

AGENDA
COMMITTEE OF MANAGEMENT
FOR HURON LODGE LONG TERM CARE HOME
FRIDAY, September 13, 2019 at 8:30am
Huron Lodge Conference Room

1. **Call to Order**
2. **Disclosure of Interest**
3. **Adoption of the Minutes**
Adoption of the minutes of the meeting held June 17, 2019 - *attached*
4. **IN-CAMERA**

Subject	Section Pursuant to Municipal Act 2001, as amended
Personal matters about an identifiable individual, including municipal or local board employees	s. 239 (2)(b)

5. **Administrator's Report**
The Administrator's Report to the Committee of Management dated August 16, 2019 – *attached*.
6. **Communications**
7. **Date of Next Meeting**
The next meeting will be held on Wednesday, November 20, 2019 at 8:30 a.m. at Huron Lodge.
8. **Adjournment**

Committee of Management for Huron Lodge **Meeting held June 17, 2019**

A meeting of the Committee of Management for Huron Lodge is held this day commencing at 4:00 o'clock p.m. in Room 201, 350 City Hall Square West, there being present the following members:

Councillor Jo-Anne Gignac, Chair
Councillor Fred Francis
Councillor Irek Kusmierczyk
Councillor Ed Sleiman

Also present are the following resource personnel:

Jelena Payne, Community Development & Health Commissioner
Alina Sirbu, Executive Director of LTD Administrator Huron Lodge
Karen Kadour, Committee Coordinator

1. Call to Order

The Committee Coordinator calls the meeting to order at 3:55 o'clock p.m. and the Committee considers the Agenda being Schedule A attached hereto, matters which are dealt with as follows:

Election of Chair

The Committee Coordinator calls for nominations from the floor for the position of Chair. Councillor Kusmierczyk nominates Councillor Gignac, seconded by Councillor Francis. The Committee Coordinator asks if there are further nominations from the floor. Seeing none, the Committee Coordinator asks Councillor Gignac if she accepts. Councillor Gignac accepts and assumes the Chair.

Moved by Councillor Kusmierczyk, seconded by Councillor Francis,
That Councillor Gignac **BE ELECTED** Chair of the Committee of Management for
Huron Lodge.
Carried.

2. Disclosure of Interest

None disclosed.

3. Adoption of the Minutes

Moved by Councillor Francis, seconded by Councillor Sleiman,
That the minutes of the Committee of Management for Huron Lodge of its meeting held November 5, 2018 **BE ADOPTED** as presented.
Carried.

4. In Camera

No In Camera session is held.

5. Administrator's Report

A. Sirbu provides information relating to proposed amendments to Ontario Regulation 79/10 under the Long Term Care Homes Act, 2007 relative to High Acuity Priority Access Beds as follows:

- Applicants meeting the eligibility criteria would be placed on a separate waiting list for a High Acuity Priority Access bed. To be eligible for placement in these beds, applicants would require and likely benefit from the following:
 - Ongoing nursing and other personal care given by, or under the supervision of, a registered nurse who has relevant expertise whether as a result of experience or training.
 - Ongoing technology-based care that requires the support of a member of a college or as defined under the Regulation Health Professions Act, 1991.
- Applicants meeting the eligibility criteria for these beds would be prioritized under the Regulation similar to how applicants are currently prioritized for specialized units.
- High Acuity Priority Access Beds would be private accommodation, designated as basic accommodation, for the purpose of the co-payment rate and rate reduction.
- It is proposed the residents of High Acuity Priority Access Beds undergo an interdisciplinary reassessment every three months, or sooner if there is a change in the resident's condition or circumstances. There is a concern that these quarterly assessments will not indicate improvement that may lead to discharge due to the high acuity these residents will come under. This may pose potential issues for the ability of the home to safely continue to provide care to all residents as needed.
- The Ministry anticipates that the proposed amendments will have a minimum regulatory impact on long-term care home operators.
- The Regulatory Impact Analysis includes start-up and ongoing annual training costs associated with supporting a broad range of complex care needs.
- If regulatory amendments designating High Acuity Priority Beds are approved, long term care homes anticipate that additional provincial funding to support homes in

enhancing their capacity to care for residents with complex care needs would be required to offset these additional costs.

- No additional staffing availability for these beds which may be a huge risk in liability to these new clients.
- There is no indication regarding how the beds will be distributed throughout the province.

It is generally agreed that Jelena Payne, Community Development and Health Commissioner will draft a letter to the Ministry of Health and Long Term Care for the Chair's signature noting some concerns relating to the proposed amendments to Ontario Regulation 79/10 under the Long Term Care Homes Act, 2007 relative to High Acuity Priority Access Beds.

In terms of the Quality Improvement Plan and Mandatory Reporting Stats, Councillor Kusmierczyk notes that the antipsychotic use numbers have gone down and questions if there is a correlation to an increase in responsive behaviors. A. Sirbu responds that there are times in which that is a correlation.

In response to a question asked by Councillor Kusmierczyk regarding pain management, A. Sirbu responds there is a pain program in place whereby if a resident is able to verbalize or use facial expression, registered staff have the ability to determine and document that the client is pain free upon administration of pharmacological interventions.

Moved by Councillor Francis, seconded by Councillor Sleiman,

That the report of the Administrator of Huron Lodge dated May 27, 2019 entitled "Huron Lodge Long Term Care Home – Administrator's Report to the Committee of Management" providing an update relating to resident care, the Ministry of Health and Long Term Care, the Local Health Integration Network, and other initiatives that impact the Long Term Care sector **BE RECEIVED** for information and **APPROVED** for the period from November 6, 2018 to May 31, 2019.

Carried.

7. Communications

A. Sirbu announces a new "Day Away Program" at Huron Lodge offered by the Alzheimer Society of Windsor and Essex County. The Program allows for caregivers to bring loved ones affected by dementia or Alzheimer to Huron Lodge from 9:00 a.m. to 3:00 p.m. J. Payne adds this is revenue generating endeavour as the Alzheimer Society is leasing the space from Huron Lodge.

Moved by Councillor Kusmierczyk, seconded by Councillor Sleiman,
That the following Communications **BE RECEIVED**:

1. **Ministry of Health and Long-Term Care** - Long-Term Care Homes Act (LTCHA), 2007 and Regulation 79/10 – Committee of Management-Overview
2. **Legislative Assembly of Ontario** - Municipal Implications Overview of Bill 66
3. **Ontario's Regulatory Registry (LTCHA, 2007)** - Consultation Draft Amending O. Reg. 79/10 – High Acuity Priority Access Beds
4. **Ministry of Health and Long-Term Care** - Inspection Report-Public Copy #2019-791739-0003
5. **Ontario Health Team** CR210/2019 – approving Report C 78/2019 endorsing a collaborative submission to the Ontario Health Team
6. **CARF Annual Conformance to Quality Report**
7. **AdvantAge Ontario** - Igniting Change 2019-2024 Strategic Plan
8. **Alzheimer Society of Windsor & Essex County** - CR 84/2019 Approving Lease Agreement for Day Break at the Lodge Program
9. **Windsor-Essex County Health Unit** -Food Premises Inspection Report
Residential Facility Inspection Report
Personal Service Setting Inspection Report
10. **Fire & Rescue Services** - Letter regarding Inspection held August 13, 2018
11. **Ministry of Labour** Field Visit Report

Carried.

8. **Next Meeting**

The next meeting will be held on September 13, 2019 at Huron Lodge at 8:30 a.m.

9. **Adjournment**

There being no further business, the meeting is adjourned at 4:17 o'clock p.m.

CHAIR

COMMITTEE COORDINATOR

Item No.

THE CORPORATION OF THE CITY OF WINDSOR
Community Development and Health Services – Huron Lodge



MISSION STATEMENT:

"Our City is built on relationships – between citizens and their government, businesses and public institutions, city and region – all interconnected, mutually supportive, and focused on the brightest future we can create together."

Committee of Management Report	Report Date: August 16, 2019
Author's Name: Alina Sirbu	Date to Committee: 09/13/19
Author's Phone: 519 253-6060 ext. 8253	
Author's E-mail: asirbu@citywindsor.ca	

To: Huron Lodge Committee of Management

Subject: Huron Lodge Long Term Care Home-
Administrator's Report to the Committee of Management

1. **RECOMMENDATION:** City Wide: _____ Ward(s): _____

THAT the report from the Administrator of Huron Lodge providing the Committee of Management with an update on issues related to resident care, the Ministry of Long-Term Care, the Local Health Integration Network, and other initiatives that impact the Long Term Care sector **BE RECEIVED** for information and **APPROVED** for the period of June 1, 2019 to August 31, 2019.

2. **BACKGROUND:**

The Committee of Management report serves as the Administrator of Huron Lodge's updates and official record for the Committee of Management for the period of June 1, 2019 to August 31, 2019.

In Camera Report

"Resident matters" – section 239(2) (b) Municipal Act - Personal matters about an identifiable individual, including municipal or local board employees.

3. **DISCUSSION:**

Ministry of Long-Term Care

Honourable Merrilee Fullerton became the Minister of Long-Term Care effective June 20, 2019.

The Ministry delayed the scheduled information sessions for High Acuity Priority Access Beds (HPAB) and Public Consultations originally scheduled for June and July due to the provincial cabinet shuffle that occurred June 20, 2019.

a) Ontario Health Team (OHT)

The Commissioner of Community Development and Health Services and the Administrator/Executive Director of Huron Lodge participate in ongoing meetings as part of the Windsor Essex Ontario Health Team. Council Resolution 78/2019 approved the municipal involvement on May 6, 2019.

On July 18, 2019 the Ministry of Health, Ministry of Long-Term Care notified Janice Kaffer, President & Chief Executive Officer Hôtel-Dieu Grace Healthcare (HDGH) that the Windsor Essex OHT application was evaluated as being "In Development". (copy attached as **Communication #1**)

Their definition of "In Development" reads '*These are teams with participants who represent a continuum of care, and who have demonstrated a commitment to the OHT model and a strong degree of readiness to implement. Though they are not yet ready to complete a full application, they will prepare for a future full application submission. The ministry will provide targeted support to enable their development.*'

A zoom conference meeting occurred on August 8, 2019 to discuss assembling working groups around specific areas of focus. The Commissioner of Community Development and Health Services and the Administrator/Executive Director of Huron Lodge will continue attending Windsor Essex OHT meetings on a regular basis working towards the submission of the full application.

b) Public Inquiry into the Safety and Security of Residents in the Long-Term Care Homes System

The Honourable Eileen E. Gillese, Commissioner of the Long-Term Care Homes Public Inquiry released her final report and recommendations in Woodstock on July 31, 2019. The Long-Term Care Homes Public Inquiry was established on August 1, 2017, by Order in Council following Elizabeth Wettlaufer's conviction of eight counts of first degree murder, four counts of attempted murder and two counts of aggravated assault; offences she committed while working as a registered nurse in Long-Term Care Homes. The report contains Volume 1-Executive Summary and Consolidated Recommendations; Volume 2-A Systemic Inquiry into the Offences; Volume 3-A Strategy for Safety and Volume 4-The Inquiry Process.

The Administrator of Huron Lodge Long Term Care Home is currently reviewing the report in order to assure the recommendations are established, followed and documented at Huron Lodge. The Ministry of Long Term Care must issue a public report describing the steps taken to implement the recommendations on the first anniversary of the release of the report.

c) Quality Improvement Plan and Mandatory Reporting Stats

Huron Lodge continues to use an interdisciplinary approach to ensure quality indicators are in line with the provincial averages.

Quality Indicator	Q2-2019 Average Huron Lodge	Q1-2019 Provincial Average
Falls	13.49	16.10
Wound Care	3.4	3.3
Restraints	3.98	4.2
Continence Management	4.76	18
Pain Management	4.25	10.1
Responsive Behaviours	11.59	13.2
Antipsychotic Use	19.23	19.1

Wound Care is very close to average. Antipsychotic Use has decreased dramatically and Huron Lodge continues to work with the registered staff, physicians, pharmacist and the internal Behavioural Support Team to reduce usage of this medication in tandem with appropriate personalized interventions for the residents.

Health Quality Ontario, as the public reporting mechanism for Quality Improvement Initiatives for the health care sector, is the platform that the MOHLTC uses to monitor our performance and compare it with provincial averages. As such, Huron Lodge reviews and monitors all improvement programs on a continuous basis.

Commission on Accreditation of Rehabilitation Facilities (CARF) Accreditation

The Huron Lodge Accreditation Anniversary Date is 6/30/2020. Staff continue to prepare required documents and work on all Accreditation standards.

AdvantAge Ontario/former Ontario Association of Non-Profit Homes and Services for Seniors (OANHSS)

AdvantAge Ontario continues to release Media Clips and Executive Reports on a regular basis.

Local Health Integration Network – Erie-St. Clair LHIN

The Executive Director of Huron Lodge continues as a member of the *Windsor Sub-Region Accountability Table*, representing the Long-Term Care sector through consultations and teleconferences on a regular basis. This forum continues to run parallel to the Windsor Essex OHT yet another platform for health care change implementation.

Huron Lodge Specific Projects

Workforce Management went live at Huron Lodge effective March 31, 2019. Huron Lodge continues to work with the WFM team to satisfy 24-7 operation scheduling and residents and staff concerns.

Focus Group

Staff at all levels continue to meet on a regular basis and establish objectives and strategies for change implementation at Huron Lodge while maintaining a resident centered approach.

Other Business

1. Community Involvement and Special Projects

Huron Lodge welcomed representatives from other Essex County Long-Term Care Homes, Emergency Services and local Hospitals on July 16th, 2019 to a Meet and Greet session where everyone visited and observed staff & residents in our Poplar and Maple Resident Home Areas. Collaborative discussions on related processes, resources, improvements and opportunities occurred. Hôtel-Dieu Grace Healthcare held a reciprocal meeting on August 9, 2019. The purpose of these sessions is to create better understanding, knowledge base and synergies between health care providers to the benefit of the residents in Windsor Essex.

2. Financial

a. MOH funding

AdvantAge Ontario issued a Memorandum dated July 17, 2019 to LTC Home Members entitled *Urgent Action Required-LTC Funding Reductions* encouraging support for their efforts requesting delays to the elimination of the Structural Compliance Premium Fund and the High Wage Transition Fund as well as the proposed 1% per diem increase (which is below the rate of inflation). The memo indicated that AdvantAge Ontario made it clear to the Minister's office and senior Ministry staff that the reductions are certain to lead to staffing cuts and reduced service levels. Huron Lodge submitted a comprehensive response in this regard which overall contributed to the delay in funding cuts announcement.

Although the Ministry has announced a 1.7% increase in funding for the upcoming fiscal year, the elimination of the High Wage Transition Fund contributes to an overall funding decrease for Huron Lodge of approximately (\$275,000) next year.

The Ministry has not increased the per diems to align with the previous year's 2.3% inflation rate. As a result, the Ministry has downloaded the additional costs to long-term care homes. In particular, food costs have seen a steep incline. With no food per diem increase as historically provided, Huron Lodge is at risk of not maintaining the nutritional requirements as defined by the Ministry despite the mitigating strategies in place.

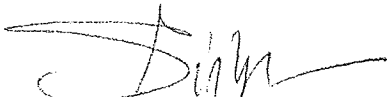
b. Fundraising

On May 25, 2019 Huron Lodge collaborated with the Humane Society to hold a Dog Walk n' Roll Barbeque and Bake sale; \$1,011.65 proceeds went to the Humane Society.

3. Windsor-Essex County Health Unit

On August 8, 2019, the Health Unit conducted a Food Premises Inspection and a Residential Facility Inspection. The conditions of the premises were satisfactory. (Attached as **Communication 2**)

Submitting this report respectfully for your information,



Alina Sirbu
Executive Director of Long Term
Care/Administrator Huron Lodge



Jelena Payne
Commissioner Community Development &
Health and Corporate Leader Social
Development & Health

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