

Windsor, Ontario June 24, 2013

A meeting of the **International Relations Committee** is held this day commencing at 12:00 o'clock p.m. in the Town of Walkerville Meeting Room, 3rd floor, City Hall, there being present the following members:

Councillor Drew Dilkens, Chair
Councillor Ron Jones (arrives at 12:11 p.m.)
Guy DiPonio
Blake Roberts
Dr Frank Simpson

Regrets received from:

Councillor Percy Hatfield
Jerry Barycki

Also present are the following resource personnel:

Rob Barlozzari, Council Assistant
Nora Romero, Community Development Officer, Mayor's Office
Karen Kadour, Committee Coordinator

1. CALL TO ORDER

The Chair calls the meeting to order at 12:00 o'clock p.m. and the Committee considers the Agenda being Schedule "A" **attached** hereto, matters which are dealt with as follows:

2. MINUTES

Moved by B. Roberts, seconded by G. DiPonio,
That the minutes of the International Relations Committee meeting held March 18, 2013 **BE ADOPTED** as presented.
Carried.

3. DECLARATIONS OF CONFLICT

None disclosed.

5. BUSINESS ITEMS

5.1 International Children's Games (ICG) Reception

N. Romero distributes background information relating to the International Children's Games to be held August 14-19, 2013, attached as Appendix "A" as follows:

- Information relating to volunteering, adopt an athlete, donate online
- World map identifying the countries participating in the Children's Games
- Update relating to the VIP Mayor's Reception, and opportunities for the International Relations Committee to be a part of the Reception event.

N. Romero reports 84 cities worldwide have confirmed their attendance at the International Children's Games. Two sister cities - Fujisawa, Japan and Coventry, England have also confirmed attendance at the ICG.

It is noted the IRC identified \$6,000 from the Operating Budget as a placeholder to be utilized for the Mayor's Reception to be held in the Augustus Ballroom, Caesar's Windsor. N. Romero states approximately 250 people will attend the Mayor's reception.

N. Romero provides further comments relating to the ICG as follows:

- Anonymous donor has provided 16 Olympic torches which will be on display at Caesars Windsor
- Asks what role the IRC would like to assume
- Requests Councillor Dilkens bring greetings on behalf of the Mayor at the Mayor's reception
- Suggests the IRC greet people, mingle with the crowd and provide a video that showcases the Sister City relationships.
- Guests will receive welcome baskets. Suggests the IRC provide a welcoming letter and perhaps a small gift to be included in the basket.

The Chair proposes the IRC purchase white dress shirts with the City of Windsor logo embroidered on the collar to be worn at the Mayor's reception.

Moved by B. Roberts, seconded by Dr. Simpson,

That **APPROVAL BE GIVEN** for the purchase of seven men's white dress shirts (City of Windsor embroidered logo on the collar) to be worn by the members of the International Relations Committee at the Mayor's Reception, International Children's Games to be held on August 15, 2013.

Carried.

Moved by B. Roberts, seconded by Councillor Jones,

That **APPROVAL BE GIVEN** to an expenditure in the upset amount of \$750 for the purchase of small gifts to be given to attendees at the Mayor's Reception, International Children's Games to be held on August 15, 2013.

Carried.

N. Romero suggests the IRC purchase wine skins at a cost of 3 wine skins for \$10. which could be incorporated into the welcome baskets and distributed to international dignitaries attending the ICG.

5.2 Fujisawa, Japan - International Children's Games Transportation Request

The Chair indicates three delegations from Fujisawa, Japan will be attending the International Children's Games from August 14-17, 2013 and are requesting hotel rooms and transportation from the Metro Detroit Airport.

Moved by Dr. Simpson, seconded by Councillor Jones,

That **APPROVAL BE GIVEN** to an expenditure for three nights' accommodation at Caesars Windsor and the transportation costs for three delegations from Fujisawa, Japan to travel from Metro Detroit Airport to Windsor.

Carried.

4. COMMUNICATIONS

R. Barlozzari distributes an e-mail dated June 23, 2013 from Steven Zhou regarding the Changchun Cultural Exchange, attached as Appendix "B". He advises the North American Tour to be held in March 2014 will include Windsor, Ontario, Little Rock, Arkansas and Tijuana, Mexico. He states Changchun is interested in sending a delegation to Windsor to organize a possible exhibition of historical relics of Puyi, the last Emperor of China.

Mr. Steven Zhou is also requesting the City of Windsor (as a Sister City) send a delegation to participate in the annual half marathon event to be held in Changchun in September 2013. Mr. Zhou indicates expenses for up to three runners will be provided by the City of Changchun; the runners will be responsible for their air fare.

In response to a question asked by the Chair regarding if the delegation from Changchun are requesting expenses to be covered by the City, R. Barlozzari responds no expenses have been requested at this time.

Moved by B. Roberts, seconded by G. DiPonio,

That Mayor Francis **BE REQUESTED** to issue a letter of invitation to Changchun regarding their request to review a suitable venue for their historical relics of the Puyi exhibition and to discuss the details in organizing this event and further, that Administration **BE DIRECTED** to notify the area running clubs of the annual Changchun half marathon to determine interest in participating in the event to be held in September 2013.

Carried.

The Chair advises the City of Changchun fully intended to participate in the ICG Games with two soccer teams; however, their lateness in applying resulted in the ICG being fully subscribed.

4.2 E-mail from Liupka Maslova, Ohrid, Macedonia Regarding Civic Election Results

Moved by Dr. Simpson, seconded by Councillor Jones,
That a congratulatory letter **BE SENT** to Dr. Nikola Bakraceski, the newly elected Mayor of Ohrid, Macedonia.
Carried.

6. NEW BUSINESS

The Chair states Jinho Park, Director in the Prime Minister's Office, South Korea spent 18 months working through the Office of the City Administrator and at the Lou Romano Water Reclamation Plant. A delegation of 4 representatives from South Korea met with Mayor Francis on June 4, 2013. The delegation was in Windsor attending the Automotive Parts Manufacturing Expo held at Caesars Windsor.

Moved by B. Roberts, seconded by Councillor Jones,
That **APPROVAL BE GIVEN** to an expenditure in the upset amount of \$359.10 for a luncheon held at the City Grill on June 4, 2013 for several delegates from Gunsan, South Korea.
Carried.

The "Twin Cities with The Corporation of the City of Windsor" document identifying the 50 year anniversary dates for Coventry, England and St. Etienne, France, is distributed and ***attached*** as Appendix "C". The Chair recommends a delegation be sent to Coventry, England for their 50th Anniversary as a Twin City with the City of Windsor.

Moved by B. Roberts, seconded by Dr. Simpson,
That **APPROVAL BE GIVEN** for two representatives from the International Relations Committee to attend the 50th Anniversary celebration with Windsor's Twin City Coventry, England and further, that the funding (placeholder) be derived from the IRC 2013 Operating Budget.
Carried.

In terms of the Twin Cities Monument, the Chair indicates that space at the Art Gallery has been arranged for Laura Shintani, the commissioned artist. The model of the "You and Me" sculpture will be housed in the former gift shop where children/adults attending the ICG Games will place their thumbprints into the piece. He notes the placeholder of \$15,000 from the IRC towards the sculpture will be held in abeyance until a written agreement has been completed.

The Chair indicates the need for an IRC historical repository to be placed on the City of Windsor website.

Moved by Dr Simpson, seconded by B. Roberts,

That Information Technology **BE REQUESTED** to assist in the creation of an International Relations Committee historical repository consisting of relevant photos/documents from the Sister Cities to be placed on the City of Windsor website.

Carried.

7. DATE OF NEXT MEETING

The next meeting will be held at the call of the Chair.

8. ADJOURNMENT

There being no further business, the meeting is adjourned at 12:53 o'clock p.m.

CHAIR

COMMITTEE COORDINATOR

AGENDA
and Schedule "A"
to the Minutes of the
INTERNATIONAL RELATIONS COMMITTEE
meeting held
June 24, 2013
at 12:00 o'clock p.m.
Walkerville Room, 3rd floor, City Hall
350 City Hall Square West

1. **CALL TO ORDER**

2. **MINUTES**

Adoption of the minutes of the meeting held March 18, 2013 - *attached*.

3. **DECLARATIONS OF CONFLICT**

4. **COMMUNICATIONS**

- 4.1 E-mail from Steven Zhou, Changchun, China, email dated May 14, 2013 regarding a Proposed Cultural Exchange. - *attached*.
- 4.2 E-mail from Ljupka Maslova, Ohrid, Macedonia, dated April 4, 2013 regarding civic election results. - *attached*.

5. **BUSINESS ITEMS**

- 5.1 International Children's Games Mayor's Reception - E-mail from Nora Bertram □ Romero dated May 31, 2013 - *attached*.
- 5.2 Fujisawa, Japan - International Children's Games Transportation Request - *attached*,

6. **NEW BUSINESS**

7. **DATE OF NEXT MEETING**

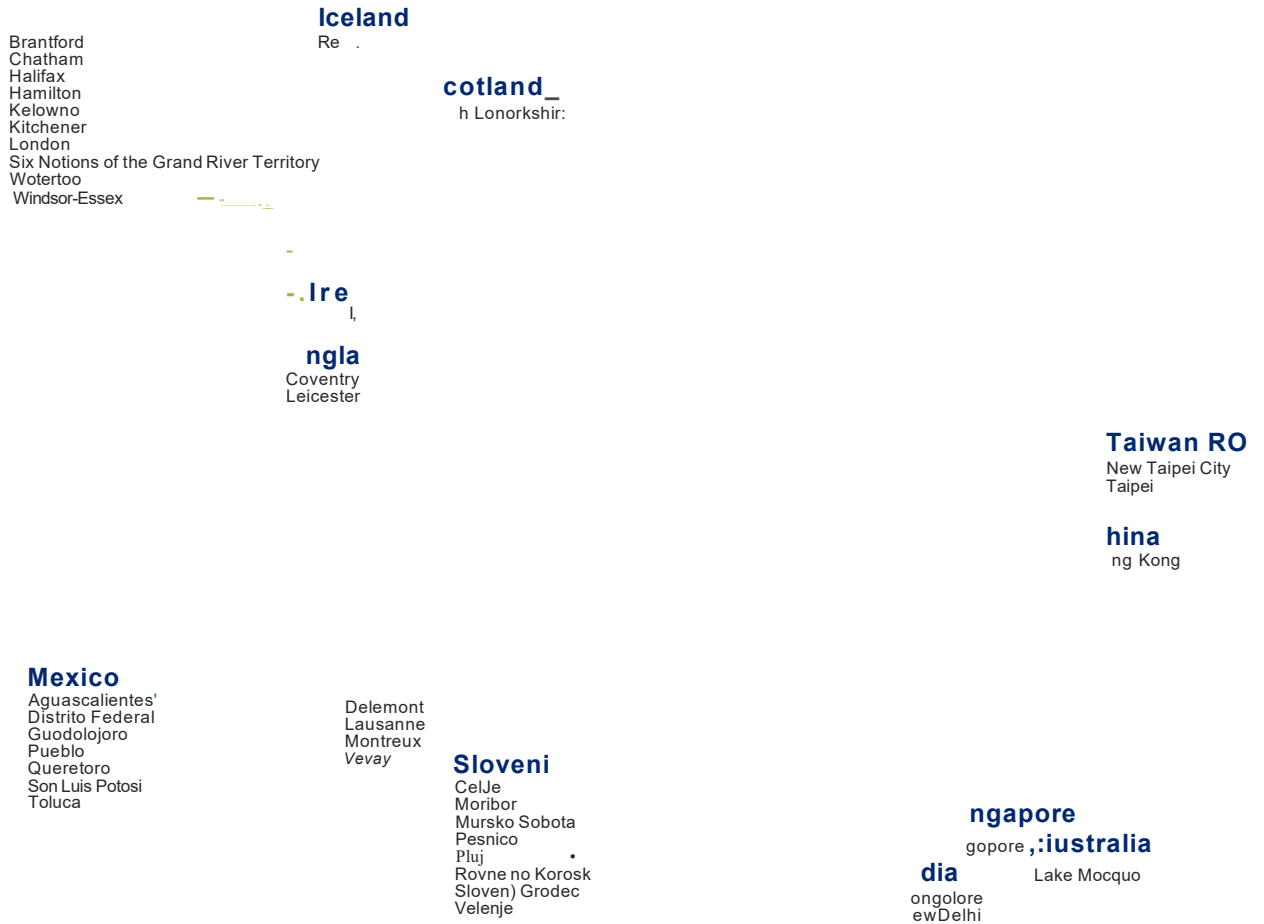
To be determined.

8. **ADJOURNMENT**



WINDSOR ESSEX 2013

Participating Cities



Gymnastics

GET INVOLVED!

- 1. **Volunteer** - A once-in-a-lifetime opportunity to have a behind-the-scenes role in an international event.
- 2. **Adopt an Athlete** - Meet, support and cheer on an international athlete or team during the Games.
- 3. **Donate Online** - Your contribution, no matter the size, will help the next generation of athletes achieve their personal best on their journey to the podium.
- 4. **Spectator of the Games** - From welcoming the athletes during opening ceremonies to lining the streets to bid them farewell, there are so many ways to participate. Sports fan? Here's your chance to cheer on the world in 8 different sporting events. All ICG events are FREE to the public!
- 5. **Live the Legacy** of *In Sport WE Are One* by signing the online pledge for healthy, active living.
- 6. **Social Media Fan Zone** - Help us build the buzz around ICG by connecting with us on Facebook, Twitter; YouTube and Instagram.



Have a Question? Getting connected to ICG is as easy as calling 311
 or e-mailing 311@city.windsor.on.ca.
 Not from Windsor? Callers from Essex County can call 519-255-CITY (2489)
 Long-distance callers can call 1-877-RING311 (746-4311)

VIP Mayor's Reception: (280-300 people)

I have a very quick update for you to share with the IRC Committee:

- The IRC will host and present the ICG Mayor's Reception on Thursday, August 15, 2013 at Augustus Ballroom, Caesars Windsor 4:00pm - 5:30pm
- Other corporate partners include: Caesars Windsor (room and all food); Hiram Walker & Sons Pernod Ricard (beverage and whiskey tasting)
- A local couple will donate their time and Olympic Torch Collection (16 beginning with Berlin 1936) for display purpose at the reception (security will be arranged)
- RCMP will provide 4 uniform officers to be part of the formal presentation and photo ops
- WPS will provide as many as required uniform officers to be on location
- As of today we have 84 cities and several VIP guests who will be attending the event (by invitation only) - up to 250 people
- A shuttle bus service is going to be coordinated to take the guests (visitors) from Caesars Windsor to WFCU Centre for Opening Ceremonies which begins with the pre-show at 6pm and live telecast by TV COGECO from 7pm - 9pm (reserved seats and tickets at Suite level will be provided for these same guests)

For consideration:

- The IRC Committee members should be the welcome greeters in to the Mayor's Reception and with our ICG Games logo consider ordering specific ICG dress shirts with the logo embroidery
- Drew, as Chair should bring greetings and introduce the Mayor and Warden leading up to the formalities of gift exchange (photo ops)
- Display or video loop stations should be in the room showcasing the IRC global community relationships or pull up banners of some sort/materials
- Is there an opportunity to provide a small welcome gift at the door for the attendees (basket) - 85 Or should they be placed with their invitation /ticket in their registration welcome baskets?

ICG Committee considerations:

- Decor (red/white/gold -Canadian feel)-we are receiving 3 quotes to choose from
- Ice sculpture on food or beverage table to be determined
- Music - a jazz trio will be secured for background music
- Room floor plan
- Photographer/videographer
- Display space (do we include ICG articles from the Windsor Star?) or keep this clean and position articles on display at Opening Ceremonies?
- Volunteers - welcome, bring gifts to gift table (to the side of stage area)
- Media news access for a window of 15 minutes towards the end of event
- VIP list for the door
- Banners/ Signage
- Invitations

”

Barlozzari, Robert

From: Steven Zhou [zhouxiaoxing@hotmail.com]
Sent: June 23, 2013 9:21 PM
To: Barlozzari, Robert
Subject: RE: Changchun cultural exchange

Robert, sorry, I was out of my office.

Regarding the exhibition, because it includes our culture relic pieces, we have to get some paperwork done. The North America tour is scheduled for Windsor, Canada, Little Rock, US, and Tijuana, Mexico in March. I have to ask your help for two things. First, we would like to send a delegation to Windsor to check out the exhibition venue and discuss the details on organizing such event in September or October. If your city approves it, I may have to ask for an invitation letter from you.

Second, we are going to host our annual half marathon invitational in the beginning of September. As sister cities, we would like to ask the city of Windsor to send a delegation to participate. We will cover all the expenses for up to four people once they land in Changchun, basically they just have to pay for the air tickets.

Thank you.

Best regards.

J0 :x
6 "5

Xiaoxing Zhou
Changchun Municipal Office of Foreign Affairs, America-Oceania Division
Add: 2626 Renmin Street, Changchun
PostalCode:130000
Tel: (0431)-88776736
Fax: (0431)-88776736

From: rbarlozzari@city.windsor.on.ca
To: zhouxiaoxing@hotmail.com
CC: ddilkens@city.windsor.on.ca
Subject: RE: Changchun cultural exchange
Date: Fri, 7 Jun 2013 18:52:40 +0000

Steve,
I hope you are doing well.

„-The magazine's have now reached my office, thank you for forwarding, I have taken the opportunity to review them here and will be happy to share them along with your requests to the next meeting of the International Relations Committee (IRC), which is scheduled for later this month.

If you would be so kind as to forward any new or updated information regarding the exhibit such as dates/expectations from Windsor, etc., I will bring include this information at that meeting. Furthermore, this request will need to pass through our governance processes, where committee recommendations require approval from a Standing Committee before receiving final approval from City Council. I would encourage you share any further information if it has become available or at your earliest opportunity so that we have sufficient time to coordinate these efforts.

Best regards,
Robert

From: Steven Zhou [mailto:zhouxiaoxing@hotmail.com]
Sent: May 14, 2013 10:48 PM
To: Barlozzari, Robert
Subject: Changchun cultural exchange

Hi, Robert, How are you?

Sorry we couldn't make to the Childrens' Games.

Our city is planning on a cultural exchange with Windsor by organizing a possible display (exhibition) of historical relics of Puyi, the last Emperor of China (that of the Qing Dynasty) in your city. By historical relics, I mean photos, actually or replica of the stuff that he used, books, magazines, and etc. You can find out about Puyi on wikipedia. Our city was the capital city of the Manchuria State.

I'm going to attach a couple of pictures that I took off from the magazines, we can mail them to you later. It's definitely better to see the actual book.

Let me know such event is possible. Our city is also planning to send a delegation to visit your city and discuss the details of this project in September or October, the display can be held around the end of this year or the beginning of the next.

May I have your address where I can mail these magazines to, thank you.

Best regards from Changchun.

,m]Bjt£
-lf "\$A ilJ5(JM,rf- 1J-0¥ 1;;
:!@H: -lf mA J;;!J 2626
III = 130000
It!.i.!: (0431) 88776736
1tJt: (0431) 88776736

Xiaoxing Zhou
Changchun Municipal Office of Foreign Affairs, America-Oceania Division

. A d: 2626 Renmin Street, Changchun

PostalCode:130000

Tel: (0431)-88776736

Fax: (0431)-88776736

Twin Cities with The Corporation of The City of Windsor

(Chronological Order)

<u>City and Country</u>	<u>Year of Twinning</u>	<u>2013/2014 Anniversary</u>
Granby, Canada	1956 (May)	57/58 years
Coventry, England	1963	<u>2013: SO Year</u>
St. Etienne, France	1963 (June 11)	<u>2013: 50 Years</u>
Udine, Italy	1977 (November 14)	36/27
Mannheim, Germany	1980 (April 14)	33/34
Ohrid, Macedonia	1981 (June 29)	32/33
Las Vueltas, El Salvador	1987 (April 13)	26/27
Fujisawa, Japan	1987 (December 2)	26/27
Changchun, China	1992 (June 16)	21/22
Satillo, Mexico	1994 (November 6)	19/20
Lublin, Poland	2000 (June 26)	13/14
Gunsan, South Korea	2004 (June 20)	9/10