

## **Windsor Accessibility Advisory Committee Meeting held November 13, 2018**

A meeting of the Windsor Accessibility Advisory Committee is held this day commencing at 2:00 o'clock p.m. in Room 407, 400 City Hall Square East, there being present the following members:

Peter Best, Co-Chair  
Kathy Iacovone, Co-Chair  
Councillor Ed Sleiman  
Surendra Bagga  
Sheila McCabe  
Nicholas Petro  
Ricardo Pappini

***Also present are the following resource personnel:***

Gayle Jones, Accessibility/Diversity Officer  
Nora Bertram Romero, Corporate Marketing & Communications Officer  
Jamie Kramer, Human Resources Assistant  
Greg Rusk, Supervisor Community Programming  
Karen Kadour, Committee Coordinator

**1. Call to Order**

Peter Best, Co-Chair calls the meeting to order at 2:30 o'clock p.m. and the Committee considers the Agenda being Schedule "A", attached hereto, matters which are dealt with as follows:

**2. Declarations of Conflict**

None disclosed.

**3. Adoption of the Minutes**

Moved by K. Iacovone, seconded by Councillor Sleiman,  
That the minutes of the Windsor Accessibility Advisory Committee of its meeting held September 27, 2018 **BE ADOPTED** as presented.  
Carried.

#### 4. Business Items

##### 4.1 Public Event – Keynote Speaker

P. Best, Co-Chair suggests WAAC host and invite members of other accessibility advisory committees to a gathering for a discussion.

G. Jones indicates the event could be held in 2019 to allow for ample time to plan an event.

Moved by S. McCabe, seconded by N. Petro,  
That Administration **BE REQUESTED** to approve a carry-forward of the remaining 2018 operating budget of the Windsor Accessibility Advisory Committee for the purpose of hosting an accessibility event in 2019.  
Carried.

##### 4.4 “International Day for Persons with Disabilities at Adventure Bay” – Santa’s Village

Nora Bertram Romero, Corporate Marketing & Communications Officer provides information relating to the International Day for Persons with Disabilities at Adventure Bay – Santa’s Village as follows:

- The event will be held on December 1, 2018 at Adventure Bay.
- Admission fee - \$12 for adults, \$7 for children including a \$2.00 donation to the Miracle Park. The Santa’s Village event will be held from 10:00 a.m. to 2:00 p.m.
- Supporters of the event – Windsor Regional Hospital and Hotel-Dieu/Grace Hospital
- There will be an area for children to colour and to decorate cookies.
- There is no charge for the public to visit the Santa’s Village area located in the main lobby, first floor.
- Opportunity to take pictures with Santa.
- A half page ad promoting the event will appear in Snapd along with 35,000 flyers being sent to children.
- Requesting \$1,500 from WAAC for photographing, printing materials and placing the WAAC Logo on photographs of families with Santa.

S. Bagga asks if WAAC approves an expenditure in the amount of \$1,500 to photograph families with Santa, is this outside of the purview of the Committee.

Moved by Councillor Sleiman, seconded by K. Iacovone,

That **APPROVAL BE GIVEN** to an expenditure in the upset amount of \$1,500 for accessible amenities at the Miracle Park (as matching funds related to the \$2.00 contribution included in the admission cost) for the International Day for Persons with Disabilities - Santa's Village event to be held at the Adventure Bay on December 1, 2018.

Carried.

S. Bagga and N. Petro voting nay.

## 4.2 Sensory Gardens

P. Best, Co-Chair proposes the development of a sensory garden in Alexander Park that will provide sights, and delightful floral scents.

R. Pappini states a sensory garden enhances the senses that features plants that attract songbirds, plants one can touch and a textural surface under foot.

G. Rusk indicates the Parks Department is currently undertaking the Parks and Recreation Masterplan and suggests a representative from Parks be invited to a future meeting to discuss the concept of a sensory garden.

Moved by N. Petro, seconded by K. Iacovone,

That Mike Clement, Manager, Parks Development or a representative **BE INVITED** to attend the next meeting of the Windsor Accessibility Advisory Committee to discuss the concept of a sensory garden along with all accessibility options to be considered for inclusion in the Parks and Recreation Master Plan.

Carried.

## 4.3 Tour of the New City Hall

Moved by K. Iacovone, seconded by S. Bagga,

That an additional tour of the new City Hall **BE COORDINATED** to finalize the accessibility review of the building, and further, that Wadah Al-Yassiri, Project Administrator **BE REQUESTED** to conduct the tour.

Carried.

J. Kramer reports that she and the Accessibility Officer spent several days reviewing the signage contrast and locations in the new City Hall. G. Jones indicates minimal signage was requested and adds suggestions were put forth which have not yet been implemented.

G. Jones suggests a way-finding tactile map be placed on the first floor for visitors to City Hall.

Councillor Sleiman leaves the meeting at 3:36 o'clock p.m.

#### 4.5 Sub Committee Updates

No updates are provided.

#### 5. Accessibility Officer's Report

G. Jones states the City of Windsor has undertaken a Workforce Census and currently over 1,000 responses from City staff have been received which translates to a response rate of approximately 30%. The responses received from the Census will provide benchmarks and goals for success. She adds the data received will be sent to a consultant to be statistically analyzed. Phase 2 of the initiative will focus on the community and will include public feedback.

#### 6. Chair's Report

No report.

#### 7. New Business

The Co-Chair requests reinstating the Transportation Subcommittee

Moved by S. McCabe, seconded by K. Iacovone,  
That the Transportation Subcommittee **BE REINSTATED** and further, that S. McCabe and S. Bagga volunteer to assist.  
Carried.

In terms of accessible taxis, G. Jones suggests the Supervisor of Licensing along with a representative from the Seniors Advisory Committee be invited to attend a future meeting of WAAC.

G. Jones advises \$5,000 (from the Capital Fund – Accessibility) has been provided to Riverside Library for the creation of an accessible hub.

**8. Date of Next Meeting**

The next meeting will be held at the call of the Chair.

**9. Adjournment**

There being no further business, the meeting is adjourned at 4:10 o'clock p.m.

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CO-CHAIR

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COMMITTEE COORDINATOR