

Committee of Management for Huron Lodge Meeting held April 23, 2018

A meeting of the Committee of Management for Huron Lodge is held this day commencing at 4:00 o'clock p.m. in the Walkerville Meeting Room, 3rd floor, City Hall, there being present the following members:

Councillor Ed Sleiman, Chair
Councillor Fred Francis
Councillor Jo-Anne Gignac

Also present are the following resource personnel:

Jelena Payne, Community Development & Health Commissioner
Alina Sirbu, Executive Director of LTD Administrator Huron Lodge
Tom Graziano- Facilities Senior Manager
Karen Kadour, Committee Coordinator

1. Call to Order

The Chair calls the meeting to order at 4:00 o'clock p.m. and the Committee of Management considers the Agenda being Schedule "A" attached hereto, matters which are dealt with as follows:

2. Disclosure of Interest

None disclosed.

3. Adoption of the Minutes

Moved by Councillor Francis, seconded by Councillor Gignac,
That the minutes of the Committee of Management for Huron Lodge of its meeting held October 23, 2017 **BE ADOPTED** as presented.
Carried.

4. Motion to Move In Camera

Moved by Councillor Gignac, seconded by Councillor Francis, to move In Camera at 4:02 o'clock p.m. for discussion of the following item:

| Item No. | Subject | Section Pursuant to Municipal Act 201, as amended |
|----------|--|---|
| 4.1 | Personal matter about an identifiable individual, including municipal or local board employees | 2. 239(2)(b) |

Motion Carried.

Discussion on the item of business.

5. Motion to Move Back into Regular Session

Verbal Motion is presented by Councillor Gignac, seconded by Councillor Francis, to move back into public session at 4:10 o'clock p.m.

**Moved by Councillor Francis, seconded by Councillor Gignac,
That the Clerk BE DIRECTED to transmit the recommendation(s) contained in the report(s) discussed at the In Camera Committee of Management for Huron Lodge Long Term Care Home held April 23, 2018 at the next regular meeting.**

Moved by Councillor Gignac, seconded by Councillor Francis,
That the verbal In Camera report relating to the personal matter about an identifiable individual, including municipal or local board employees **BE RECEIVED** and further, that Administration **BE AUTHORIZED** to proceed in accordance with the verbal direction of the Committee of Management for Huron Lodge Long Term Care Home.

Carried.

6. Administrator's Report

The Executive Director advises antipsychotic medication is one of the very closely monitored indications; Huron Lodge is working with the registered staff, physicians and pharmacist for individual resident assessment evaluation for pending reduction. The internal Behavioral Support Team is playing a pivotal role in the reduction of this medication with appropriate personalized interventions for the residents. She adds more residents are arriving at Huron Lodge with mental health issues, i.e. bipolar disorder and schizophrenia.

Moved by Councillor Gignac, seconded by Councillor Francis,
That the report of the Administrator of Huron Lodge dated April 13, 2018 entitled "Huron Lodge Long Term Care Home - Administrator's Report to the Committee of Management" providing an update relating to resident care, the Ministry of Health and Long Term Care, the Local Health Integration Network and other initiatives that impact

the Long Term Care sector, **BE RECEIVED** for information, and **BE APPROVED** for the period from October 23, 2017 to March 26, 2018.

Carried.

7. Communications

Moved by Councillor Francis, seconded by Councillor Gignac,
That the following communications **BE RECEIVED**:

1. Ministry of Health & Long Term Care - Resident Quality Inspection
2. Windsor-Essex County Health Unit - Compliance Inspection - Food Safety, Infection Control and Infection Beauty Salon
3. Windsor-Essex County Health Unit - Outbreak response - Enteric Outbreak January 3, 2018
4. Huron Lodge Long-Term Care Home- Resident Family Satisfaction Survey results 2017
5. Local Health Integration Network - Respite beds transitioning to long-stay beds and additional notifications.

Carried.

8. Date of Next Meeting

The next meeting will be at the call of the Chair.

9. Adjournment

There being no further business, the meeting is adjourned at 4:20 o'clock p.m.

CHAIR

COMMITTEE COORDINATOR

THE CORPORATION OF THE CITY OF WINDSOR
Community Development and Health Services -Huron Lodge

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MISSION STATEMENT:

"Our City is built on relationships - between citizens and their government, businesses and public institutions, city and region -all interconnected, mutually supportive, and focused on the brightest future we can create together."

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|---|--|
| Committee of Management Report | Report Date: September 10, 2018 |
| Author's Name: Alina Sirbu | Date to Committee: September 17, 2018 |
| Author's Phone: 519 253-6060 ext. 8253 | |
| Author's E-mail: asirbu@citywindsor.ca | |

To: Huron Lodge Committee of Management

**Subject: Huron Lodge Long Term Care Home-
Administrator's Report to the Committee of Management**

1. RECOMMENDATION: City Wide: _____ Ward(s): __

THAT the report from the Administrator of Huron Lodge providing the Committee of Management with an update on matters relating to resident care, the Ministry of Health and Long Term Care, the Local Health Integration Network, and other initiatives that impact the Long Term Care sector BE RECEIVED for information and APPROVED for the period of April 13, 2018 to September 10, 2018.

2. BACKGROUND:

The Committee of Management report serves as the Administrator of Huron Lodge's updates and official record for the Committee of Management for the period of April 13, 2018 to September 10, 2018.

In Camera ReQort

"Resident matters" - section 239(2)(b) Municipal Act - Personal matters about an identifiable individual, including municipal or local board employees.

3. DISCUSSION:

!Ministry of Health and Long-Term Care (MOHLTC);

1. Ministry Initiated Agreements

The L-SAA agreement has been executed.

2. Resident Quality Inspection -RQI 2018

Communication #1

Throughout the last annual Resident Quality Inspection conducted April 17th to May 4th 2018, the inspection of two formal complaints to the MOHLTC and thirteen Critical Incidents System reports that were registered with the MOHLTC; all gaps identified have been addressed through training and retraining, procedure realignment and performance management as needed. Huron Lodge continues a very rigorous auditing process implemented against Inspection Protocols as per MOH regulations.

Communication #2

In August 2018 the MOHLTC also submitted a public report on two other complaints that they have investigated which resulted in the issuing of a written notification and voluntary plan of correction for care planning - this issue was rectified immediately by adding the missing information of clinical/mobility data to align with the care being provided .

3. Ministry of Health Visits /Public Reports

Communication #3

As per the attached Communication #3, the Windsor Essex County Health Unit conducted two inspections on April 19, 2018 and August 22, 2018 in three areas: nutrition services, long term care, and the beauty salon. All three were found to be in compliance and in satisfactory condition.

Communication #4

On April 19, 2018 the Windsor Essex County Health Unit also inspected the premises and conditions were satisfactory at the time of inspection.

4. Quality Improvement Plan and Mandatory Reporting Stats

Huron Lodge continues to use an interdisciplinary approach to ensure the quality indicators are in line with the provincial average.

| | | | | | |
|--------------------------|----|----|-------|------------|-------|
| Falls | Q2 | HL | 13.27 | Provincial | 15.60 |
| Wound Care | Q2 | HL | 2.42 | Provincial | 3.20 |
| Restraints | Q2 | HL | 4.50 | Provincial | 5.00 |
| Continence Management | Q2 | HL | 20.45 | Provincial | 18.10 |
| Pain Management | Q2 | HL | 4.76 | Provincial | 10.20 |
| Responsive Behaviour | Q2 | HL | 17.50 | Provincial | 13.40 |
| Antipsychotic Medication | Q2 | HL | 25.00 | Provincial | 20.00 |

Antipsychotic Medication is a very closely monitored indicator; Huron Lodge is working with the registered staff, physicians and pharmacist for individual resident assessment evaluations for pending reduction. The internal Behavioural Support Team is playing a pivotal role in the reduction of this medication with appropriate personalized interventions for the residents. In the last two quarters there was a high increase in Responsive Behaviours - from 8.5 to 7.5 - which also contributed to the higher number in Antipsychotic medication.

Health Quality Ontario, as the public reporting of Quality Improvement Initiatives for the health care sector, is the platform that the MOHLTC uses to monitor our performance and compare it with provincial averages.

As such Huron Lodge is always following up on all improvement programs on continuous basis.

5. Resident Family Satisfaction Survey

Huron Lodge is looking to further improve the satisfaction survey process for our residents by administering the surveys by dedicated staff that can assist the residents as needed. This process will allow the residents to take their time filling out the survey while also providing them an opportunity for social engagement. These surveys will be started in the fall and will primarily be administered by the recreation staff members of the home.

Commission on Accreditation of Rehabilitation Facilities (CARF) Accreditation!

Huron Lodge continues to work on all Accreditation standards for the next accreditation target date.

AdvantAge Ontario/former Ontario Association of Non-Profit Homes and Services for Seniors (OANHSS)

During AMO, AdvantAge Ontario representatives spoke with mayors, councillors, and other municipal representatives about seniors' care and the importance of the municipal role in providing high quality care and services that are tailored to local communities.

Local Health Integration Network- Erie-St. Clair LHIN

Erie St Clair LHIN is beginning to develop their Integrated Health Service Plans (IHSPs) 2019-2022 and consultations already took place with chairs of Facility Operators Groups.

Erie St Clair has received funds for BSO initiatives. Each LHIN is developing and implementing initiatives to address the needs of their specific region.

Huron Lodge Specific Project

Integrated Attendance at Work Program - The program has been revised to meet all new changes to legislation. Huron Lodge continues to monitor very closely and ensure compliance to corporate programs and provincial legislation.

EmpCenter

The corporate/ vendor team continues to work towards the roll-out.

Focus Group

Staff at all levels continue to meet on a regular basis and establish objectives and strategies for change implementation at Huron Lodge while maintaining a resident centered approach.

Leadership Training

Huron Lodge has started a mandatory program of leadership classes for all registered staff in an effort to emphasize the future direction of the Long Term Care sector. These classes are meant to assist with Team Building; Motivating; Addressing Conflict; Coaching/ Mentoring, as well as applying all regulations under the Act in a fast paced environment while ensuring a Residents First Initiative.

Other Business

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1. Community Involvement and Special Projects

Huron Lodge is currently exploring possible synergies with community organizations regarding ideas around community hubs. At present there are discussions with the Alzheimer Society in regards to the possibility of hosting a Day Away program.

2. Financial

a. MOH funding

This year there were small increases in funding announced by the Ministry of Health for base funding and physiotherapy. Behavioural Supports Ontario (BSO) funding increases of \$22,514 for specialized equipment/training/staffing costs enhance BSO coverage specifically for those residents in need. New funding programs for additional RN hours in the amount of \$106,000 and preventative falls equipment for \$22,400 were also announced. Funding and expense budgets will be adjusted as part of the 2019 Operating Budget.

b. Fundraising

In May, Huron Lodge organized a Dog Walk fundraiser which is a memorial event for a Huron Lodge employee. This successful event held at Huron Lodge, raised \$1000.00 for the Windsor Essex Humane Society. The Dog Walk fundraiser allows our residents to be involved with their community and provides an opportunity for the residents, families and staff to contribute to an important cause. In July a BBQ fundraiser included in the summer fun fair raised \$300.00. All fundraising and donation dollars are deposited to the Huron Lodge Resident Fund for future resident-focused projects of Huron Lodge's choice. At July 31, 2018 the balance in this reserve was \$66,307.

This report is respectfully submitted for your information,

Aliiia-sirbu
**Executive Director of Long Term
Care/Administrator Huron Lodge**

Jelena Payne
**Community Development and Health
Commissioner and Corporate Leader Social
Development, Health, Recreation and
Culture**