

Windsor Accessibility Advisory Committee **Proposal for Funding from Capital Project 7086008** **(Accessibility)**

Access Funding Proposals are only available to projects internal to the Corporation. Funding will be on a one-time only basis except in rare circumstances.

Funding proposals may be submitted at any time. Proposals should be received by the clerk's office 2 weeks prior to the scheduled meeting to ensure the matter is addressed at the next scheduled meeting. If the agenda for the next meeting is already full it will be addressed at the following meeting.

Instructions for completing this application:

Complete Sections 1 and 2 and return to Karen Kadour, WAAC Coordinator at kkadour@citywindsor.ca Please forward a signed PDF version in addition to the Word version that you fill out. WAAC will consider all proposals and may request attendance at a WAAC meeting for further discussions.

Section 1: Project Details

Date Submitted: *May 2017*

Department: **Legal – Provincial Offences (POA)**

1) Description of Barrier Removal Project and how it promotes universal access to all persons with disabilities (include appropriate references to attitudinal, informational, physical, technological, and architectural or policy barriers):

The POA division operates three courtrooms located in an older building that currently lacks a variety of accessibility features. In December 2014, the WAAC approved funding to make our courts more accessible. With this funding, the main entrance door to the lobby, 6 courtroom doors (2 doors per courtroom) and the lobby washroom door were all upgraded to meet accessibility standards.

Recognizing the significant benefits of having an accessible court, the POA Division is looking to

complete another project that will specifically address the accessibility needs of those who are culturally deaf, orally deaf, deafened or hard of hearing.

The following request for assistive listening equipment is being made:

1. Induction Loop System in two of the three courtrooms

- An Induction Loop System takes an audio signal and transmits it as a magnetic field into a space where hearing aids can receive the signal and convert it back to high quality audio. Individuals with a hearing aid or cochlear implant with a telecoil simply have to turn on the telecoil on their device. Individuals that don't have a hearing aid can still use a receiver, such as the one explained below. Loop systems are the most effective and will allow our courts to be universally accessible. Most importantly, they are the least discriminatory form of assistive listening.

2. Six (6) Portable Lanyards

- A high quality audio hearing loop receiver which allows a non-hearing aid user to listen to the audio that is being produced by the Hearing Loop system, through the use of headphones. The receiver also provides a visual as well as auditory confirmation allowing for facility managers and system installers to check system performance. Regular batteries power the lanyards.

2) Provide a list of users and groups that will benefit from this barrier removal activity:

This is a public court office that is heavily used by members of the public, judiciary staff, court clerks, defendants, members of counsel and municipal staff.

3) Identify all partners in this project:

The POA Division is the main partner and beneficiary. The Facilities department will also be involved in this project.

4) Identify in kind and volunteer contributions:

None have been identified at this time

5) If this is for a modification to the built environment, has your site been audited for accessibility using the Windsor Barrier Free Design Standards (FADS)?

X Yes No Comments:

The Diversity and Accessibility Officer has been consulted and has provided valuable information in order to bring this initiative and request forward.

6) Does the project meet or exceed Ontario Building Code or Windsor Barrier Free Design Standards requirements? (Explain)

Yes.

7) Does the vendor/supplier/designer/contractor of this project support the principles of full accessibility for people with disabilities?

X Yes No Comments:

8) Appropriate supporting Documents to be provided to the Committee Coordinator, Council Services one week prior to the meeting: Letters of Support Plans/drawings Cost Analysis X Other (Explain) (Where a project is very large approval may be obtained in stages i.e.: approval in principle, approval after plans or drawings are available, final approval) Quote(s) - Please provide the number of quotes required under the purchasing bylaw

NOTE: Purchases are subject to the provisions of the Purchasing By-law 93-2012 and it is generally necessary for funding requests to be accompanied by the applicable quotes at the time of the request .

As per the Manager of Purchasing, it was suggested that we obtain two quotes. Therefore, we reached out to Listen Technologies and Better Hearing Solutions.

The lowest quote was provided by Listen Technologies for the equipment and the labour was relatively the same in both situations.

9)What is the expected project completion date?

This project should be completed no later than December 31, 2017.

Section 2 Project Costs:

<i>Equipment - Induction Loop System & Lanyards</i>	\$20,000
<i>Metal Loss Testing , Company Trainer & Manual Package</i>	\$7,000
<i>Labour Installation</i>	\$25,000
<i>Total Project Costs (Before Non-Recoverable HST)</i>	\$52,000
<i>Non-Recoverable HST (1.76%)</i>	\$916
TOTAL PROJECT COSTS (UPSET LIMIT)	\$52,916

Submitted by – Andrew Daher- Manager of Provincial Offences