

**AGENDA**  
and Schedule "A" to the minutes of the meeting of the  
**TOWN AND GOWN COMMITTEE**  
**Tuesday, August 22, 2017**  
**4:00 p.m.**  
**Room 407, 400 City Hall Square East**

1. **CALL TO ORDER**

2. **DECLARATIONS OF CONFLICT**

3. **BUSINESS ITEMS**

3.1 **2018 Operating Budget**

The Procedure By-law 98-2011 (Part 21, 21.1) states the following:

***"Advisory Committees shall prepare annual business plans and budget submissions should they require funding or additional resources for their activities."*** The 2018 Operating Budget Template is **attached**.

3.2 **2017 Annual Report**

The Procedure By-law 98-2011 (Part 21, 21.3) prescribes the following:

***"Advisory Committees are required to report to their respective Standing Committee in either oral or written form, annually, so that the Advisory Committees are accountable for their performance."***

3.3 **Meeting Dates for 2017/2018**

The Procedure By-law 98-2011 (Part 21, 21.4) mandates the following:

***"Standard meeting schedules shall be adopted for the Advisory Committees so that there is predictability in the deliberation of Public Policy."***

4. **NEW BUSINESS**

5. **DATE OF NEXT MEETING**

To be determined.

6. **ADJOURNMENT**