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Windsor, Ontario June 11, 2012

A meeting of the **Committee of Management for Huron Lodge Long Term Care Home** is held this day at 9:00 o'clock a.m. in the Huron Lodge Conference Room, 1881 Cabana Road West, there being present the following members:

Councillor Bill Marra, Chair
Councillor Ron Jones

Regrets received from:

Councillor Hilary Payne

Also present are the following resource personnel:

Wendy Eizenga, Executive Initiatives Coordinator
Tom Graziano, Project Administrator
Lucie Lombardo, Executive Director, LTD Administrator, Huron Lodge
Mark Nazarewich, Senior Legal Counsel
Karen Kadour, (A) Committee Coordinator

1. CALL TO ORDER

The Chair calls the meeting to order at 9:17 o'clock a.m. and the Committee of Management considers the Agenda being Schedule "A" **attached** hereto, matters which are dealt with as follows:

2. MOTION TO APPROVE THE AGENDA

Moved by Councillor Jones, seconded by Councillor Marra,
That the Agenda for the meeting of the Committee of Management for Huron Lodge Long Term Care Home held June 11, 2012 **BE APPROVED**.
Carried.

3. ADOPTION OF THE MINUTES

Moved by Councillor Marra, seconded by Councillor Jones,
That the minutes of the Committee of Management for Huron Lodge Long Term Care Home at its meeting held March 5, 2012 **BE ADOPTED** as presented.
Carried.

4. **DISCLOSURE OF PECUNIARY INTEREST**

None disclosed.

5. **MOTION TO MOVE IN CAMERA**

Item No.	Subject	Section Pursuant to Municipal Act 2001, as amended
5.1	Personal matters about an identifiable individual, including municipal or local board employees	s. 239(2)(b)
5.2	Labour relations or employee negotiations	s. 239(2)(d)
5.3	Litigation or potential litigation, including matters before administration tribunals, affecting the municipality or local board	s. 239(2)(c)

Moved by Councillor Jones, seconded by Councillor Marra,

That the In Camera Item 5.3 – Litigation or potential litigation, including matters before administration tribunals, affecting the municipality or local board **BE MOVED** to the public session for discussion as the Legal Counsel present has determined the contents of the report does not fit with the criteria outlined in the Municipal Act 2001, as amended.

Carried.

The report of the Project Administrator dated June 1, 2012 entitled „Project Update Report – June 2012” is distributed and ***attached*** as Appendix “A”. T. Graziano advises the priority works on the mechanical and essential operating systems have been completed or near completion. He indicates \$500,000 was allocated for mechanical systems upgrades. He notes the litigation is ongoing with a planned commitment of \$212,922 for legal expenses.

M. Nazarewicz succinctly provides the following information relating to the ongoing litigation:

- Architect has been retained to provide expert advice regarding the design of the building
- Report requesting additional funds for legal fees will be reviewed during the Capital Budget deliberations. Need to continue defending this action.
- Hold back of several million dollars – several liens involved.
- Resolved two of the sub trade issues (11 sub trades in total)
- Leaking around windows (Testing was undertaken with the contractor present and it was determined the windows are defective)

- Regular series of meetings mandated by the Judge has increased legal costs
- Requesting \$400,000 from City Council (legal costs and for retaining experts)
- Contractor is expecting full capitulation

Moved by Councillor Jones, seconded by Councillor Marra,
That the report of the Project Administrator dated June 1, 2012 entitled "Project
Update Report – June 2012" **BE RECEIVED** for information.
Carried.

M. Nazarewich and T. Graziano leave the meeting.

6. **IN CAMERA**

**Verbal Motion is presented by Councillor Marra, seconded by Councillor
Jones to move In Camera at 9:48 o'clock a.m.**

Motion Carried.

Discussion on the item of business (Item 5.1)

Discussion on the item of business (Item 5.2).

7. **MOTION TO MOVE BACK INTO PUBLIC SESSION**

**Verbal Motion is presented by Councillor Jones, seconded by Councillor
Marra, to move back into public session at 9:53 o'clock a.m.**

Motion Carried.

**Moved by Councillor Marra, seconded by Councillor Jones,
THAT the Clerk BE DIRECTED to transmit the recommendation(s)
contained in the report(s) discussed at the In Camera Committee of Management
for Huron Lodge Long Term Care Home held June 11, 2012 at the next Regular
Meeting.**

Moved by Councillor Jones, seconded by Councillor Marra,
That the confidential verbal report of the Committee of Management for Huron
Lodge Long Term Care Home relating to the personal matters about an identifiable
individual, including municipal or local board employees **BE RECEIVED** and further,
that Administration **BE AUTHORIZED** to proceed in accordance with the verbal
direction of the Committee of Management for Huron Lodge Long Term Care Home.

Moved by Councillor Marra, seconded by Councillor Jones,

That the confidential verbal report of the Committee of Management for Huron Lodge Long Term Care Home relating to the labour relations or employee negotiations **BE RECEIVED** and further, that Administration **BE AUTHORIZED** to proceed in accordance with the verbal direction of the Committee of Management for Huron Lodge Long Term Care Home.

Motion Carried.

8. ADMINISTRATOR'S REPORT

L. Lombardo reports the 2012 budget was approved by Council and layoff notices were provided to the affected staff during the week of March 4, 2012. She indicates that the "bumping" situation is somewhat resolved. She notes the staff, residents and Residents' Council continue to question the changes as a result of the loss of positions.

L. Lombardo states the LHIN and the LTC Administrators with the representation from the CCAC as the working lead are conducting a Request for Proposal to create two videos (in both English and French) that will introduce the process of choosing a LTC home for clients and families.

L. Lombardo indicates the Ontario Municipal Benchmarking Initiative (OMBI) results for 2010 will be communicated to City Council in the near future.

L. Lombardo advises the Ontario Nurses' Association (ONA) negotiation information report will be forwarded to City Council by Human Resources.

9. VOLUNTEERS AND FUNDRAISING - Report

The Chair suggests the Executive Director, LTD Administrator, Huron Lodge send a letter on behalf of the Committee of Management for Huron Lodge to thank the program specific volunteers and the Huron Lodge Auxiliary for their fundraising efforts.

10. HEALTH QUALITY – LONG TERM CARE PUBLIC REPORTING

L. Lombardo advises in March 2012, the HQO Long Term Care website was updated for its annual release. For this time period, 299 long term care homes, including Huron Lodge voluntarily posted their results for quality indicators related to instances of incontinence, falls, pressure ulcers and restraints. The transparency of the reporting homes indicates a commitment to complete a self analysis and develop strategies for improvement. The Ministry of Health and Long Term Care has now issued communication that all homes are expected to participate in public reporting by the end of the year. The remaining 336 homes will now be required to participate in the next annual update.

Moved by Councillor Marra, seconded by Councillor Jones,
That the verbal update of the Executive Director, LTD Administrator, Huron Lodge relating to Huron Lodge's participation on the Health Quality Ontario public reporting website **BE RECEIVED**.

Carried.

11. PERSONAL SUPPORT WORKERS REGISTRY

Moved by Councillor Jones, seconded by Councillor Marra,
That the verbal update of the Executive Director, LTD Administrator, Huron Lodge regarding the rollout of the Personal Supports Workers (PSW) Registry Program **BE RECEIVED**.

Carried.

12. RESIDENTS FIRST UPDATE

Moved by Councillor Marra, seconded by Councillor Jones,
That the verbal update of the Executive Director, LTD Administrator, Huron Lodge regarding Huron Lodge's participation in the Residents First Collaborative **BE RECEIVED** for information.

Carried.

13. COMMUNICATIONS

Moved by Councillor Jones, seconded by Councillor Marra,
That the following Communications **BE RECEIVED** for information:

1. Public Health – Important Health Notice
2. Local Health Integration Network (LHIN) – Long Term Care Fair
3. Ontario Association of Non-Profit Homes & Services for Seniors – Proposals for the Ontario Budget Fiscal Year 2012-13
4. Long Term Care Task Force – Resident Care & Safety Survey
5. LHIN – March 27, 2012 – Board Meeting Information
6. Ministry of Health – Health Quality Ontario's Report on Indicators of Quality for Long Term Care Homes
7. Ministry of Health – Summary of Ontario's Action Plan for Health Care
8. Ministry of Health – Behavioural Supports Ontario Program
9. LHIN – New Mental Health Strategic Plan Looks to Create a Supportive Community

Carried.

14. **NEXT MEETING**

The next meeting will be held on Monday, September 10, 2012 at 9:00 o'clock a.m. in the Huron Lodge Conference Room.

15. **ADJOURNMENT**

There being no further business, the meeting is adjourned at 10:15 o'clock a.m.

CHAIR

(A) COMMITTEE COORDINATOR