splash pad, picnic areas, sports court, bike racks, etc.

P. Best requests contrasting pathways.

A. Mullen suggests accessible raised beds in community gardens.

H. Baillargeon provides the proposed designs for Stodgell Neighbourhood Park Re-Development. Amenities most requested by the public includes shelter, drinking fountains, playground, picnic area, public washrooms, walking path, lighting, benches, trees, and trash receptacles.

In response to a question asked by Councillor Sleiman regarding if consideration has been given to solar lighting, M. Clement responds this can be considered if the cost of solar decreases.

In terms of Stodgell Park, S. Bagga proposes more areas of sidewalks as the current sidewalk is located on the perimeter of the park.

H. Baillargeon asks WAAC to provide a methodology regarding how to reach out to families in need and to provide amenities to suit those needs. P. Best proposes she contact churches, organizations and service clubs to provide awareness of the upcoming public meetings to be held.

5.2 Discussion regarding Accessible Buildings/Services

Brittany Rivard is present to provide information relating to accessibility issues. She indicates she has experienced difficulty in accessing some businesses due to inaccessible doors (no push button access) and expresses concern some door widths are not sufficient for a wheelchair.

S. Bagga states under the Building Code, the Zoning By-law and the AODA, there are accessible requirements for new buildings. He notes however, in terms of older buildings, there are no requirements to retrofit under the AODA.

A. Mullen advises she previously sat on an Accessibility Committee in another municipality and letters were sent to businesses to provide education relating to accessible businesses.

N. Petro suggests that stickers be given to businesses as an incentive to ensure accessibility in their establishments.

S. McCabe proposes contacting the University of Windsor Business School to assist in developing ideas and to craft a letter to be sent to businesses.

It is generally agreed a subcommittee be struck to address promotion of WAAC and to develop an incentive program for businesses.

Moved by K. Iacovone, seconded by S. McCabe,

That a WAAC Promotion and Incentive Subcommittee **BE STRUCK** consisting of N. Petro, S. McCabe, K. Iacovone and A. Mullen for the purpose of promoting WAAC and to develop an incentive program to ensure accessible businesses.

Carried.

The Chair thanks B. Rivard for bringing her concerns to WAAC.

5.3 Determining New Projects/Events for 2016

This matter is deferred to the next meeting of WAAC.

6. DATE OF NEXT MEETING

At the call of the Chair.

7. ADJOURNMENT

There being no further business, the meeting is adjourned at 3:16 o'clock p.m.

CHAIR

COMMITTEE COORDINATOR

AGENDA
WINDSOR ACCESSIBILITY ADVISORY COMMITTEE
held Tuesday, October 27, 2015
at 2:00 o'clock p.m.
Room 407, 400 City Hall Square East

1. **CALL TO ORDER**

2. **ELECTION OF VICE CHAIR**

3. **DECLARATIONS OF CONFLICT**

4. **ADOPTION OF THE MINUTES**

Adoption of the minutes of the meeting held July 8, 2015 (*previously distributed*).

5. **BUSINESS ITEMS**

5.1 **Update on Recently Funded Accessibility Projects**

5.2 **Discussion regarding Accessible Buildings/Services**

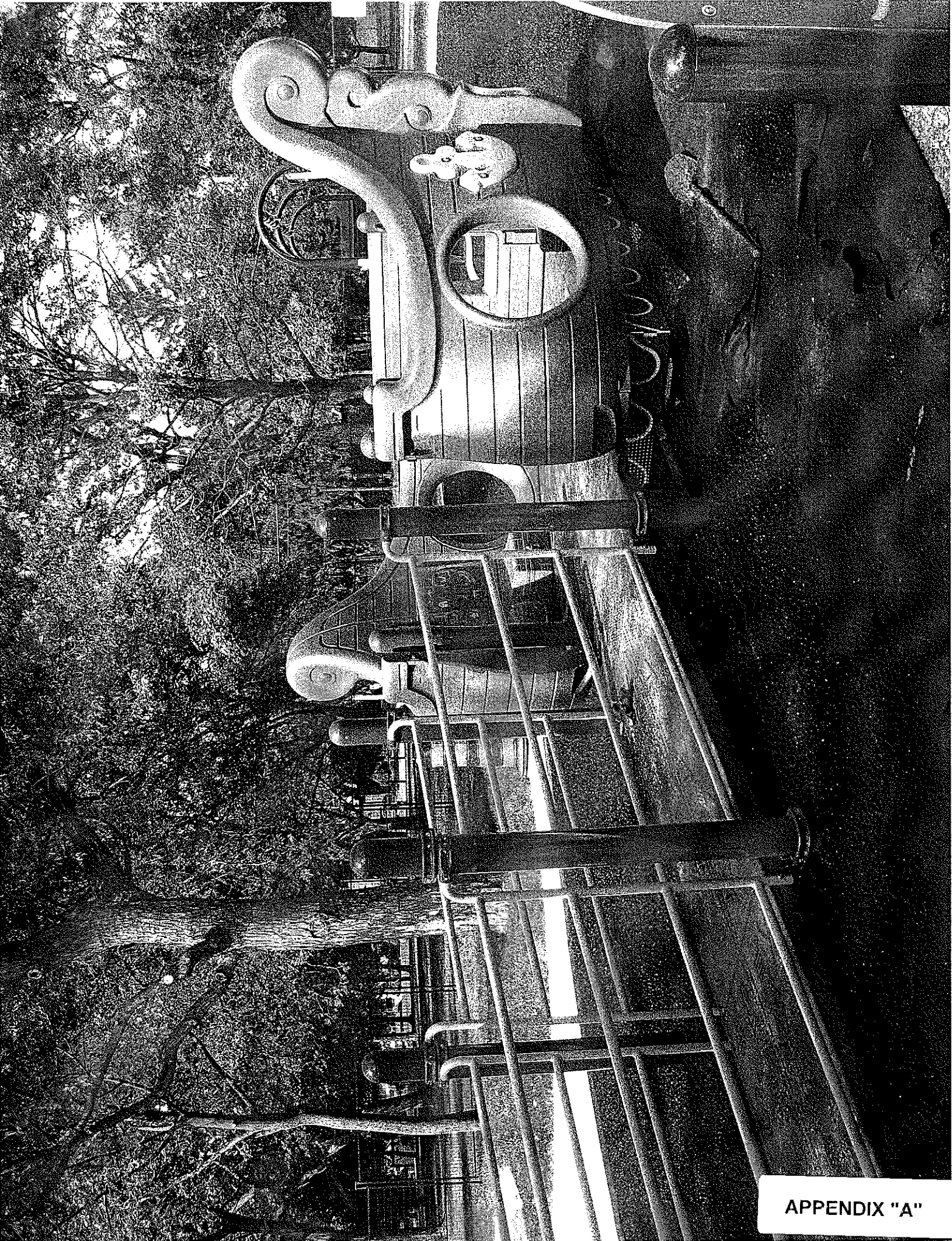
What can the WAAC Committee do to promote/encourage businesses to enhance the accessibility of their facilities/services.

5.3 **Determining New Projects/ Events for 2016**

6. **DATE OF NEXT MEETING**

To be determined.

7. **ADJOURNMENT**



APPENDIX "A"