

Committee of Management for Huron Lodge
Meeting held April 27, 2020 via Teleconference

A meeting of the Committee of Management for Huron Lodge Long Term Care Home is held this day commencing at 11:30 o'clock a.m. via teleconference there being present the following members:

Councillor Jo-Anne Gignac, Chair
Councillor Fred Francis
Councillor Ed Sleiman

Also present are the following resource personnel:

Jelena Payne, Community Development & Health Services Commissioner
Alina Sirbu, Executive Director of LTC, Administrator Huron Lodge
Karen Kadour, Committee Coordinator

1. Call to Order

The Chair calls the meeting to order at 11:32 o'clock a.m. and the Committee of Management for Huron Lodge considers the Agenda being Schedule A attached hereto, matters which are dealt with as follows:

2. Disclosure of Interest

None disclosed.

3. Adoption of the Minutes

Moved by Councillor Francis, seconded by Councillor Sleiman,
That the minutes of the Committee of Management for Huron Lodge of its meeting held November 18, 2019 **BE ADOPTED** as presented.
Carried.

4. In Camera

No In Camera session is held.

5. Administrator's Report

The Executive Director of LTC, Administrator Huron Lodge provides the following updates to the Committee of Management:

- Five directives relating to COVID-19 were received and amended as applicable on a regular basis.
- Emergency management orders and public health orders were also received.
- Proactive measures were initiated much earlier than directed by the Ministry of Health, which included the use of personal protective equipment.
- Screening measures and communication to family members were initiated early in the process.
- Early pandemic planning was undertaken which included acquiring equipment and supplies before supplies became unavailable.
- Staff were already knowledgeable in the procedures, thus very little training was required, including protocols for infections, controls for respiratory disease, and how to put on and how take off the protective equipment.
- When the Ministry restricted family visits, Huron Lodge worked with Information Technology who provided and set up iPads to enable the residents to communicate with their families.
- Some City of Windsor staff were re-deployed to Huron Lodge to assist with mandatory screening and surveillance of those entering the facility, which allowed the staff to focus their efforts towards resident care.
- There were many changes in processes relating to nutritional, dietary and psychosocial services at Huron Lodge.
- Mass communication lists were prepared in order to provide updates to family members, residents and staff.
- Participation in daily teleconference calls with the Ministry of Health as part of a daily status update.
- The Executive Director of Huron Lodge has been delegated a new set of responsibilities as a lead for Long Term Care and Retirement Homes. She will be able to communicate from this sector to the policy and decision makers and the hospitals to ensure extra support.
- There have not been any positive results from the staff or residents relating to COVID-19.
- All staff and residents will be swabbed in a few days, which will provide a baseline.

Councillor Francis requests that the Committee of Management receive any communication that is sent to the public. A. Sirbu confirms that updates relating to changes at the facility are provided on Huron Lodge's website. A. Sirbu also requests that any calls relating to Huron Lodge received by the Councillor be referred to her to address.

J. Payne adds Huron Lodge receives a significant amount of daily communication and new directives from the Provincial government relating to COVID-19 on a daily basis.

The Chair expresses concern that the Committee of Management may not be aware of the timely updates provided by Huron Lodge and adds this is a very stressful time for the community who have family members residing in the facility. She requests regular communication and updates relating to Huron Lodge be provided directly to the Committee of Management for their information. Going forward, A. Sirbu will share all information disseminated at Huron Lodge directly with the committee members to ensure they are kept up to date and able to respond to inquiries from family members.

6. Communications

No communications.

7. Date of Next Meeting

The next meeting will be at the call of the Chair.

8. Adjournment

There being no further business, the meeting is adjourned at 11:47 o'clock a.m.

CHAIR

COMMITTEE COORDINATOR