

**AGENDA**  
**WINDSOR ACCESSIBILITY ADVISORY COMMITTEE**  
**Tuesday, July 17<sup>th</sup>, 2012**  
**at 2:00 o'clock p.m.**  
**Meeting room 406**  
**400 City Hall Square East, Windsor**

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**1. CALL TO ORDER**

**2. NEW BUSINESS ITEMS**

**2.1-** Election of Chair/Co-Chair or appointment of an acting Chair

**3. DECLARATIONS OF CONFLICT**

**4. MINUTES**

Adoption of the minutes of the meetings held June 14, 2012.- attached.

**5. BUSINESS ITEMS**

**5.1** Review of Funding application- on behalf of the late Rev. Charles Payne

**5.2** Review of Accessible Pathway dimensions- See attachment for noted concerns

**5.3** Accessible Customer Service Training

**6. FINANCIAL**

**6.1** Financial Summary Variance Report. – attached.

7. **Diversity and Accessibility Officer Report**

7.1 Subcommittee development – Policy and plan development- - *attached- first draft of policy.*

7.2 Update motion regarding sign language interpreters for training, meetings or events.

8. **Chair's Report**

8.1 Article in “Municipal World” July 2012, p. 14- *attached.*

9. **DATE OF NEXT MEETING**

The date and location of the meeting is to be determined.

10. **ADJOURNMENT**

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(Accessibility)

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Access Funding Proposals are only available to projects internal to the Corporation. Funding will be on a one-time only basis except in rare circumstances.

Funding proposals may be submitted at any time. Proposals received later than a week prior to the next meeting will be reviewed by the Windsor Accessibility Advisory Committee at its regular meeting in the following month.

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Instructions for completing this application:

- A) Complete Sections 1 and 2
- B) Return to Karen Kadour, WAAC Secretary at [kkadour@city.windsor.on.ca](mailto:kkadour@city.windsor.on.ca) or c/o Council and Customer Services, 350 City Hall Square.
- C) WAAC will consider all proposals and may request attendance at a WAAC meeting for further discussions.

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**Section 1 Project Details**

Date Submitted: May 18 2012

Department: Public Works- Mario Sonogo

**1)** Description of Barrier Removal Project and how it promotes universal access to all persons with disabilities (include appropriate references to attitudinal, informational, physical, technological, architectural or policy barriers):

At the City's Operating Budget Meetings and Confirmed on March 5 2012 the late Rev Payne submitted a petition regarding works he would like to see accomplished to facilitate access and remove barriers in the area. The petition is attached.

The late Mr. Payne was a resident of 9855 Mchugh Aspen Shore retirement home

He essentially wanted 5 items and I would comment as follows on Public Works, Parks and Transit Windsor positions:

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- 1) A curb cut mid-block in front of the Aspenshore Shores property on McHugh to connect to the trail on the north side of McHugh Street.

*Public Works has spoken to Reverend Payne previously on this issue. We would not recommend installing a curb cut mid-block as there are issues with visibility and high traffic speeds on McHugh Street. Unsignalized crossings at mid-block locations are unsafe as motorists would not likely expect a person to be crossing mid-block rather than at an intersection location. This is especially unsafe given that a large number of users would have difficulty with mobility. The proposed location would be between Florence Avenue and Cypress Avenue. Any consideration of a curb cut should be located at an intersection where there is a signal and is expected*

- 2) A bus shelter constructed on McHugh Street near the Aspenshore property.

*There is a bus pad at the location in front of the Aspenshore Retirement Home on McHugh Street. It currently does not have a bus shelter in place. Transit Windsor indicates that this is on their list but it is not high on a priority list nor in their immediate plans. Transit Windsor indicates the cost is approximately \$10,000 for the installation of two bus shelters, one on each side of the street.*

- 3) A sidewalk to be constructed across the McHugh Park frontage to access the Park and the trail to the west.

*Currently, the sidewalk leads from the retirement complex westerly to the McHugh Park parking lot to a newly constructed sidewalk adjacent to the south side of the parking lot. This sidewalk was constructed in 2011 by the Parks Department to provide a link between the retirement complex and an existing multi-use trail on the west side of the parking lot. It is located along the south side of the parking area and Administration would not recommend another sidewalk be constructed along the frontage of the parking area.*

- 4) A pedestrian traffic signal at the intersection immediately east of the Aspenshore Nursing Home.

*Currently, the pedestrian or vehicular volume coming from this intersection does not warrant the construction of a traffic signal. Whether a traffic signal or pedestrian signal is constructed at this intersection will cost approximately \$70,000*

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Attached is a photo of the area highlighting the issues general location. Also attached is the petition that the late Reverend Payne presented

**2) Provide a list of users and groups that will benefit from this barrier removal activity:**

See attached petition

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3) Identify all partners in this project:

Being put forward as a result of the request and petition of the late Rev. Payne.

4) Identify in kind and volunteer contributions:

Being put forward as a result of the request and petition of the late Rev. Payne.

5) If this is for a modification to the built environment, has your site been audited for accessibility using the Windsor Barrier Free Design Standards?

Yes  No Comments:

6) Is this project identified in the Corporate or Transit Windsor Accessibility Plan:

Yes  No Comments:

7) Has this project been researched for best practises in creating accessibility? (The Diversity and Accessibility Officer or Windsor Accessibility Advisory Committee can provide assistance in identifying best practices in particular cases.)

Yes  No Comments:

8) Does the project meet or exceed Ontario Building Code or Windsor Barrier Free Design Standards requirements? (Explain)

Being put forward as a result of the request and petition of the late Rev. Payne.

9) Does the project meet or exceed the Department Business Plan? (Explain)

Being put forward as a result of the request and petition of the late Rev. Payne.

10) Does the project meet the Community Strategic Plan or Official Plan? (Explain)

Being put forward as a result of the request and petition of the late Rev. Payne.

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11) Does the vendor/supplier/designer/contractor of this project support the principles of full accessibility for people with disabilities?

Yes  No      Comments:

12) Appropriate supporting Documents included:  Letters of Support  Plans/drawings  Cost Analysis  Other (Explain) Petition (Where a project is very large approval may be obtained in stages eg: approval in principle, approval after plans or drawings are available, final approval)

13) What is the expected project completion date?

**Section 2 Project Costs:**

Department contribution	\$
Amount Requested from Accessibility Advisory Committee	\$
Other Funding Sources (describe):	\$

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Date Signed

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Executive Director

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**Section 3 Accessibility Committee Review**

Your proposal was reviewed on .

We RECOMMEND your proposal be considered for funding from the Access Fund in the amount of \$ .

We RECOMMEND your proposal be approved in principle for funding from the Access Fund in the amount of \$ subject to the following conditions:

We DO NOT RECOMMEND your proposal at this time. Your application for funding did not meet our requirements for the following reasons:

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Date Signed

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Chair, Windsor Accessibility Advisory  
Committee