

Windsor, Ontario November 5, 2013

A meeting of the **Windsor Accessibility Advisory Committee** is held this day commencing at 1:30 o'clock p.m. in the Board Room, 1266 McDougall, there being present the following members:

Wayne Meneguzzi, Chair  
Councillor Ed Sleiman  
Peter Best  
Jason Beaudin  
Tanya Emmett  
Sandra Friesen  
Bridget Lefort

**Regrets received from:**

Christine Trudell-Conklin

**Also present are the following resource personnel:**

Gayle Jones, Accessibility/Diversity Officer  
Karen Kadour, Committee Coordinator

**1. CALL TO ORDER**

The Chair calls the meeting to order at 1:32 o'clock p.m. and the Committee considers the Agenda being Schedule "A" **attached** hereto, matters which are dealt with as follows:

**2. DECLARATIONS OF CONFLICT**

None disclosed.

**3. MINUTES**

Moved by Councillor Sleiman, seconded by S. Friesen,  
That the minutes of the Windsor Accessibility Advisory Committee at its meeting held June 20, 2013 **BE ADOPTED** as presented.  
Carried.

4. **BUSINESS ITEMS**

4.1 **Previous Funding – Forest Glade Arena – Update and Discussion of Next Steps**

WAAC at its meeting held February 21, 2013 adopted the following motion:  
Moved by Councillor Sleiman, seconded by K. Iacovone,  
*That **APPROVAL BE GIVEN** to an expenditure in the upset amount of \$50,000 to be derived from the Capital Budget 7035138 Fund for the following accessible improvements to the Forest Glade Arena:*

- *Install automatic sliding doors in to rinks A and B*
- *Upgrades to all service counters to meet the Facility Accessibility Design Standards (FADS)*
- *Upgrades to all restroom facilities to meet FADS*
- *New signage to meet FADS*

Carried.

The Chair indicates several items identified by WAAC at its February 21, 2013 meeting at Forest Glade were not completed including lowering of the counter at the front entrance, and accessible showers.

J. Beaudin notes the funding in the amount of \$50,000 committed by Lowe's Improvement Warehouse was less than expected.

G. Jones to follow-up with Parks & Facilities regarding issues relating to the Forest Glade Arena and the amenities which were not corrected as recommended by WAAC.

Moved by J. Beaudin, seconded by P. Best,

That representatives from the Forest Glade Arena **BE REQUESTED** to attend the next meeting of the Windsor Accessibility Advisory Committee to provide an update relating to the funding provided for accessible amenities.

Carried.

4.2 **Previous Funding – Paterson Park – Update and Discussion of Next Steps**

WAAC at its meeting held June 20, 2013 approved the following motion relating to Paterson Park:

Moved by K. Iacovone, seconded by P. Best,

*“That **APPROVAL BE GIVEN** to an expenditure in the upset amount of \$40,000 to be funded from the Windsor Accessibility Advisory Committee Capital Project 7035138 for accessible amenities at Paterson Park which include accessible paths throughout the park and accessible picnic tables situation on concrete pads.”*

Moved by J. Beaudin, seconded by P. Best,  
That representatives from Parks and Facilities **BE REQUESTED** to attend the next meeting of the Windsor Accessibility Advisory Committee to provide an update relating to the accessible amenities at Paterson Park and the progress thus far.  
Carried.

#### **4.3 Previous Funding – Family Aquatic Complex – Update and Discussion of Next Steps**

WAAC at its meeting held February 21, 2013 adopted the following motion:

Moved by K. Iacovone, seconded by J. Azlen,  
*That **APPROVAL BE GIVEN** to the purchase of the following accessible amenities for the Family Aquatic Complex to be funded in the upset amount of \$30,000 from the Capital Accessibility Project 7035138 Fund:*

- *Flotation Aids – designed for adults who can support themselves in water but need assistance to walk*
- *Aqua wheelchairs – built to operate in both showers and pool environments, and can allow people to be rolled into water features with beach entry.*
- *Non-Aquatic wheelchairs – available for public use as required to assist in mobility in circulating throughout the building.*
- *Specialized lifejackets – designed to allow individuals to experience water who have a loss of autonomy and mobility.*
- *Underwater walkers – compatible with pool environments that allow participants with mobility issues to participate in water walking and other water fitness activities.*
- *Portable Aquatic Steps – alternative to using ladders to aid in entering and leaving the pool.*

*and that a portion of the wheelchairs purchased will have a “tilt” feature if such a feature is available and further, that the Project Manager **BE REQUESTED** to investigate if there is interest from the accessibility providers to donate and/or fund accessible components of the Family Aquatic Complex.*

Carried.

Moved by J. Beaudin, seconded by Councillor Sleiman,  
That representatives from Parks and Facilities **BE REQUESTED** to attend the next meeting of the Windsor Accessibility Advisory Committee to provide an update relating to the accessible amenities at the Windsor International Aquatic and Training Centre and the progress thus far.  
Carried.

#### 4.4 Review of the Accessibility Policy and Upcoming Priorities for WAAC

G. Jones distributes the “Windsor Accessibility Advisory Committee – City of Windsor Multi Year Accessibility Plan” attached as Appendix “A”.

G. Jones advises certain elements of the built environment can contribute to or cause barriers for people with disabilities when they are absent or improperly configured. The Built Environment Standard aims to break down barriers in buildings and other structures for people with disabilities by proposing requirements in areas such as:

1. Entrances, doorways and ramps;
2. Parking spaces;
3. Signs and displays;
4. Recreation, such as parks and trails.

G. Jones notes the final proposed Built Environment Standard was submitted to the Minister of Community of Social Services and it is in the process for consideration as law. It is being proposed that the changes reflecting the built environment concerning buildings will be reflected in the Ontario Building Code. Once it is enacted, the Corporation will know the exact requirements and required timelines for the built environment concerning buildings.

In terms of the WAAC Report to the Social Development, Health & Culture Standing Committee, G. Jones provides an overview of tasks to remove barriers to accessibility at the City of Windsor which includes:

The budget requests to fulfill the legislated requirements have been and will continue to be addressed through regular budget period requests. The AODA capital fund, under the Diversity Officer has been allocated for the main fund for meeting the legislated requirements. This has been requested in the 5 year Capital budget. The WAAC will continue to conduct accessibility audits of City goods, services and facilities to further identify accessibility barriers to our staff and customers. Additionally, Departments may apply to the WAAC Committee for funding from the WAAC Built and non-built environment fund to help address identified barriers.

G. Jones states the issue of accessible taxicabs has already been addressed once in front of the Windsor Licensing Commission and will be addressed at another Windsor Licensing Commission meeting to be held in 2014.

Moved by Councillor Sleiman, seconded by J. Beaudin,  
That the Windsor Accessibility Advisory Committee City of Windsor Multi Year Accessibility Plan **BE APPROVED**.  
Carried.

G. Jones distributes the Accessible Customer Service Integrated/Accessible Standards Policy, attached as Appendix “B”. She indicates statements underlined in the Policy represents minor amendments and is requesting WAAC support the document

Moved by J. Beaudin, seconded by T. Emmett,  
That the Accessible Customer Service/Integrated Accessible Standards Policy **BE APPROVED**.

Carried.

#### **4.5 Proposal for Funding from Capital Project 7035138 – Parks & Facilities**

G. Jones advises Parks & Facilities is requesting funding in the amount of \$40,000 from the Capital Project 7035138 Fund for the installation of barrier free rubber surfacing at the playground swings in Atkinson Park.

Moved by P. Best, seconded by J. Beaudin,  
That the request of Parks & Facilities for funding in the amount of \$40,000 from the Capital Project 7035138 Fund for the installation of barrier free rubber surfacing at the playground swings in Atkinson Park **BE DEFERRED** to allow Parks & Facilities to be in attendance.

Carried.

### **5. FINANCIALS**

G. Jones states the balance of the WAAC 2013 Operating Budget for the period ending September 30, 2013 is \$6,187.

### **6. DIVERSITY AND ACCESSIBILITY OFFICER'S REPORT**

G. Jones indicates the City of Windsor will be offering a ten week Sign Language course to employees.

#### **6.1 Accessibility Workshop**

G. Jones reports the 11<sup>th</sup> Annual Accessibility Workshop – Opening Doors and Minds was held on October 24, 2013 at St. Nicholas Macedonian Eastern Orthodox Church in LaSalle.

#### **6.2 Purchase of Promotional Materials for Committee**

Moved by J. Beaudin, seconded by T. Emmett,  
That **APPROVAL BE GIVEN** to an expenditure in the upset amount of \$6,000 for the purchase of promotional materials including two (2) WAAC Banners, pens and jump drives to be provided as handouts at various events.

Carried.

7. **CHAIR'S REPORT**

No report.

8. **DATE OF NEXT MEETING**

At the call of the Chair.

9. **ADJOURNMENT**

There being no further business, the meeting is adjourned at 3:02 o'clock p.m.

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CHAIR

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COMMITTEE COORDINATOR