

Windsor, Ontario April 12, 2016

A meeting of the **New City Hall Project Steering Committee** is held this day commencing at 2:00 o'clock p.m. in Room 406, 400 City Hall Square East, there being present the following members:

Mayor Drew Dilkens, Chair
Councillor Paul Borrelli
Councillor Chris Holt
Councillor Hilary Payne
Councillor Ed Sleiman

Regrets received from:

Councillor Jo-Anne Gignac

Guests in attendance:

Chei-Wei Tai and Chin Cohen, Moriyama & Teshima, Architects
David Hanna

Also present are the following resource personnel:

Wadah Al-Yassiri, Project Administrator
Onorio Colucci, CAO
Valerie Critchley, City Clerk
Tom Graziano, Senior Manager of Facilities
Shelby Askin-Hager, City Solicitor
Thom Hunt, City Planner
Josie Liburdi, Technologist I
Jason Moore, Senior Manager Communications
Dave Soave, Project Accountant
France Isabelle-Tunks, Senior Manager Development Projects
Harry Turnbull, Executive Director of Information Technology
Mark Winterton, City Engineer
Karen Kadour, Committee Coordinator

1. CALL TO ORDER

The Chair calls the meeting to order at 2:02 o'clock p.m. and the Committee considers the Agenda being Schedule "A" **attached** hereto, matters which are dealt with as follows:

2. **DECLARATIONS OF CONFLICT**

None disclosed.

3. **ADOPTION OF THE MINUTES**

Moved by Councillor Sleiman, seconded by Councillor Payne,
That the minutes of the New City Hall Project Steering Committee of its meeting held February 19, 2016 **BE ADOPTED** as presented.
Carried.

4. **BUSINESS ITEMS**

4.1 **Project Update**

Moved by Councillor Sleiman, seconded by Councillor Payne,
That the report of the Project Administrator dated April 5, 2016 entitled "New City Hall – Project Update, April 2016" **BE RECEIVED**.
Carried.

4.2 **Financial Summary Update**

D. Soave indicates as of March 31, 2016, the project has incurred expenditures of \$1,612,449 primarily related to the architectural design and internal project management costs recovered from the project.

W. Al-Yassiri reports the project is on budget.

Moved by Councillor Sleiman, seconded by Councillor Payne,
That the report of the Manager, Operating Budget Development & Financial Administration dated April 4, 2016 entitled "New City Hall Financial Summary Update" **BE RECEIVED**.
Carried.

4.3 **Furniture Procurement Update**

W. Al-Yassiri advises the project's architect, Moriyama and Teshima has worked with Monarch Basics (successful proponent) to develop two furniture themes. The two themes (light and dark schemes) are presented to the Steering Committee for review and selection of the preferred furniture theme.

A PowerPoint presentation entitled "Windsor New City Hall/Furniture Finish Options" is provided and **attached** as Appendix "A".

W. Al-Yassiri states the landscaping work is planned to be implemented as part of Phase 3 in 2019.

In response to a question asked by Councillor Payne regarding durability and maintenance of the furniture, C. Cohen responds the maintenance is comparable in both schemes and in terms of durability, the furniture is commercial grade.

Moved by Councillor Payne, seconded by Councillor Borrelli,

That the selection by the New City Hall Project Steering Committee for Scheme B – dark furniture/finishes palette for the required furniture in the New City Hall **BE APPROVED**.

Carried.

Councillor Payne questions if adjustable stand-up work stations will be available for staff. W Al-Yassiri responds the Health and Safety division identifies areas of need for this type of desk and will be purchased as part of the furniture contract.

5. **NEW CITY HALL PROJECT EXECUTIVE COMMITTEE MINUTES**

Moved by Councillor Sleiman, seconded by Councillor Holt,

That the New City Hall Project Executive Committee minutes for the meeting held January 19, 2016 **BE RECEIVED** for information.

Carried.

6. **OTHER BUSINESS**

None.

7. **DATE OF NEXT MEETING**

The next meeting will be held at the call of the Chair.

8. **ADJOURNMENT**

There being no further business, the meeting is adjourned at 2:40 o'clock p.m.

CHAIR

COMMITTEE COORDINATOR

AGENDA
of the
NEW CITY HALL PROJECT STEERING COMMITTEE
Tuesday, April 12, 2016
2:00 o'clock p.m.
Meeting Room 406, 400 City Hall Sq E

1. **CALL TO ORDER**
2. **DECLARATIONS OF CONFLICT**
3. **ADOPTION OF THE MINUTES**
Adoption of the minutes of the meeting held Feb. 19, 2016 – *attached.*
4. **BUSINESS ITEMS**
 - 4.1 **Project Update**
Report of the Project Manager dated April 5, 2016 entitled “New City Hall – Project Update April 2016” – *attached.*
 - 4.2 **Financial Summary Update**
Report dated April 4, 2016 entitled “New City Hall Financial Summary Update” – *attached.*
 - 4.3 **Report – Furniture Procurement Update**
Report dated April 5, 2016 entitled “New City Hall – Furniture Procurement Update and Selection” – *attached.*
5. **NEW CITY HALL PROJECT EXECUTIVE COMMITTEE MINUTES**
Minutes of the New City Hall Project Executive Committee – *attached.*
Meeting dates:

January 19, 2016
6. **OTHER BUSINESS**
7. **DATE OF NEXT MEETING**
8. **ADJOURNMENT**



WINDSOR NEW CITY HALL | FURNITURE FINISH OPTIONS



North Elevation

WINDSOR CITY HALL | BUILDING EXTERIOR FINISHES OVERVIEW



North Elevation

WINDSOR CITY HALL | BUILDING EXTERIOR FINISHES OVERVIEW



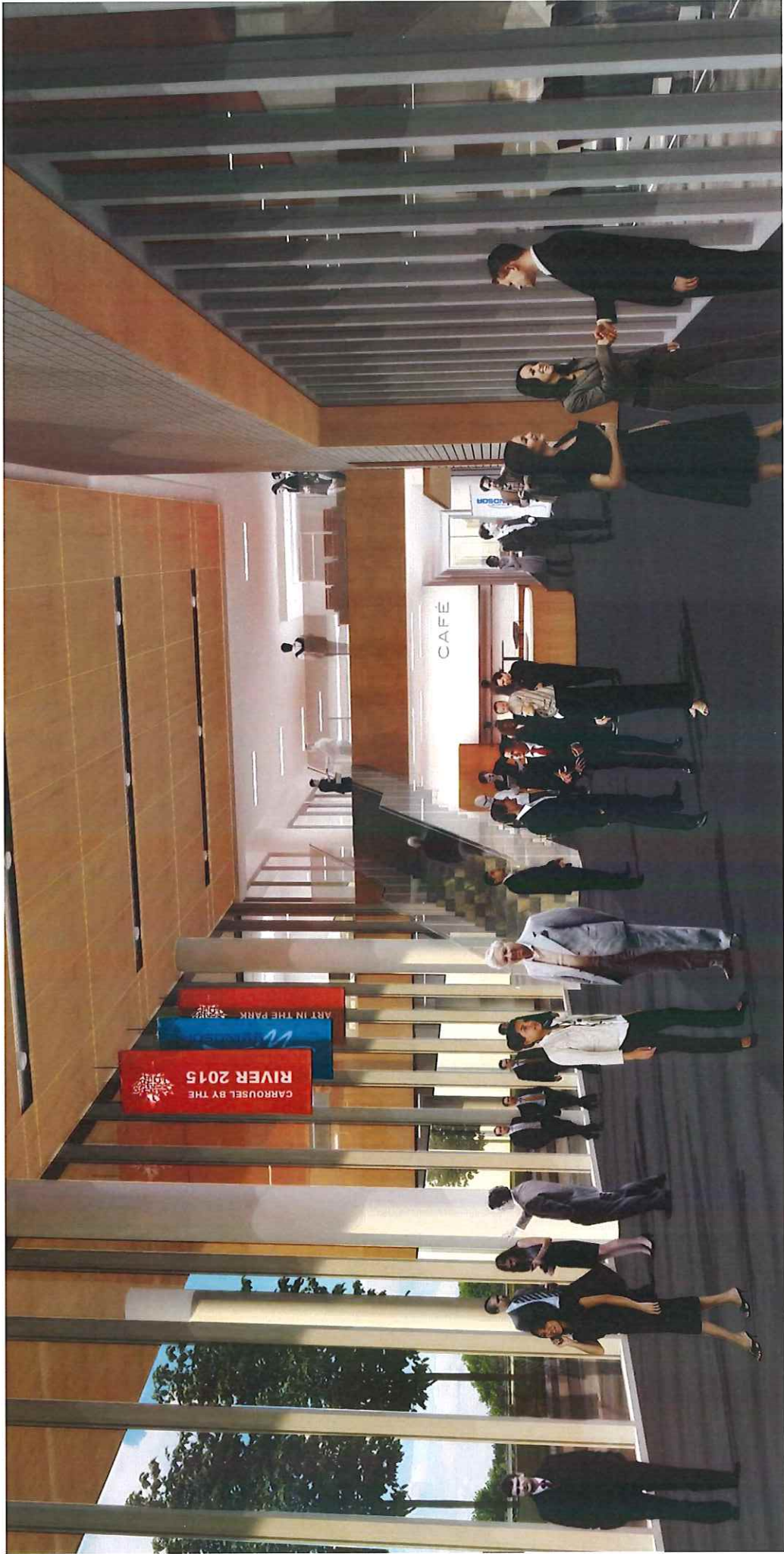
South Elevation

WINDSOR CITY HALL | BUILDING EXTERIO FINISHES OVERVIEW



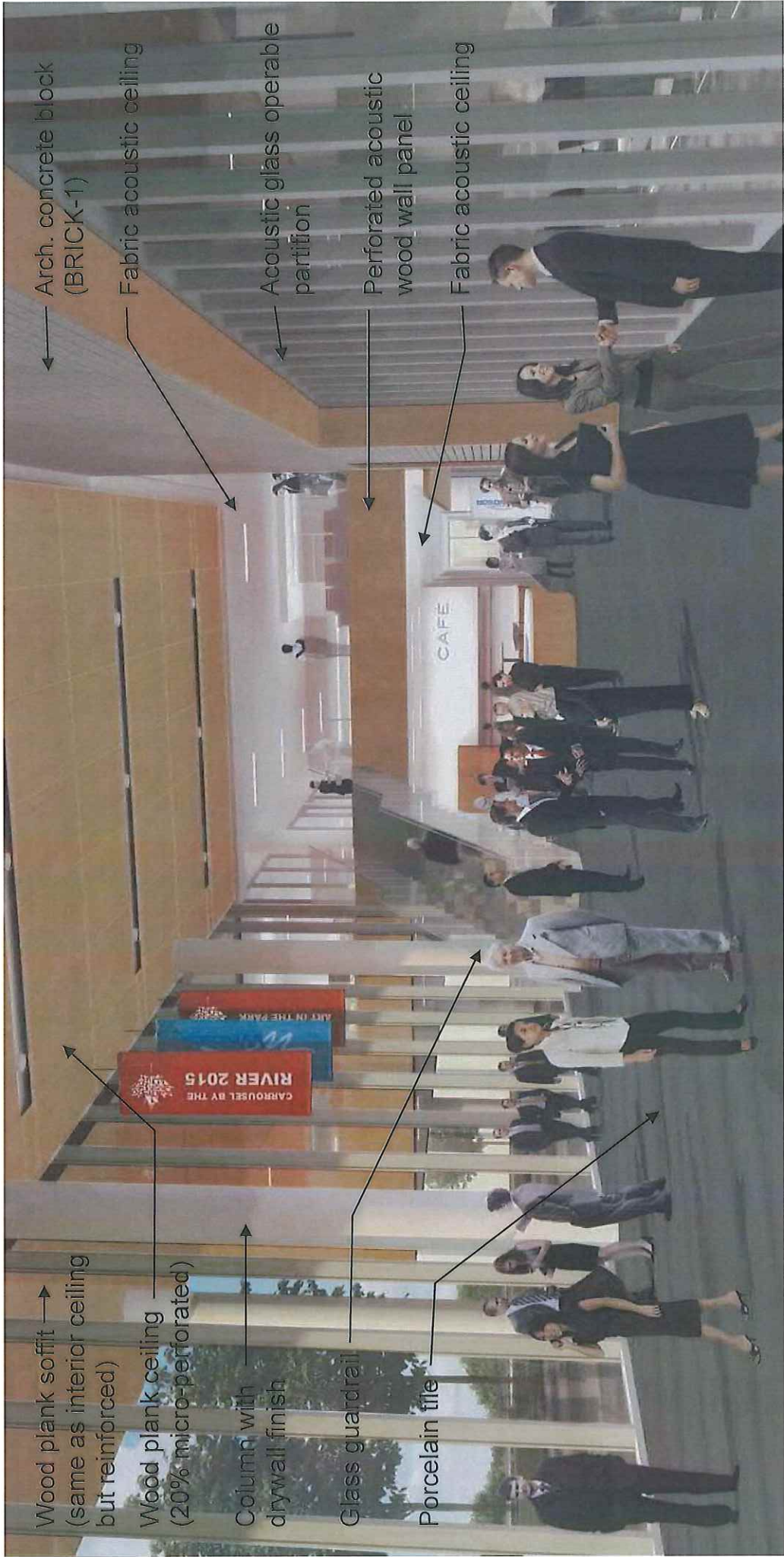
South Elevation

WINDSOR CITY HALL | BUILDING EXTERIOR OVERVIEW



Atrium

WINDSOR CITY HALL | BUILDING INTERIOR FINISHES OVERVIEW



Wood plank soffit
(same as interior ceiling
but reinforced)

Wood plank ceiling
(20% micro-perforated)

Column with
drywall finish

Glass guardrail

Porcelain tile

Arch. concrete block
(BRICK-1)

Fabric acoustic ceiling

Acoustic glass operable
partition

Perforated acoustic
wood wall panel

Fabric acoustic ceiling

Atrium

WINDSOR CITY HALL | BUILDING INTERIOR FINISHES OVERVIEW



Atrium to Council Chamber

WINDSOR CITY HALL | BUILDING INTERIOR FINISHES OVERVIEW



Arch. Concrete Block (BRICK-I)

Wood panel ceiling

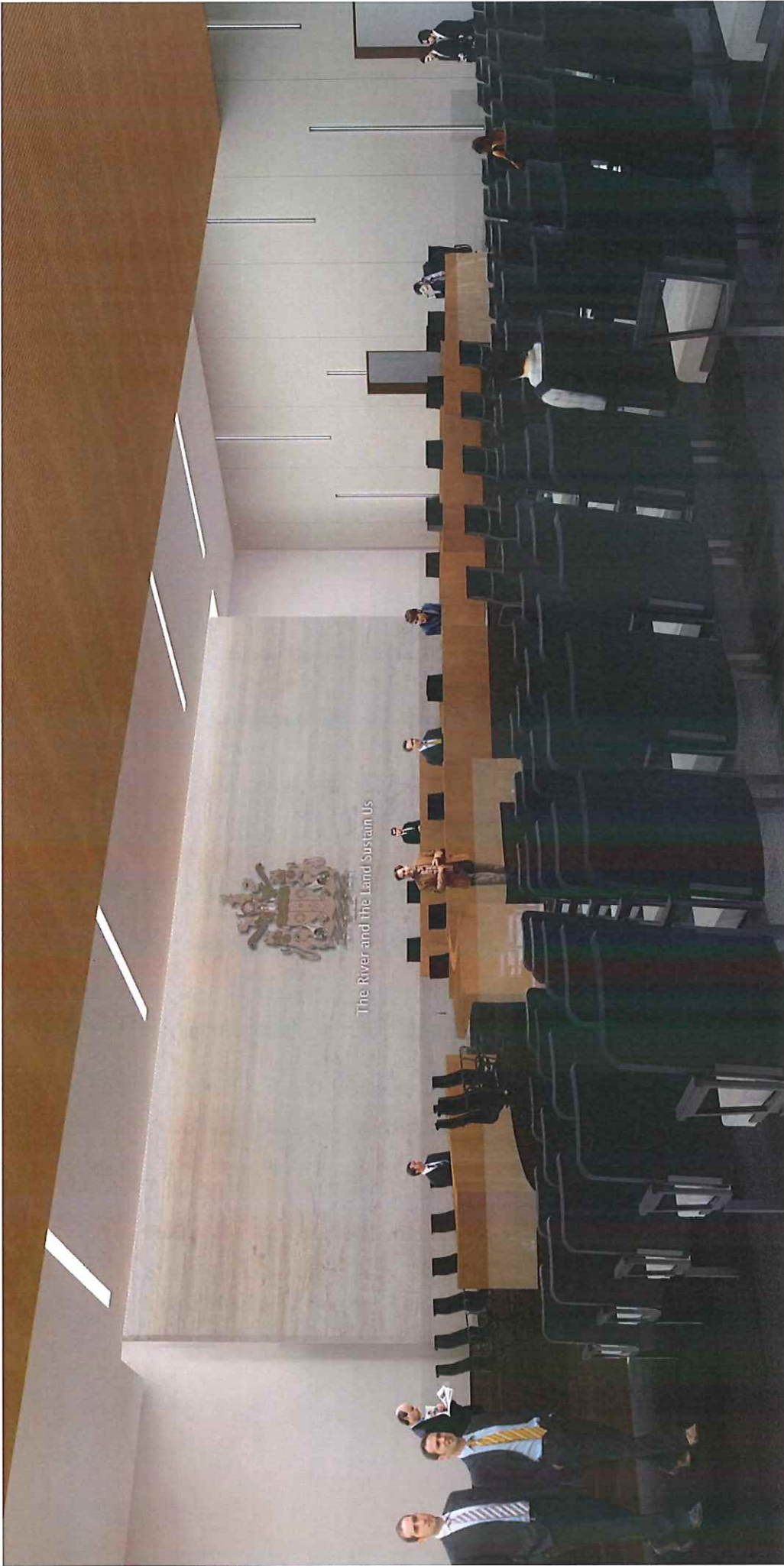
Public Seating

Carpet Tile

Porcelain Tile

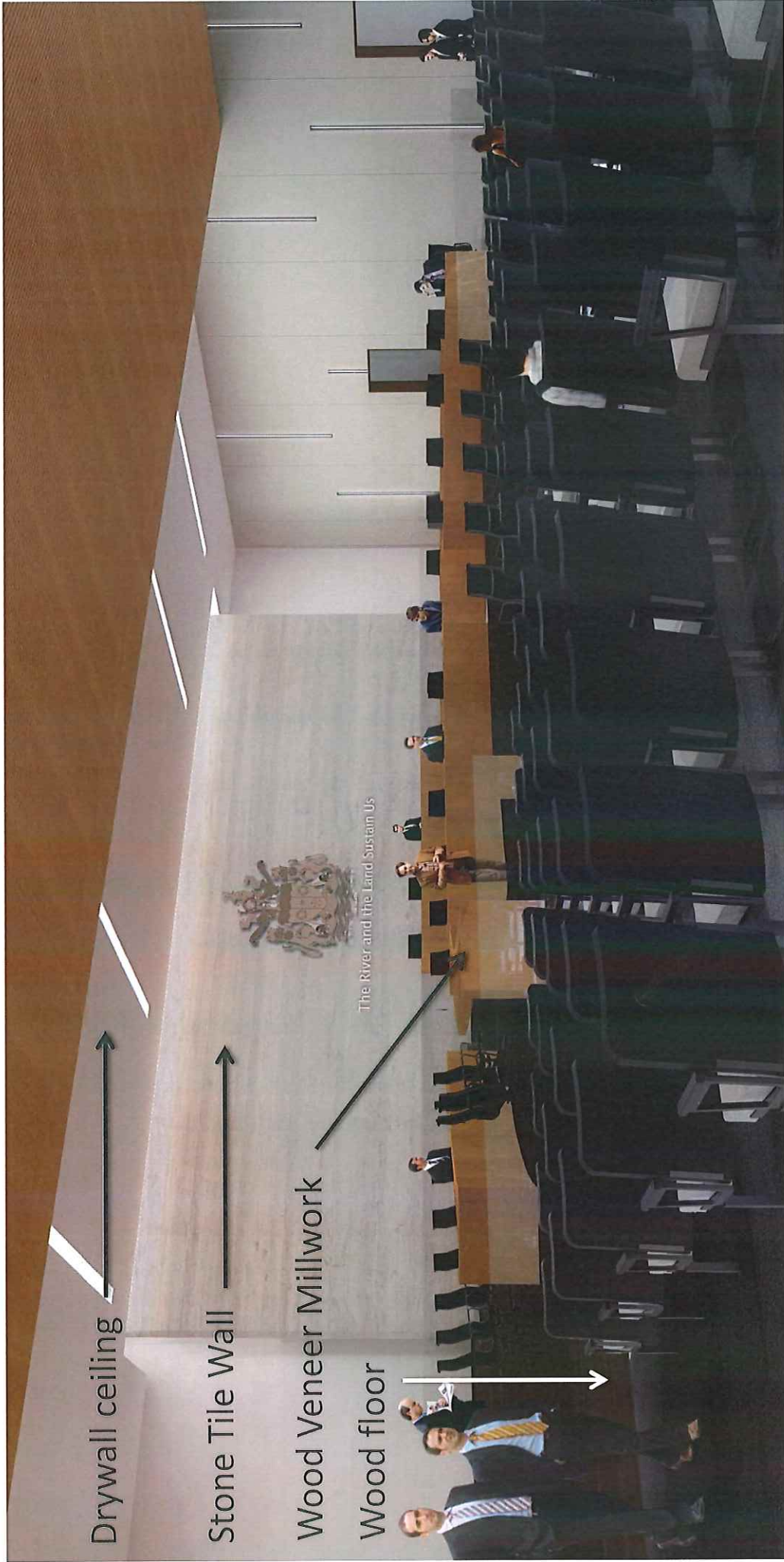
Atrium to Council Chamber

WINDSOR CITY HALL | BUILDING INTERIOR FINISHES OVERVIEW



Council Chamber

WINDSOR CITY HALL | BUILDING INTERIOR FINISHES OVERVIEW



Drywall ceiling

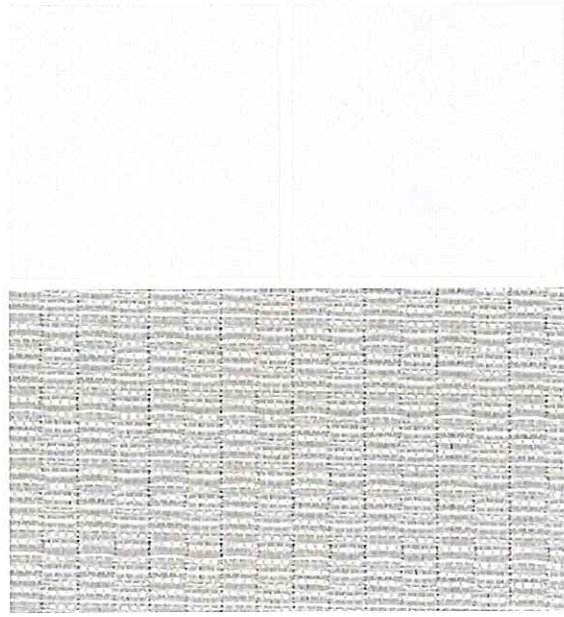
Stone Tile Wall

Wood Veneer Millwork

Wood floor

Council Chamber

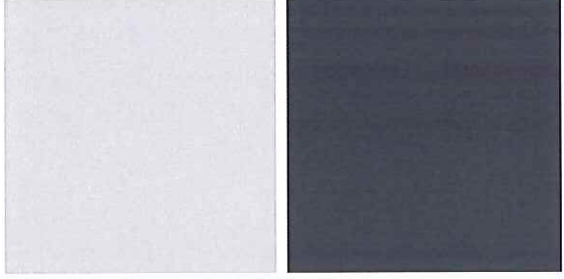
WINDSOR CITY HALL | BUILDING INTERIOR FINISHES OVERVIEW

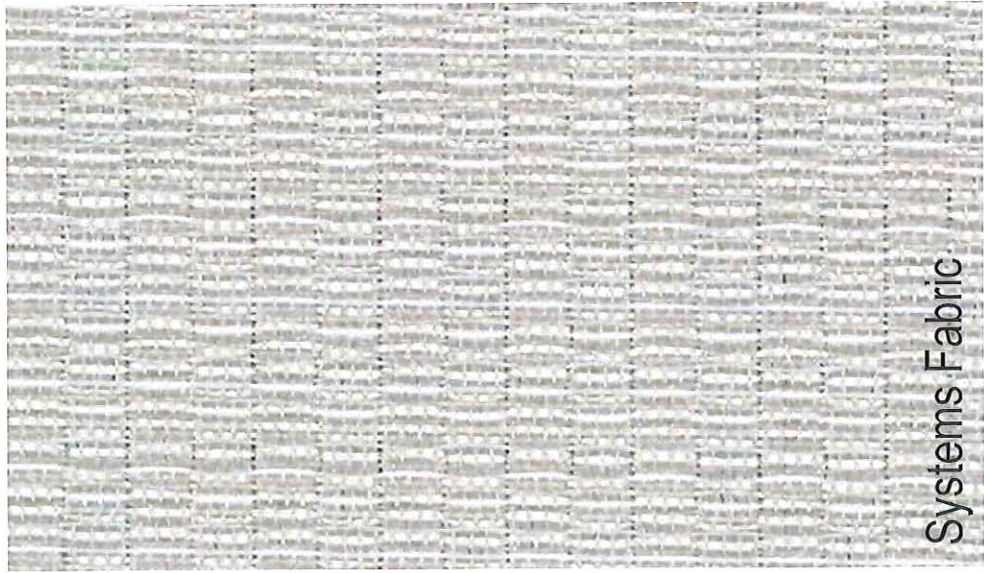


SCHEME A | Light

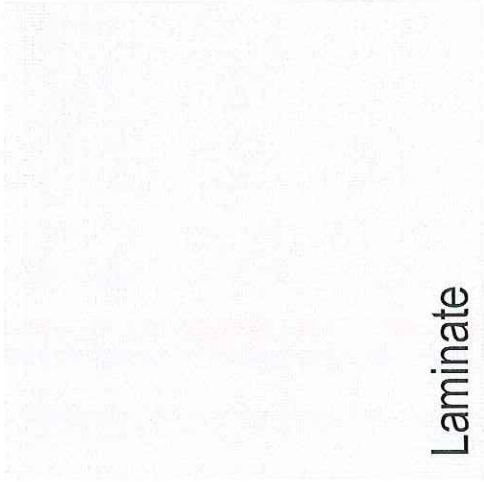


SCHEME B | Dark

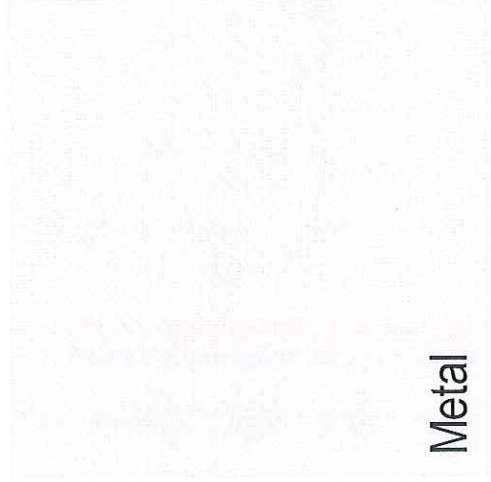




Systems Fabric



Laminate



Metal

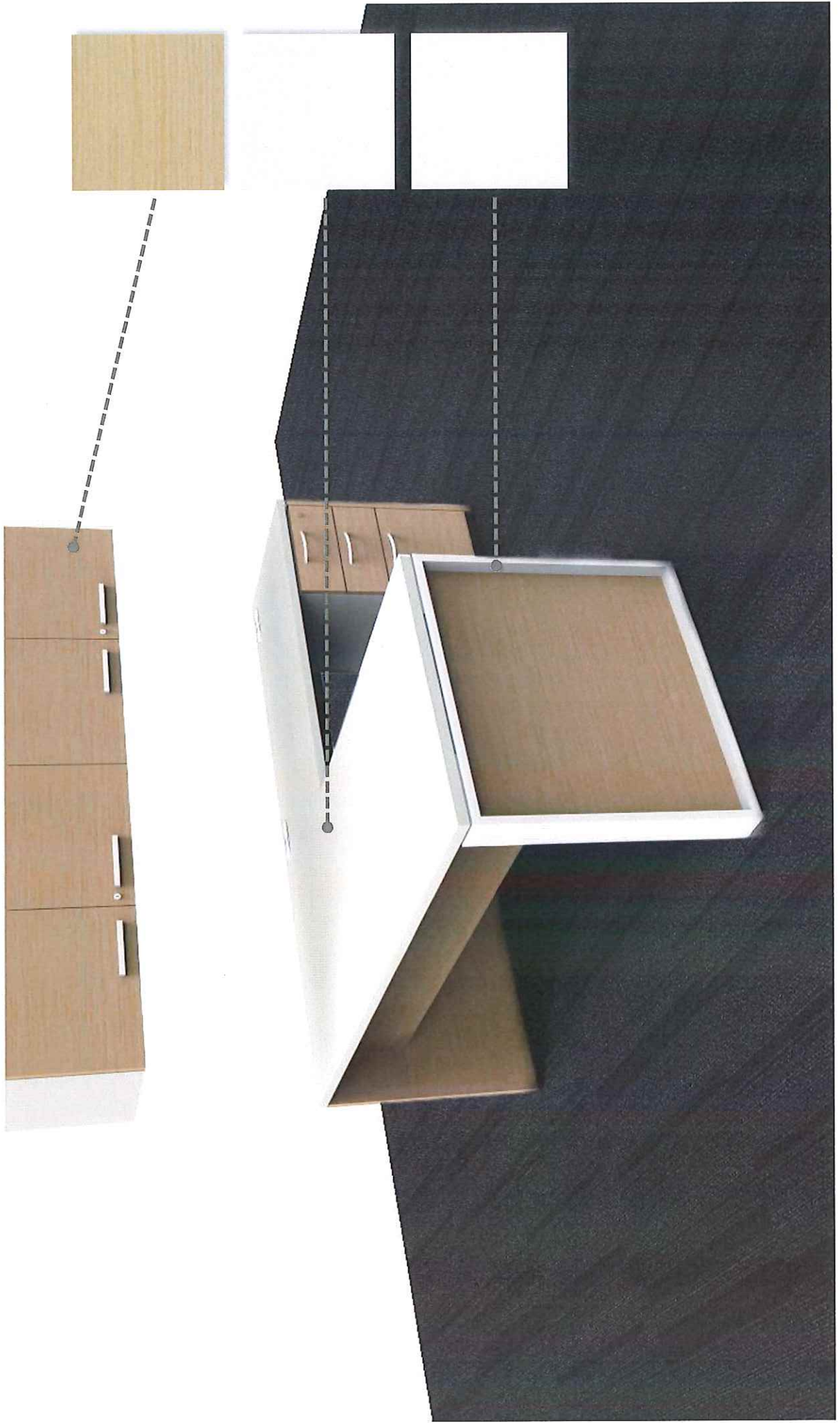


Accent Laminate

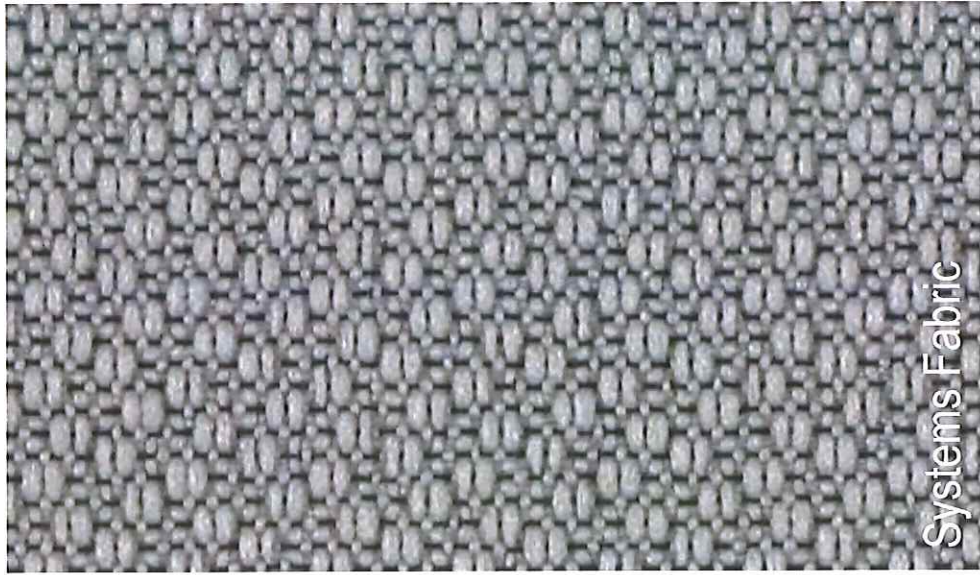
SCHEME A | Light



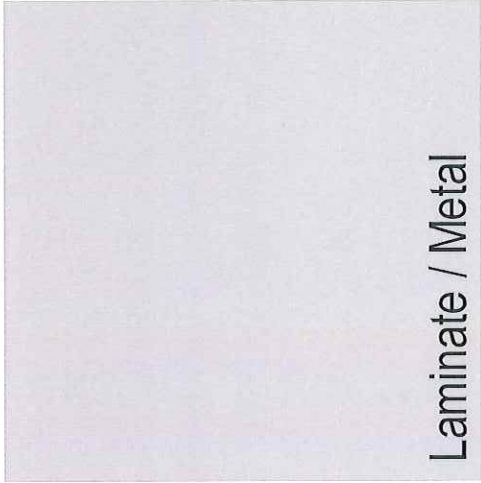
SCHEME A | 8x8 Workstation



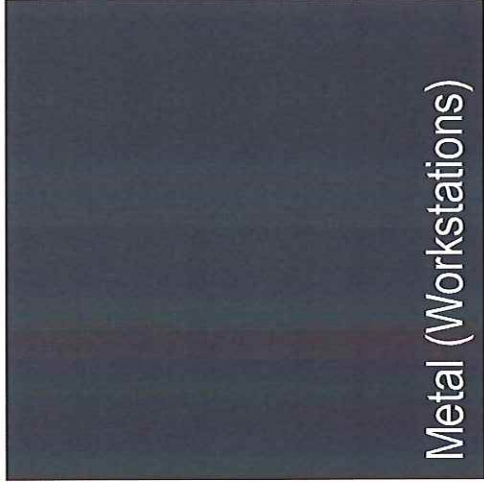
SCHEME A | Private Office



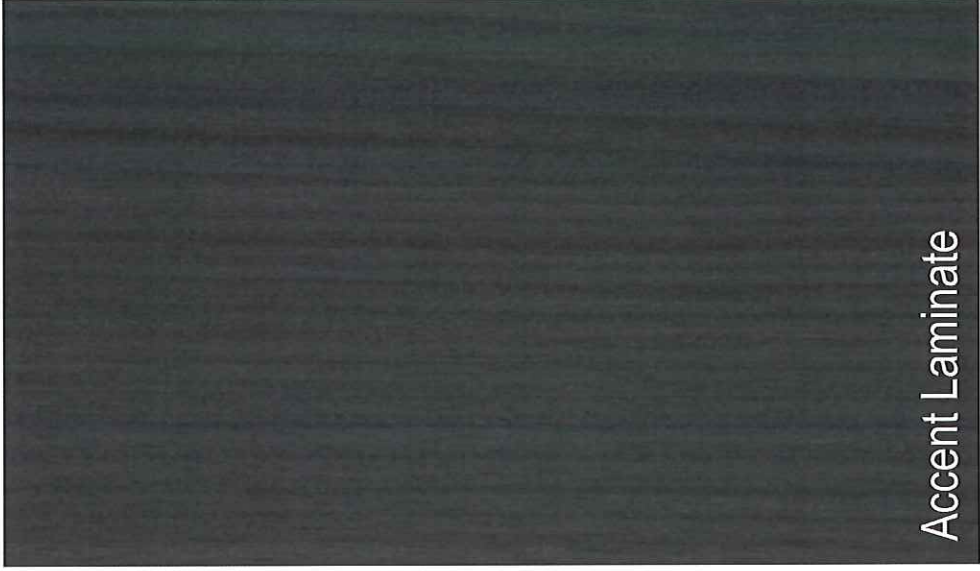
Systems Fabric



Laminate / Metal



Metal (Workstations)

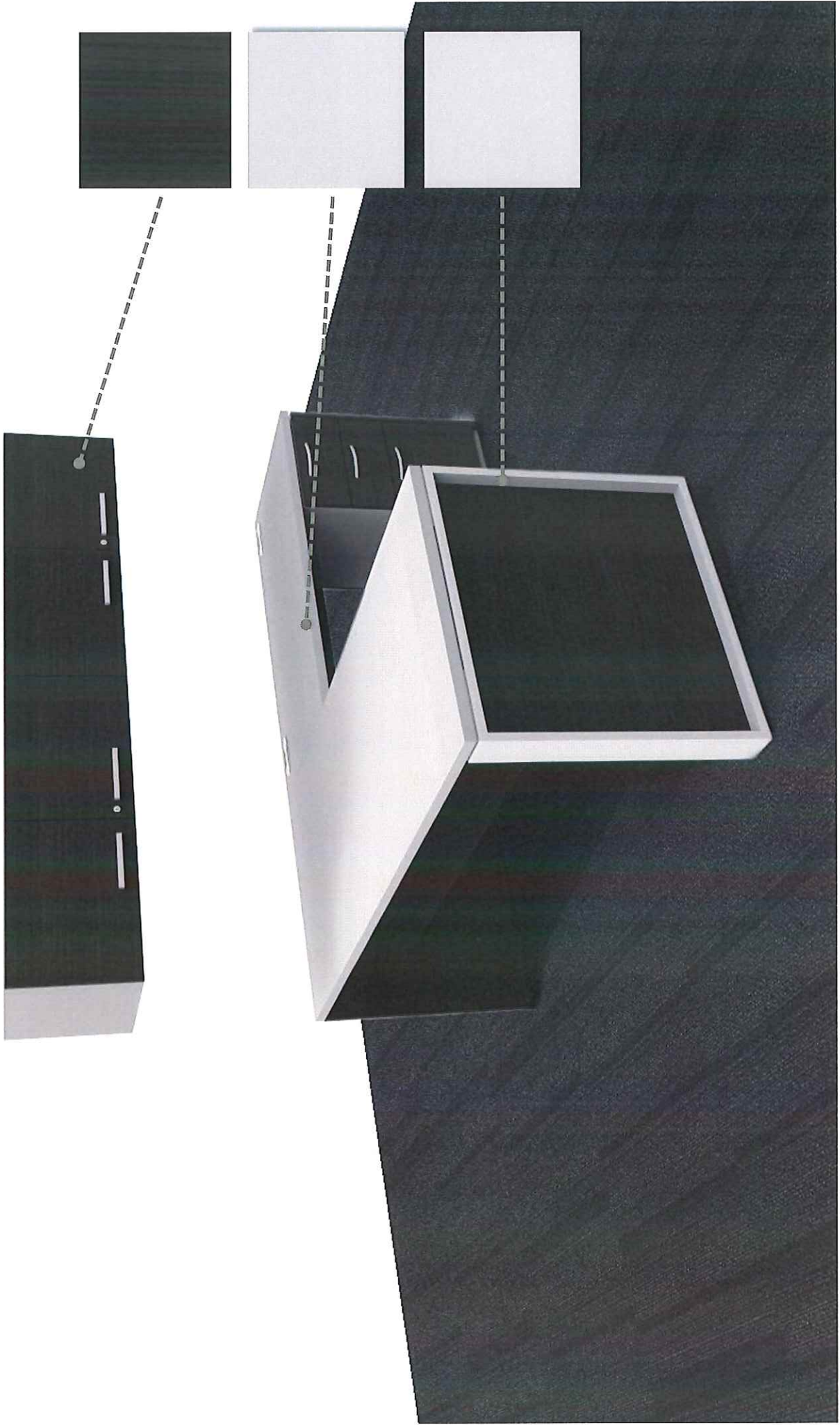


Accent Laminate

SCHEME B | Dark



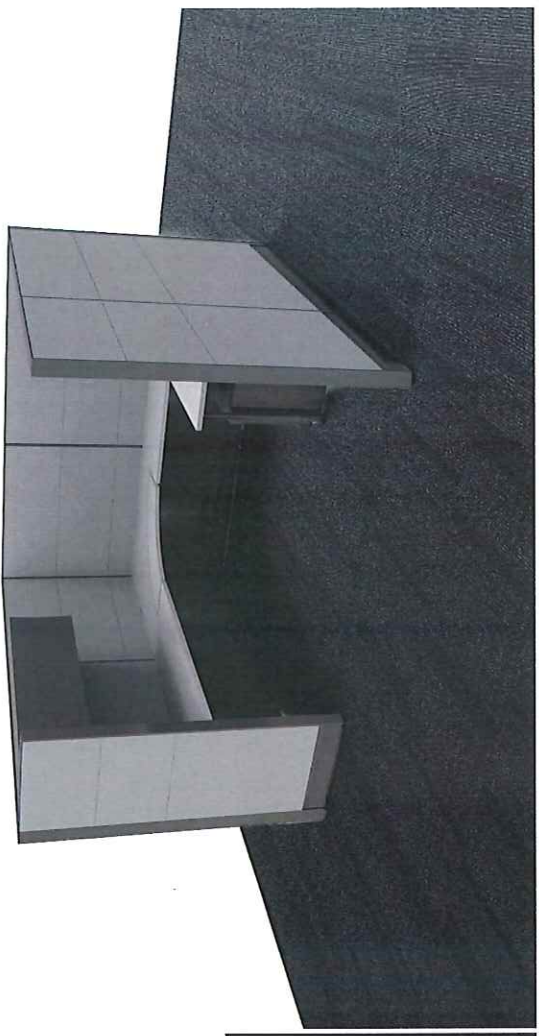
SCHEME B | 8x8 Workstation



SCHEME B | Private Office

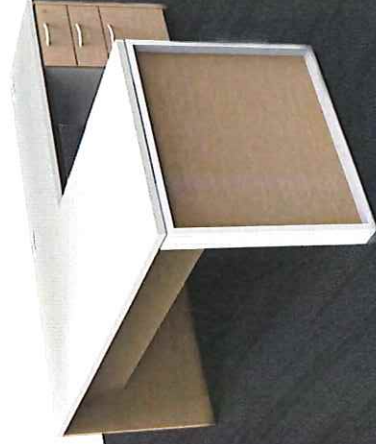


SCHEME A | Light



SCHEME B | Dark

SCHEMES | Workstations



SCHEME A | Light



SCHEME B | Dark

SCHEMES | Private Office