

**AGENDA**  
and Schedule "A" to the minutes of the meeting of the  
**TOWN AND GOWN COMMITTEE**  
**Wednesday, November 23, 2011**  
**2:30 o'clock p.m., Room 302**  
**400 City Hall Square East**

1. **CALL TO ORDER**

2. **MINUTES**

Adoption of the minutes of the Committee meeting held on Tuesday, July 26, 2011 - **attached.**

2. **DECLARATIONS OF CONFLICT**

3. **COMMUNICATIONS**

3.1 Appointment of Councillor R. Jones to the Town & Gown Association of Ontario (TGAO) as a Board of Directors.- **attached.**

4. **BUSINESS ARISING FROM THE MINUTES**

4.1 University of Windsor & University of Windsor Students Alliance Resident Kits distribution update and motion to approve expenditure in the amount of \$303.69.

5. **BUSINESS ITEMS**

5.1 Public Safety Standing Committee Recommendations from the September 21, 2011 meeting- **attached.**

6. **NEW BUSINESS**

7. **DATE OF NEXT MEETING**

8. **ADJOURNMENT**

Town & Gown Committee  
November 23, 2011

**2 (Minutes)**

Windsor, Ontario July 26, 2011

A meeting of the **Town and Gown Committee** is held this day commencing at 10:00 o'clock a.m. in Room 409, 400 City Hall Square East, there being present the following members:

Councillor Ron Jones  
Councillor Al Maghnieh  
Jane Boyd, Executive Assistant to the President, University of Windsor  
John Fairley Corporate Communications Director, St. Clair College  
Andre Capaldi, President, University of Windsor Students Alliance  
Matt Caron, St. Clair College SRC President  
Lena Angelidis

**Also present are the following resource personnel:**

Anna Ciacelli, City Council Assistant  
Ray MacDonnell, Safety Advisor  
Robert Barlozzari, City Council Assistant

**1. CALL TO ORDER**

R. Barlozzari, Council Assistant calls the meeting to order at 10:05 o'clock a.m.

**2. ELECTION OF A CHAIRPERSON**

R. Barlozzari, Council Assistant requests nominations from the floor for the position of Chairperson.

J. Fairley nominates Councillor R. Jones. Councillor R. Jones accepts the nomination.

Councillor Jones assumes the position of Acting Chair.

**3. DECLARATIONS OF CONFLICT**

None.

**4. PRESENTATIONS**

**4.1 Workplace Violence and Harassment Presentation: Respectful Workplace**

R. MacDonnell provides an informative power point presentation, entitled "*Respectful Workplace*", **attached** as Appendix "A".

An acknowledgement sheet is circulated and the committee member's signatures are requested on the sheet indicating their attendance at the presentation.

R. MacDonnell departs the meeting at 10:35 o'clock a.m.

#### **4.2 ABC Governance Structure - Implementation by Council Services**

A. Ciacelli, Council Secretariat provides a power point presentation, ***attached*** as Appendix "B" explaining the implementation of the ABC Governance Review and reporting structure for Advisory Committee's through the Standing Committee model. Specific attention is placed on the Public Safety Standing Committee to which the Town & Gown Committee will be directly reporting.

### **5. MINUTES**

Moved by L. Angelidis, seconded by J. Fairley,  
That the minutes of the meeting of the Town and Gown Committee held November 17, 2010 **BE ADOPTED** as presented.  
Carried.

### **6. BUSINESS ARISING FROM THE MINUTES**

#### **6.1 Town & Gown Committee Mandate**

The Committee Members reviews the mandate of the committee.

Moved by J. Boyd, seconded by J. Fairly,  
That the Mandate of the Town & Gown Committee **BE ADOPTED** as presented.  
Carried.

Councillor A. Maghnieh arrives at 10:45 o'clock a.m.

#### **6.2 Schedule Dates & Times of Remaining 2011 Quarterly Meetings**

The Committee considers their schedules and generally agrees that the next meeting of the Town & Gown Committee to be scheduled for:

Tuesday, September 20, 2011@ 1:00 o'clock p.m.

### **6.3 Best Practices Subcommittee Update**

R. Barlozzari provides the committee with a verbal update respecting a Best Practices Subcommittee exercise conducted with other Ontario Municipalities respecting their approach in dealing with noise violations and front yard parking in and around academic areas and neighbourhoods.

Front yard parking does not appear to be a serious issue with other municipalities; the City of Windsor is practicing similar policy and processes with dealing with noise complaints. The exception would be the City of Waterloo, whereby Compliance & Bylaw Officers patrol academic neighborhoods on a twenty-four hour basis, seven days per week.

Moved by J. Fairley, seconded by Councillor Maghnieh,  
That the Best Practices Subcommittee Update **BE RECEIVED** for information.  
Carried.

## **7 COMMUNICATIONS**

### **7.1 Joint email to University of Windsor Students from Clayton Smith, Dean of Students, University of Windsor & Andre Capaldi, President, University of Windsor Student's Alliance**

Moved by A. Capaldi, seconded by L. Angelidis,  
That the email correspondence forwarded to University of Windsor Students by Clayton Smith, Dean of Students & Andre Capaldi, President of University of Windsor Student's Alliance **BE RECIEVED** for information.  
Carried.

## **8 BUSINESS ITEMS**

### **8.1 2011 Town & Gown Symposia Update**

The Chair provides a verbal update further to a written report regarding the topics and issues of discussion at the 2011 Town & Gown Annual Symposium.

The Chair highlights the presentations made by:

- Ms. Medcalf, MSW School of Social Work, University of Windsor;
- Fire Chief Lyle Quan and Deputy Brassard and Zimmerion, City of Waterloo;
- Dr. Michael Fox, Mount Allison University, New Brunswick

The Chair requests that a representative from the Legal Department attend a future meeting of the Town & Gown Committee to report on the findings of the "The Neighbourhoods of Winfields Limited Partnership v. Death 2009: Court of Appeal for Ontario.

A. Capaldi indicates that the symposia promoted building and nurturing relationships with all stakeholders to achieve a successful Town & Gown Community.

Moved by J. Fairley, seconded by M. Caron,  
That the written and verbal report submitted by Councillor R. Jones respecting the 2011 Town & Gown Symposia **BE RECEIVED** for information.  
Carried.

## **9. NEW BUSINESS**

J. Boyd and A. Capaldi inform the committee with a verbal update respecting the joint initiatives of the University of Windsor's Public Affairs Office and the University of Windsor Student's Alliance to help cultivate a culture of responsibilities for student life on and off the campus. An email to all students will be forwarded on behalf of Mr. Clayton Smith, Dean of Students and Andre Capaldi, President, University of Windsor's Student's Alliance reminding and educating with respect to municipal bylaws and the nature of consequences associated with disobeying those bylaws.

A. Capaldi indicates that the University of Windsor Student's Alliance is currently devising a package for students living in the residential neighbourhoods that will include information regarding municipal services and bylaw responsibilities. It is the intent of the UWSA to hand deliver these packages during the move-in period to help establish a connection with students residing off-campus and in the neighbouring communities.

J. Fairley expresses concerns on behalf of St. Clair College with respect to Provincial "Windsor-Essex Parkway" project scheduled to begin later this year, specifically noting that the closure of the main entrance to the college on Talbot Road. This closure will ultimately lead to an increase of approximately three thousand vehicles utilizing the Cabana Road entrance to the college and the impact it will have on traffic congestion.

M. Caron and A. Capaldi request if the City of Windsor could initiative a representative from Windsor Transit, Building Department, Compliance & Enforcement and Windsor Fire & Rescue Services to attend each academic facilities respective Orientation Week for new students.

10. **ADJOURNMENT**

They're being no further business; the meeting is adjourned 11:25 o'clock p.m.

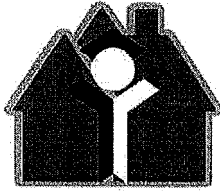
CO-CHAIR

COMMITTEE COORDINATOR

Town & Gown Committee  
November 23, 2011

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TOWN & GOWN ASSOCIATION OF ONTARIO

August 26, 2011

To: Mayor and Windsor City Council

As President of the Town and Gown Association of Ontario (TGAO), I am pleased to welcome Councillor Ron Jones to our Board. Ron has been to several of our symposiums in the past and has always shown a keen interest in looking for effective and efficient solutions to improving living accommodations for students.

TGAO is dedicated to improving the quality of life in those municipalities that host post secondary institutions by promoting and supporting activities that ensure cohesive communities that are safe, healthy and enjoyable.

Our mandate is multifaceted:

- To collect and disseminate information such as education, research and best practices.
- To identify issues and develop solutions to problems of common interest.
- To work with all levels of government to effect change.
- To provide a template for organizational structure in Town and Gown communities which facilitates communication and action on local issues.

On behalf of our Board, I look forward to working with Ron on important issues with an end goal of making our communities a better place to live and learn.

Orest Katolyk  
President

Town & Gown Committee  
November 23, 2011

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Town & Gown Committee  
November 23, 2011

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**Meeting minutes of the Town and Gown Committee held July 26, 2011**

Councillor Gignac requests that the Town and Gown Committee request that the Traffic/Engineering Department bring back an action plan respecting noise violations and front yard parking in and around the University and College neighbourhoods, and subsequently forward the action plan to the Public Safety Standing Committee for review.

Moved by Councillor Gignac, seconded by Councillor Dilkens  
THAT the minutes of the meeting of the Town and Gown Committee held July 26, 2011 **BE RECEIVED FOR INFORMATION.**

Carried.