

**COMMITTEE OF MANAGEMENT
FOR HURON LODGE LONG TERM CARE HOME
MONDAY, JUNE 10, 2013 - 9:00 A.M.
HURON LODGE CONFERENCE ROOM**

- 1.) CALL TO ORDER
- 2.) MOTION TO APPROVE THE AGENDA
- 3.) ADOPTION OF THE MINUTES DATED MARCH 4, 2013 AS ATTACHED
- 4.) DISCLOSURE OF PECUNIARY INTEREST
- 5.) MOTION TO MOVE IN-CAMERA

Subject	Section Pursuant to Municipal Act 2001, as amended
Personal matters about an identifiable individual, including municipal or local board employees	s. 239 (2)(b)

- 6.) MOTION TO MOVE BACK INTO REGULAR SESSION
- 7.) PRIORITY DEFICIENCIES COMPLETION REPORT - JUNE 2013
- 8.) ACTING ADMINISTRATOR'S REPORT
- 9.) LONG TERM CARE PUBLIC REPORTING BENCHMARKING-APRIL 2013
- 10.) VOLUNTEERS AND FUNDRAISING AT HURON LODGE-UPDATE 2013
- 11.) COMMUNICATIONS INFORMATION PACKAGE
- 12.) NEXT MEETING - Monday, September 9, 2013 - 9:00 a.m.
Huron Lodge Conference Room

KK/
Windsor, Ontario March 4, 2013

A meeting of the **Committee of Management for Huron Lodge** is held this day commencing at 9:00 o'clock a.m. in the Huron Lodge Conference Room, 1881 Cabana Road West, there being present the following members:

Councillor Bill Marra, Chair
Councillor Ron Jones
Councillor Hilary Payne

Also present are the following resource personnel:

Lucie Lombardo, Executive Director LTC Administrator, Huron Lodge
Jelena Payne, Community Development & Health Commissioner
Karen Kadour, Committee Coordinator

1. CALL TO ORDER

The Chair calls the meeting to order at 9:06 o'clock a.m. and the Committee of Management considers the Agenda being Schedule "A" **attached** hereto, matters which are dealt with as follows:

2. MOTION TO APPROVE THE AGENDA

Moved by Councillor Jones, seconded by Councillor Payne,
That the Agenda for the meeting of the Committee of Management for Huron Lodge Long Term Care Home held March 4, 2013 **BE APPROVED**.
Carried.

3. ADOPTION OF THE MINUTES DATED DECEMBER 10, 2012

Moved by Councillor Payne, seconded by Councillor Jones,
That the minutes of the Committee of Management for Huron Lodge Long Term Care Home at its meeting held December 10, 2012 **BE ADOPTED** as presented.
Carried.

4. DISCLOSURE OF PECUNIARY INTEREST

None disclosed.

5. **MOTION TO MOVE IN CAMERA**

Verbal Motion is presented by Councillor Jones, seconded by Councillor Payne, to move In Camera at 9:07 o'clock a.m. for discussion of the following item:

Item No.	Subject	Section Pursuant to Municipal Act, 2001, as amended
6.1	Personal matter about an identifiable individual, including municipal or local board employees	s. 239(2)(b)

Carried.

Discussion on the item of business.

6. **MOTION TO MOVE BACK INTO REGULAR SESSION**

Moved by Councillor Payne, seconded by Councillor Jones to move back into public session at 9:24 o'clock a.m.

Motion Carried.

Moved by Councillor Jones, seconded by Councillor Payne,
THAT the Clerk BE DIRECTED to transmit the recommendation(s) contained in the report(s) discussed at the In Camera Committee of Management for Huron Lodge Long Term Care Home held March 4, 2013 at the next regular meeting.

Moved by Councillor Payne, seconded by Councillor Jones,
That the verbal In Camera report of the Executive Director, LTC Administrator, Huron Lodge relating to the personal matter about an identifiable individual, including municipal or local board employees BE RECEIVED and further, that Administration BE AUTHORIZED to proceed in accordance with the verbal direction of the Committee of Management for Huron Lodge Long Term Care Home.

Carried.

7. **ADMINISTRATOR'S REPORT**

A memo from the Administrator Huron Lodge dated March 4, 2013 entitled "Price Waterhouse Coopers LLP Outsourced Audit Model" is distributed and attached as Appendix "A".

Moved by Councillor Jones, seconded by Councillor Payne,
That the memo from the Administrator Huron Lodge dated March 4, 2013 entitled
“Price Waterhouse Coopers LLP Outsourced Audit Model” **BE RECEIVED**.
Carried.

L. Lombardo indicates the 2013 budget has been prepared and reviewed by
Administration in accordance with the corporate schedule. The 2012 variance is
reviewed at the meeting for information.

Moved by Councillor Payne, seconded by Councillor Jones,
That the report of the Administrator of Huron Lodge dated January 30, 2013
entitled “Huron Lodge Long Term Care Home – Administrator’s Report to the
Committee of Management” **BE RECEIVED** for information.
Carried.

8. HURON LODGE CONTINUOUS QUALITY IMPROVEMENT PROGRAM

L. Lombardo reports the Ministry of Health mandates long-term care homes to
establish Continuous Quality Improvement Programs that monitors, evaluates and
reviews quality protocols and activities on an ongoing basis. She notes Quality indicators
are a way to measure the utilization of best practices for resident quality care and allows
for benchmarking both internally and externally.

L. Lombardo advises the results of the Resident/Family Satisfaction Survey for
2012 are very positive and the residents indicated extreme satisfaction relating to the
level of care.

L. Lombardo states the staffing schedule is based on the needs of the residents.

Moved by Councillor Payne, seconded by Councillor Jones,
That the report of the Administrator, Huron Lodge dated January 30, 2013 entitled
“Huron Lodge Continuous Quality Improvement Program” **BE RECEIVED**.
Carried.

9. HEALTH QUALITY ONTARIO

L. Lombardo states the data posted on the Health Quality Ontario website may be
used by the public to review each long term care home’s progress on the identification
and effectiveness of quality improvement plans. Huron Lodge’s information on the
website continues to show positive movement towards achieving the goal.

Moved by Councillor Payne, seconded by Councillor Jones,
That the report of the Administrator, Huron Lodge dated February 4, 2013 relating to participation by Huron Lodge Long Term Care Home on the Health Quality Ontario public reporting website for the 2011/2012 year **BE RECEIVED**.
Carried.

10. CASE MIX INDEX (CMI)

L. Lombardo reports in January 2013, homes were provided with their transitional case mix index for the April 2013/2014 year. As Huron Lodge did not have data inconsistencies in the special rehabilitation category of the RUGS system, there was no decrease in the home's assessed case mix index. The CMI for the 2013/2014 nursing and personal care envelope increased from 94.26 to 98.19 which equates to approximately \$225,000 in additional subsidy in the nursing and personal care envelope. This was reported in the 2013 Budget.

Moved by Councillor Jones, seconded by Councillor Payne,
That the report of the Administrator, Huron Lodge dated January 30, 2013 entitled "Huron Lodge Case Mix Index" relating to the case mix index transition for the nursing and personal care envelope **BE RECEIVED**.
Carried.

11. FUNDING ANNOUNCEMENTS

Moved by Councillor Jones, seconded by Councillor Payne,
That the report of the Administrator Huron Lodge dated February 4, 2013 entitled "Huron Lodge Long Term Care Home 2012-2013 Funding Announcements" **BE RECEIVED**.
Carried.

12. COMMUNICATIONS INFORMATION PACKAGE

Moved by Councillor Payne, seconded by Councillor Jones,
That the following communications **BE RECEIVED** for information:

1. Ontario Association of Non-Profit Homes and Services for Seniors – A submission to the Ministry of Health and Long Term Care recommending financial policy changes for the 2013-2014 budget.
2. Gary Switzer, CEO, Erie St. Clair Local Health Integration Network – A review of the priorities and strategic directions for the Integrated Health Services Plan (2013-2016) to the Leadership Councils.
3. Long Term Care Task Force on Resident Care and Safety – 1st of 6 progress reports to outline outcomes in the sector to enhance care and safety for residents.

4. Dr. Samir K. Sinha Provincial Lead, Ontario's Seniors Strategy – Living Longer, Living Well – Highlights and Key recommendations to form a Seniors Strategy for Ontario.

Carried.

13. DATE OF NEXT MEETING

The next meeting will be held on Monday, June 10, 2013 at 9:00 o'clock a.m. in the Huron Lodge Conference Room.

14. ADJOURNMENT

There being no further business, the meeting is adjourned at 9:45 o'clock a.m.

CHAIR

COMMITTEE COORDINATOR