

AGENDA
and Schedule "A"
to the Minutes of the
INTERNATIONAL RELATIONS COMMITTEE
meeting held
Thursday, September 7, 2017
at 3:00 o'clock p.m.
Walkerville Meeting Room, 3rd floor, City Hall

1. CALL TO ORDER

2. MINUTES

Adoption of the minutes of the meeting held May 31, 2017 – **attached**.

3. DECLARATIONS OF CONFLICT

4. PRESENTATION

4.1 700th Anniversary of the City of Lublin, Poland

Presentation by J. Barycki. Background information is **attached**.

4.2 "City to city Twinning relationships: Are there measurable benefits?"

Presentation by Linda Coltman, student (University of Windsor research project)

5. BUSINESS ARISING FROM THE MINUTES

5.1 Update – Visit of the Twin Cities

S. Gebauer to provide an update.

5.2 Gunsan, South Korea Art Exchange

S. Gebauer to provide an update.

6. BUSINESS ITEMS

6.1 2018 Operating Budget

The Procedure By-law 98-2011 (Part 21, 21.1) states the following:

“Advisory Committees shall prepare annual business plans and budget submissions should they require funding or additional resources for their activities.” The 2018 Operating Budget Template is **attached**.

6.2 2017 Annual Report

The Procedure By-law 98-2011 (Part 21, 21.3) prescribes the following:
“Advisory Committees are required to report to their respective Standing Committee in either oral or written form, annually, so that the Advisory Committees are accountable for their performance.”

6.3 Meeting Dates for 2017/2018

The Procedure By-law 98-2011 (Part 21, 21.4) mandates the following:
“Standard meeting schedules shall be adopted for the Advisory Committees so that there is predictability in the deliberation of Public Policy.”

6.4 Policy relating to the Purchase of Tickets for Dinners/Galas

7. CONFIRM & RATIFY E-MAIL POLLS

7.1 “That approval be given to an expenditure in the upset amount of \$241.96 for the purchase of twelve (12) personalized name tags (includes a set-up fee) to be worn by members of the International Relations Committee at all events”.

Note: As there is a shipping and handling fee, the amount is amended to **\$267.11**.

7.2 “That approval be given to an expenditure in the upset amount of \$600 for the admission costs for a group of fifty-seven (57) Fujisawa Misono Girls High School Group including teachers, escorts and sixteen (16) local instructors to visit Adventure Bay on July 31, 2017”.

8. COMMUNICATIONS

- 8.1 Twin Cities with the Corporation of the City of Windsor. The document outlining the Year of Twinning and Anniversary dates – **attached.**
- 8.2 Summary of the visit by City of Luzhou, China – **attached.**
- 8.3 Letter from Carmen del Rosario, Las Vueltas thanking the City of Windsor for their economic support – **attached.**
- 8.4 E-mail from Antigona Naumovska, Municipality of Ohrid sending regrets regarding the City of Windsor celebrations – **attached.**
- 8.5 Letter from Tsuneo Suzuki, Mayor of the City of Fujisawa thanking the City of Windsor for their recent visit – **attached.**
- 8.6 Letter from Dong-Shin Moon, Mayor of Gunsan City, Republic of Korea regarding their visit to the City of Windsor – **attached.**
- 8.7 E-mail from Gunsan, Republic of Korea regarding their visit to the City Windsor and the Children’s Art Exchange– **attached.**

9. NEW BUSINESS

10. DATE OF NEXT MEETING

To be determined.

11. ADJOURNMENT

KK/
Windsor, Ontario May 31, 2017

A meeting of the **International Relations Committee** is held this day commencing at 3:00 o'clock p.m. in the Walkerville Meeting Room, 3rd floor, City Hall, there being present the following members:

Councillor Fred Francis, Chair
Councillor Paul Borrelli
Jerry Barycki
Maria Belenkova
Dr. Sushil Jain
Blake Roberts
L. T. Zhao

Regrets received from:

Councillor John Elliott, FCM Conference
Councillor Irek Kusmierczyk, FCM Conference

Also present are the following resource personnel:

Sandra Gebauer
Karen Kadour, Committee Coordinator

1. CALL TO ORDER

The Chair calls the meeting to order at 3:05 o'clock p.m. and the Committee considers the Agenda being Schedule "A" **attached** hereto, matters which are dealt with as follows:

2. MINUTES

Moved by Dr. S. Jain, seconded by J. Barycki,
That the minutes of the International Relations Committee of its meeting held February 1, 2017 **BE ADOPTED** as presented.
Carried.

3. DECLARATIONS OF CONFLICT

Dr. S. Jain discloses an interest on Item 4.2 as his organization has received funding in the past for the purchase of tickets for annual dinners.

J. Barycki discloses an interest on Item 4.2 and Item 5.1 as his organization has received funding in the past for the purchase of tickets for annual dinners.

4. BUSINESS ITEMS

4.1 Itineraries for the Fujisawa Delegation/Twin Cities Delegations

The Itinerary for the Official Delegation of five, eight City Councillors and a Citizen Group of twenty-two visiting the City of Windsor from June 24, 2017 to June 27, 2017 is distributed for review and comments. It is noted the eight City Councillors and the citizen group of twenty-two will provide their own accommodations while in Windsor, although the latter group will also be included in the festivities.

Other events planned for the Fujisawa delegation includes the following:

- Official dinner to be held at Willistead Manor
- Planting of three cherry blossom trees in Jackson Park to commemorate the 30th Anniversary Celebration. The trees were purchased by Fujisawa as a gift to the City of Windsor.
- Attend the Fireworks event to be held in the Chimczuk Museum/Art Gallery.
- Visit the Muscedere Vineyards in Harrow.

B. Roberts suggests while en route to the Muscedere Vineyards, to view the University of Windsor, Chrysler Mini Van Plant, St. Clair College and the Herb Gray Parkway.

In terms of gifts for the delegates, it is suggested glass sculptures be purchased from Tsunami Glass. The Chair adds verbiage commemorating Windsor's 125th Birthday will be engraved on the glass.

Moved by J. Barycki, seconded by L.T. Zhao,

That the original budget approved in the amount of \$6,000 for hosting five delegates from Fujisawa, Japan **BE INCREASED** to \$10,000 as there is an additional eight City Councillors and a Citizen Group of twenty-two who will also be included in the festivities planned during their visit from June 24, 2017 to June 27, 2017.

Carried.

The Itinerary for the delegations from Changchun, China, Gunsan, South Korea, Mannheim, Germany, Las Vueltas, El Salvador and Ohrid, Macedonia is distributed for review and comment. S. Gebauer indicates the City of Windsor will host two delegations from each of the foregoing Twin Cities during their visit from June 29, 2017 to July 2, 2017.

S. Gebauer states the Twin Cities delegations will be invited to attend the swearing in citizenship ceremony to be held at the Windsor International Aquatic and Training Centre. She adds the Official Dinner will be held on June 30, 2017 at Willistead Manor.

The Chair advises the delegates will participate in the Canada Day Parade and proposes the acquisition of a flat bed truck or five convertibles as their mode of transportation. J. Barycki suggests attaching their respective flags to the truck/car.

Moved by B. Roberts, seconded by L.T. Zhao,
That the itinerary for the visit of the Twin Cities delegations from Changchun, Gunsan, Mannheim, Las Vueltas and Ohrid in celebration of Windsor's 125th Birthday from June 29, 2017 to July 2, 2017 **BE APPROVED**.
Carried.

S. Gebauer states Gunsan will be sending thirty pieces of children's art on or before June 10, 2017 which will be displayed at the Windsor International Aquatic & Training Centre.

4.2 Policy Relating to the Purchase of Tickets for Dinners/Galas

This item is deferred to the next meeting.

5. COMMUNICATIONS

Moved by Councillor Borrelli, seconded by Dr. Jain,
That the following communications **BE RECEIVED**:

- Flyer regarding the Polish-Canadian Business and Professional Association of Windsor Dinner to be held November 24, 2017 at the Dom Polski Hall.
- Letters from Dong-Shin Moon, Mayor, Republic of Korea dated March 29, 2017 and May 15, 2017 regarding Windsor's 125th Birthday and the 150th Anniversary of Canada.
- Letter from Councillor Tony Skipper, Lord Mayor (Elect) of City of Coventry, England sending regrets regarding the invitation to visit Windsor for the 125th Birthday Celebrations.
- Letter from Dr. Peter Kurz, Mayor of Mannheim, Germany sending regrets regarding the invitation to visit Windsor for the 125th Birthday Celebration.

Carried.

6. NEW BUSINESS

Discussion ensues regarding possibly purchasing T-shirts to identify members of the IRC to be worn at upcoming and future events.

7. **DATE OF NEXT MEETING**

The next meeting will be held at the call of the Chair.

8. **ADJOURNMENT**

There being no further business, the meeting is adjourned at 4:15 o'clock p.m.

CHAIR

COMMITTEE COORDINATOR

AGENDA
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meeting held
Wednesday, May 31, 2017
at 3:00 o’clock p.m.
Walkerville Meeting Room, 3rd floor, City Hall

1. **CALL TO ORDER**

2. **MINUTES**

Adoption of the minutes of the meeting held February 1, 2017 – **attached.**

3. **DECLARATIONS OF CONFLICT**

4. **BUSINESS ITEMS**

4.1 **Itineraries for the Fujisawa Delegation June 24-27, 2017 & Twin Cities Delegations June 29-July 2, 2017**

- The Itinerary for the Fujisawa Delegation to commemorate the 30th Anniversary twinning with the City of Windsor– **to be distributed.**
- The Itinerary for the Delegations from the Twin Cities to commemorate the City of Windsor’s 125^h Birthday – **to be distributed.**

4.2 **Policy relating to the Purchase of Tickets for Dinners/Galas**

5. **COMMUNICATIONS**

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- 5.1. Flyer regarding the Polish-Canadian Business and Professional Association of Windsor Dinner to be held November 24, 2017 at the Dom Polski Hall – *attached.*
 - 5.2 Letters from Dong-Shin Moon, Mayor, Republic of Korea dated March 29, 2017 and May 15, 2017 regarding Windsor's 125th Birthday and the 150th Anniversary of Canada – *attached.*
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 6. **NEW BUSINESS**
 7. **DATE OF NEXT MEETING**
To be determined.
 8. **ADJOURNMENT**