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Windsor, Ontario August 22, 2017

A meeting of the **Town and Gown Committee** is held this day commencing at 4:00 o'clock p.m. in Room 407, 400 City Hall Square East, there being present the following members:

Councillor John Elliott, Chair
Councillor Fred Francis
Councillor Irek Kusmierczyk
Lena Angelidis
Jane Boyd
John Fairley (arrives at 4:11 p.m.)
Sarah Morris
Jeffery Williams

Guest in attendance:

Alan Richardson

Also present are the following resource personnel:

Inspector Jason Crowley, Windsor Police Services
Karen Kadour, Committee Coordinator

1. CALL TO ORDER

The Chair calls the meeting to order at 4:01 o'clock p.m. and the Committee considers the Agenda being Schedule "A" **attached** hereto, matters which are dealt with as follows:

2. DECLARATIONS OF CONFLICT

None disclosed.

3. BUSINESS ITEMS

3.1 2018 Operating Budget

The Financial Variance by account for the period ending July 31, 2017 is distributed and the year to date variance stands at \$4,225.

In terms of the Budget Highlights, the following comments are provided relating to the **2017 Accomplishments** of the Committee:

- Renewal of membership fees to the Town and Gown Association of Ontario.
- Further updates were provided by Jeffery Williams regarding the RiverWest Windsor Branding Community initiative.
- Open House Forum with the University of Windsor and St. Clair College students regarding downtown core issues to be held at the MediaPlex in October 2017.
- Ongoing problem solving relating to issues in the St. Clair College and University of Windsor neighbourhoods.

J. Boyd advises the University of Windsor School of Creative Arts slated to open in the Fall 2017, will not open until January 2018.

J. Boyd states the Open House Forum to be held with the University of Windsor and St. Clair College students regarding downtown core issues will be held at the MediaPlex on a date to be determined in October 2017.

Discussion ensues regarding the development of a communications campaign to pursue and consider the creation of a safety video, to host a future TGAO Symposium and to add more content to the Town and Gown website.

It is generally agreed a representative from the Communications Department be invited to attend the next meeting of the Town and Gown Committee.

Moved by Councillor Francis, seconded by L. Angelidis,
That a representative from the Communications Department **BE INVITED** to attend the next meeting of the Town and Gown Committee to provide information relating to the development of a communications campaign.
Carried.

In terms of the 2018 Initiatives for the Town and Gown Committee, the following comments are provided:

- Develop a Communications Campaign which may entail the creation of a safety video, host a future Town and Gown Symposium and to add more content to the Town and Gown website.
- Renewal of membership to the Town and Gown Association of Ontario.
- Attendance by Town and Gown Committee members to the Annual Town and Gown Symposium to be held at a location to be determined.
- Ongoing discussion relating to the RiverWest initiative.

It is generally agreed there are no 2018 budget cost drivers or mitigating measures.

Moved by Councillor Francis, seconded by Councillor Kusmierczyk,
That the draft 2018 Operating Budget for the Town and Gown Committee **BE ACCEPTED**.
Carried.

3.2 2017 Annual Report

It is requested the 2017 Annual Report of the Town and Gown Committee be provided to the Clerk's Office by December 2017. The Annual Report will then be sent to the Environment, Transportation & Public Safety Standing Committee and will be forwarded to City Council for information purposes.

Moved by J. Boyd, seconded by J. Fairley,
That City Council **BE REQUESTED** to appoint an administrative person to sit on the Town and Gown Committee as a resource.
Carried.

The discussion relating to the appointment of an administrative person to sit on the Town and Gown Committee is referred to the City Clerk for direction.

3.3 Meeting Dates for 2017/2018

It is generally agreed meetings will be held in September 2017 and December 2017.

In terms of the 2018 meeting schedule, meetings will be held on dates to be determined in March, June, August and November 2018.

Moved by Councillor Kusmierczyk, seconded by Councillor Francis,
That **APPROVAL BE GIVEN** to an expenditure in the upset amount of \$2,000 for costs associated with the Open House Forum to be held with students from the University of Windsor and St. Clair College at the MediaPlex on a date to be determined in October 2017.
Carried.

4. NEW BUSINESS

J. Williams distributes a document illustrating several samples of banners for the Riverwest initiative, ***attached*** as Appendix "A". He indicates 50 banners are to be purchased and will be placed on Riverside Drive, University Avenue and Wyandotte Street. He adds funding for this initiative will be provided via Councillor Elliott's ward funds.

J. Boyd advises the University of Windsor will be participating in the Open Streets event to be held on September 17, 2017. She invites the members to attend upcoming University of Windsor events, i.e. Turtle Island Walk on Sunset Street to be held on September 21, 2017 and events to be held at the Psychological Services Home on Patricia and Riverside.

5. DATE OF NEXT MEETING

The next meeting will be held on a date to be determined in September 2017.

6. ADJOURNMENT

There being no further business, the meeting is adjourned at 4:59 o'clock p.m.

CHAIR

COMMITTEE COORDINATOR