

**AGENDA**  
and Schedule "A"  
to the minutes of the  
**Community Public Art Advisory Committee**  
meeting held  
Tuesday, January 24, 2012  
at 3:00 o'clock p.m.  
Room 406, 400 City Hall Square East

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1. **CALL TO ORDER**

2. **DECLARATIONS OF CONFLICT**

3. **ADOPTION OF THE MINUTES**

Adoption of the minutes of the meeting held December 6, 2011 (*previously distributer!*).  
Adoption of the minutes of the Museum Subcommittee at its meeting held January 11, 2012 - *attached*.

4.. **Delegations**

Mr. Brian Frickey regarding *Item 4.2*  
Mr. Kim Elliot regarding *Item 4.4*

5. **BUSINESS ITEMS**

- 5.1 Monument donation in support of the 2013 International Children's Games (*Item was deferred at the December 6, 2011 meeting pending further information*).
- 5.2 Alumni of Mayfair Public School supporting placement of monumental stone for display within the park at their former school site.
- 5.3 Emancipation Celebrations monument to be placed in Jackson Square Park
- 5.4 Sculpture in the Garden at Brentwood honouring Fr. Paul Tribute
- 5.5 Sculpture donation requests. Letters from Mr. Saeed Ahmad Kaukab and Mr. Stephen Savage - *attached*.
- 5.6 First draft of the Application Form to be evaluated - *attached*.

6. **DATE OF NEXT MEETING**

To be determined.

7. **ADJOURNMENT**

MINUTES Windsor, Ontario January 11, 2012

A meeting of the **Museum Subcommittee of the Public Arts Advisory Committee** held this day commencing at 4:30 o'clock p.m. at the Windsor Community Museum, 254 Pitt Street West, there being present the following members:

Leisha Nazarewich, Chair  
Dr. Terri Lawrence-Tayler  
Neil Helmer

Regrets from Rosemarie Denunzio and Jeffrey Mellow.

**Also present are the following resource personnel:**

Madelyn DellaValle, Museum Curator, Cultural Affairs  
Cathy Masterson, Manager of Cultural Affairs

**1. CALL TO ORDER**

The Chair calls the meeting to order at 4:40 o'clock p.m. and the Committee considers the Agenda being Schedule "A" **attached** hereto, matters which are dealt with as follows:

**2. ADDITIONS TO THE AGENDA**

None.

**3. DECLARATIONS OF CONFLICT**

None declared.

**4. MINUTES**

Moved by Neil Helmer, seconded by Dr. Terri Lawrence-Tayler  
That the minutes of the Museum Advisory Committee held November 30,  
2011 meeting **BE ADOPTED** as presented.

Carried

## **5. BUSINESS ARISING FROM THE MINUTES**

### **5.1 Update on War of 1812 initiatives**

M. Della Valle and C. Masterson provided an update to the committee on War of 1812 initiatives of the museum which add to the list provided at the last meeting:

Windsor Star Article on December 26<sup>th</sup> ran outlining some of the events of the bicentennial commemorations.

Status of tall ships visit in 2013 is still being worked out.

City is still waiting to hear back about its application to Building Communities Through Arts and Heritage Community Anniversaries Grant application for its end of August event commemorating the Capture of Detroit.

Interviews for the position of Project Facilitator War of 1812 - South West Ontario Region are being held now and the replacement for Charlene Houle will be named shortly

Neil Helmer reminded the sub-committee that the Ontario Archaeological Society is having its annual symposium in Windsor November 9-11 at the Holiday Inn on Huron Church Road. C. Masterson noted that she would be interested in helping to promote this event/provide local contacts.

### **5.3 Update on building maintenance (porch, pathway)**

M. Della Valle noted that there has been no progress on replacing the pathway/fixing the porch. She will contact Mike Smithson again.

M. Della Valle noted that there is a problem with the heating system in the artifact storage area (aka "the fort") and that Dave Spratt is obtaining quotes for replacing the heating.

### **5.4 Museum Development Feasibility Study**

C. Masterson updated the committee on the process of the Museum Development Feasibility Study. Barry Lord of Lord Cultural Resources (the consultants chosen to complete the study) was in Windsor the first week of December to do further research. Lord Cultural Resources will be returning in February for another Public Meeting featuring draft museum expansion plans. It will be held February 2, 2012 from 7-9pm at Mackenzie Hall.

**6. NEW BUSINESS**

6.1 Neil Helmer noted that he will be out of the country from February 3<sup>rd</sup> through the end of October 2012.

**7. REVIEW OF MUSEUM ACTIVITIES**

M. Della Valle notes that the Woof Woof: Hot Diggity Doggie exhibit is opening on January 28<sup>th</sup> at 2pm. Also that the Living in 1812, Life on the Sandwich Frontier exhibit is opening February 18<sup>th</sup> at 2pm. The latter also features a guest speaker, Cheryl MacDonald, talking on "Food, Farming and the War of 1812." A Museum Newsletter will be sent out shortly detailing all activities in near future.

**8. DATE OF NEXT MEETING**

March 20, 2012 at 4:30pm at the museum.

**9. ADJOURNMENT**

There being no further business, the meeting is adjourned at 5:20 o'clock p.m.

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CHAIR

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COMMITTEE COORDINATOR