

**AGENDA**  
**COMMITTEE OF MANAGEMENT FOR HURON LODGE**

Meeting held Friday, December 11, 2020  
at 9:30 a.m. via Teleconference

1. **Call to Order**
2. **Disclosure of Interest**
3. **Minutes**  
Adoption of the minutes of the meeting held September 17, 2020 – ***attached***
4. **In Camera**  
Subject – Personal matter(s) about an identifiable individual – s. 239 (2) (b)
5. **Business Items**
  - 5.1 **Administrator's Report**  
The Administrator's Report dated December 1, 2020 – ***attached***
  - 5.2 **Committee of Management for Huron Lodge Terms of Reference & Mandate**  
The Revised Terms of Reference including the Committee of Management Overview – ***attached***
  - 5.3 **Long-Term Care Homes Act Provisions Overview**  
The Long Term Care Homes Act Provisions document is ***attached***.
6. **Communications**
  - 6.1 **Ministry of Long-Term Care Inspection Report – November 13, 2020 –**  
***attached***
  - 6.2 **CAO 260/2020 approving Letter of Acceptance of one-time funding –**  
***attached***
  - 6.3 **Fire Monitoring of Canada Inc. Report – November. 18, 2020 –**  
***attached***

**6.4 Public Health Unit Inspection Reports – November 23, 2020 – *attached***

**7. Date of Next Meeting**  
To be determined.

**8. Adjournment**

## **Committee of Management for Huron Lodge**

Meeting held September 17, 2020 via teleconference

A meeting of the Committee of Management for Huron Lodge is held this day commencing at 10:00 o'clock a.m. via teleconference there being present the following members:

Councillor Ed Sleiman, Chair  
Councillor Gary Kaschak

### ***Also present are the following resource personnel:***

Jelena Payne, Community Development & Health Services Commissioner  
Alina Sirbu, Executive Director of LTC, Administrator Huron Lodge  
Karen Kadour, Committee Coordinator

### **1. Call to Order**

The Committee Coordinator calls the meeting to order at 10:02 o'clock a.m. and the Committee of Management considers the Agenda being Schedule A attached hereto, matters which are dealt with as follows:

### **2. Election of Chair**

The Committee Coordinator calls for a nomination for the position of Chair. Councillor Kaschak nominates Councillor Sleiman. The Committee Coordinator asks if Councillor Sleiman accepts the nomination. Councillor Sleiman accepts.

Moved by Councillor Kaschak, seconded by Councillor Sleiman,  
That Councillor Sleiman **BE ELECTED** Chair of the Committee of Management for  
Huron Lodge.  
Carried.

### **3. Disclosure of Interest**

None disclosed.

**4. Adoption of the Minutes**

Moved by Councillor Kaschak, seconded by Councillor Sleiman,  
That the minutes of the Committee of Management for Huron Lodge of its meeting held April 27, 2020 **BE ADOPTED** as presented.  
Carried.

**5. In Camera**

No In Camera session is held.

**6. Administrator's Report – Chronological Summary of Events – COVID-19**

A. Sirbu reviews the "Huron Lodge – COVID-19 Summary of Events" document and adds this has been a very challenging time in terms of constant changes imposed by the Ministry of Health. She advises the lives of 224 residents have been impacted and she commends the staff for doing an excellent job in spite of fears imposed by COVID-19. She thanks the City of Windsor for redeploying staff from other departments to assist with various tasks at Huron Lodge.

In response to a question asked by Councillor Kaschak, regarding if there are 224 rooms at Huron Lodge, A. Sirbu advises that there are 224 residents living within private rooms, semi-private and basic rooms. She adds that each side of the building can be closed down and separated from the rest of the building if required.

The Chair refers to the Ministry of Long Term Care funding for Huron Lodge in the amount of \$245,400 to assist with additional expenses related to COVID-19 and he asks if that funding has been received. A. Sirbu replies that the funding has been received and has been exceeded.

Discussion ensues regarding arranging a tour of Huron Lodge for the Chair and Councillor Kaschak. A. Sirbu adds that screening will be done prior to the tour and the Councillors will be provided with a mask.

J. Payne states that in preparation for the 2021 budget, a tour will assist in helping the Councillors visualize the daily operations at Huron Lodge.

A. Sirbu reports that Huron Lodge is in the process of going forward with re-certification with the Commission on Accreditation of Rehabilitation Facilities (CARF) on a virtual platform in the late Fall 2020.

Moved by Councillor Kaschak, seconded by Councillor Sleiman,  
That the report from the Administrator of Huron Lodge providing the Committee of Management with an update on issues related to resident care, the Ministry of Long-Term Care (MLTC), the Local Health Integration Network (LHIN) and other initiatives that impact the Long Term-Care sector **BE RECEIVED** for information and **APPROVED** for the period of March 2020 to September 17, 2020.

Carried.

## 6. Communications

A. Sirbu advises that through the pandemic, Huron Lodge has been working with several health care agencies and each long term residence has been partnered with a local hospital. Huron Lodge is partnered with Hotel Dieu Grace Health Care and there is a team of professionals that provides information relating to infection control practices, human resources and staffing allocations.

A. Sirbu refers to a letter recently received from the Minister of Long Term Care regarding the delineation of the obligation of the operation for long term care and the fact they have to do everything to maintain the safety of residents, i.e. staffing and infection control.

**Clerk's Note:** The letter from the Ministry of Long Term Care, dated September 11, 2020 entitled "COVID-19 Wave 2 Preparedness Results" as referred to by the Executive Director is *attached*.

## 7. Date of Next Meeting

The next meeting will be held at the call of the Chair.

## 8. Adjournment

There being no further business, the meeting is adjourned at 10:31 o'clock a.m.

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CHAIR

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COMMITTEE COORDINATOR