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Windsor, Ontario May 14, 2015

A meeting of the **International Relations Committee** is held this day commencing at 4:00 o'clock p.m. in the Walkerville Meeting Room, 3rd floor, City Hall, there being present the following members:

Mayor Drew Dilkens, Ex-Officio
Councillor Fred Francis, Chair
Councillor Paul Borrelli
Councillor Bill Marra
Bryan Bailey
Jerry Barycki
Maria Belenkova
Natasha Feghali
Dr. Sushil Jain
Donika McFarlane
L.T. Zhao

Regrets received from:

Councillor Irek Kusmierczyk
Wissam Aoun

Also present are the following resource personnel:

Robert Barlozzari, Council Assistant
Gasmon Tahiri, University of Windsor Master student
Karen Kadour, Committee Coordinator

1. CALL TO ORDER

The Committee Coordinator calls the meeting to order at 4:09 o'clock p.m. and the Committee considers the Agenda being Schedule "A" **attached** hereto, matters which are dealt with as follows:

Mayor Dilkens, former IRC Chair, provides the new Committee Members with an overview of the role and responsibilities of the IRC and a detailed synopsis of the current twin city relationships.

2. ELECTION OF CHAIRPERSON

The Committee Coordinator calls for nominations from the floor for the position of Chairperson. Councillor Marra nominates Councillor Francis. The Committee Coordinator asks

if there are further nominations from the floor for the position of Chairperson. Seeing none, the Committee Coordinator asks Councillor Francis if he accepts. Councillor Francis accepts.

Moved by Councillor Marra, seconded by Dr. Jain,
That Councillor Fred Francis **BE ELECTED** Chair of the International Relations Committee.

Carried.

Councillor Francis assumes the Chair.

3. ADDITIONS TO THE AGENDA

Moved by Councillor Marra, seconded by Councillor Borrelli,
That Rule 3.3 (c) of the Procedure By-law 98-2011 be waived to add the following additions to the Agenda:

8.8 E-mail from Dahee Kim dated May 11, 2015 regarding a twelve member delegation from Gunsan City, South Korea planning to visit Windsor in June 2015.

8.9 E-mail from Geng Hailong dated May 13, 2015 regarding a potential visit by a five member delegation from Changchun, China to Windsor in the middle of July 2015.

Carried.

4. DECLARATION OF CONFLICT

None disclosed.

5. MINUTES

Moved by Councillor Borelli, seconded by J. Baryczki,
That the minutes of the International Relations Committee of its meeting held September 26, 2013 **BE ADOPTED** as presented.

Carried.

6. BUSINESS ITEMS

6.1 IRC Terms of Reference/Mandate

The "Revised" IRC Terms of Reference/Mandate is distributed and attached as Appendix "A".

Moved by Councillor Borelli, seconded by L.T. Zhao,
That the *Revised* International Relations Committee Terms of Reference and Mandate –
May 2015 **BE APPROVED**.
Carried.

6.2 2015 IRC Business Plan and Budget Request

R. Barlozzari reports the 2015 IRC Operating Budget is approximately \$42,000.

Moved by Councillor Marra, seconded by Councillor Borrelli,
That the verbal update of the Council Assistant relating to the 2015 International
Relations Committee Operating Budget **BE RECEIVED**.
Carried.

6.3 Twinning Policy Review

The Corporation of the City of Windsor Twin City Policy is distributed and *attached* as
Appendix “A”.

Moved by Councillor Borelli, seconded by J. Barycki,
That the “Draft” Twin City Policy **BE RECEIVED** and further, that an Administrative
report outlining the changes to the Twin City Policy **BE FORWARDED** to City Council.
Carried.

6.4 IRC 2014 Annual Report

R. Barlozzari advises there were no formal meetings of the IRC in 2014; however, the
IRC continued its administrative functions by hosting incoming delegations and addressing
requests as received by our twin cities.

Moved by Councillor Borrelli, seconded by Dr. S. Jain,
That the verbal update of the Council Assistant regarding the IRC 2014 Annual Report
BE RECEIVED.
Carried.

7. COMMUNICATIONS

7.1 Letter from Dr. Peter Kurz

R. Barlozzari indicates the letter from Dr. Peter Kurz dated August 21, 2015 regarding “Management in International Business Degree Program” has been forwarded to the University of Windsor and St. Clair College.

Moved by Councillor Borrelli, seconded by B. Bailey,
That the following communications **BE RECEIVED**:

- Letter from Krzysztof Zuk, City of Lublin dated October 29, 2014 – (*Item 7.2*)
 - Letter from Jiang Zhiying, Mayor of Changchun dated October 30, 2014 – Letter of congratulations to Mayor Dilkens – (*Item 7.3*)
 - Letter from Tsumeo Suzuki, Mayor of Fujisawa dated December 8, 2014 – Letter of congratulations to Mayor Francis – (*Item 7.4*)
- Carried.

7.5 Report – “Twin City of Mannheim, Germany – Benefits of 2013 Autumn Exchange

Councillor Marra commends Michael Cooke, Manager of Planning Policy for his report entitled “Twin City of Mannheim Germany – Benefits of 2013 Autumn Exchange”.

R. Barlozzari advises the Corporation of the City of Windsor often receives requests from twin cities to participate in similar work placements or exchanges. Two individuals from Mannheim, Germany have requested a work placement Windsor in the summer. He adds that Dahee Kim from the twin city of Gunsan, South Korea is currently in a placement program with the Corporation of the City of Windsor.

In response to a question asked by Dr. Jain if the exchange individuals receive remuneration, R. Barlozzari responds that these placements are not compensated by the Corporation of the City of Windsor or by tax dollars. All costs involved, including remuneration, food, transport, lodging, accommodations and insurance costs are covered by the city of origin.

Moved by Councillor Marra, seconded by Councillor Borrelli,
That the report of the Manager of Planning Policy dated May 5, 2014 entitled “Twin City of Mannheim, Germany – Benefits of 2013 Autumn Exchange” **BE RECEIVED**.
Carried.

8. NEW BUSINESS

8.1 2015 Misono Jogakuin H.S. Program

Moved by Councillor Marra, seconded by Dr. Jain,

That **APPROVAL BE GIVEN** to an expenditure in the upset amount of \$200 for costs associated with hosting a welcoming reception for the Misono Jogakuin High School students to be held on July 28, 2015 at Windsor City Hall.

Carried.

8.2 Mayor Moon, Gunsan

R. Barlozzari reports that a delegation from Gunsan, South Korea, inclusive of Mayor Moon are planning to visit the City of Windsor on October 27, 2015. Further information regarding the delegation size and length of stay has been requested.

Moved by Councillor Borrelli, seconded by N. Feghali,

That the request of a delegation from Gunsan, South Korea to visit the City of Windsor on October 27, 2015 **BE RECEIVED**.

Carried.

8.3 Agriculture Expo, Changchun

R. Barlozzari states an invitation has been received for a delegation from Windsor to attend the International Agriculture Expo to be held in August 2015 in Changchun. Councillor Marra suggests the invitation be sent to the Windsor Essex County Development Commission to determine who to send to the Agriculture Expo.

Moved by Councillor Borelli, seconded by L.T. Zhao,

That the Council Assistant **BE REQUESTED** to contact the Windsor Essex County Development Commission to procure a list of individuals from various companies and agricultural groups as possible delegations to attend the International Agriculture Expo to be held in August 2015 in Changchun, China.

Carried.

8.4 Film Festival “BermudaSHORTS” – Mannheim September 23 – 26, 2015

R. Barlozzari advises the request from Dr. Peter Kurz, Mayor of Mannhiem in his letter to Mayor Dilkens dated January 13, 2015 regarding the Film Festival “BermudaSHORTS” has been raised with the Windsor International Film Festival (WIFF) for consideration.

Moved by Councillor Borrelli, seconded by Dr. Jain,

That the Council Assistant **BE AUTHORIZED** to disseminate information to the appropriate groups/organizations relating to the Film Festival “BermudaSHORTS” to be held in Mannheim, Germany from September 23 – 26, 2015 and to report back.

Carried.

8.5 Fujisawa's Marathon Event – January 2016

Moved by Councillor Borrelli, seconded by L.T. Zhao,

That the Council Assistant **BE AUTHORIZED** to disseminate information to the appropriate groups/organizations relating to the “2016 Shonan-Fujisawa Citizens Marathon” to be held in January 2016 and to report back.

Carried.

8.6 Fujisawa Nell Martin Roses Request

R. Barlozzari refers to the memo provided to the IRC dated May 4, 2015 and provides a verbal update regarding the Nell Martin Roses request from Fujisawa, indicating that the Parks Department is assisting with this request. At this time, there are concerns with the roses being refused entry into Japan due to that country's strict legislation regarding *Phytophthora Ramorum*.

Moved by Councillor Borrelli, seconded by Dr. Jain,

That the Council Assistant **BE DIRECTED** to contact Mr. Hideomi Kawazoe of Fujisawa City to inform him the Nell Martin Roses will be sent to Fujisawa pursuant to favourability of successful import into Japan.

Carried.

8.7 Annual Gala Indian Dinner – May 7, 2015

Dr. Jain states the Annual Gala Indian Dinner was held on May 7, 2015 at the Caboto Club.

Dr. Jain reports an Indian Dance will be held at Villanova High School on May 30-31, 2015.

Moved by Councillor Borrelli, seconded by L. T. Zhao,

That the update from Dr. Jain relating to the Annual Gala Indian Dinner held May 7 2015 at the Caboto Club and the Indian Dance to be held on May 30-31, 2015 at Villanova High School **BE RECEIVED**.

Carried.

8.8 E-mail from Dahee Kim dated May 11, 2015 regarding the visit by 12 Councillors from the City of Gunsan to the City of Windsor

R. Barlozzari suggests further information is required from Gunsan City, South Korea as the delegation information was recently received and it may be too premature for the committee to assign a budget to the incoming delegation prior to having all the necessary information available for consideration.

Moved by Councillor Borrelli, seconded by Dr. Jain,

That the Council Assistant **BE DIRECTED** to request further information from Gunsan City regarding the scheduled delegation arriving on June 19, 2015 and to report back so that an appropriate budget can be assigned to host the delegation.

Carried.

8.9 E-mail from Changchun dated May 13, 2015 regarding the visit by a delegation from Changchun to Windsor in the middle of July 2015

R. Barlozzari suggests further information is required from Changchun as the delegation information was recently received and it may be too premature for the committee to assign a budget to the incoming delegation prior to having all the necessary information available to them.

Moved by Dr. Jain, seconded by Councillor Borrelli,

That the Council Assistant **BE DIRECTED** to request further information from Changchun, China regarding the delegation scheduled to visit Windsor on July 17 to July 18, 2015 and to report back so that an appropriate budget can be assigned to host the delegation.

Carried.

9. CONFIRM AND RATIFY E-MAIL POLLS

9.1,9.2

9.5

Moved by Councillor Borrelli, seconded by J. Barycki,

That Report No. 37, Report No. 38, Report No. 39, of the International Relations Committee **BE CONFIRMED AND RATIFIED.**

Carried.

9.3 Moved by Councillor Borrelli, seconded by J. Barycki,

That the following motion **BE CONFIRMED AND RATIFIED:**

That **APPROVAL BE GIVEN** to a contribution in the upset amount of \$150 for the University of Windsor Forensics Association Conference to be held on March 21, 2014 held at the University of Windsor, Vanier Hall, in collaboration with the University of Coventry, England.

Carried.

9.4 Moved by Councillor Borrelli, seconded by J. Barycki,

That the following motion **BE CONFIRMED AND RATIFIED:**

That **APPROVAL BE GIVEN** to an expenditure in the upset amount of \$150 for three members of the IRC to attend the Fourth Annual South Asian Dinner to be held at the Caboto Club, 2175 Parent Avenue on April 25, 2014 at 6:00 o'clock p.m.

Carried.

- 9.6 Moved by Councillor Borrelli, seconded by J. Barycki,
That the following motion **BE CONFIRMED AND RATIFIED:**

That **APPROVAL BE GIVEN** to an expenditure in the upset amount of \$260 for four members of the International Relations Committee to attend the 19th Annual Polish-Canadian Business Society Dinner to be held at Dom Polski Hall, 1275 Langlois Avenue, on Friday, November 7, 2014 at 5:30 o'clock p.m.

Carried.

10. **DATE OF NEXT MEETING**

The next meeting will be held at the call of the Chair.

11. **ADJOURNMENT**

There being no further business, the meeting is adjourned at 5:34 o'clock p.m.

CHAIR

COMMITTEE COORDINATOR