

**ADOPTED** by Council at its meeting held July 4, 2011 [M160-2011-PSSC7/11]  
/SV  
Windsor, Ontario July 4, 2011

**REPORT NO. 7 of the  
PUBLIC SAFETY STANDING COMMITTEE  
of its meeting held June 15, 2011**

**Present:**  
**Councillor Jones, Chair**  
**Councillor Dilkens**  
**Councillor Gignac**  
**Councillor Maghnieh**  
**Councillor Payne**

That the following recommendation of the Public Safety Standing Committee **BE APPROVED** as follows:

Moved by Councillor Gignac, seconded by Councillor Dilkens,

THAT the Chief Administrative Officer and/or City Clerk **BE AUTHORIZED** to sign a Communication Systems Support Agreement, #630-0610 for network support, with Motorola, at a cost of \$24,660.00 per month (\$295,920.00 annually) plus applicable taxes which provides the Corporation of the City of Windsor with network monitoring, technical support, call management and infrastructure field service response and support for the Corporate Radio System until May 31, 2013, to be satisfactory in form to the City Solicitor, in technical content to the Fire Chief, and in financial content to the City Treasurer; and

THAT the agreement **BE FUNDED** from the Pay As You Go (PAYG) Lease Reserve Fund (170) for a total cost of \$295,920. 00. Based on this amount, sufficient funding is available within the PAYG Lease Reserve Fund.

As the systems support is essential to the communications functions of the corporation, the contract renewal process needs to continue annually as a purchase order via Sole Source as per section 39(1) of the Purchasing Bylaw regarding contract renewal.

Carried.

**Clerk's Note:** The report from the Fire Chief dated June 9, 2011 entitled "Communication Systems Support Agreements with Motorola" is **attached** as background information.

)

**NOTIFICATION :**

Name	Address	Email Address	Teleohone	FAX
Dave Noble, Customer Support Manager	Motorola National Service 8133 Warden Avenue Markham, ON L6G IB3		1-866-225-2721	905-905-5247

**THE CORPORATION OF THE CITY OF WINDSOR  
Public Safety Staudiug Committee - Administrative Report**

*MISSION STATEMENT:*

*"The City of Windsor, with the involvement of its citizens, will deliver effective and responsive municipal services, and will mobilize innovative community partnerships"*

<b>LiveLink REPORT #:</b> 15345 AE2011	<b>Report Date:</b> June 9, 2011
<b>Author's Name:</b> Ed Bondy	<b>Date to Standing Committee:</b> June 15, 2011
<b>Author's Phone:</b> 519 253-6573 ext. 235	<b>Classification #:</b>
<b>Author's E-mail:</b> ebondy@city.windsor.on.ca	

**To:** Public Safety Standing Committee

**Subject:** Communication Systems Support Agreements with Motorola

**1. RECOMMENDATION: City Wide:  Ward(s): \_\_\_**

THAT the Chief Administrative Officer and/or City Clerk **BE AUTHORIZED** to sign a Communication Systems Support Agreement, #630-0610 for network support, with Motorola, at a cost of \$24,660.00 per month (\$295,920.00 annually) plus applicable taxes which provides the Corporation of the City of Windsor with network monitoring, technical support, call management and infrastructure field service response and support for the Corporate Radio System until May 31, 2013, to be satisfactory in form to the City Solicitor, in technical content to the Fire Chief, and in financial content to the City Treasurer, and,

THAT the agreement **BE FUNDED** from the Pay As You Go (PAYG) Lease Reserve Fund (170) for a total cost of \$295,920. 00. Based on this amount, sufficient funding is available within the PAYG Lease Reserve Fund.

As the systems support is essential to the communications functions of the corporation, the contract renewal process needs to continue annually as a purchase order via Sole Source as per section 39(1) of the Purchasing Bylaw regarding contract renewal.

**2. BACKGROUND:**

On December 17, 2007, City Council approved the following resolution (CRS00/2007) for the Replacement of the Corporate Radio System Project:

1. *That the Chief Administrative Officer and City Clerk **BE AUTHORIZED** to sign a contract with Motorola Canada Limited to supply, install and commission a new digital radio system for a total cost, including PST, of \$9,964,363, plus GST, which contract shall be comprised of the Motorola Canada Limited communications system and exhibits and appendices, agreement and software license agreement and shall include the financial terms discussed herein, all of which shall be*

*satisfactory in form to the City Solicitor, in financial content to the City Treasurer and in technical content to the General Manager Public Works and Chief of Police; and,*

2. *That **APPROVAL** be given to spend \$650,000 to provide a fourth antenna (transmitter) site to improve radio coverage in the South Windsor area; and,*
3. *That Administration **BE AUTHORIZED** to purchase fifty-six (56) emergency back-up batteries for four transmitter sites at a total cost, including PST, of not more than \$111,664 plus GST; and,*
4. *That Administration **BE AUTHORIZED** to include a Project Contingency of \$500,000; and,*
5. *That a total budget of \$11,226,027 plus GST **BE APPROVED** for the Corporate Radio System Replacement Project; and,*
6. *That \$11,226,027 of the Corporate Radio System Replacement Project **BE FUNDED** from the Debt Reduction Fund over a five-year period; and,*
7. *That Administration **REPORT BACK** for the 2010 Operating Budget on the options for post warranty maintenance and support services.*

### **3. DISCUSSION:**

In the past, the services were based on two annual agreements. The proposed agreement combines all the services into one contract for a two year period. The Communication Systems Support agreement# 630-0610 shall cover the period from June 1, 2011 to May 31, 2013. The agreement identifies equipment covered, included and excluded services and response times. Administration is recommending sole sourcing the communication systems support agreement with Motorola as the recently installed infrastructure is proprietary to Motorola.

Agreement # 630-0610 provides support services through Motorola Customer Service in Markham, Ontario. Based on previous experience, Motorola, have continually met the conditions of the service agreement including parts availability, qualified technicians and response times. Administration is confident in their ability to provide the following support services:

- network monitoring,
- technical support and
- call management

In this agreement, field service is provided through KELCOM (Motorola's local representative), 363 Eugenie St. East in Windsor and includes:

- infrastructure field service response and
- infrastructure support

### **4. FINANCIAL MATTERS:**

The cost of Motorola's Communication Systems Support Agreement # 630-0610 service is \$24,660.00 per month (\$295,920.00 annually) plus applicable taxes. This support agreement is to be funded from The Pay As You Go (PAYG) Lease Reserve Fund (170) and has been included in the PAYG Lease Reserve projections. Based on this amount, sufficient funding is available within the PAYG Lease Reserve Fund.

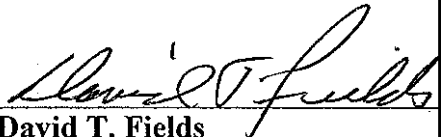
**5. CONSULTATIONS:**

Tony Ardovini - Financial Planning  
Gaetano Ferraro - Manager of Accounting Services  
Brendan Dodd - Police Services

**6. CONCLUSION:**

The Corporation relies on the radio system for efficient productivity, including the dissemination of information amongst emergency personnel during crisis situations. Motorola has maintained their commitments with the corporate radio system with exceptional service to date.

Administration is recommending sole sourcing the communication systems support for the Corporate Radio System with Motorola as the recently installed infrastructure is proprietary to Motorola.

  
**David T. Fields**  
**Fire Chief**

**Chief Financial Officer/City Treasurer  
and Corporate Leader Finance and  
Technology**

**Chief Engineer and Corporate Leader  
Environmental Protection and Transportation**

**City Solicitor and Corporate Leader  
Economic Development and Public Safety**  
lp

<b>NOTIFICATION:</b>				
Name	Address	Email Address	Telephone	FAX
Dave Noble Customer Support Manager	Motorola National Service 8133 Warden Avenue Markham, ON L6G 1B3		1-866-225-2721	905-905-5247

SOLE SOURCE PURCHASE FORM

Date: June 6, 2011
Department: Fire & Rescue
Requestor Name: Ed Bondy

Requestor Signature:
Supplier Name: Motorola Canda Limited (Motorola)
Vendor Number: 0000010255

Requisition Number: 0000011361 (To be completed by Department)
Requisition Date: June 6, 2010 (To be completed by Department)

Total Order Amount: \$295,920 taxes extra (To be completed by Department)

P.O or C.O. Number: (To be completed by Purchasing)
Order Date: (To be completed by Purchasing)

1. Description of Good(s)/Service(s) Being Requisitioned as a Sole Source:

Administration is recommending sole sourcing the communication systems support agreements with Motorola for the Corporate Radio System Project.

2. Reason for Requisitioning as a Sole Source:

Good(s)/Service(s) Are: (Please Check As Applicable):

- In the opinion of the respective Department Head, acting together with the Manager of Purchasing and Risk Management, the compatibility of a purchase with existing equipment, facilities or service is a paramount consideration and the purchase must be made from a sole source.

Please provide details:

Administration is recommending sole sourcing the communication systems support for the Corporate Radio System with Motorola as the recently installed infrastructure is proprietary to Motorola.

In addition, telecommunications services are listed under Schedule "B", Exemptions from the Purchasing By-Law (No. 400-2004), and therefore the acquisition methods in the bylaw do not apply.

- Being Purchased for Testing or Trial Use:

Please provide details:.

- In Short Supply Due to Market Conditions

Please provide details:

o Supplies Being Purchased for Re-Sale  
Please provide details:\_\_\_\_\_

o Being Purchased Pursuant to an Option in a Rental Agreement  
Please provide details:\_\_\_\_\_

Other:\_\_\_\_\_ - - - ' - - - = - - - - -

**APPROVED BY MGR. PURCHASING &  
RISK MANAGEMENT (or designate):**  
(Approved original to Buyer file; c.c. copy - Clerk-Expeditor)

**Date:**